

VILLAGE OF VILLA PARK

List of Bills Presented to  
the Board of Trustees  
at its Meeting on  
February 22, 2016

Report dates: 2/1/2016-2/29/2016

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail: Input Date = 02/05/2016,02/12/2016,02/18/2016,02/22/2016

Invoice Detail: Type = {<>} "Adjustment"

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
<b>01.110050 UTILITY CASH CLEARING</b>							
ALTISOURCE	100694001	0		CREDIT BALANCE REFUND 508 N THIRD AV	50.89	.00	
ANDERSON, AMY	120001001	0		CREDIT BALANCE REFUND 402 S MICHIGAN	42.94	.00	
BRACKMANN, ALICIA	130398001	0		CREDIT BALANCE REFUND 925 S YALE AV	54.51	.00	
CHICAGO CAPITAL FUNDS	100830001	0		CREDIT BALANCE REFUND 633 N ADDISON	295.85	.00	
COTTONE, LAURA	110746003	0		CREDIT BALANCE REFUND 109 N HARVARD	40.15	.00	
DGBD LLC SERIES II	130195002	0		CREDIT BALANCE REFUND 851 S MICHIGAN	115.63	.00	
GRACIA, MARISELA	100448005	0		CREDIT BALANCE REFUND 713 N WESTMO	57.20	.00	
IH2 PROPERTY ILLINOIS LP	120303004	0		CREDIT BALANCE REFUND 43 W WASHING	43.55	.00	
JOHNS, BILLY	110582000	0		CREDIT BALANCE REFUND 122 N ARDMOR	49.39	.00	
KALEEL, ROBERT	111084001	0		CREDIT BALANCE REFUND 124 N SECOND	52.19	.00	
KOUTSIANELOS, BILL	110749010	0		CREDIT BALANCE REFUND 121 N HARVARD	40.70	.00	
KOWALL, KENNETH	100298000	0		CREDIT BALANCE REFUND 368 N LINCOLN	5.46	.00	
MATUSEK, MICHAEL	110057002	0		CREDIT BALANCE REFUND 231 E MAPLE ST	10.02	.00	
PATETE, HOLLY	120721002	0		CREDIT BALANCE REFUND 406 S SUMMIT A	132.05	.00	
PISCITELLI, MICHAEL	100974003	0		CREDIT BALANCE REFUND 547 N WISCONS	117.28	.00	
ROSSMAN, JOHN	121600000	0		CREDIT BALANCE REFUND 36 S MONTERE	34.09	.00	
SOELL, MATTHEW	110306001	0		CREDIT BALANCE REFUND 22 N VILLA AV	57.75	.00	
SUITE PLACES LLC	100479001	0		CREDIT BALANCE REFUND 518 N BIERMAN	92.59	.00	
TAMM, NINA	110302005	0		CREDIT BALANCE REFUND 321 E DIVISION	49.04	.00	
TIBERI, MICHAEL	100925006	0		CREDIT BALANCE REFUND 642 N WISCONS	33.26	.00	
UNSETH, CHRISTOPHER	130238003	0		CREDIT BALANCE REFUND 310 W ADAMS S	120.06	.00	
YAHYA, PAOLA	121603001	0		CREDIT BALANCE REFUND 542 E WILDWOOD	49.31	.00	
<b>Total 01.110050 UTILITY CASH CLEARING:</b>					<b>1,543.91</b>	<b>.00</b>	
<b>Total :</b>					<b>1,543.91</b>	<b>.00</b>	
<b>Total CASH ALLOCATIONS FUND:</b>					<b>1,543.91</b>	<b>.00</b>	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
<b>10.130204 GROUP INSURANCE REC</b>							
HEALTHCARE SERVICE CORPORATI	019497 3/16	0		MAR HEALTH INSURANCE	28,876.40	.00	
Total 10.130204 GROUP INSURANCE REC:							
<b>10.130205 COBRA RECEIVABLE</b>							
HEALTHCARE SERVICE CORPORATI	019497 3/16	0		MAR HEALTH INSURANCE	580.30	.00	
Total 10.130205 COBRA RECEIVABLE:							
<b>10.190515 DUE TO/FROM LIBRARY</b>							
EDWARD HEALTH VENTURES	020116	0		EAP SERVICES OCT-DEC	276.00	.00	
HEALTHCARE SERVICE CORPORATI	019497 3/16	0		MAR HEALTH INSURANCE	10,938.04	.00	
HORTON GROUP INC, THE	401233	0		WELLNESS VIRGIN PULSE JANUARY 2016	160.55	.00	
Total 10.190515 DUE TO/FROM LIBRARY:							
<b>10.210028 EMPLOYEE HEALTH INS. DED.</b>							
WAGEWORKS	20160019116	0		JANUARY 2016 BENEFITS	150.00	.00	
Total 10.210028 EMPLOYEE HEALTH INS. DED.:							
<b>10.210508 ESCROW: P. W. PROJECTS</b>							
JET BRITE CAR WASH	150066	0		REIMB RE BND PMT#15-0066 153 W ROOSE	1,307.90	.00	
SHIELD ENVIROMENTAL ASSOCIATE	15-0050	0		REIMB RE BND PMT#15-0050 250 E ROOSEV	400.00	.00	
Total 10.210508 ESCROW: P. W. PROJECTS:							
<b>10.210515 DELTA DENTAL RESERVE</b>							
DELTA DENTAL OF ILLINOIS	820015	0		JANUARY TOTAL ADMIN CHARGES	1,289.11	.00	
DELTA DENTAL OF ILLINOIS	820015	0		JANUARY TOTAL CLAIMS CHARGE	6,414.55	.00	
Total 10.210515 DELTA DENTAL RESERVE:							
<b>10.210516 VISION SERVICE PLAN RESERVE</b>							
VISION SERVICE PLAN	120080390001 2/16	0		JANUARY TOTAL ADMIN CHARGES	904.84	.00	
VISION SERVICE PLAN	120080390002 2/16	0		JANUARY TOTAL FUND BALANCES	2,129.15	.00	
Total 10.210516 VISION SERVICE PLAN RESERVE:							

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
10.42058 SEX OFFENDER REGISTRATION TREASURER, STATE OF ILLINOIS	012716	0		SEVEN SEX OFFENDER REGISTRATION FE	35.00	.00	
Total 10.42058 SEX OFFENDER REGISTRATION:							
10.42071 ADMINISTRATIVE ADJUDICATION CRONIN, PATRICK	37422	0		OVERPAYMENT OF CITATION #37422	20.00	.00	
Total 10.42071 ADMINISTRATIVE ADJUDICATION:							
10.45101 CNW PARKING PERMITS CAZAUBAN, BARBARA	103	0		METRA PARKING PERMIT REFUND	77.85	.00	
Total 10.45101 CNW PARKING PERMITS:							
10.45128 MISCELLANEOUS REVENUE BMO HARRIS MASTERCARD	7037361601	0		TRANSACTION ERROR, WILL NET TO ZERO	25.00	.00	
Total 10.45128 MISCELLANEOUS REVENUE:							
Total :					53,584.69	.00	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
<b>10.511.00.202 TRAINING &amp; CONFERENCES</b>							
VILLA PARK CHAMBER OF COMMERC	9095	0		02/09 INSTALLATION DINNER;D.BULLWINKE	35.00	.00	
VILLA PARK CHAMBER OF COMMERC	9095	0		02/09 INSTALLATION DINNER;R.WAGNER	35.00	.00	
Total 10.511.00.202 TRAINING & CONFERENCES:							
					70.00	.00	
<b>10.511.00.206 SENIOR CITIZEN CAB SUBSIDY</b>							
UNITED DISPATCH	25721	0		SENIOR CAB RIDES;08/01-08/30	818.40	818.40	02/12/2016
UNITED DISPATCH	26084	0		SENIOR CAB RIDES;09/01-09/30	849.70	849.70	02/12/2016
UNITED DISPATCH	27072	0		SENIOR CAB RIDES;10/01-10/31	867.00	867.00	02/12/2016
UNITED DISPATCH	27593	0		SENIOR CAB RIDES;11/01-11/30	687.80	687.80	02/12/2016
UNITED DISPATCH	28638	0		SENIOR CAB RIDES;12/01-12/31	814.60	814.60	02/12/2016
Total 10.511.00.206 SENIOR CITIZEN CAB SUBSIDY:							
					4,037.50	4,037.50	
<b>10.511.00.210 TELEPHONE</b>							
VERIZON WIRELESS	9759599581	0		WIRELESS SERVICE;12/27-01/26	47.73	.00	
Total 10.511.00.210 TELEPHONE:							
					47.73	.00	
<b>10.511.00.211 LEGAL SERVICES</b>							
BMO HARRIS MASTERCARD	7037361601	0		OVERNIGHT BOARD PACKET TO ATTORNE	19.99	.00	
GARDINER KOCH WEISBERG	114960	0		LEGAL SERVICES;01/05-01/25	97.50	.00	
GARDINER KOCH WEISBERG	114961	0		LEGAL SERVICES;01/27,01/29	331.50	.00	
ORR & ASSOC, KATHLEEN FIELD	14897	0		LEGAL SERVICES;01/04-01/28	6,454.50	.00	
Total 10.511.00.211 LEGAL SERVICES:							
					6,903.49	.00	
<b>10.511.00.212 LEGAL SERVICES-POLICE</b>							
BRECHIN, JOHN H	020716	0		LEGAL SERVICES;01/07,01/21	774.00	.00	
SMITH & FULLER	424	0		DUI PROSECUTIONS;01/04-01/29	2,308.05	.00	
SOLOIN, JOSEPH J	2016-1	0		LEGAL SERVICES;01/08-01/29	2,000.00	.00	
Total 10.511.00.212 LEGAL SERVICES-POLICE:							
					5,082.05	.00	
<b>10.511.00.299 OTHER CONTRACTUAL SERVICES</b>							
BMO HARRIS MASTERCARD	7037361601	0		INTERNET AT METRA	184.04	.00	
BMO HARRIS MASTERCARD	7037361601	0		OVERNIGHT BOARD PACKET TO ATTORNE	27.95	.00	
BMO HARRIS MASTERCARD	7037361601	0		INTERNET 12/21-1/20/16	122.85	.00	
MC ANDREWS, PATRICK	JAN 2016	0		VIDEO JAN BOARD MTGS	1,200.00	.00	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
Total 10.511.00.299 OTHER CONTRACTUAL SERVICES:							
10.511.00.399 OTHER SUPPLIES CUZZONE, NICK	020616	0		02/06 COFFEE WITH THE BOARD SUPP REI	29.48	29.48	02/12/2016
Total 10.511.00.399 OTHER SUPPLIES:							
10.511.00.666 CABLE TV COMMISSION BMO HARRIS MASTERCARD	7037361601	0		HEATER/AIR UNIT FOR CABLE ROOM	439.00	.00	
Total 10.511.00.666 CABLE TV COMMISSION:							
Total PUBLIC AFFAIRS:							
					1,534.84	.00	
					29.48	29.48	
					29.48	29.48	
					439.00	.00	
					439.00	.00	
					18,144.09	4,066.98	

PAYMENT APPROVAL REPORT - BY GL NUMBER

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
<b>10.512.00.202 TRAINING &amp; CONFERENCES</b>		0					
VILLA PARK CHAMBER OF COMMERC 9095				02/09 INSTALLATION DINNER;R,KEEHNER	35.00	.00	
Total 10.512.00.202 TRAINING & CONFERENCES:					35.00	.00	
<b>10.512.00.210 TELEPHONE</b>		0					
VERIZON WIRELESS 9759599581				WIRELESS SERVICE;12/27-01/26	47.73	.00	
VERIZON WIRELESS 9759599581				WIRELESS SERVICE;12/27-01/26	26.46	.00	
Total 10.512.00.210 TELEPHONE:					74.19	.00	
<b>10.512.01.270 MAINT OF OFFICE EQUIPMENT</b>		0					
BMO HARRIS MASTERCARD 7037361601				POLICE OPTIPLX EXHAUST FAN	35.81	.00	
BMO HARRIS MASTERCARD 7037361601				CRB UPS REPLACEMENT BATTERY	31.98	.00	
Total 10.512.01.270 MAINT OF OFFICE EQUIPMENT:					67.79	.00	
<b>10.512.01.299 OTHER CONTRACTUAL SERVICES</b>		0					
BMO HARRIS MASTERCARD 7037361601				CIVIC SOFTWARE SUPPORT (6 MOS.)	3,611.00	.00	
CURRENT TECHNOLOGIES CORP 6281				ANNUAL BACKUP MAINTENANCE/SUPPORT	1,691.17	.00	
CURRENT TECHNOLOGIES CORP 714991				REMOTE SUPPORT	33.75	.00	
Total 10.512.01.299 OTHER CONTRACTUAL SERVICES:					5,335.92	.00	
<b>10.512.01.402 NON-CAPITAL OUTLAY</b>		0					
BMO HARRIS MASTERCARD 7037361601				IT BACKUP SOFTWARE	29.99	.00	
BMO HARRIS MASTERCARD 7037361601				POLICE EOC ROOM LOGITECH SPEAKERS	127.49	.00	
BMO HARRIS MASTERCARD 7037361601				POLICE EOC ROOM LOGITECH WEBCAM	67.99	.00	
Total 10.512.01.402 NON-CAPITAL OUTLAY:					225.47	.00	
Total MANAGER:					5,738.37	.00	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
<b>10.513.00.202 TRAINING &amp; CONFERENCES</b>							
BMO HARRIS MASTERCARD	7037361601	0		GFOA CONFERENCE REG-KW	380.00	.00	
Total 10.513.00.202 TRAINING & CONFERENCES:							
<b>10.513.00.299 OTHER CONTRACTUAL SERVICES</b>							
BMO HARRIS MASTERCARD	7037361601	0		PUBLISH TREASURERS REPORT	615.83	.00	
Total 10.513.00.299 OTHER CONTRACTUAL SERVICES:							
<b>10.513.00.303 DUES &amp; PUBLICATIONS</b>							
BMO HARRIS MASTERCARD	7037361601	0		IGFOA ANNUAL DUES-KW	250.00	.00	
Total 10.513.00.303 DUES & PUBLICATIONS:							
<b>10.513.00.317 OFFICE SUPPLIES</b>							
AMERICAN PRINTING TECHNOLOGIE	16-VP01	0		PRODUCTION SVCS UTIL BILL RUN#1 2016	267.33	.00	
Total 10.513.00.317 OFFICE SUPPLIES:							
Total FINANCE:							
					1,513.16	.00	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
<b>10.514.00.202 TRAINING &amp; CONFERENCES</b>							
BMO HARRIS MASTERCARD	7037361601	0		REAL EST CONFERENCE-JF	109.00	.00	
BMO HARRIS MASTERCARD	7037361601	0		LUNCHEON CAP MARK-JF	40.00	.00	
BMO HARRIS MASTERCARD	7037361601	0		PARKING CAPITAL MARK-JF	16.00	.00	
BMO HARRIS MASTERCARD	7037361601	0		ICSC CONVEN REGISTR-JF	570.00	.00	
BMO HARRIS MASTERCARD	7037361601	0		APA CONFR REGISTRA-PG	775.00	.00	
VILLA PARK CHAMBER OF COMMERC	9095	0		02/09 INSTALLATION DINNER;J.FIOLA	35.00	.00	
Total 10.514.00.202 TRAINING & CONFERENCES:					1,545.00	.00	
<b>10.514.00.210 TELEPHONE</b>							
VERIZON WIRELESS	9759599581	0		WIRELESS SERVICE;12/27-01/26	61.06	.00	
VERIZON WIRELESS	9759599581	0		WIRELESS SERVICE;12/27-01/26	79.38	.00	
Total 10.514.00.210 TELEPHONE:					140.44	.00	
<b>10.514.00.270 MAINT OF OFFICE EQUIPMENT</b>							
KONICA MINOLTA	296908023	0		JAN COPIER LEASE	83.00	.00	
Total 10.514.00.270 MAINT OF OFFICE EQUIPMENT:					83.00	.00	
<b>10.514.00.289 INSPECTORS FEES</b>							
ELEVATOR INSPECTION SVC CO INC	57240	0		ELEVATOR INSPECTION 102 W ROOSEVELT	80.00	.00	
Total 10.514.00.289 INSPECTORS FEES:					80.00	.00	
<b>10.514.00.299 OTHER CONTRACTUAL SERVICES</b>							
BMO HARRIS MASTERCARD	7037361601	0		RECORD LIENS	16.00	.00	
BMO HARRIS MASTERCARD	7037361601	0		RECORD LIENS	8.00	.00	
DUPAGE COUNTY RECORDER	201601190411	0		4 RELEASES OF WEED LIENS	32.00	.00	
Total 10.514.00.299 OTHER CONTRACTUAL SERVICES:					56.00	.00	
<b>10.514.00.303 DUES &amp; PUBLICATIONS</b>							
BMO HARRIS MASTERCARD	7037361601	0		ICC MEMBERSHIP-MV	225.00	.00	
ROTARY CLUB OF VILLA PARK	37	0		4TH QTR DUES-MEALS;J.FIOLA	245.00	.00	
Total 10.514.00.303 DUES & PUBLICATIONS:					470.00	.00	
<b>10.514.00.317 OFFICE SUPPLIES</b>							
BMO HARRIS MASTERCARD	7037361601	0		SOAP PLATES NAPKINS	15.93	.00	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
WEST SUBURBAN OFFICE PRODUCT	174086	0		ECON DEV EVENTS TICKETS,CARD STOCK	26.98	.00	
Total 10.514.00.317 OFFICE SUPPLIES:					42.91	.00	
Total COMMUNITY DEVELOPMENT:					2,417.35	.00	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
<b>10.515.00.205 POSTAGE</b>							
BMO HARRIS MASTERCARD	7037361601	0		CERTIFIED LETTER POSTAGE	6.45	.00	
Total 10.515.00.205 POSTAGE:							
					6.45	.00	
<b>10.515.00.250 EMPLOYEE BENEFITS</b>							
BMO HARRIS MASTERCARD	7037361601	0		SAFE DRIVER GIFT CARDS	1,160.00	.00	
EDWARD HEALTH VENTURES	020116	0		EAP SERVICES OCT-DEC	126.50	.00	
HEALTHCARE SERVICE CORPORATI	019497 3/16	0		MAR HEALTH INSURANCE	25,178.16	.00	
HORTON GROUP INC, THE	401233	0		WELLNESS VIRGIN PULSE JANUARY 2016	222.30	.00	
Total 10.515.00.250 EMPLOYEE BENEFITS:							
					26,686.96	.00	
<b>10.515.00.260 OTHER INSURANCE</b>							
INTERGOVERNMENTAL RISK	9573	0		VOLUNTEER COVERAGE	721.00	.00	
INTERGOVERNMENTAL RISK	9613	0		UNDERGROUND STORAGE TANK COVERA	2,016.90	.00	
INTERGOVERNMENTAL RISK	9645	0		CYBER COVERAGE	924.55	.00	
Total 10.515.00.260 OTHER INSURANCE:							
					3,662.45	.00	
<b>10.515.00.270 MAINT OF OFFICE EQUIPMENT</b>							
GFC LEASING	I00280860	0		COPIERS/PRINTER LEASE;03/05-04/04	2,057.79	.00	
GORDON FLESCH COMPANY INC	INT1442240	0		COPIER MAINTENANCE;JANUARY 2016	438.90	.00	
Total 10.515.00.270 MAINT OF OFFICE EQUIPMENT:							
					2,496.69	.00	
<b>10.515.00.317 OFFICE SUPPLIES</b>							
BMO HARRIS MASTERCARD	7037361601	0		DESK CALENDARS	213.97	.00	
BMO HARRIS MASTERCARD	7037361601	0		CUSTOM X-STAMPER	33.45	.00	
BMO HARRIS MASTERCARD	7037361601	0		RUBBER BANDS, CALCULATOR ROLLS &RIB	20.23	.00	
BMO HARRIS MASTERCARD	7037361601	0		COPIER PAPER	1,190.00	.00	
READY REFRESH BY NESTLE	16A8104322832	0		2-5 GAL DRINKING WATER W/RETURNS	15.71	.00	
READY REFRESH BY NESTLE	16A8104322832	0		JAN WATER COOLER RENTAL	8.99	.00	
Total 10.515.00.317 OFFICE SUPPLIES:							
					1,482.35	.00	
Total CENTRAL SERVICES:							
					34,334.90	.00	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
<b>10.516.00.222 HEATING &amp; A/C MAINT SERV</b>							
ACITELLI HEATING & PIPING	30749	0		PW PUMP	1,475.00	.00	
BMO HARRIS MASTERCARD	7037361601	0		FD82-FITTINGS FOR ZONE VALVE	23.15	.00	
BMO HARRIS MASTERCARD	7037361601	0		FD82-ZONE VALVE	120.61	.00	
BMO HARRIS MASTERCARD	7037361601	0		FD82-FITTINGS FOR ZONE VALVE	17.47	.00	
BMO HARRIS MASTERCARD	7037361601	0		FD82-THERMOSTAT	51.95	.00	
BMO HARRIS MASTERCARD	7037361601	0		FD82-BASEMENT ZONE VALVE	120.61	.00	
BMO HARRIS MASTERCARD	7037361601	0		PW-UNIT HEATER VENT MOTOR	369.99	.00	
BMO HARRIS MASTERCARD	7037361601	0		PKS-FURNACE BLOWER MOTOR	90.83	.00	
Total 10.516.00.222 HEATING & A/C MAINT SERV:					2,269.61	.00	
<b>10.516.00.299 OTHER CONTRACTUAL SERVICES</b>							
P A CRIMSON FIRE RISK SERVICES	6155	0		ANN FIRE EXT CERTIFICATION,TAGS;FLT M	262.97	.00	
P A CRIMSON FIRE RISK SERVICES	6169	0		ANN FIRE EXT CERTIFICATION,TAGS;28 W	328.51	.00	
Total 10.516.00.299 OTHER CONTRACTUAL SERVICES:					591.48	.00	
<b>10.516.00.314 JANITORIAL SUPPLIES</b>							
BMO HARRIS MASTERCARD	7037361601	0		CORP-PAPER:TOWELS,TOILET, LINERS	450.70	.00	
Total 10.516.00.314 JANITORIAL SUPPLIES:					450.70	.00	
<b>10.516.00.315 BUILDING MAINT SUPPLIES</b>							
BMO HARRIS MASTERCARD	7037361601	0		VH-CABLE ROOM FOAM INSULATION	4.49	.00	
BMO HARRIS MASTERCARD	7037361601	0		PD-DOOR SWEEPS,EXIT SIGNS	42.86	.00	
BMO HARRIS MASTERCARD	7037361601	0		PD-SINK PARTS	85.23	.00	
BMO HARRIS MASTERCARD	7037361601	0		PD-CLOTHES HOOK,DOOR LATCH	31.49	.00	
BMO HARRIS MASTERCARD	7037361601	0		VH-HALLWAY SWITCH	28.84	.00	
FERGUSON ENTERPRISES INC	3237514	0		PLUMBING SUPPLIES FOR VILLAGE HALL	73.31	.00	
Total 10.516.00.315 BUILDING MAINT SUPPLIES:					266.22	.00	
<b>10.516.00.399 OTHER SUPPLIES</b>							
BMO HARRIS MASTERCARD	7037361601	0		STOCK-REPLACEMENT TOOLS	214.97	.00	
BMO HARRIS MASTERCARD	7037361601	0		PD-LIGHT BULBS	9.99	.00	
BMO HARRIS MASTERCARD	7037361601	0		CORP-FLAGS	303.00	.00	
Total 10.516.00.399 OTHER SUPPLIES:					527.96	.00	

VILLAGE OF VILLA PARK

PAYMENT APPROVAL REPORT - BY GL NUMBER

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Report dates: 2/1/2016-2/29/2016

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
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Total BUILDINGS & GROUNDS:

4,105.97 .00

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
10.517.00.299 OTHER CONTRACTUAL SERVICES BMO HARRIS MASTERCARD	7037361601	0		METRA-FURNACE CONTROL BOARD	123.91	.00	
Total 10.517.00.299 OTHER CONTRACTUAL SERVICES:					123.91	.00	
Total C & NW PARKING LOT:					123.91	.00	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
<b>10.518.00.210 TELEPHONE</b>							
VERIZON WIRELESS	9759599581	0		WIRELESS SERVICE;12/27-01/26	30.53	.00	
VERIZON WIRELESS	9759599581	0		WIRELESS SERVICE;12/27-01/26	3.23	.00	
VERIZON WIRELESS	9759599581	0		WIRELESS SERVICE;12/27-01/26	47.73	.00	
Total 10.518.00.210 TELEPHONE:					81.49	.00	
<b>10.518.00.215 SHOP SERVICES</b>							
CINTAS CORPORATION #344	344344020	0		UNIFORM SVC.SHOP TOWELS,MATS;02/03	58.94	.00	
CINTAS CORPORATION #344	344347378	0		UNIFORM SVC.SHOP TOWELS;02/10	41.38	.00	
Total 10.518.00.215 SHOP SERVICES:					100.32	.00	
<b>10.518.00.250 EMPLOYEE BENEFITS</b>							
EDWARD HEALTH VENTURES	020116	0		EAP SERVICES OCT-DEC	17.25	.00	
HEALTHCARE SERVICE CORPORATI	019497 3/16	0		MAR HEALTH INSURANCE	4,426.59	.00	
HORTON GROUP INC, THE	401233	0		WELLNESS VIRGIN PULSE JANUARY 2016	37.05	.00	
Total 10.518.00.250 EMPLOYEE BENEFITS:					4,480.89	.00	
<b>10.518.00.308 ENGINE OIL</b>							
BMO HARRIS MASTERCARD	7037361601	0		STOCK-TRANSMISSION FLUID	692.37	.00	
Total 10.518.00.308 ENGINE OIL:					692.37	.00	
<b>10.518.00.309 GAS &amp; DIESEL FUEL</b>							
BMO HARRIS MASTERCARD	7037361601	0		FD81-DIESEL EXHAUST FLUID	41.37	.00	
MOHR OIL CO	216918	0		2000 GALS DIESEL FUEL	2,517.80	.00	
MOHR OIL CO	216919	0		5000 GALS GASOLINE	4,243.50	.00	
Total 10.518.00.309 GAS & DIESEL FUEL:					6,802.67	.00	
<b>10.518.00.310 MOTOR VEHICLE PARTS &amp; ACCESS</b>							
BMO HARRIS MASTERCARD	7037361601	0		PW97-PLOW MOTOR	135.00	.00	
BMO HARRIS MASTERCARD	7037361601	0		STOCK-GATES HYD FITTINGS	60.28	.00	
BMO HARRIS MASTERCARD	7037361601	0		PD141-OIL COOLER FITTINGS	12.42	.00	
BMO HARRIS MASTERCARD	7037361601	0		STOCK-HEADLIGHT BULBS	46.16	.00	
BMO HARRIS MASTERCARD	7037361601	0		PW97-F PADS,CALIPER,JOINTS,SEALS	751.93	.00	
BMO HARRIS MASTERCARD	7037361601	0		PW97-RR CALIPER,RR PADS & ROTORS	301.41	.00	
BMO HARRIS MASTERCARD	7037361601	0		PW97-SEAL	44.79	.00	
BMO HARRIS MASTERCARD	7037361601	0		PW97-CALIPER DEFECT	137.64	.00	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
BMO HARRIS MASTERCARD	7037361601	0		PW97-SEAL REFUND	39.99-	.00	
BMO HARRIS MASTERCARD	7037361601	0		PKS227-IGNITION SWITCH,WIPERS	102.42	.00	
BMO HARRIS MASTERCARD	7037361601	0		PW97-LOCKING HUB	156.75	.00	
BMO HARRIS MASTERCARD	7037361601	0		PD131-WIPERS	30.22	.00	
BMO HARRIS MASTERCARD	7037361601	0		STOCK-HEADLIGHT PIGTAILS	11.98	.00	
BMO HARRIS MASTERCARD	7037361601	0		PW97-REFUND CORE,CALIPER,JOINTS	956.48-	.00	
BMO HARRIS MASTERCARD	7037361601	0		STOCK-OIL FILTERS	15.84	.00	
BMO HARRIS MASTERCARD	7037361601	0		PW7-STEERING SHOCK	49.95	.00	
BMO HARRIS MASTERCARD	7037361601	0		PD134-TRANS COOLER,LINERS	349.50	.00	
BMO HARRIS MASTERCARD	7037361601	0		PD134-STRUTS, MOUNTS	265.46	.00	
BMO HARRIS MASTERCARD	7037361601	0		PKS223-SEALS,BUSHING,SNAP RING	103.85	.00	
BMO HARRIS MASTERCARD	7037361601	0		PD134-STRUT BARS	276.82	.00	
BMO HARRIS MASTERCARD	7037361601	0		PD134-LOWER CONTROL ARM	253.50	.00	
BMO HARRIS MASTERCARD	7037361601	0		STOCK-6 HEADLIGHTS,1 SALT LIGHT	69.65	.00	
BMO HARRIS MASTERCARD	7037361601	0		STOCK-TAIL LIGHTS	56.07	.00	
BMO HARRIS MASTERCARD	7037361601	0		PD135-WIPER MOTOR	110.12	.00	
BMO HARRIS MASTERCARD	7037361601	0		PD135-REFUND WIPER MOTOR,HEADLIGHT	121.03-	.00	
BMO HARRIS MASTERCARD	7037361601	0		STOCK-WIPERS,SPREADER PARTS	668.19	.00	
BMO HARRIS MASTERCARD	7037361601	0		PD131-WIRE BLADES	26.29	.00	
BMO HARRIS MASTERCARD	7037361601	0		STOCK-LIGHTS	51.22	.00	
BMO HARRIS MASTERCARD	7037361601	0		PW66-WIELDSHIELD CHIP	69.95	.00	
BMO HARRIS MASTERCARD	7037361601	0		STOCK-FILTERS	364.39	.00	
BMO HARRIS MASTERCARD	7037361601	0		PD134-CORNER LIGHT	83.00	.00	
BMO HARRIS MASTERCARD	7037361601	0		PD98-CADILLAC KEY CODE	50.00	.00	
BMO HARRIS MASTERCARD	7037361601	0		PD149-RADIATOR CAP	3.35	.00	
BMO HARRIS MASTERCARD	7037361601	0		PW94-SNOW PLOW WELDED ADAPTER	977.71	.00	
BMO HARRIS MASTERCARD	7037361601	0		FLT33-BLEND DOOR	68.90	.00	
BMO HARRIS MASTERCARD	7037361601	0		PKS249-IDLER ARM	121.66	.00	
BMO HARRIS MASTERCARD	7037361601	0		PKS249-POWER STEERING GEDS BOX	491.31	.00	
BMO HARRIS MASTERCARD	7037361601	0		PKS249-BELT TENSIONER	28.79	.00	
BMO HARRIS MASTERCARD	7037361601	0		PKS249-FUEL FILTER	5.87	.00	
BMO HARRIS MASTERCARD	7037361601	0		PD153-RADIATOR	220.99	.00	
BMO HARRIS MASTERCARD	7037361601	0		PKS249-REFUND CORE,PARTS	346.83-	.00	
BMO HARRIS MASTERCARD	7037361601	0		PD153-AIR FILTER	8.81	.00	
BMO HARRIS MASTERCARD	7037361601	0		PD152-BATTERY	84.34	.00	
BMO HARRIS MASTERCARD	7037361601	0		PD152-STARTER	158.15	.00	
BMO HARRIS MASTERCARD	7037361601	0		PD152-REFUND CORE	22.00-	.00	
BMO HARRIS MASTERCARD	7037361601	0		PD152-IGNITION KEY	69.99	.00	
BMO HARRIS MASTERCARD	7037361601	0		PD143-WIPER MOTOR	137.33	.00	
BMO HARRIS MASTERCARD	7037361601	0		PW23-FRONT TIRES	634.74	.00	
BMO HARRIS MASTERCARD	7037361601	0		PW23-AIR FILTER	33.00	.00	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
BMO HARRIS MASTERCARD	7037361601	0		FD82-DEFECTIVE LIGHTS	6.45	.00	
BMO HARRIS MASTERCARD	7037361601	0		FD82-6 BATTERIES	651.54	.00	
BMO HARRIS MASTERCARD	7037361601	0		PKS249-CORE, PARTS	237.85	.00	
BMO HARRIS MASTERCARD	7037361601	0		PKS244-BATTERY TEMP SENSOR	62.40	.00	
BMO HARRIS MASTERCARD	7037361601	0		PKS223-SEALS	38.08	.00	
BMO HARRIS MASTERCARD	7037361601	0		PD184-ROTOR, PADS	155.74	.00	
Total 10.518.00.310 MOTOR VEHICLE PARTS & ACCESS:					7,365.47	.00	
<b>10.518.00.315 INSPECTIONS AND SAFETY TESTS</b>							
SUBURBAN DRIVE LINE CO	49017	0		PW#13 SAFETY TEST	30.00	.00	
SUBURBAN DRIVE LINE CO	49020	0		PW#30 SAFETY TEST	30.00	.00	
SUBURBAN DRIVE LINE CO	49021	0		PW#11 SAFETY TEST	30.00	.00	
SUBURBAN DRIVE LINE CO	49022	0		PW#97 SAFETY TEST	30.00	.00	
SUBURBAN DRIVE LINE CO	49025	0		PW#9 SAFETY TEST	45.00	.00	
SUBURBAN DRIVE LINE CO	49030	0		PW#31 SAFETY TEST	30.00	.00	
SUBURBAN DRIVE LINE CO	49031	0		PW#62 SAFETY TEST	30.00	.00	
SUBURBAN DRIVE LINE CO	49032	0		PW#96 SAFETY TEST	30.00	.00	
SUBURBAN DRIVE LINE CO	49033	0		PW#48 SAFETY TEST	30.00	.00	
SUBURBAN DRIVE LINE CO	49034	0		PW#6 SAFETY TEST	30.00	.00	
SUBURBAN DRIVE LINE CO	49036	0		PW#23 SAFETY TEST	30.00	.00	
SUBURBAN DRIVE LINE CO	49037	0		PW#25 SAFETY TEST	45.00	.00	
SUBURBAN DRIVE LINE CO	49038	0		PW#27 SAFETY TEST	30.00	.00	
SUBURBAN DRIVE LINE CO	49041	0		PW#16 SAFETY TEST	30.00	.00	
SUBURBAN DRIVE LINE CO	49042	0		PW#29 SAFETY TEST	30.00	.00	
SUBURBAN DRIVE LINE CO	49044	0		PW#1 SAFETY TEST	30.00	.00	
SUBURBAN DRIVE LINE CO	49046	0		PW#65 SAFETY TEST	30.00	.00	
SUBURBAN DRIVE LINE CO	49048	0		PW#92 SAFETY TEST	30.00	.00	
SUBURBAN DRIVE LINE CO	49054	0		PW#7 SAFETY TEST	30.00	.00	
SUBURBAN DRIVE LINE CO	49100	0		PARKS#250 SAFETY TEST	30.00	.00	
SUBURBAN DRIVE LINE CO	49101	0		PARKS#251 SAFETY TEST	30.00	.00	
SUBURBAN DRIVE LINE CO	49109	0		PARKS#258 SAFETY TEST	30.00	.00	
SUBURBAN DRIVE LINE CO	49110	0		PARKS#246 SAFETY TEST	30.00	.00	
SUBURBAN DRIVE LINE CO	49115	0		PARKS#245 SAFETY TEST	30.00	.00	
SUBURBAN DRIVE LINE CO	49124	0		PARKS#264 SAFETY TEST	30.00	.00	
SUBURBAN DRIVE LINE CO	49145	0		PW#19 SAFETY TEST	30.00	.00	
SUBURBAN DRIVE LINE CO	49148	0		PW#61 SAFETY TEST	30.00	.00	
Total 10.518.00.315 INSPECTIONS AND SAFETY TESTS:					840.00	.00	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
10.518.00.317 OFFICE SUPPLIES							
BMO HARRIS MASTERCARD	7037361601	0		STOCK-DESK CALENDAR	4.94	.00	
Total 10.518.00.317 OFFICE SUPPLIES:							
10.518.00.322 HAND TOOLS							
BMO HARRIS MASTERCARD	7037361601	0		STOCK-CREEPER SHOP TOOL	98.00	.00	
BMO HARRIS MASTERCARD	7037361601	0		STOCK-SHOP TOOLS	347.00	.00	
Total 10.518.00.322 HAND TOOLS:							
10.518.00.399 OTHER SUPPLIES							
BMO HARRIS MASTERCARD	7037361601	0		STOCK-GLOVES	38.99	.00	
BMO HARRIS MASTERCARD	7037361601	0		(2) SAFETY DATA SHEET BINDERS	75.23	.00	
BMO HARRIS MASTERCARD	7037361601	0		PKS-IPASS REPLENISH AUTOCHARGE	40.00	.00	
BMO HARRIS MASTERCARD	7037361601	0		STOCK-WASHERS DOOR CLOSURE PARTS	135.82	.00	
BMO HARRIS MASTERCARD	7037361601	0		STOCK-BROOMS,SQUEE	245.14	.00	
BMO HARRIS MASTERCARD	7037361601	0		STOCK-WARNING TRIANGLE	23.37	.00	
BMO HARRIS MASTERCARD	7037361601	0		STOCK-TRIANGLE KITS,FIRE EXTINGUISHE	251.82	.00	
Total 10.518.00.399 OTHER SUPPLIES:							
					810.37	.00	
Total GARAGE:							
					21,623.52	.00	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
<b>10.519.00.202 TRAINING &amp; CONFERENCES</b>							
BMO HARRIS MASTERCARD	7037361601	0		APWA MEETING-JL	50.00	.00	
VILLA PARK CHAMBER OF COMMERC	9095	0		02/09 INSTALLATION DINNER;V.JUSKELIS	35.00	.00	
Total 10.519.00.202 TRAINING & CONFERENCES:							
<b>10.519.00.210 TELEPHONE</b>							
VERIZON WIRELESS	9759599581	0		WIRELESS SERVICE;12/27-01/26	47.73	.00	
Total 10.519.00.210 TELEPHONE:							
<b>10.519.00.299 OTHER CONTRACTUAL SERVICES</b>							
ALLEN JR, WALTER	011316	0		WTR TWR STRUCTURAL REV ADDT'L AT&T	500.00	.00	
Total 10.519.00.299 OTHER CONTRACTUAL SERVICES:							
Total ENGINEERING:							
					632.73	.00	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
<b>10.520.01.202 TRAINING &amp; CONFERENCES</b> VILLA PARK CHAMBER OF COMMERC 9102		0		02/08 GOVERNOR BREAKFAST,R.PAVELCHI	25.00	.00	
Total 10.520.01.202 TRAINING & CONFERENCES:					25.00	.00	
<b>10.520.01.210 TELEPHONE</b> VERIZON WIRELESS	9759758959	0		WIRELESS SERVICE;01/02-02/01	607.80	.00	
Total 10.520.01.210 TELEPHONE:					607.80	.00	
<b>10.520.01.250 EMPLOYEE BENEFITS</b> EDWARD HEALTH VENTURES 020116 HEALTHCARE SERVICE CORPORATI 019497 3/16 HORTON GROUP INC, THE 401233		0		EAP SERVICES OCT-DEC	356.50	.00	
		0		MAR HEALTH INSURANCE	66,874.99	.00	
		0		WELLNESS VIRGIN PULSE JANUARY 2016	568.35	.00	
Total 10.520.01.250 EMPLOYEE BENEFITS:					67,799.84	.00	
<b>10.520.01.261 INSURANCE CLAIM LOSSES</b> BMO HARRIS MASTERCARD 7037361601 BMO HARRIS MASTERCARD 7037361601 BMO HARRIS MASTERCARD 7037361601 INTERGOVERNMENTAL RISK 14944,14973		0		PD132-ROCKER TRIM,CLIPS	188.98	.00	
		0		PD183-CRACKED SIDE MIRROR	84.75	.00	
		0		PD151-BODY DAMAGE REPAIR	1,028.30	.00	
		0		JANUARY DEDUCTIBLES	8,124.06	.00	
Total 10.520.01.261 INSURANCE CLAIM LOSSES:					9,426.09	.00	
<b>10.520.01.263 POST RETIREMENT BENEFITS</b> HEIDELMEIER, JOHN FEBRUARY 2016 MCNAMARA, JAMES J FEBRUARY 2016		0		POST RETIREMENT BENEFIT	125.00	.00	
		0		POST RETIREMENT BENEFIT	125.00	.00	
Total 10.520.01.263 POST RETIREMENT BENEFITS:					250.00	.00	
<b>10.520.01.299 OTHER CONTRACTUAL SERVICES</b> BMO HARRIS MASTERCARD 7037361601 BMO HARRIS MASTERCARD 7037361601		0		(1) SAFETY DATA SHEET BINDER	40.34	.00	
		10021		GRANT-COMM. OUTREACH	43.08	.00	
Total 10.520.01.299 OTHER CONTRACTUAL SERVICES:					83.42	.00	
<b>10.520.01.303 DUES &amp; PUBLICATIONS</b> BMO HARRIS MASTERCARD 7037361601 BMO HARRIS MASTERCARD 7037361601		0		2016 IACP MEMBERSHIP DUES-RP	150.00	.00	
		0		2016 FBI NAT. ACADEMY DUES-ML	95.00	.00	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
Total 10.520.01.303 DUES & PUBLICATIONS:							
					245.00	.00	
10.520.01.317 OFFICE SUPPLIES							
GARVEY'S OFFICE PRODUCTS	PINV1095772	0		LABELS, GREEN PAPER, STAPLES	53.09	.00	
STAPLES ADVANTAGE	8037744964	0		RECORDS DIVISION PAID STAMP	55.50	.00	
Total 10.520.01.317 OFFICE SUPPLIES:							
					108.59	.00	
10.520.01.399 OTHER SUPPLIES							
BMO HARRIS MASTERCARD	7037361601	0		REPLACEMENT LOCKS	175.76	.00	
BMO HARRIS MASTERCARD	7037361601	0		ONE NOTE FOR REPORTS	10.61	.00	
Total 10.520.01.399 OTHER SUPPLIES:							
					186.37	.00	
10.520.07.230 PRINTING SERVICES							
BMO HARRIS MASTERCARD	7037361601	0		BUS. CARDS FOR 2 OFFICERS	90.00	.00	
BMO HARRIS MASTERCARD	7037361601	0		BUS. CARDS FOR CSO	45.50	.00	
Total 10.520.07.230 PRINTING SERVICES:							
					135.50	.00	
10.520.08.299 OTHER CONTRACTUAL SERVICES							
BMO HARRIS MASTERCARD	7037361601	0		CREDIT CHECKS 4 DEC 2015	30.00	.00	
TRANSUNION RISK & ALTERNATIVE	797595 2/16	0		JAN INVESTIGATIVE SERVICES	20.00	.00	
VERIZON WIRELESS	9758969494	0		WIRELESS REMOTE CAMERA'S SVC; 12/17-0	224.18	.00	
Total 10.520.08.299 OTHER CONTRACTUAL SERVICES:							
					274.18	.00	
10.520.08.336 PHOTO MATERIALS & SUPPLIES							
GARVEY'S OFFICE PRODUCTS	PINV1095772	0		DVD'S FOR EVIDENCE	83.97	.00	
Total 10.520.08.336 PHOTO MATERIALS & SUPPLIES:							
					83.97	.00	
10.520.09.291 ANIMAL HOSPITAL EXPENSE							
DUPAGE ANIMAL HOSPITAL LTD	303517	0		JANUARY STRAY ANIMAL SERVICES	10.00	.00	
Total 10.520.09.291 ANIMAL HOSPITAL EXPENSE:							
					10.00	.00	
10.520.09.299 OTHER CONTRACTUAL SERVICES							
BMO HARRIS MASTERCARD	7037361601	0		PD333-BLOCK HEATER	195.06	.00	
ERNIE'S TOWING SERVICE	106703	0		TOW SEIZED '02 INFINITI QX4	165.00	.00	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
ERNIE'S TOWING SERVICE	109679	0		TOW SEIZED '09 GMC TERRAIN	165.00	.00	
JIM'S TOWING	112886	0		TOW SEIZED '02 CHEVY BLAZER	165.00	.00	
JOHNSON'S VILLA PARK INC	21	0		79 CAR WASHES;01/01-01/31	237.00	.00	
PERSONNEL STRATEGIES	022816	0		01/28 PRE-EMPLOYMENT EXAM	450.00	.00	
WEST & SONS TOWING INC	438123	0		TOW SEIZED '00 GMC YUKON	165.00	.00	
WEST & SONS TOWING INC	439631	0		TOW SEIZED '06 VE JETTA	165.00	.00	
Total 10.520.09.299 OTHER CONTRACTUAL SERVICES:					1,707.06	.00	
<b>10.520.09.399 OTHER SUPPLIES</b>							
BMO HARRIS MASTERCARD	7037361601	0		16 CRIME COMPLAINT BOOK	125.00	.00	
Total 10.520.09.399 OTHER SUPPLIES:					125.00	.00	
Total POLICE:					81,067.82	.00	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
<b>10.521.01.202 TRAINING &amp; CONFERENCES</b>							
BMO HARRIS MASTERCARD	7037361601	0		COORD. MTG W/ ELMHURST, CHIEFS & DCS	58.67	.00	
VILLA PARK CHAMBER OF COMMERCE	9095	0		02/09 INSTALLATION DINNER;R.RAKOSNIK	35.00	.00	
VPFD	2012PC	0		12/08 DCFC MEETING;R.RAKOSNIK	20.00	20.00	02/12/2016
VPFD	2012PC	0		01/07 METRO FIRE CHIEFS MTG;R.RAKOSNI	20.00	20.00	02/12/2016
VPFD	2012PC	0		01/19 LOCAL EMER MGMT CO-ORD MTG;R.	20.00	20.00	02/12/2016
VPFD	2012PC	0		01/20 KIWANIS MEETING;R.RAKOSNIK	6.98	6.98	02/12/2016
VPFD	2012PC	0		02/09 DCFC MEETING;R.RAKOSNIK	20.00	20.00	02/12/2016
Total 10.521.01.202 TRAINING & CONFERENCES:					180.65	86.98	
<b>10.521.01.210 TELEPHONE</b>							
STAPLETON, STEVEN	DECEMBER 2015	0		DECEMBER 2015 PERSONAL DEVICE PHON	24.99	.00	
STAPLETON, STEVEN	DECEMBER 2015	0		DECEMBER 2015 USAGE REIMBURSEMENT	24.99	.00	
VERIZON WIRELESS	9759599581	0		WIRELESS SERVICE;12/27-01/26	47.73	.00	
VERIZON WIRELESS	9759599581	0		WIRELESS SERVICE;12/27-01/26	91.59	.00	
VERIZON WIRELESS	9759599581	0		EQUIPMENT	29.99	.00	
Total 10.521.01.210 TELEPHONE:					219.29	.00	
<b>10.521.01.250 EMPLOYEE BENEFITS</b>							
EDWARD HEALTH VENTURES	020116	0		EAP SERVICES OCT-DEC	23.00	.00	
HEALTHCARE SERVICE CORPORATI	019497 3/16	0		MAR HEALTH INSURANCE	4,732.20	.00	
HORTON GROUP INC, THE	401233	0		WELLNESS VIRGIN PULSE JANUARY 2016	37.05	.00	
Total 10.521.01.250 EMPLOYEE BENEFITS:					4,792.25	.00	
<b>10.521.01.261 INSURANCE CLAIM LOSSES</b>							
BMO HARRIS MASTERCARD	7037361601	0		FD952-BODY DAMAGE REPAIR	839.72	.00	
Total 10.521.01.261 INSURANCE CLAIM LOSSES:					839.72	.00	
<b>10.521.01.263 POST RETIREMENT BENEFITS</b>							
BYRON, MICHAEL	FEBRUARY 2016	0		POST RETIREMENT BENEFIT	125.00	.00	
DUSKI, MARK	FEBRUARY 2016	0		POST RETIREMENT BENEFIT	125.00	.00	
VICELLI, LOUIS	4899	0		POST RETIREMENT BENEFIT	125.00	.00	
Total 10.521.01.263 POST RETIREMENT BENEFITS:					375.00	.00	
<b>10.521.01.299 OTHER CONTRACTUAL SERVICES</b>							
ELMHURST MEMORIAL OCC HEALTH	89339	0		ANNUAL PHYSICALS FIRE DEPT	8,864.00	.00	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
VFPD	2012PC	0		CERTIFIED POSTAGE	6.74	6.74	02/12/2016
Total 10.521.01.299 OTHER CONTRACTUAL SERVICES:							
10.521.01.303 DUES & PUBLICATIONS	162422	0		RAKOSNIK,STAPLETON ANNUAL DUES	325.00	.00	
Total 10.521.01.303 DUES & PUBLICATIONS:							
10.521.01.315 BUILDING MAINT SUPPLIES	7037361601	0		IGNITOR FOR STA 81 STOVE	21.31	.00	
BMO HARRIS MASTERCARD	020316	0		S Q WASHER&DRYER FOR FIRE STN 82	2,350.00	2,350.00	02/05/2016
SOUKUP'S HARDWARE INC	5518	0		GARDEN HOSE NOZZLE,HOSE MENDER	17.08	.00	
VILLA PARK ACE HARDWARE	5555	0		Y BRASS HOSE,SOLDER PLUMBERS KIT	34.17	.00	
VILLA PARK ACE HARDWARE	2012PC	0		EXT CORD,REPLACEMENT BULBS FOR WR	11.24	11.24	02/12/2016
VFPD	2012PC	0		SHIPPING TAPE	2.50	2.50	02/12/2016
Total 10.521.01.315 BUILDING MAINT SUPPLIES:							
10.521.01.399 OTHER SUPPLIES	012716	0		01/27 MANDATORY FIRE DEPT MTG EXPEN	200.00	.00	
CRAZY POUR	2012PC	0		SPACE HEATER	53.86	53.86	02/12/2016
Total 10.521.01.399 OTHER SUPPLIES:							
10.521.21.317 OFFICE SUPPLIES	2012PC	0		CARRY FILE/PLANNER FOR M.BYRON	40.89	40.89	02/12/2016
Total 10.521.21.317 OFFICE SUPPLIES:							
10.521.22.202 TRAINING & CONFERENCES	7037361601	0		RZESZUT NRA PISTOL CLS 2/27-28/16	300.00	.00	
BMO HARRIS MASTERCARD					300.00	.00	
Total 10.521.22.202 TRAINING & CONFERENCES:							
10.521.22.399 OTHER SUPPLIES	7037361601	0		REMOTE START FOR CHIEF 81	383.75	.00	
BMO HARRIS MASTERCARD	7037361601	0		(2) SAFETY DATA SHEET BINDERS	75.26	.00	
Total 10.521.22.399 OTHER SUPPLIES:							
					459.01	.00	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
					19,092.71	2,552.21	

Total FIRE:

PAYMENT APPROVAL REPORT - BY GL NUMBER

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
<b>10.523.02.210 TELEPHONE</b>							
VERIZON WIRELESS	9759599581	0		WIRELESS SERVICE;12/27-01/26	122.12	.00	
Total 10.523.02.210 TELEPHONE:							
<b>10.523.02.250 EMPLOYEE BENEFITS</b>							
EDWARD HEALTH VENTURES	020116	0		EAP SERVICES OCT-DEC	138.00	.00	
HEALTHCARE SERVICE CORPORATI	019497 3/16	0		MAR HEALTH INSURANCE	43,276.66	.00	
HORTON GROUP INC, THE	401233	0		WELLNESS VIRGIN PULSE JANUARY 2016	284.05	.00	
Total 10.523.02.250 EMPLOYEE BENEFITS:							
<b>10.523.02.261 INSURANCE CLAIM LOSSES</b>							
ELMHURST MEMORIAL OCC HEALTH	89596	0		01/17 ALCOHOL/DRUG SCREENING	70.00	.00	
ELMHURST MEMORIAL OCC HEALTH	89596	0		01/17 WRKMS COMP ACCIDENT PROTOCO	125.00	.00	
INTERGOVERNMENTAL RISK	14944,14973	0		JANUARY DEDUCTIBLES	8,638.16	.00	
Total 10.523.02.261 INSURANCE CLAIM LOSSES:							
<b>10.523.02.299 OTHER CONTRACTUAL SERVICES</b>							
CDW GOVERNMENT INC	BWT9081	0		AUDIO CABLES,WEB CAMERAS,KEYBOARD/	169.03	.00	
Total 10.523.02.299 OTHER CONTRACTUAL SERVICES:							
<b>10.523.02.399 OTHER SUPPLIES</b>							
FERNO-WASHINGTON INC	783270	0		PEDI-INFANT MATE CARRIERS	599.20	.00	
TERRACE SUPPLY COMPANY	70285592	0		THERAPY OXYGEN CYLINDER RENTAL	40.81	.00	
Total 10.523.02.399 OTHER SUPPLIES:							
Total AMBULANCE/PARAMEDIC:							
					640.01	.00	
					53,463.03	.00	



Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
<b>10.525.01.202 TRAINING &amp; CONFERENCES</b>		0					
BMO HARRIS MASTERCARD	7037361601			MARYS RETIREMENT CAKE	81.36	.00	
Total 10.525.01.202 TRAINING & CONFERENCES:					81.36	.00	
<b>10.525.01.210 TELEPHONE</b>		0					
SALERNO, RICHARD	JANUARY 2016			JAN 2016 PERSONAL DEVICE PHONE REIM	24.99	.00	
SALERNO, RICHARD	JANUARY 2016			JAN 2016 USAGE REIMBURSEMENT	24.99	.00	
VERIZON WIRELESS	9759599581			WIRELESS SERVICE;12/27-01/26	30.53	.00	
VERIZON WIRELESS	9759599581			WIRELESS SERVICE;12/27-01/26	22.61	.00	
Total 10.525.01.210 TELEPHONE:					103.12	.00	
<b>10.525.01.250 EMPLOYEE BENEFITS</b>		0					
EDWARD HEALTH VENTURES	020116			EAP SERVICES OCT-DEC	57.50	.00	
HEALTHCARE SERVICE CORPORATI	019497 3/16			MAR HEALTH INSURANCE	13,420.82	.00	
HORTON GROUP INC, THE	401233			WELLNESS VIRGIN PULSE JANUARY 2016	123.50	.00	
Total 10.525.01.250 EMPLOYEE BENEFITS:					13,601.82	.00	
<b>10.525.01.261 INSURANCE CLAIM LOSSES</b>		0					
INTERGOVERNMENTAL RISK	14944,14973			JANUARY DEDUCTIBLES	1,320.50	.00	
Total 10.525.01.261 INSURANCE CLAIM LOSSES:					1,320.50	.00	
<b>10.525.01.270 MAINT OF OFFICE EQUIPMENT</b>		0					
GFC LEASING	100280860			COPIERS/PRINTER LEASE;03/05-04/04	93.54	.00	
Total 10.525.01.270 MAINT OF OFFICE EQUIPMENT:					93.54	.00	
<b>10.525.01.299 OTHER CONTRACTUAL SERVICES</b>		0					
ELMHURST MEMORIAL OCC HEALTH	89939			ANNUAL PHYSICALS STREET DEPT	580.00	.00	
ELMHURST MEMORIAL OCC HEALTH	89482			01/13 ALCOHOL/DRUG SCREENING	70.00	.00	
Total 10.525.01.299 OTHER CONTRACTUAL SERVICES:					650.00	.00	
<b>10.525.01.303 DUES &amp; PUBLICATIONS</b>		0					
ILLINOIS SOCIETY OF PROFESSIONA	103079667 2016			MEMBERSHIP RENEWAL,V.JUSKELIS	140.00	.00	
Total 10.525.01.303 DUES & PUBLICATIONS:					140.00	.00	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
10.525.01.317 OFFICE SUPPLIES							
BMO HARRIS MASTERCARD	7037361601	0		OFFICE SUPPLIES	69.00	.00	
BMO HARRIS MASTERCARD	7037361601	0		OFFICE SUPPLIES	5.30	.00	
Total 10.525.01.317 OFFICE SUPPLIES:					74.30	.00	
10.525.01.399 OTHER SUPPLIES							
BMO HARRIS MASTERCARD	7037361601	0		IPASS REPLENISH	40.00	.00	
Total 10.525.01.399 OTHER SUPPLIES:					40.00	.00	
10.525.25.299 OTHER CONTRACTUAL SERVICES							
MEADE INC	673032	0		TRAFFIC SIGNAL MAINTENANCE - JAN 2016	772.00	.00	
Total 10.525.25.299 OTHER CONTRACTUAL SERVICES:					772.00	.00	
10.525.25.393 STREET LIGHTING MATERIALS							
BMO HARRIS MASTERCARD	7037361601	0		ELECTRIC PLUG	10.91	.00	
Total 10.525.25.393 STREET LIGHTING MATERIALS:					10.91	.00	
10.525.25.395 STREET SIGN MATERIALS							
BMO HARRIS MASTERCARD	7037361601	0		SIGN MATERIALS	100.00	.00	
BMO HARRIS MASTERCARD	7037361601	0		SIGN MATERIALS	69.00	.00	
Total 10.525.25.395 STREET SIGN MATERIALS:					169.00	.00	
10.525.25.399 OTHER SUPPLIES							
BMO HARRIS MASTERCARD	7037361601	0		PLEXIGLASS	54.97	.00	
Total 10.525.25.399 OTHER SUPPLIES:					54.97	.00	
10.525.26.346 PRECAST & CONCRETE MATERIALS							
BMO HARRIS MASTERCARD	7037361601	0		CONCRETE MANHOLE BLOCK	99.00	.00	
BMO HARRIS MASTERCARD	7037361601	0		HYDRAULIC CEMENT	25.98	.00	
Total 10.525.26.346 PRECAST & CONCRETE MATERIALS:					124.98	.00	
10.525.27.281 RENTAL OF EQUIPMENT							
BMO HARRIS MASTERCARD	7037361601	0		RENTAL POWERWASHER	75.00	.00	
BMO HARRIS MASTERCARD	7037361601	0		RENTAL POWERWASHER	43.75	.00	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
Total 10.525.27.281 RENTAL OF EQUIPMENT:							
					118.75	.00	
<b>10.525.27.399 OTHER SUPPLIES</b>							
BMO HARRIS MASTERCARD	7037361601	0		(1) SAFETY DATA SHEET BINDER	40.34	.00	
BMO HARRIS MASTERCARD	7037361601	0		WASHERS	7.50	.00	
Total 10.525.27.399 OTHER SUPPLIES:							
					47.84	.00	
Total STREET:							
					17,403.09	.00	
Total CORPORATE FUND:							
					427,821.04	6,619.19	



Report dates: 2/1/2016-2/29/2016

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
<b>27.502.01.401 CAPITAL OUTLAY</b>							
BMO HARRIS MASTERCARD	7037361601	0		DEPOT-ACCESS PANELS	98.50	.00	
BMO HARRIS MASTERCARD	7037361601	0		DEPOT-HEATERS	199.94	.00	
BMO HARRIS MASTERCARD	7037361601	0		DEPOT-PIPE INSULATION,BALL VALVE	36.79	.00	
BMO HARRIS MASTERCARD	7037361601	0		DEPOT-GAS PIPE FITTINGS	11.85	.00	
BMO HARRIS MASTERCARD	7037361601	0		DEPOT-GAS FITTINGS	32.33	.00	
BMO HARRIS MASTERCARD	7037361601	0		DEPOT-PROPANE TANK	37.98	.00	
BMO HARRIS MASTERCARD	7037361601	0		DEPOT-MAG NUT DRIVERS	5.68	.00	
BMO HARRIS MASTERCARD	7037361601	0		DEPOT-INSULATION	374.86	.00	
BMO HARRIS MASTERCARD	7037361601	0		DEPOT-PROPANE TANK EXCHANGE	37.98	.00	
BMO HARRIS MASTERCARD	7037361601	0		DEPOT-5/8"X48 SUMP TYPE 25 QTN.	247.96	.00	
BMO HARRIS MASTERCARD	7037361601	0		DEPOT-5/8"X48 LIGHT WEIGHT TYPE X	42.55	.00	
BMO HARRIS MASTERCARD	7037361601	0		DEPOT-SAND MIX 60# QUICKRETE	5.22	.00	
BMO HARRIS MASTERCARD	7037361601	0		DEPOT-3 SAND MIX 60# QUICKRETE	16.47	.00	
FERGUSON ENTERPRISES INC	3229751	0		PLUMBING SUPPLIES FOR CORTESI PROJE	233.02	.00	
IMPRESSIONS IN STONE	8760	0		96 ENGRAVED PAVERS FOR CORTESI PAR	2,736.00	.00	
ORANGE CRUSH LLC	5063 3	0		2015 STREET RESURFACING PROJECT	30,991.03	.00	
WESTMONT INTERIOR SUPPLY HOUS	130064827	0		CORTESI PIPES,STUDS	645.60	.00	
WESTMORE SUPPLY CO	87819	0		GRAVEL FOR CONCRETE FLOOR CORTESI	346.00	.00	
Total 27.502.01.401 CAPITAL OUTLAY:					36,099.76	.00	
Total GENERAL:					36,099.76	.00	
Total TIF 5 FUND - KENILWORTH:					36,099.76	.00	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
<b>29.502.01.299 OTHER CONTRACTUAL SERVICES</b>							
BMO HARRIS MASTERCARD	7037361601	0		BATTERY FROM CAMERA SYS.	299.24	.00	
ORR & ASSOC, KATHLEEN FIELD	14897	0		NORTH AVE TIF LEGAL SVCS;01/20-01/29	828.75	.00	
V3 COMPANIES OF ILLINOIS	915167	0		ARDMORE AVE STREETSCAPE PROJ PH III	15,539.66	.00	
Total 29.502.01.299 OTHER CONTRACTUAL SERVICES:					16,667.65	.00	
Total GENERAL ADMINISTRATION:					16,667.65	.00	
Total TIF 3 FUND - NORTH AVENUE:					16,667.65	.00	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
35.210521 DANCE TEAM FUNDRAISER BMO HARRIS MASTERCARD	7037361601	0		DANCE TEAM HEADSHOTS	45.00	.00	
Total 35.210521 DANCE TEAM FUNDRAISER:					45.00	.00	
Total :					45.00	.00	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
<b>35.502.01.202 TRAINING &amp; CONFERENCES</b>							
CARLSON, HEATHER	012216	0		01/22 CONFERENCE EXPENSE	13.00	.00	
CARLSON, HEATHER	012916	0		01/29 IPRA CONFERENCE EXPENSES	25.15	.00	
EARL, SUZANNE	012916	0		01/29 IPRA CONFERENCE EXPENSES REIM	49.43	.00	
RACANELLI, GINA M	012916	0		01/29 IPRA CONFERENCE EXPENSES REIM	50.00	.00	
RUDYK, MIKIE	012916	0		01/29 IPRA CONFERENCE EXPENSE	6.61	.00	
Total 35.502.01.202 TRAINING & CONFERENCES:							
					144.19	.00	
<b>35.502.01.205 POSTAGE</b>							
BMO HARRIS MASTERCARD	7037361601	0		POSTAGE TO RETURN DANCE COSTUME	7.68	.00	
PITNEY BOWES GLOBAL FINANCIAL	2979953 JA16	0		ICC PSTG MACH RENTAL;1/20-02/20	135.00	.00	
Total 35.502.01.205 POSTAGE:							
					142.68	.00	
<b>35.502.01.210 TELEPHONE</b>							
VERIZON WIRELESS	9759599581	0		WIRELESS SERVICE;12/27-01/26	190.92	.00	
Total 35.502.01.210 TELEPHONE:							
					190.92	.00	
<b>35.502.01.250 EMPLOYEE BENEFITS</b>							
EDWARD HEALTH VENTURES	020116	0		EAP SERVICES OCT-DEC	63.25	.00	
HEALTHCARE SERVICE CORPORATI	019497 3/16	0		MAR HEALTH INSURANCE	13,842.33	.00	
HORTON GROUP INC, THE	401233	0		WELLNESS VIRGIN PULSE JANUARY 2016	135.85	.00	
ILLINOIS DEPARTMENT OF	661017505	0		4TH QTR UNEMPLOYMENT 2015	6,590.00	.00	
Total 35.502.01.250 EMPLOYEE BENEFITS:							
					20,631.43	.00	
<b>35.502.01.303 DUES &amp; PUBLICATIONS</b>							
BMO HARRIS MASTERCARD	7037361601	0		IPRA MEMBERSHIP RENEWAL-SE	244.00	.00	
Total 35.502.01.303 DUES & PUBLICATIONS:							
					244.00	.00	
<b>35.502.01.317 OFFICE SUPPLIES</b>							
GARVEY'S OFFICE PRODUCTS	PINV1098789	0		30 CS 8.5X11 COPY PAPER	807.00	.00	
WEST SUBURBAN OFFICE PRODUCT	172328	0		INKJET POSTCARD FORMS,3 HOLE PUNCH	87.20	.00	
Total 35.502.01.317 OFFICE SUPPLIES:							
					894.20	.00	
<b>35.502.16.314 JANITORIAL SUPPLIES</b>							
BMO HARRIS MASTERCARD	7037361601	0		ICC-GLUE,TRAPS,HOOKS	20.46	.00	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
BMO HARRIS MASTERCARD	7037361601	0		ICC-WOOD	8.99	.00	
BMO HARRIS MASTERCARD	7037361601	0		ICC-WOOD, GLUE TRAPS	20.86	.00	
BMO HARRIS MASTERCARD	7037361601	0		ICC-PACKING TAPE	6.17	.00	
BMO HARRIS MASTERCARD	7037361601	0		ICC-5 KEY COPIES	9.45	.00	
BMO HARRIS MASTERCARD	7037361601	0		ICC-2 KEY COPIES	3.98	.00	
BMO HARRIS MASTERCARD	7037361601	0		ICC-7/8" TABLE TIPS	3.13	.00	
BMO HARRIS MASTERCARD	7037361601	0		ICC-1" TABLE TIPS, GLUE TRAPS	9.27	.00	
BMO HARRIS MASTERCARD	7037361601	0		ICC-CAULK GLUE	4.74	.00	
BMO HARRIS MASTERCARD	7037361601	0		ICC-LYSOL, SPRAY BOTTLE, MEAS.CUP	27.47	.00	
BMO HARRIS MASTERCARD	7037361601	0		CRB-LYSOL, SPRAY BOTTLE	6.92	.00	
BMO HARRIS MASTERCARD	7037361601	0		ICC-2 SPONGE MOPS, REFILLS	61.95	.00	
BMO HARRIS MASTERCARD	7037361601	0		ICC-SAND, COIL RODS, PAINT	19.13	.00	
BMO HARRIS MASTERCARD	7037361601	0		CRB-CLEANERS AND DEODORANTS	41.11	.00	
BMO HARRIS MASTERCARD	7037361601	0		ICC-PAPER:TOWELS, TOILET, LINERS	304.30	.00	
Total 35.502.16.314 JANITORIAL SUPPLIES:					547.93	.00	
<b>35.502.16.315 BUILDING MAINT SUPPLIES</b>							
BMO HARRIS MASTERCARD	7037361601	0		ICC-KITCHEN SINK SPRAY HOSE	97.00	.00	
BMO HARRIS MASTERCARD	7037361601	0		ICC-RADIATOR VALVE	138.11	.00	
BMO HARRIS MASTERCARD	7037361601	0		ICC-TOILET SPUD CONNECTOR	62.13	.00	
Total 35.502.16.315 BUILDING MAINT SUPPLIES:					297.24	.00	
<b>35.502.35.202 TRAINING &amp; CONFERENCES</b>							
BORGER, KATHERINE	020916	0		02/09 CONTINUING EDUCATION CLASS REI	15.00	.00	
DION, LYNN	020916	0		02/09 CONTINUING EDUCATION CLASS REI	15.00	.00	
Total 35.502.35.202 TRAINING & CONFERENCES:					30.00	.00	
<b>35.502.36.202 TRAINING &amp; CONFERENCES</b>							
BMO HARRIS MASTERCARD	7037361601	0		JOB FAIR	100.00	.00	
BMO HARRIS MASTERCARD	7037361601	0		TRANS. TO EARLY CHILDHOOD CONF-HC	13.00	.00	
BMO HARRIS MASTERCARD	7037361601	0		TRANS. TO EARLY CHILDHOOD CONF-HC	13.50	.00	
BMO HARRIS MASTERCARD	7037361601	0		TRANS. TO EARLY CHILDHOOD CONF-HC	11.00	.00	
Total 35.502.36.202 TRAINING & CONFERENCES:					137.50	.00	
<b>35.502.36.230 PRINTING</b>							
BMO HARRIS MASTERCARD	7037361601	0		PRINTING OF WINTER/SPRING BROCHURE	4,589.00	.00	
GRAPHIC ARTS SERVICES	12233	0		PRINT FEB-MAR '16 SCHOOL NEWSLETTER	326.00	.00	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
Total 35.502.36.230 PRINTING:							
35.502.36.282 RENTAL/LEASE COLLEGE OF DU PAGE	PE2016012800024	0		POOL RENTAL DEP -LIFEGUARD CERTIFICA	720.00	.00	
Total 35.502.36.282 RENTAL/LEASE:							
35.502.36.297 OFFICIATING SERVICES PANEK, BRIAN	012816	0		YOUTH B-BALL OFFICIATING SVCS 01/09-01/	798.00	.00	
Total 35.502.36.297 OFFICIATING SERVICES:							
35.502.36.299 OTHER CONTRACTUAL SERVICES KANTOR, GARY	021016	0		02/10 MAGIC INSTRUCTION	42.00	.00	
ROBERTSON, JOHN	111115	0		TAI CHI INSTRUCTION;OCT-NOV	201.60	.00	
SMITH, VIOLET R	012416	0		YOGA INSTRUCTION 01/04-02/08	315.00	.00	
Total 35.502.36.299 OTHER CONTRACTUAL SERVICES:							
35.502.36.311 PROGRAM SUPPLIES BMO HARRIS MASTERCARD	7037361601	0		SUPPLIES BIRTHDAY PARTIES	30.94	.00	
BMO HARRIS MASTERCARD	7037361601	0		SUPPLIES BIRTHDAY PARTIES	26.92	.00	
BMO HARRIS MASTERCARD	7037361601	0		SUPPLIES PRINCESS BALL BRACELETS	148.50	.00	
BMO HARRIS MASTERCARD	7037361601	0		SUPPLIES/DECORATIONS PRINCESS BALL	52.55	.00	
BMO HARRIS MASTERCARD	7037361601	0		SUPPLIES/DECORATIONS PRINCESS BALL	170.26	.00	
BMO HARRIS MASTERCARD	7037361601	0		SUPPLIES BIRTHDAY PARTIES	25.95	.00	
BMO HARRIS MASTERCARD	7037361601	0		DANCE TEAM HEADSHOTS	6.04	.00	
BMO HARRIS MASTERCARD	7037361601	0		ID BADGE HOLDERS FOR STAFF	65.97	.00	
BMO HARRIS MASTERCARD	7037361601	0		REPLACEMENT INFANT CHAIRS	264.13	.00	
BMO HARRIS MASTERCARD	7037361601	0		SUPPLIES EARLY CHILDHOOD PROGRAMS	53.05	.00	
BMO HARRIS MASTERCARD	7037361601	0		PRIZES LUNCH WITH BUNNY	17.85	.00	
BMO HARRIS MASTERCARD	7037361601	0		GROCERIES FUNTIME/PROGRAMS	164.53	.00	
BMO HARRIS MASTERCARD	7037361601	0		GROCERIES FUNTIME/PROGRAMS	150.31	.00	
BMO HARRIS MASTERCARD	7037361601	0		GROCERIES FUNTIME/PROGRAMS	33.64	.00	
BMO HARRIS MASTERCARD	7037361601	0		GROCERIES FUNTIME/PROGRAMS	171.33	.00	
BMO HARRIS MASTERCARD	7037361601	0		SUPPLIES EARLY CHILDHOOD PROGRAMS	36.37	.00	
BMO HARRIS MASTERCARD	7037361601	0		GROCERIES FUNTIME/PROGRAMS	206.10	.00	
BMO HARRIS MASTERCARD	7037361601	0		VOLUNTEER STAFF GIFT	50.00	.00	
BMO HARRIS MASTERCARD	7037361601	0		GROCERIES FUNTIME/PROGRAMS	216.32	.00	
BMO HARRIS MASTERCARD	7037361601	0		SUPPLIES EARLY CHILDHOOD PROGRAMS	7.98	.00	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
BMO HARRIS MASTERCARD	7037361601	0		GROCERIES FUNTIME/PROGRAMS	156.96	.00	
BMO HARRIS MASTERCARD	7037361601	0		GROCERIES FUNTIME/PROGRAMS	209.22	.00	
BMO HARRIS MASTERCARD	7037361601	0		GROCERIES FUNTIME/PROGRAMS	189.68	.00	
BMO HARRIS MASTERCARD	7037361601	0		GROCERIES FUNTIME/PROGRAMS	205.87	.00	
BMO HARRIS MASTERCARD	7037361601	0		BIRTHDAY BUNCH & LUNCH SUPPLIES	40.95	.00	
BMO HARRIS MASTERCARD	7037361601	0		BIRTHDAY BUNCH & LUNCH SUPPLIES	61.00	.00	
BMO HARRIS MASTERCARD	7037361601	0		BIRTHDAY BUNCH & LUNCH SUPPLIES	29.98	.00	
BMO HARRIS MASTERCARD	7037361601	0		ELECTRIC INFLATOR RETURN	128.99-	.00	
BMO HARRIS MASTERCARD	7037361601	0		FRAMES FOR FALL SOCCER POSTERS	107.82	.00	
BMO HARRIS MASTERCARD	7037361601	0		BANDAGES	43.99	.00	
BMO HARRIS MASTERCARD	7037361601	0		BINDERS	18.75	.00	
BMO HARRIS MASTERCARD	7037361601	0		BINDERS	10.19	.00	
BMO HARRIS MASTERCARD	7037361601	0		OFFICE SUPPLIES	42.89	.00	
BMO HARRIS MASTERCARD	7037361601	0		KEYS FOR ICC	18.90	.00	
BMO HARRIS MASTERCARD	7037361601	0		KEYS AND RINGS FOR ICC	9.27	.00	
BMO HARRIS MASTERCARD	7037361601	0		REPAIR OF DANCE COSTUME	5.00	.00	
BMO HARRIS MASTERCARD	7037361601	0		ICC-PROG.PAPERGOODS,CUTLERY	241.50	.00	
BMO HARRIS MASTERCARD	7037361601	0		02/11 SR B-DAY BUNCH & LUNCH PIZZA,SAL	132.75	.00	
BMO HARRIS MASTERCARD	8234	0		01/13 DCFS NURSE VISIT	75.00	.00	
DUPAGE COUNTY HEALTH DEPT	JU2070	0		03/16 BASKETBALL AWARDS DINNER SPEA	50.00	.00	
ISAACSON, ANDREW	031616	0		PRINT 75 YOUTH B-BALL PLAYER RATING C	30.13	.00	
SIR SPEEDY PRINTING & MARKETING	68005	0					
Total 35.502.36.311 PROGRAM SUPPLIES:					3,449.60	.00	
<b>35.502.36.334 RESALE ITEMS</b>							
BMO HARRIS MASTERCARD	7037361601	0		DANCE COSTUMES	70.50	.00	
BMO HARRIS MASTERCARD	7037361601	0		DANCE COSTUMES	139.93	.00	
BMO HARRIS MASTERCARD	7037361601	0		DANCE COSTUMES	46.24	.00	
BMO HARRIS MASTERCARD	7037361601	0		RETURN/EXCHANGE DANCE COSTUMES	35.25-	.00	
Total 35.502.36.334 RESALE ITEMS:					221.42	.00	
Total GENERAL:					33,922.71	.00	
Total RECREATION FUND:					33,967.71	.00	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
<b>36.502.01.210 TELEPHONE</b> VERIZON WIRELESS	9759599581	0		WIRELESS SERVICE;12/27-01/26	143.19	.00	
Total 36.502.01.210 TELEPHONE:							
<b>36.502.01.250 EMPLOYEE BENEFITS</b> EDWARD HEALTH VENTURES HEALTHCARE SERVICE CORPORATI HORTON GROUP INC, THE	020116 019497 3/16 401233	0 0 0		EAP SERVICES OCT-DEC MAR HEALTH INSURANCE WELLNESS VIRGIN PULSE JANUARY 2016	46.00 8,388.32 98.80	.00 .00 .00	
Total 36.502.01.250 EMPLOYEE BENEFITS:							
<b>36.502.01.251 UNEMPLOYMENT COSTS</b> ILLINOIS DEPARTMENT OF	661017505	0		4TH QTR UNEMPLOYMENT 2015	363.00	.00	
Total 36.502.01.251 UNEMPLOYMENT COSTS:							
<b>36.502.01.261 INSURANCE CLAIM LOSSES</b> INTERGOVERNMENTAL RISK	14944,14973	0		JANUARY DEDUCTIBLES	1,173.78	.00	
Total 36.502.01.261 INSURANCE CLAIM LOSSES:							
<b>36.502.01.299 OTHER CONTRACTUAL SERVICES</b> ELMHURST MEMORIAL OCC HEALTH	89339	0		ANNUAL PHYSICALS PARKS DEPT	330.00	.00	
Total 36.502.01.299 OTHER CONTRACTUAL SERVICES:							
<b>36.502.01.317 OFFICE SUPPLIES</b> WEST SUBURBAN OFFICE PRODUCT	174409	0		EXPANDING FILE,PENCILS	33.48	.00	
Total 36.502.01.317 OFFICE SUPPLIES:							
<b>36.502.02.210 TELEPHONE</b> VERIZON WIRELESS	9759599581	0		WIRELESS SERVICE;12/27-01/26	91.59	.00	
Total 36.502.02.210 TELEPHONE:							
<b>36.502.02.299 OTHER CONTRACTUAL SERVICES</b> BMO HARRIS MASTERCARD	7037361601	0		(3) SAFETY DATA SHEET BINDERS	110.12	.00	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
Total 36.502.02.299 OTHER CONTRACTUAL SERVICES:							
36.502.02.306 WALKS, ROADS & PARKING LOTS							
BMO HARRIS MASTERCARD	7037361601	0		PKS-ICE MELT	1,472.91	.00	
Total 36.502.02.306 WALKS, ROADS & PARKING LOTS:							
36.502.02.315 BUILDING MAINT SUPPLIES							
BMO HARRIS MASTERCARD	7037361601	0		PKS-BRUSH,RAINX,CARWASH CLEANER	17.98	.00	
Total 36.502.02.315 BUILDING MAINT SUPPLIES:							
36.502.02.399 OTHER SUPPLIES							
BMO HARRIS MASTERCARD	7037361601	0		PKS-MITTING DOGGIE BAGS REFILL	196.00	.00	
TERRACE SUPPLY COMPANY	70285570	0		GRAY ZERORUST SPRAY PRIMER	43.69	.00	
TERRACE SUPPLY COMPANY	70286089	0		GRAY ZERORUST SPRAY PRIMER,SPRAY G	25.85	.00	
TERRACE SUPPLY COMPANY	961314	0		ACS,ACB CYLINDER RENTALS	12.09	.00	
TERRACE SUPPLY COMPANY	961315	0		ACS,OXL CYLINDER RENTALS	12.09	.00	
TERRACE SUPPLY COMPANY	961316	0		ACS/CAM CYLINDER RENTALS	13.02	.00	
Total 36.502.02.399 OTHER SUPPLIES:							
Total GENERAL:					302.74	.00	
Total PARKS FUND:					12,571.91	.00	
					12,571.91	.00	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
41.502.03.302 CHEMICALS BMO HARRIS MASTERCARD	7037361601	0		POOLS-CHEMICALS	171.28	.00	
Total 41.502.03.302 CHEMICALS:					171.28	.00	
Total GENERAL:					171.28	.00	
Total SWIMMING POOL FUND:					171.28	.00	

PAYMENT APPROVAL REPORT - BY GL NUMBER  
Report dates: 2/1/2016-2/29/2016

VILLAGE OF VILLA PARK

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
50.502.02.299 OTHER CONTRACTUAL SERVICES US BANK	4200135			ADMIN FEES SERIES 2008	225.00	.00	
Total 50.502.02.299 OTHER CONTRACTUAL SERVICES:					225.00	.00	
Total GENERAL:					225.00	.00	
Total DEBT SERVICE FUND:					225.00	.00	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
<b>60.502.02.250 EMPLOYEE BENEFITS</b>							
HEALTHCARE SERVICE CORPORATI	019497 3/16	0		MAR HEALTH INSURANCE	2,402.57	.00	
HORTON GROUP INC, THE	401233	0		WELLNESS VIRGIN PULSE JANUARY 2016	24.70	.00	
Total 60.502.02.250 EMPLOYEE BENEFITS:					2,427.27	.00	
<b>60.502.02.299 OTHER CONTRACTUAL SERVICES</b>							
VERIZON WIRELESS	9759599581	0		WIRELESS SERVICE;12/27-01/26	26.46	.00	
Total 60.502.02.299 OTHER CONTRACTUAL SERVICES:					26.46	.00	
<b>60.502.02.342 ASPHALT MIX</b>							
DUPAGE MATERIALS CO	76052	0		1.45 TNS HIGH PERFORMANCE	188.50	.00	
DUPAGE MATERIALS CO	76059	0		1.52 TNS HIGH PERFORMANCE	197.60	.00	
DUPAGE MATERIALS CO	76071	0		2.90 TNS HIGH PERFORMANCE	377.00	.00	
DUPAGE MATERIALS CO	76074	0		1.49 TNS HIGH PERFORMANCE	193.70	.00	
DUPAGE MATERIALS CO	76080	0		3.00 TNS HIGH PERFORMANCE	390.00	.00	
DUPAGE MATERIALS CO	76084	0		1.50 TNS HIGH PERFORMANCE	195.00	.00	
DUPAGE MATERIALS CO	76090	0		2.01 TNS HIGH PERFORMANCE	261.30	.00	
DUPAGE MATERIALS CO	76097	0		1.51 TNS HIGH PERFORMANCE	196.30	.00	
DUPAGE MATERIALS CO	76101	0		2.00 TNS HIGH PERFORMANCE	260.00	.00	
Total 60.502.02.342 ASPHALT MIX:					2,259.40	.00	
<b>60.502.03.299 OTHER CONTRACTUAL SERVICES</b>							
ORANGE CRUSH LLC	5063 3	0		2015 STREET RESURFACING PROJECT	392,466.11	.00	
Total 60.502.03.299 OTHER CONTRACTUAL SERVICES:					392,466.11	.00	
<b>60.502.10.292 ENGINEERING SERVICES</b>							
ROBINSON ENGINEERING	13583	0		PARK BLVD RECONSTRUCTION PROJECT	2,887.00	.00	
V3 COMPANIES OF ILLINOIS	1015372	0		ARDMORE AVE STREETSCAPE PROJ PH III	27,168.77	.00	
V3 COMPANIES OF ILLINOIS	1115324	0		ARDMORE AVE STREETSCAPE PROJ PH III	19,731.58	.00	
V3 COMPANIES OF ILLINOIS	1215026	0		ARDMORE AVE STREETSCAPE PROJ PH III	6,017.97	.00	
V3 COMPANIES OF ILLINOIS	815366	0		ARDMORE AVE STREETSCAPE PROJ PH III	4,557.49	.00	
V3 COMPANIES OF ILLINOIS	915167	0		ARDMORE AVE STREETSCAPE PROJ PH III	4,682.85	.00	
Total 60.502.10.292 ENGINEERING SERVICES:					65,045.66	.00	
<b>60.502.10.299 OTHER CONTRACTUAL SERVICES</b>							
ORANGE CRUSH LLC	5063 3	0		2015 STREET RESURFACING PROJECT	147,673.36	.00	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
Total 60.502.10.299 OTHER CONTRACTUAL SERVICES:							
Total GENERAL:					147,673.36	.00	
Total STREET IMPROVEMENT FUND:					609,898.26	.00	
					609,898.26	.00	



Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
65.502.02.401 CAPITAL OUTLAY EMERGENCY VEHICLE TECHNOLOGI	3708	0		NEW PD#187 EQUIPMENT,INSTALL	2,599.80	.00	
Total 65.502.02.401 CAPITAL OUTLAY:					2,599.80	.00	
Total GENERAL:					2,599.80	.00	
Total EQUIPMENT REPLACEMENT FUND:					2,599.80	.00	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
<b>82.502.01.202 TRAINING &amp; CONFERENCES</b>							
BMO HARRIS MASTERCARD	7037361601	0		CDL RENEWAL - NV	1.41	.00	
BMO HARRIS MASTERCARD	7037361601	0		CDL RENEWAL - NV	60.00	.00	
Total 82.502.01.202 TRAINING & CONFERENCES:					61.41	.00	
<b>82.502.01.210 TELEPHONE</b>							
JESSEN, DENNIS	JANUARY 2016	0		JANUARY 2016 PERSONAL DEVICE PHONE	24.99	.00	
JESSEN, DENNIS	JANUARY 2016	0		JANUARY 2016 USAGE REIMBURSEMENT	24.99	.00	
VENCHUS, THOMAS	JANUARY 2016	0		JAN PERSONAL WIRELESS DEVICE REIMB	24.99	.00	
VENCHUS, THOMAS	JANUARY 2016	0		JAN USAGE REIMBURSEMENT	24.99	.00	
VERIZON WIRELESS	9759599581	0		WIRELESS SERVICE;12/27-01/26	91.57	.00	
VERIZON WIRELESS	9759599581	0		WIRELESS SERVICE;12/27-01/26	6.46	.00	
VERIZON WIRELESS	9759599581	0		WIRELESS SERVICE;12/27-01/26	95.46	.00	
VERIZON WIRELESS	9759599581	0		WIRELESS SERVICE;12/27-01/26	38.01	.00	
VERIZON WIRELESS	9759599581	0		WIRELESS SERVICE;12/27-01/26	26.46	.00	
Total 82.502.01.210 TELEPHONE:					357.92	.00	
<b>82.502.01.250 EMPLOYEE BENEFITS</b>							
EDWARD HEALTH VENTURES	020116	0		EAP SERVICES OCT-DEC	34.50	.00	
HEALTHCARE SERVICE CORPORATI	019497 3/16	0		MAR HEALTH INSURANCE	10,297.08	.00	
HORTON GROUP INC, THE	401233	0		WELLNESS VIRGIN PULSE JANUARY 2016	86.45	.00	
Total 82.502.01.250 EMPLOYEE BENEFITS:					10,418.03	.00	
<b>82.502.01.270 MAINT OF OFFICE EQUIPMENT</b>							
GFC LEASING	I00280860	0		COPIERS/PRINTER LEASE;03/05-04/04	93.54	.00	
GORDON FLESCH COMPANY INC	IN11442240	0		COPIER MAINTENANCE;JANUARY 2016	14.68	.00	
Total 82.502.01.270 MAINT OF OFFICE EQUIPMENT:					108.22	.00	
<b>82.502.01.299 OTHER CONTRACTUAL SERVICES</b>							
AMERICAN PRINTING TECHNOLOGIE	16-VP01	0		PRODUCTION SVCS UTIL BILL RUN#1 2016	267.33	.00	
BMO HARRIS MASTERCARD	7037361601	0		CIVIC SOFTWARE SUPPORT (6 MOS.)	1,805.50	.00	
DUPAGE COUNTY RECORDER	201601190411	0		15 RELEASES OF W/S/G LIENS	121.00	.00	
SENSUS USA	ZA16012868	0		ANNUAL SENSUS FLEXNET M2 SOFTWARE	1,838.00	.00	
Total 82.502.01.299 OTHER CONTRACTUAL SERVICES:					4,031.83	.00	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
82.502.01.321 PURCHASE OF WATER DUPAGE WATER COMMISSION	11197	0		JANUARY WATER COSTS	245,739.80	.00	
Total 82.502.01.321 PURCHASE OF WATER:							
82.502.01.399 OTHER SUPPLIES BMO HARRIS MASTERCARD	7037361601	0		SUPER GLUE	4.49	.00	
Total 82.502.01.399 OTHER SUPPLIES:							
82.502.02.292 ENGINEERING SERVICES RJN GROUP INC	11275500-5	0		ILLINOIS EPA WATER SUPP LOAN ASSIST P	940.00	.00	
Total 82.502.02.292 ENGINEERING SERVICES:							
82.502.02.299 OTHER CONTRACTUAL SERVICES ELMHURST MEMORIAL OCC HEALTH	89339	0		ANNUAL PHYSICALS WATER DEPT	580.00	.00	
Total 82.502.02.299 OTHER CONTRACTUAL SERVICES:							
82.502.02.322 HAND TOOLS BMO HARRIS MASTERCARD	7037361601	0		TOOLS FOR #23	90.75	.00	
BMO HARRIS MASTERCARD	7037361601	0		COPPER CUTTER	25.98	.00	
Total 82.502.02.322 HAND TOOLS:							
82.502.02.352 WATERMAIN REPAIR PARTS BMO HARRIS MASTERCARD	7037361601	0		GASKETS	84.00	.00	
Total 82.502.02.352 WATERMAIN REPAIR PARTS:							
82.502.02.353 SERVICE CONNECTION MATERIALS BMO HARRIS MASTERCARD	7037361601	0		GALVANIZED FITTINGS	25.96	.00	
Total 82.502.02.353 SERVICE CONNECTION MATERIALS:							
82.502.02.399 OTHER SUPPLIES BMO HARRIS MASTERCARD	7037361601	0		BATTERIES	11.99	.00	
BMO HARRIS MASTERCARD	7037361601	0		BATTERIES	42.97	.00	
BMO HARRIS MASTERCARD	7037361601	0		VALVES	21.98	.00	



Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
<b>83.502.01.210 TELEPHONE</b>							
BMO HARRIS MASTERCARD	7037361601	0		CELL SERVICE	68.96	.00	
VERIZON WIRELESS	9759599581	0		WIRELESS SERVICE;12/27-01/26	91.59	.00	
VERIZON WIRELESS	9759599581	0		WIRELESS SERVICE;12/27-01/26	3.23	.00	
<b>Total 83.502.01.210 TELEPHONE:</b>					<b>163.78</b>	<b>.00</b>	
<b>83.502.01.250 EMPLOYEE BENEFITS</b>							
EDWARD HEALTH VENTURES	020116	0		EAP SERVICES OCT-DEC	34.50	.00	
HEALTHCARE SERVICE CORPORATI	019497 3/16	0		MAR HEALTH INSURANCE	10,188.28	.00	
HORTON GROUP INC, THE	401233	0		WELLNESS VIRGIN PULSE JANUARY 2016	86.45	.00	
<b>Total 83.502.01.250 EMPLOYEE BENEFITS:</b>					<b>10,309.23</b>	<b>.00</b>	
<b>83.502.01.270 MAINT OF OFFICE EQUIPMENT</b>							
GFC LEASING	100280860	0		COPIERS/PRINTER LEASE;03/05-04/04	93.54	.00	
GORDON FLESCH COMPANY INC	IN11442240	0		COPIER MAINTENANCE;JANUARY 2016	14.68	.00	
<b>Total 83.502.01.270 MAINT OF OFFICE EQUIPMENT:</b>					<b>108.22</b>	<b>.00</b>	
<b>83.502.01.299 OTHER CONTRACTUAL SERVICES</b>							
AMERICAN PRINTING TECHNOLOGIE	16-VP01	0		PRODUCTION SVCS UTIL BILL RUN#1 2016	267.34	.00	
BMO HARRIS MASTERCARD	7037361601	0		CIVIC SOFTWARE SUPPORT (6 MOS.)	1,805.50	.00	
<b>Total 83.502.01.299 OTHER CONTRACTUAL SERVICES:</b>					<b>2,072.84</b>	<b>.00</b>	
<b>83.502.01.317 OFFICE SUPPLIES</b>							
BMO HARRIS MASTERCARD	7037361601	0		RETURN OFFICE SUPPLIES	353.69-	.00	
<b>Total 83.502.01.317 OFFICE SUPPLIES:</b>					<b>353.69-</b>	<b>.00</b>	
<b>83.502.01.399 OTHER SUPPLIES</b>							
BMO HARRIS MASTERCARD	7037361601	0		SURGE SUPPRESSOR	22.13	.00	
<b>Total 83.502.01.399 OTHER SUPPLIES:</b>					<b>22.13</b>	<b>.00</b>	
<b>83.502.02.292 ENGINEERING SERVICES</b>							
RJN GROUP INC	11275600-5	0		IL EPA WASTEWATER LOAN ASSIST PGM	835.00	.00	
<b>Total 83.502.02.292 ENGINEERING SERVICES:</b>					<b>835.00</b>	<b>.00</b>	

Vendor Name	Invoice Number	Activity	PO	Description	Invoice Amt	Amount Paid	Date Paid
83.502.02.299 OTHER CONTRACTUAL SERVICES BMO HARRIS MASTERCARD	7037361601	0		(2) SAFETY DATA SHEET BINDERS	75.23	.00	
Total 83.502.02.299 OTHER CONTRACTUAL SERVICES:					75.23	.00	
83.502.02.357 SEWERMAIN REPAIR PARTS BMO HARRIS MASTERCARD	7037361601	0		PLUGS	44.96	.00	
Total 83.502.02.357 SEWERMAIN REPAIR PARTS:					44.96	.00	
83.502.02.399 OTHER SUPPLIES BMO HARRIS MASTERCARD	7037361601	0		SD CARD	9.99	.00	
Total 83.502.02.399 OTHER SUPPLIES:					9.99	.00	
Total GENERAL:					13,287.69	.00	
Total WASTEWATER FUND:					13,287.69	.00	
Grand Totals:					1,429,079.15	6,619.19	

Amount Paid

**CASH ALLOCATIONS FUND**

Total CASH ALLOCATIONS FUND:

1,543.91

**CORPORATE FUND**

Total CORPORATE FUND:

427,821.04

**TIF 6 FUND-NO ARDMORE/VERMONT**

Total TIF 6 FUND-NO ARDMORE/VERMONT:

224.25

**TIF 5 FUND - KENILWORTH**

Total TIF 5 FUND - KENILWORTH:

36,099.76

**TIF 3 FUND - NORTH AVENUE**

Total TIF 3 FUND - NORTH AVENUE:

16,667.65

**RECREATION FUND**

Total RECREATION FUND:

33,967.71

**PARKS FUND**

Total PARKS FUND:

12,571.91

**SWIMMING POOL FUND**

Total SWIMMING POOL FUND:

171.28

**DEBT SERVICE FUND**

Total DEBT SERVICE FUND:

225.00

**STREET IMPROVEMENT FUND**

Total STREET IMPROVEMENT FUND:

609,898.26

**CAPITAL PROJECTS FUND**

Total CAPITAL PROJECTS FUND:

263.50

Amount Paid

EQUIPMENT REPLACEMENT FUND

Total EQUIPMENT REPLACEMENT FUND:

2,599.80

WATER SUPPLY FUND

Total WATER SUPPLY FUND:

273,737.39

WASTEWATER FUND

Total WASTEWATER FUND:

13,287.69

Grand Totals:

1,429,079.15

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE .....	APPROVED BY .....
.....	.....
.....	.....

Report Criteria:

Invoices with totals above \$0 included.  
 Paid and unpaid invoices included.  
 Invoice Detail.Input Date = 02/05/2016,02/12/2016,02/18/2016,02/22/2016  
 Invoice Detail.Adjustmentid = { \$ NULL }

**VILLAGE OF VILLA PARK**  
**20 South Ardmore Avenue, Villa Park, Illinois 60181**

**February 8, 2016**

**COMMITTEE-OF-THE-WHOLE MINUTES**

**7:30 PM**

President Deborah Bullwinkel  
Village Clerk Hosanna Korynecky

Chris J. Aiello  
Albert Bulthuis  
Robert Wagner

Nick Cuzzone  
Donald Kase  
Robert Taglia

**MINUTES OF THE FORMAL MEETING HELD IN VILLAGE HALL BY THE PRESIDENT AND  
THE BOARD OF TRUSTEES OF THE VILLAGE OF VILLA PARK ON FEBRUARY 8, 2016**

PRESENT: Trustees Aiello, Bulthuis, Cuzzone, Kase, Taglia, Wagner and President Bullwinkel.

ALSO PRESENT: Attorney Binninger, Manager Keehner and Clerk Korynecky.

**1. Call to Order – Roll Call.**

President Bullwinkel called the meeting to order and Clerk Korynecky called the roll.

**2. Pledge of Allegiance.**

President Bullwinkel led the Pledge of Allegiance and Trustee Taglia said the prayer.

**3. Amendments of the Agenda.**

**4. Presentation by Representatives of Golden Spike, LLC concerning the Garden Station Mixed-use, Multi-family Development (20 Minutes).**

*Representatives of Golden Spike, LLC are requesting assistance from the Village for the Garden Station mixed-use, multi-family development proposed near the Metra Train station at Ardmore and Beverley. Representatives will present the proposed development and review the requested assistance from the Village in effort for the Board to make a decision to support the project as it is designed.*

Rick Goldman from Golden Spike gave a PowerPoint presentation and responded to questions from the board.

**5. Consider an Ordinance of the Village of Villa Park, DuPage County, Illinois Eliminating the Restriction that Only Two Liquor Licenses can be Issued to the Same or Related Entity.**

*Currently, an individual/corporation is restricted to a maximum of two liquor licenses as defined in Section 3-309 of the Village Code. This ordinance eliminates the restriction that only two liquor licenses can be issued to the same or related entity within the Village. The removal of this restriction will allow successful businesses to expand within the Village. These expansions will help to cultivate a business friendly atmosphere which will create additional employment opportunities and revenue within and for the Village of Villa Park.*

Some discussion ensued. Consensus of the board was to advance this item to the formal.

**6. Consider an Ordinance of the Village of Villa Park, DuPage County, Illinois Authorizing the Sale by Public Auction of Personal Property and Seized Vehicles Owned by the Village.**

VEHICLE TYPE	YEAR	MAKE	MODEL	LAST 6 OF VIN	MIN. PRICE
Village #129	2007	Ford	Crown Vic	159424	\$100.00
Village #139	2006	Ford	Crown Vic	107032	\$100.00
Village #157	2006	Ford	Crown Vic	107023	\$100.00
Village	2004	Sno Way	Tailgate Spreader		\$50.00
Seizure	1998	GMC	Jimmy	558280	\$100.00
Seizure	2007	Chrysler	300 Touring	858302	\$100.00
Seizure	1998	Cadillac	Deville	722264	\$100.00
Seizure	1999	Mercury	Mountaineer SUV	U14963	\$100.00

Consensus of the board was to advance this item to the formal.

7. Consider a Resolution of the Village of Villa Park, DuPage County, Illinois Authorizing Change Order #1 (Final) to the Contract between the Village of Villa Park and A Lamp Concrete Contractors, INC., for the 2015 Twin Lakes Area Street Improvement Project for an adjusted final contract amount of \$748,953.79.

*The Village has a contract with A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois, for the 2015 Twin Lakes Area Street Improvement Project. Proposed final Change Order #1 consists of the final balancing of contract quantities as measured in the field. The net amount of proposed final Change Order #1 is a deduction of \$93,163.93, for an adjusted final contract amount of \$748,953.79.*

Consensus of the board was to advance this item to the formal.

8. Consider a Resolution of the Village of Villa Park, DuPage County, Illinois Approving the Joint Purchase of One (1) 2016 Ford F-250 Extended Cab 2WD Pickup Truck with Utility Body through the State of Illinois Central Management Services Joint Purchasing Program for a total amount of \$34,359.

*The Wastewater Division has identified one (1) vehicle for replacement. The criteria for replacement of this vehicle were based primarily on condition and age. Village staff requests authorization to purchase one (1) 2016 F250 regular cab 2WD pickup truck with utility body via the State of Illinois Central Management Services Joint Purchasing Program from Morrow Brothers of Greenfield, Illinois for a total amount of \$34,359. Funds are budgeted in the Wastewater Fund for this purchase. Vehicle 19 will be rotated within the Village if possible or sold at auction.*

Some discussion ensued. Public Works Director Juskelis responded to questions from the board. Consensus of the board was to advance this item to the formal.

9. Consider a Resolution of the Village of Villa Park, DuPage County, Illinois Authorizing Change Order #1 (Final) to the Contract between the Village of Villa Park and John Neri Construction Company, INC., for the 2015 North Avenue Townhomes Lift Station Project for an adjusted final contract amount of \$519,635.

*The Village has a contract with John Neri Construction Company, Inc., of Addison, Illinois, for the 2015 North Avenue Townhomes Lift Station Project. Proposed final Change Order #1 consists of the final balancing of contract quantities as measured in the field. The net amount of proposed final Change Order #1 is a deduction of \$10,055, for an adjusted final contract amount of \$519,635.*

Consensus of the board was to advance this item to the formal.

10. Convene to Formal Agenda.

Respectfully submitted,

Hosanna Korynecky  
Village Clerk

**VILLAGE OF VILLA PARK**  
**20 S. Ardmore Avenue, Villa Park, IL 60181**

**February 8, 2016**

**FORMAL**

**MINUTES**

Meeting was called to order at 8:43 p.m.

1. Village President's Report.

President Bullwinkel asked for an update on the 2016 road improvement project plan. Director Juskelis said the project plan is under design and will be completed in a few days. He also reviewed the streets in the plan. President Bullwinkel said the 2016 road improvement project plan will be on the Village website. She also announced a State of the Village Address on February 25 at 7 p.m. at Willowbrook High School.

2. Public Comments on Agenda Items.

There were no participants.

3. Amendments of the Agenda.

4. Consent Agenda:

a. Bill Listing dated February 8, 2016 in the amount of \$597,775.35.

b. Minutes from the Public Meeting for January 25, 2016.

c. Minutes from the Village COW meeting for January 25, 2016.

d. Minutes from the Village Formal Board Meeting for January 25, 2016.

e. First and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois Eliminating the Restriction that Only Two Liquor Licenses can be Issued to the Same or Related Entity.

*Currently, an individual/corporation is restricted to a maximum of two liquor licenses as defined in Section 3-309 of the Village Code. This ordinance eliminates the restriction that only two liquor licenses can be issued to the same or related entity within the Village. The removal of this restriction will allow successful businesses to expand within the Village. These expansions will help to cultivate a business friendly atmosphere which will create additional employment opportunities and revenue within and for the Village of Villa Park.*

f. First and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois Authorizing the Sale by Public Auction of Personal Property and Seized Vehicles Owned by the Village.

VEHICLE TYPE	YEAR	MAKE	MODEL	LAST 6 OF VIN	MIN. PRICE
Village #129	2007	Ford	Crown Vic	159424	\$100.00
Village #139	2006	Ford	Crown Vic	107032	\$100.00
Village #157	2006	Ford	Crown Vic	107023	\$100.00
Village	2004	Sno Way	Tailgate Spreader		\$50.00
Seizure	1998	GMC	Jimmy	558280	\$100.00
Seizure	2007	Chrysler	300 Touring	858302	\$100.00
Seizure	1998	Cadillac	Deville	722264	\$100.00
Seizure	1999	Mercury	Mountaineer SUV	U14963	\$100.00

g. Resolution of the Village of Villa Park, DuPage County, Illinois Authorizing Change Order #1 (Final) to the Contract between the Village of Villa Park and A Lamp Concrete Contractors, INC., for the 2015 Twin Lakes Area Street Improvement Project for an adjusted final contract amount of \$748,953.79.

*The Village has a contract with A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois, for the 2015 Twin Lakes Area Street Improvement Project. Proposed final Change Order #1 consists of the final balancing of contract quantities as measured in the field. The net amount of proposed final Change Order #1 is a deduction of \$93,163.93, for an adjusted final contract amount of \$748,953.79.*

**h.** Consider a Resolution of the Village of Villa Park, DuPage County, Illinois Approving the Joint Purchase of One (1) 2016 Ford F-250 Extended Cab 2WD Pickup Truck with Utility Body through the State of Illinois Central Management Services Joint Purchasing Program for a total amount of \$34,359.

*The Wastewater Division has identified one (1) vehicle for replacement. The criteria for replacement of this vehicle were based primarily on condition and age. Village staff requests authorization to purchase one (1) 2016 F250 regular cab 2WD pickup truck with utility body via the State of Illinois Central Management Services Joint Purchasing Program from Morrow Brothers of Greenfield, Illinois for a total amount of \$34,359. Funds are budgeted in the Wastewater Fund for this purchase. Vehicle 19 will be rotated within the Village if possible or sold at auction.*

**i.** Resolution of the Village of Villa Park, DuPage County, Illinois Authorizing Change Order #1 (Final) to the Contract between the Village of Villa Park and John Neri Construction Company, INC., for the 2015 North Avenue Townhomes Lift Station Project for an adjusted final contract amount of \$519,635.

*The Village has a contract with John Neri Construction Company, Inc., of Addison, Illinois, for the 2015 North Avenue Townhomes Lift Station Project. Proposed final Change Order #1 consists of the final balancing of contract quantities as measured in the field. The net amount of proposed final Change Order #1 is a deduction of \$10,055, for an adjusted final contract amount of \$519,635.*

Motion to approve Consent Agenda was made by Trustee Cuzzone and seconded by Trustee Bulthuis. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Aiello, Bulthuis, Cuzzone, Kase, Taglia, Wagner and President Bullwinkel. There were no nays. Motion carried.

#### 5. Public Comments on Non-Agenda Items.

Economic Development Director Fiola announced the February 11 grand opening of Bob's Discount Furniture in the Villa Oaks Shopping Center on Roosevelt Road. President Bullwinkel asked for an update on the 123 South Villa Avenue building. Director Fiola said the new owner is looking at options of what to do with the building

#### 6. Village Clerk's Report.

Clerk Korynecky reminded residents about the S.A.L.T. (Seniors and Law Enforcement Together) meeting on February 10 at 11 a.m. at the Community Recreation Building on Wildwood. Lunch will be provided by the Senior Concerns Commission. She also informed residents of the locations for early voting from February 29 to March 14 for the 2016 General Primary Election.

#### 7. Village Trustee's Report.

Trustee Bulthuis said the Secretary of State's office is no longer sending out reminders for license plate sticker renewals but residents can get email notifications by signing up at [www.cyberdriveillinois.com](http://www.cyberdriveillinois.com).

Trustee Taglia had no reports or recommendations.

Trustee Kase asked for an update on the yellow painted building on St. Charles Road. Director Fiola said the owner of the building was cited for sign violations and the owners are in process of getting new signs.

Trustee Cuzzone announced an all you can eat spaghetti dinner fundraiser by Boy Scout Troop 199 on February 21 from 11:30 a.m. to 6 p.m. at the St. Alexander parish hall. He also said the Parks and Recreation Advisory Commission is meeting tomorrow, February 9, at 7 p.m. at the Iowa Community Center.

Trustee Wagner said the Traffic and Safety Commission is meeting tomorrow, February 9, at 8 p.m. at the Village Hall. He said Mama Squash has a food swap on February 13 at St. Alexander's as well as a cooking class. He asked about the various items coming up in regards to the North Avenue Townhomes and if any public meetings are scheduled. Manager Keehner said there are no public meetings scheduled but the various items will come before the board. Trustee Wagner also asked if the road projects oversight committee has met. Manager Keehner said the committee has met and is in process of reviewing bank statements.

Trustee Aiello had no reports or recommendations.

#### 8. Village Manager's Report.

Manager Keehner had no reports or recommendations.

#### 9. Village Attorney's Report.

No report.

#### 10. Consider Executive Closed Session.

- a. 5ILCS 120/2 (c)(5) (purchase or lease of property).
- b. 5ILCS 120/2 (c)(6) (sale or lease of property).
- c. 5ILCS 120/2 (c)(21) (discussion of closed session minutes).

Motion to consider Executive Session was made by Trustee Taglia and seconded by Trustee Wagner. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Bulthuis, Aiello, Kase, Cuzzone, Wagner, Taglia and President Bullwinkel. There were no nays. Motion carried.

11. Adjournment.

Motion to adjourn was made by Trustee Bulthuis and seconded by Trustee Aiello. Voice vote passed with all ayes. Motion carried. Meeting adjourned at 9:47 p.m.

Respectfully submitted,

Hosanna Korynecky  
Village Clerk

**TAX ABATEMENT ORDINANCE**  
**ORDINANCE NO. \_\_\_\_\_**

ORDINANCE abating the tax hereto levied for the year 2015 to pay the principal of and interest on \$2,500,000 General Obligation Bonds (Alternate Revenue Source), Series 2009A and \$7,000,000 Taxable General Obligation Bonds (Alternate Revenue Source), Series 2009B, of the Village of Villa Park, DuPage County, Illinois.

WHEREAS, the President and Board of Trustees (the "*Board*") of the Village of Villa Park, DuPage County, Illinois (the "*Village*"), by Ordinance Number 3559, adopted on the 11th day of May, 2009 (the "*Ordinance*"), did provide for the issue of \$2,500,000 General Obligation Bonds (Alternate Revenue Source), Series 2009A and \$7,000,000 Taxable General Obligation Bonds (Alternate Revenue Source), Series 2009B (together, the "*Bonds*"), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS, the Village Treasurer has determined (i) the amounts on deposit in and to the credit of the Special Tax Allocation Fund (as defined in the Bond Ordinance), and available to pay debt service on the Bonds in the next succeeding bond year, (ii) the amount of any additional monies reasonably anticipated to be transferred to the Special Tax Allocation Fund, by proper proceedings of the Board, and (iii) the amount of the Build America Payments (as defined in the Bond Ordinance) anticipated to be collected in the upcoming bond year (June 15 and December 15) will be sufficient to pay the principal and interest on said bonds during the succeeding bond year; and

WHEREAS, The Village Treasurer has set forth the aggregate amount of funds which are on deposit in the Special Tax Allocation Fund, and which are available for the purpose of abating the taxes levied by the Ordinance for the current tax year, net the amount of said expected Build America Payments; and

WHEREAS, it is necessary and in the best interests of a the Village that the tax heretofore levied for the year 2015 to pay the principal of and interest on the Bonds be abated;

NOW, THEREFORE, Be It Ordained by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

*Section 1. Recitals Incorporated.* The recitals set forth hereinabove shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth within this Section 1.

*Section 2. Abatement of Tax.* The tax heretofore levied for the year 2015 in the Ordinance to pay the principal of and interest on \$2,500,000 General Obligation Bonds (Alternate Revenue Source), Series 2009A and \$7,000,000 Taxable General Obligation Bonds (Alternate Revenue Source), Series 2009B, of the Village of Villa Park, DuPage County, Illinois, is hereby abated in its entirety.

*Section 3. Filing of Ordinance.* Forthwith upon the adoption of this ordinance, the Village Clerk shall file a certified copy hereof with the County Clerk of The County of DuPage, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2015 in accordance with the provisions hereof.

*Section 4. Effective Date.* This Ordinance shall be in full force and effect upon its passage and approval as provided by law.

ADOPTED by the Board on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

AYES: \_\_\_\_\_  
\_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED on \_\_\_\_\_, 2016.

\_\_\_\_\_  
President, Village of Villa Park,  
DuPage County, Illinois

RECORDED in the Village Records on \_\_\_\_\_, 2016.

ATTEST:

\_\_\_\_\_  
Village Clerk, Village of Villa Park,  
DuPage County, Illinois

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF DUPAGE    )

**FILING CERTIFICATE**

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of DuPage, Illinois, and as such official I do further certify that on the \_\_\_\_ day of \_\_\_\_\_, 2016, there was filed in my office a duly certified copy of Ordinance No. \_\_\_\_\_ entitled:

ORDINANCE abating the tax hereto levied for the year 2015 to pay the principal of and interest on \$2,500,000 General Obligation Bonds (Alternate Revenue Source), Series 2009A and \$7,000,000 Taxable General Obligation Bonds (Alternate Revenue Source), Series 2009B, of the Village of Villa Park, DuPage County, Illinois.

(the "Ordinance") duly adopted by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois (the "Village"), on the \_\_\_\_ day of \_\_\_\_\_, 2016, and that the same has been deposited in the official files and records of my office.

I do further certify that the taxes heretofore levied for the year 2015 for the payment of the Village's \$2,500,000 General Obligation Bonds (Alternate Revenue Source), Series 2009A and \$7,000,000 Taxable General Obligation Bonds (Alternate Revenue Source), Series 2009B, as described in the Ordinance will be abated in their entirety as provided in the Ordinance.

IN WITNESS WHEREOF I hereunto affix my official signature and the seal of said County this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
County Clerk

[SEAL]



**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AUTHORIZING THE SALE BY PUBLIC AUCTION**

**OF PERSONAL PROPERTY AND SEIZED VEHICLES OWNED BY THE VILLAGE OF VILLA PARK**

**WHEREAS**, in the opinion of at least three-fourths of the corporate authorities of the Village of Villa Park, DuPage County, Illinois, it is no longer necessary or useful to or for the best interests of the Village of Villa Park, Illinois, to retain ownership of the personal property hereinafter described; and

**WHEREAS**, it has been determined by the President and Board of Trustees of the Village of Villa Park, Illinois, to sell said personal property by internet public auction conducted by Obenauf Auction Service, beginning in February 2016 and running through April 2016.

**NOW THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Villa Park as follows:

Section One: Pursuant to 65 ILCS 5/11-76-4 the President and Board of Trustees of the Village of Villa Park find that the following described personal property now owned by the Village of Villa Park, is no longer necessary or useful to the Village of Villa Park and the best interests of the Village of Villa Park will be served by its sale:

<b>VEHICLE TYPE</b>	<b>YEAR</b>	<b>MAKE</b>	<b>MODEL</b>	<b>LAST 6 OF VIN</b>	<b>MIN. PRICE</b>
Village #39	2002	Ford	Crown Vic	114583	\$100.00

Section Two: Pursuant to said 65 ILCS 5/11-76-4, the Village Manager is hereby authorized and directed to sell the aforementioned personal property now owned by the Village of Villa Park, at a live internet public auction, being conducted by Obenauf Auction Service beginning in February 2016 and running through April 2016 at the Villa Park Municipal Garage of Villa Park, Illinois, to the highest bidder on said property.

Section Three: The Village Manager is hereby authorized and may direct the Obenauf Auction Service to enter into an agreement for the sale of said personal property. The Obenauf Auction Service will charge a nominal administrative fee which will come out of the proceeds from the sale of surplus vehicles and/or equipment.

Section Four: Upon payment of the full auction price, the Village Manager is hereby authorized and directed to convey and transfer title to the aforesaid personal property, to the successful bidder.

Section Five: This Ordinance shall be in full force and effect from and after its passage, by a vote of a majority of the corporate authorities holding office, and approval in the manner provided by law.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2016, pursuant to a roll call vote as follows:

**PASSED and APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

**VILLAGE OF VILLA PARK**

\_\_\_\_\_  
President, Village of Villa Park

**ATTEST:**

---

Clerk, Village of Villa Park

**AYES:**

**NAYS:**

**ABSENT:**

**ABSTAINING:**

**Resolution No. \_\_\_\_**

**A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE  
SOFTWARE LICENSE AGREEMENT BETWEEN THE VILLAGE OF VILLA  
PARK AND N. HARRIS COMPUTER CORPORATION FOR ITS CITYVIEW  
SOFTWARE PROGRAM**

**WHEREAS**, the Village of Villa Park (the “Village”) is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

**WHEREAS**, the Village of Villa Park has received Amendment No. 1 to the software license agreement from N. Harris Computer Corporation dated March 17, 2015, to license additional modules of the software for its CITYVIEW Program at a cost not to exceed \$60,089; and,

**WHEREAS**, the corporate authorities of the Village of Villa Park have determined that it is in the best interests of the Village to exempt from the bidding requirement pursuant to Section 2-220(a)(1) of the Villa Park Municipal Code these professional computer software services and enter into an agreement with N. Harris Computer Corporation for such services.

**NOW THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

**SECTION 1:** That the document entitled *AMENDMENT NO. 1 TO THE CONTRACTUAL SERVICES AGREEMENT & SOFTWARE LICENSE AND SUPPORT AGREEMENT* between N. Harris Computer Corporation and the Village of Villa Park, Illinois, attached hereto and made a part hereof as Exhibit A, be and is hereby approved and the Village Manager is hereby authorized and directed to execute the Agreement on behalf of the Village of Villa Park.

**SECTION 2:** That this resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2016, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2016

\_\_\_\_\_  
Village President

Attest: \_\_\_\_\_  
Village Clerk

## CityView Permits and Inspections

CityView Permits and Inspections simplify the process of issuing and tracking permits, automating the entire process from initial application to the issuance of the Certificate of Occupancy. Everything you need to know about a building permit is instantly available, from owner and contractor information to sub-permits, utility releases and expiration dates. With CityView Permits and Inspections you can manage inspection scheduling and workflow, including your daily inspection roster, which aids in eliminating time-consuming manual scheduling which leads to increased productivity and efficiency in the workplace.

The screenshot displays the CityView Permits and Inspections software interface. It is divided into several sections:

- Permit Application Form:** Shows fields for Application Number (PR2009000024), Application Type (Building Residential), Construction Type (REPAIR DAMAGE TO HOUSE), Application Status (Finalled), Work Class (Miscellaneous), and Occupancy Code.
- Permits Table:** A table listing related permits with columns for Permit Type, Permit Number, Status, and a 'Clone?' checkbox.
 

Permit Type	Permit Number	Status	Clone?
Building (Residential)	PR2009000024	Pending	<input type="checkbox"/>
Electrical	PR2009000024	Pending	<input type="checkbox"/>
Mechanical	PR2009000024	Pending	<input type="checkbox"/>
- Activities / Reviews / Inspections Table:** A table listing activities with columns for Activity, Assigned To, Outcome, and a 'Done?' checkbox.
 

Activity	Assigned To	Outcome	Done?
Environmental Health Review (No Escrow)		Not Required	<input type="checkbox"/>
Township Clerk Review	Albert Zweber	Not Required	<input type="checkbox"/>
Verify Submittal (Permits & Inspections)	Andrea Borthoss	Complete	<input type="checkbox"/>
- Application Details View:** A detailed view of the application with tabs for Permit Details, Impact Fees, Fees, Deposits and Bonds, Conditions, Documents and Images, and Correspondence. It shows fields for Application Number, Application Status, Date Entered, Entered By, Department, Fire Zone, and Date Issued.
- Letter Generation Steps:** A sequence of steps for generating a letter: Step 1 - Add/Select Letter, Step 2 - Add Recipients, Step 3 - Recipient Details, and Step 4 - Create Letter Text.
- Generated Letter Preview:** A preview of the final letter, titled "CITY OF ANYWHERE BUILDING PERMIT INSPECTION RECORD".

## PERMITS AND INSPECTIONS

### ACCESS TO INFORMATION

- Track your permits in a central location
- Instant access to Permit Details, Contact s, Fees, Deposits/Bonds, and Documents/Images.
- Workflow specific data is available to users with drop-down menus to streamline data entry and reduce the chance of errors.
- Custom data fields, related parcel information and locations are easily added.
- Users are able to reference the entire status history of the application from the first page.
- Save time by automatically assigning and scheduling inspections based on geography, inspection type and inspector availability.
- Improve customer service with real-time, up-to-date inspection schedules accessible by staff or on-line via the CityView Portal to provide applicants with the most current information.
- Predefined workflows allow you to identify deadlines and automatically create next steps.

### AUTOMATION

- Auto-generate permit numbers
- Determine plan checks and route workflow
- Add required inspections based on permit type
- Generate inspection assignments based on geography and/or inspection type or manually
- Integrated fees module allows you to configure fee calculations and assess fees at the appropriate point in the business process.
- Maximize efficiency by quickly creating multiple copies of an existing application.

### REPORTS AND LETTERS

- Standard document templates with letters configured to your specifications
- Ability to modify generated letters, on-the-fly, using an intuitive rich-text format interface (MS Word-like formatting options.)
- Make informed decisions with intuitive reports that allow you to quickly and easily determine the status of all permits and inspections.
- Pre-configured reports including: Outstanding Fees, Fee Payment, Inspection Outcome, Inspection Schedule, Inspections by Inspector, Average Daily Inspections, Inspections To Do, Permit Status Summary (By Status), Permit Status Summary (By Contractor), Permit Value, Permit Turn-Around, Deposits and Bonds Summary, Escrow (By Revenue Account #), Permit Locator, Permit Turn-Around Detailed Report, and Permit Time Spent.

## AMENDMENT NO. 1

### TO THE CONTRACTUAL SERVICES AGREEMENT & SOFTWARE LICENSE AND SUPPORT AGREEMENT

This Amendment No. 1 to the Contractual Services Agreement & Software License and Support Agreement (this "**Amendment**"), dated as of \_\_\_\_\_, 2016, is entered into by and among the Village of Villa Park, IL (the "**Village**") having its offices at 20 S. Ardmore Ave. Villa Park, IL 60181-2696, and CityView an unincorporated division of N. Harris Computer Corporation, an Ontario Business Corporation, having its offices 1 Antares Drive, Suite 400, Ottawa, Ontario K2E 8C4 ("**CityView**"). Capitalized terms used in this Amendment but not otherwise defined herein shall have the respective meanings ascribed to them in the Agreement (as defined below).

#### WHEREAS:

- A. The Village and CityView entered into the Contractual Services Agreement & Software License and Support Agreement, dated as of the 17<sup>th</sup> day of March, 2015 (the "**Agreement**"), pursuant to which CityView agreed to license to The Village certain Software and provide support services for the Software;
- B. The Village now wishes to license from CityView additional modules of the Software, and CityView agrees to provide such license and related services, all as described in the Statement of Work attached hereto as Exhibit A (collectively, the "**Additional Software and Services**"), subject to the terms and conditions of the Agreement as amended by this Amendment No. 1; and
- C. The parties desire to amend the Agreement as provided herein;

NOW THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto, intending to be legally bound, hereby agree as follows:

1. Amendments. The Agreement is amended as follows:

(a) Additional Software and Services. The Additional Software and Services shall be provided in accordance with the Statement of Work attached as Exhibit A hereto. In case of any inconsistency between the terms of the Agreement and any terms contained in Exhibit A, the terms of Exhibit A shall prevail with respect to the provision of the Additional Software and Services only. For greater certainty, the parties agree that the terms of Exhibit A shall not apply to the provision of any software, products or services other than the Additional Software and Services.

2. Full Force and Effect. Except as expressly modified by this Amendment, all of the terms, covenants, agreements, conditions and other provisions of the Agreement shall remain in full force and effect in accordance with their respective terms. This Amendment shall not constitute an amendment or waiver of any other provision of the Agreement. Upon the execution and delivery hereof, the Agreement shall be deemed to be amended and supplemented as set forth above, as fully and with the same effect as if the amendments and supplements made hereby were originally set

forth in the Agreement, and this Amendment and the Agreement shall henceforth be read, taken and construed as one and the same instrument, but such amendments and supplements shall not operate so as to render invalid or improper any action heretofore taken under the Agreement. As used in the Agreement, the terms "this Agreement," "herein," "hereof," "hereto," and words of similar import shall mean and refer to, from and after the date of this Amendment, unless the context requires otherwise, the Agreement as amended by this Amendment. In the event of any inconsistency between this Amendment and the Agreement with respect to the matters set forth herein, this Amendment shall take precedence.

3. Counterparts. This Amendment may be executed by the parties hereto in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed by their duly authorized representatives as of the date first above written.

**VILLAGE OF VILLA PARK**

By: \_\_\_\_\_  
(signature)  
  
\_\_\_\_\_  
(printed name)  
  
\_\_\_\_\_  
(title)

**N. HARRIS COMPUTER CORPORATION**

By: Sean Higgins \_\_\_\_\_  
(signature) Digitally signed by Sean Higgins  
Date: 2016.02.17 20:56:29-08'00'  
  
Sean Higgins  
(printed name)  
  
Executive Vice President, CityView  
(title)

**Exhibit A**

**Statement of Work**

# Statement of Work

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## II. Background and Objectives

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The Village of Villa Park became a valued CityView customer in March, 2015. The Village is currently using CityView for Code Enforcement and now wishes to add Permits & Inspections utilizing the Essentials deliver model.

The objectives of this project are to license and implement the additional CityView solutions in order to:

1. Provide a streamlined Permitting process
2. Provide better sharing of information between Code Enforcement and Permitting
3. Provide field staff with real-time access to information and their daily tasks

### III. Scope

---

**Inclusions:**

1. Install CityView Permits & Inspections.
2. Install CityView integrated extensions including CityView Mobile for Permit Inspections.
3. Collect Village of Villa Park-specific data for lookups, fees, letters, workflow-specific values (assigned to, required dates, responsible departments, resource groups, email triggers), and other values related to Permits & Inspections. This data will be collected, providing the CityView team relevant documentation, such as fee schedules and letter templates, and by the Village’s completion of the CityView workbook for the Permits & Inspections CityView module.
4. Configure the CityView modules for Permits & Inspections, using the data collected in the workbooks. This is envisaged to include the following:
  - a. Lookup table data.
  - b. Custom data fields for specific data capture requirements.
  - c. Fees specific to the permit types being tracked through the system.
  - d. Adjustments to the solution workflows, including the assigned to, required dates, email notifications, responsible departments and resource groups. This task also includes connection or disconnection of sub-workflows based on the Village’s requirements.
  - e. Adjustment of the scheduled processes for permit expirations.
  - f. Configuration of five (5) letter templates for Permits & Inspections.
  - g. Additional configuration (workflows, letters, etc.) as required or desired by the Village and mutually agreed to through written change order
5. Capture the Village’s relevant historical, electronic data as defined in the following table and convert this into CityView.

Type of Electronic Information	Source
Permits & Inspections	Legacy Database (one data source)

*No other data sources are assumed to be involved.*

6. Implement user security settings according to customer completion of organizational role spreadsheets defining the out the box organizational roles inherent in the module.
7. Software installation (remote via WebEx) and environment management during implementation. Includes management of the environment through module merges, CityView upgrades etc. through the life of the implementation.
8. Deliver pre-configured reports for Permits and Inspections including the following reports:

<b>Permits &amp; Inspections</b>
----------------------------------

Outstanding Fees  
 Fee Paid in Full  
 Inspection Outcome  
 Inspection Schedule  
 Inspections by Inspector  
 Average Daily Inspections  
 Inspections To Do  
 Permit Status Summary (By Status)  
 Permit Status Summary (By Type)  
 Permit Status Summary (By Contractor)  
 Permit Value  
 Permit Turn-Around  
 Deposits and Bonds Summary  
 Escrow (By Revenue Account #)  
 Permit Locator  
 Permit Turn-Around Detail Report  
 Permit Time Spent  
 Application Review Tickler  
 Building & Safety Revenue Report  
 Certificate of Occupancy Listing  
 Public Works Permit Status Summary  
 Review – Decision Date

9. Conduct one (1) remote validation and review session for Permits and Inspections with the appropriate subject matter experts (“SMEs”). Additional corrections and modifications will be captured and corrected from each session.
10. Conduct 1.75 days of onsite user training for end-users
11. Conduct .25 days onsite CityView Mobile training
12. Conduct 2 days of onsite Go-live facilitation to ensure comfort with the new system
13. Ongoing support and maintenance of the software under the CityView Software License and Support Agreement.

**Exclusions:**

1. Provision of hardware, databases and third party software
2. Setup and support of network infrastructure supporting CityView
3. Letters over and above the 5 included in the budget, unless agreed to through change order.
4. No Customizations are included.
5. No custom workflows are included, unless agreed to through change order.
6. No Custom Reports are included
7. Non-standard configuration – standard configuration would be what is provided in the “Inclusions” above and what comes preconfigured in the system. Examples of non-standard configuration would include; modifying record-level security from what is pre-defined; defining organizational role security criteria other than those defined in the out of the box organizational roles (e.g. read-only access to some sheets, read-write to others); creating business rules defining specific outcomes that are tied to specific users of the system only (e.g. message box reminding of a process that needs to be followed but where that

message box is only invoked where a specific users is logged into the system); While these are not included in the scope of this project, the configuration tools are provided for the Village to undergo such configuration yourselves.

## IV. Work Approach

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The implementation will involve 5 phases: Project Planning, Scheduling and Data Collection, Configuration, Review and Validation, User Acceptance Testing, End User Training & Go-live support.

Client sign off is required before initiating a new phase. This provides key milestones in the project to review progress, confirm objectives, and detail the activities and timelines for the next phase. Sign off involves acceptance of all deliverables and confirmation of the budget and timeline for the next phase.

### **Phase 1: Data Collection**

#### **Project Kickoff**

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The CityView Project Manager will review all documentation with respect to the implementation in order to prepare the materials for project kickoff.

CITYVIEW will prepare an Implementation Project Plan.

#### **Module Walkthroughs/Data Collection**

---

CityView will provide the Village with a data collection workbook, as well as guidelines on how to complete the document. CityView will conduct 2 remote walkthroughs/demonstrations of the Permits & Inspections modules to provide your Subject Matter Experts (SMEs) with an understanding of the workings of each of the modules and their data requirements for configuration.

The walkthroughs ensure your users:

1. Understand the phases that are involved in the Implementation Process.
2. Learn the basics of the activity based workflows.
3. Learn how to provide the data for your Fees, Letters, Lookup Tables, and Scheduled Processes.
4. Learn how to complete the data mapping assignments.

CityView will conduct 2 (two) separate – 4 hour Data Collection and Mapping sessions for the conversion of historical permitting data. The main deliverable at the end of the Data Collection phase is the completed client workbook and the Scope Document.

#### **Budget Validation**

---

Once all of the data is collected from the Village, the CityView Project Manager will review requirements in accordance with this statement of work and contract documentation and identify anything that is not accounted for in the scope. The Project Manager will also validate any estimates made as part of this proposal, including:

1. Data conversion requirements.

If budget validation reveals that any estimates provided were insufficient, our Project Manager will inform the Village of such and prepare appropriate change order requests. The next steps will not commence until sign off on Budget Validation and data collection occurs. This protects both parties against the risk of unclear expectations.

### **Phase 2: Configuration**

#### **Data Conversion**

---

Data conversion will commence once both parties are comfortable with the output of the data mapping exercise. Our specialist will create the scripts that parse, derive, and translate the source data into the ideal format for CityView. To reduce the time and effort associated with this phase we require data to be provided in one of the following formats: SQL Server, .mdb, .dbf, or .txt. The initial data conversion will run the scripts to provide a means for verification of correctness during the validation stage of the project. A final iteration will be completed

immediately prior to go-live.

### Data Conversion Assumptions

Data migration services are priced based on the following general assumptions:

1. Data has been cleaned according the suggested guidelines
2. Data mapping has been reviewed and signed off by both parties before proceeding to data conversion.
3. Data Conversion costs are estimated and are to be confirmed upon review of the data to be converted.
4. CityView will perform one complete data load prior to validation testing, one complete refresh prior to End User Training, and one complete refresh at Go Live. All other fixes will be made using targeted scripts. Additional complete refreshes can be performed if mutually agreed through a written change order.
5. Data is provided in one of the required formats: SQL Server, .mdb, .dbf or .txt.

### Configuration

---

CityView will configure the CityView Permits & Inspection module based on industry best practices and with the data collected and signed off from Phase 1: Data Collection. A single development environment will be created and the Implementation Specialist will lead the configuration of that environment. This will involve the following components:

1. **Letter Template Development** – CityView’s letter generator will be used to create up to 5 letter templates according to electronic samples provided by the Village with data merge tags defined. The Village is provided the letter generation tools in order that your SME(s) can create additional letters to meet additional or future requirements.
2. **Fees** - All the fees, including the automated business rules needed for automatic calculations based upon fields as may be required for fee calculations, are configured in your CityView environment.
3. **Activities Workflow** – All CityView’s module workflows will be configured with Village specific requirements for assigned to, required dates, email notifications, responsible departments and resource groups. In addition, sub-workflows may be removed, or added to the main workflow, depending on client specific requirements.
4. **Custom data fields** - Custom data fields to meet your specific data capture needs will be defined for each pertinent table where they are required and configured accordingly, along with the business rules to apply these data fields where appropriate.
5. **Lookups** – All lookup data defined during Phase 1: Data Collection is entered into the system.
6. **Security** – users are assigned to the organizational roles that are pre-defined in the products, based on information collected during data collection. Should additional user-level and record level security be required other than as defined in the out of the box organizational roles, additional costs may apply.

### Customizations

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No customizations are included.

### Interfaces

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Interfaces, both those in the scope of work and any agreed to as a result of data collection will be undertaken at this point. None are anticipated or included.

### Quality Assurance

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CITYVIEW undertakes quality assurance activities throughout each of the above phases (Data Conversion, Configuration, Customization and Interfaces). All customizations and interfaces are tested by our QA department prior to the applicable software build being released to the customer. The configuration and data conversion are verified by a peer review committee which includes the project team, members of research and development and management, and occasionally subject matter experts from the customer's side.

Testing plans are provided as Test Script templates and CityView may provide limited support during development of customer-specific test scripts.

### **Phase 3: Review and Validation**

#### **Initial Installation**

---

The development environment for this project, hosted by CityView, will still be the principal environment for validation and refinement.

The CITYVIEW Project Manager will work with the customer to establish the Review and Validation Plan, i.e. to determine when certain review and validation sessions will be given and who should attend.

#### **Review and Validation**

---

CITYVIEW will undertake one remote review and validation session with your SMEs, for Permits & Inspections, to work through the validation of the configuration based on the data collection materials and pre-defined test scripts for the CityView workflows.

This remote sessions will be led by CityView.

Review and Validation will be conducted against the development environment, hosted by CITYVIEW. During the Review and Validation sessions CityView will document any changes, corrections, or deficiencies for further action.

A customer feedback mechanism is provided within the environment for immediate feedback and reporting of issues to our implementation specialists and developers should the Village's SME's conduct additional reviews without the CityView Implementation Specialist present.

#### **In Scope Refinements**

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In scope corrections from the process of Review and Validation will be conducted. If out of scope issues are raised through Validation, these will be handled through approved change orders.

### **Phase 4: User Acceptance Testing**

#### **User Acceptance Testing**

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The Village will be provided a period of 2-4 weeks for User Acceptance Testing on their own completely installed test system. The CityView Implementation Specialist will monitor the client's feedback and continue to make any in scope corrections. Provided the acceptance criteria have been met, the Village is asked to formally accept the delivered solution for go-live.

### **Phase 5: End User Training and Go-live**

#### **Final Environment**

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After the final environment receives client sign off CityView will perform a data conversion in order to establish an environment that can be used for training purposes.

#### **User Training**

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CityView conducts on-site training for all of the front line users identified in the training plan.

**Final Conversion Run**

Immediately prior to go-live, CityView will conduct the final data conversion to bring your data completely up to date.

**Go-Live**

After go-live, CityView will provide two days of onsite go-live facilitation where an implementation specialist will be available to help the users with questions as they arise, easing their concerns and complementing their training.

During go-live facilitation the CITYVIEW project team will work with the Village to record any known issues. The CityView project team is responsible for the resolution of these known issues. 30 days after Go Live CITYVIEW will request a formal letter of acceptance (the Statement of Completion, pursuant to the Contractual Services Agreement) that substantiates the product has been delivered and is being used successfully in a live, production environment. In the case of a partial go-live, a completion statement will be requested for that part of the solution that has gone live.

During the first 4 weeks after go-live, the project team will begin to familiarize and transition the project to the Technical Support group. At the end of 4 weeks the Project Manager will arrange a formal hand-off involving the Village of Villa Park the CITYVIEW Project Manager and the CITYVIEW Support group formalizing the transition of any new defects, bugs and support issues to the Support team.

**Training plan**

The training program is designed to provide your end users with the ability to use CityView for their day to day activities and your Subject Matter Experts (SMEs) with the skills to maintain your solution. The table below details the training plan.

**Training Plan**

<b>CityView End User Training (onsite)</b>	This course is designed to enable business users to effectively use CityView in order to fulfill their daily work activities. The course provides specific instruction on how to navigate and complete tasks within CityView. It will cover tasks such as completing an application, adding contacts, attaching files, tracking activities and outcomes, applying and paying fees, producing correspondence, mapping basics, and running reports. Users are able to:		
	<ol style="list-style-type: none"> <li>1. Understand the key concepts that make up the business process.</li> <li>2. Be able to navigate and complete tasks relevant to day today activities.</li> <li>3. Be able to walk through a business activity based workflow.</li> </ol>		
	<b>Duration: 1.75 days</b>	<b>Users: All</b>	<b>Maximum#: 10/session</b>
<b>End User Training CityView Components (onsite)</b>	This training will focus on the highly intuitive CityView Mobile (onsite).		
	<b>Duration: 0.25 days</b>		<b>Maximum#: 10/session</b>
<b>Go-live Facilitation Assistance (onsite)</b>	Two days of go-live facilitation where an implementation specialist will be available to help the users with questions as they arise, easing their concerns and complementing their training (as described in the Work Approach above).		
	<b>Duration: 2 days</b>		

Training is provided on Village-provided hardware.

### Matrix of Responsibilities and Work Products

The following table provides a summary of the project. Responsibility and the lead for each step in the process are defined and the deliverables received by the Village are presented.

Step	Responsibility	Lead	Deliverables
Project Kickoff	CityView	CityView Project Manager	Project Plan
Installation	Team	CityView Project Manager	Client-site Installed Initial Environment
Workbook Completion	Village	Village Project Manager	Completed workbook, fee schedule, letter templates, user security matrix, and historical CityView data mapping documents
Remote Configuration	CityView	CityView Implementation Specialist	Configured Environment in CityView-hosted development environment, ready for Installation and remote walkthrough.
Data Conversion	CityView	CityView Project Manager	Conversion of legacy data
Acceptance Testing	Village	Village Project Manager	Completed acceptance testing and notice to go-live
End-User Training	Team	CityView Implementation Specialist	Completed training
Go Live	Team	CityView Project Manager	Live production environment

### Documentation

**Documentation** is available through **CityView Connect**, our on-line content management system. This is your source for the most updated CityView information any time. You can search for a particular topic or browse through the menu items. The Product Training Guides will step you through a full training session for a particular topic. If you cannot find what you are looking for, it may just be an issue of terminology.

**CityView Connect** is accessible **directly** and **within** the **CityView modules**. By clicking the **Help** button, you get direct access to the content in CityView Connect.

Documentation of your CityView solution is targeted to three main groups: business users, system administrators and application developers. Documentation is provided at every level of training, focused on the enabling objectives of the training in question.

**CityView Connect** is the main source of documentation for customers throughout the implementation and beyond. The focus of CityView Connect is to ensure up to date information is being maintained in one location, including details on new releases and the added functionality they contain. With each CityView release, detailed Release

Notes documents the changes to the release both for new features, feature changes, and bug fixes. Any exceptions or changes for installation and upgrade are also noted.



V. Milestones and Payment Terms

V. Milestones and Payment Terms

Software & Licensing (Essentials):	Quantity	Price	Payment Terms
<b>Application Software - CityView Solutions:</b>			Invoiced upon execution of the contract amendment, due net 30 days.
CityView Permits & Inspections	1	\$ 3,500	
<b>User Software:</b>			
Concurrent Read/Write User Licenses	5	\$ 10,000	
CityView Mobile (Building Inspections)	5	\$ 3,500	
<b>Server Software:</b>			
CityView GIS/Mapping Extension	1	\$ 5,000	
<b>Total Licensing</b>		<b>\$ 22,000</b>	

CityView Select Implementation Services	Deliverables	Payment Milestone	Payment Terms
Project Management	Ongoing project facilitation, billing, status reports, issues resolution, escalation, resource allocation, scheduling, budget management, change orders etc. Should delays by the customer occur and require additional project management, time may be billed at \$165/hr. upon authorization by the customer.	\$3,300	50% due upon commencement of onsite data collection, 50% balance due upon scheduling of go-live. Invoices are due net 30 days
Project Kickoff Data Collection (remote)	Project kick-off and confirmation of project plan. CityView Essentials configuration review sessions, with up to 6 Subject Matter Experts/session. Delivery of Workbook. Collection of Workbook data for Permits & Inspections. Deliverable is completed workbook, comprising data lookup spreadsheets, workflow Activities metadata, business rules narrative where applicable.	\$1,650	Invoiced upon delivery of data collection workbook & due net 30 days
Data Mapping (remote)	Provide customer with data mapping templates and instructions for completion. Validate data conversion cost. Deliverable is data mapping documentation.	\$2,640	Invoiced upon commencement of data mapping and due net 30 days



## V. Milestones and Payment Terms

Configuration	<p>Configuration based on completed Workbook. Includes lookups, fees, custom data fields, security org. roles, workflow metadata for all module licensed. Configuration of up to 5 tailor-configured letters. Metadata for scheduled process.</p> <p>Deliverable is CityView-hosted development environment ready for review &amp; validation &amp; configuration refinement.</p>	\$5,979	<p>50% invoiced upon commencement of the configuration and due net 30 days; and,</p> <p>50% invoiced upon scheduling of the first review &amp; validation session and due on or before the first review &amp; validation session.</p>
Data Conversion.	Initial Data Conversion. Deliverable is CityView-hosted development environment ready for data conversion validation testing.	\$3,960	Invoiced upon scheduling of the first review & validation session and due on or before the first review & validation session.
Environment Management	Management of environment through upgrades etc. through the life of the implementation.	\$3,960	Invoiced upon scheduling of the first review & validation session and due on or before the first review & validation session.
Review and Validation Sessions and Refinements	<p>Perform remote environment reviews, focusing on configuration and workflow, data conversion, and interfaces (where applicable). Latter review/s client-led.</p> <p>Gather validation feedback. Identify in-scope vs. out of scope feedback. Implement any in-scope refinements arising out of the validation.</p> <p>Complete in-scope refinements arising from two to four week final client-acceptance testing. Deliverable is final, end-user-training-ready environment</p>	\$4,186	<p>50% invoiced on the first remote review session and due net 30 days;</p> <p>50% invoiced upon completion of in-scope validation refinements and due net 30 days.</p>
Data Update	Final data update/conversion to get current data into client database for go-live. Must be the same scripts used in initial data conversion. Data must be verified by both CityView and Client before go-live. Sign off required.	\$1,320	Invoiced on the first day of Go Live Facilitation and due net 30 days.
Onsite Go Live Facilitation	2 days of onsite facilitation to provide over-the-shoulder guidance and training to users	\$3,960	Invoiced on the first day of Go Live



## V. Milestones and Payment Terms

			Facilitation and due net 30 days.
Training (onsite unless otherwise specified)	2 days end-user training activities: <ul style="list-style-type: none"> <li>• Permits &amp; Inspections (up to 10 students – 1.75 days onsite)</li> <li>• CityView Mobile (up to 10 students – 0.25 days remote)</li> </ul>	\$3,234	Invoiced upon scheduling of end user training and due on or before the first day of training.
<b>Total Services</b>		<b>\$34,189</b>	
Travel and Expenses	Budget for travel and expenses for services to be conducted at customer site (the current budget assumes 1 person trips and 4 person-days spent on site).	\$3,900	Invoiced and due as incurred
<b>Total Travel (estimate)</b>		<b>\$3,900</b>	

Additional Annual Software Maintenance (additional to Village's current annual maintenance fees)	Deliverables	Payment Milestone	Payment Terms
Mandatory Annual Software Maintenance	Provides: <ul style="list-style-type: none"> <li>• All major and minor software upgrades</li> <li>• Unlimited technical support;</li> <li>• Unlimited access to the CityView FTP site</li> <li>• Unlimited access to the CityView Connect</li> </ul>	\$4,840	Invoiced on execution of contract amendment and pro-rated to the Village's current renewal period, due net 30 days.
<b>Total Maintenance</b>		<b>\$4,840</b>	
<b>Summary of Investment</b>			<b>Price</b>
<b>Total Professional Services</b> (not including travel & expenses)			\$34,189
<b>Total Licensing</b>			\$22,000
<b>Licensing and Services Total</b>			<b>\$56,189</b>
<b>Travel (Estimate)</b>			<b>\$3,900</b>
<b>Additional Annual Software Maintenance</b>			<b>\$4,840</b>

ABOVE PRICES DO NOT INCLUDE TAXES

No customization to CityView is provisioned for in this project. Should any enhancement requests be made or customizations be required, these will be charged at the then current hourly rates as set out by the vendor. If



## V. Milestones and Payment Terms

validation reveals out of scope needs that require additional services, Vendor will not proceed with these services until change orders are raised and agreed to by both parties.

If additional travel for onsite services is mutually agreed to be warranted, this will be charged at cost of flights, accommodation and expenses plus \$55/day per diems for week days and \$110/day for weekend days per employee working at Customer's premises (plus \$75/hr. travel time).

Additional services are charged at a rate of \$165/hr.



## VI. Post Implementation Support

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Detailed in Schedule C, CityView Service Level Agreement.

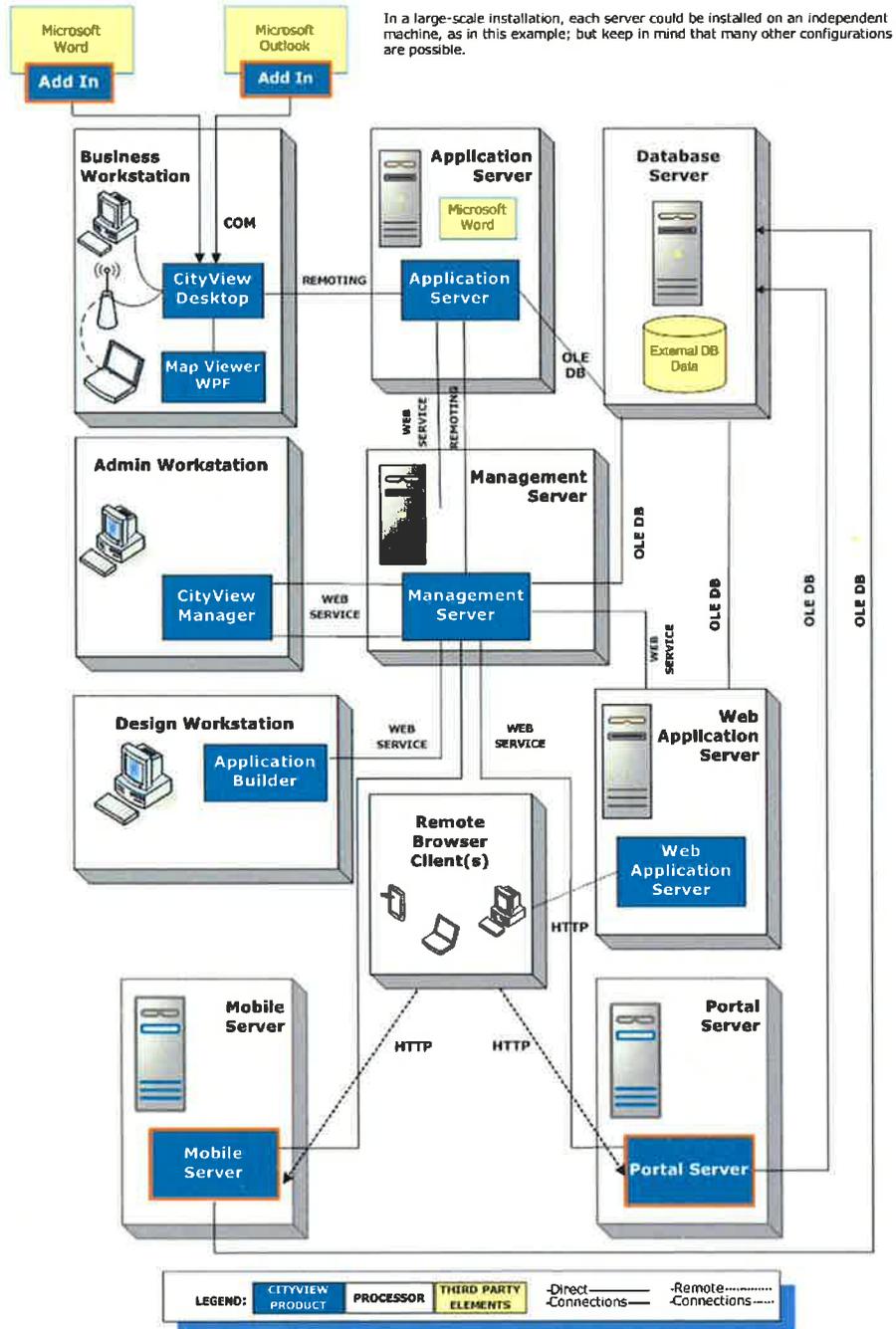
## VII. Technical Environment

The table on the following page outlines the hardware and software requirements to operate CityView. This is followed by a diagram depicting a typical installation. Additional information is provided in the following pages regarding recommended servers, database sizing considerations, third party software, and compliancy tables.

### Hardware and Software Requirements

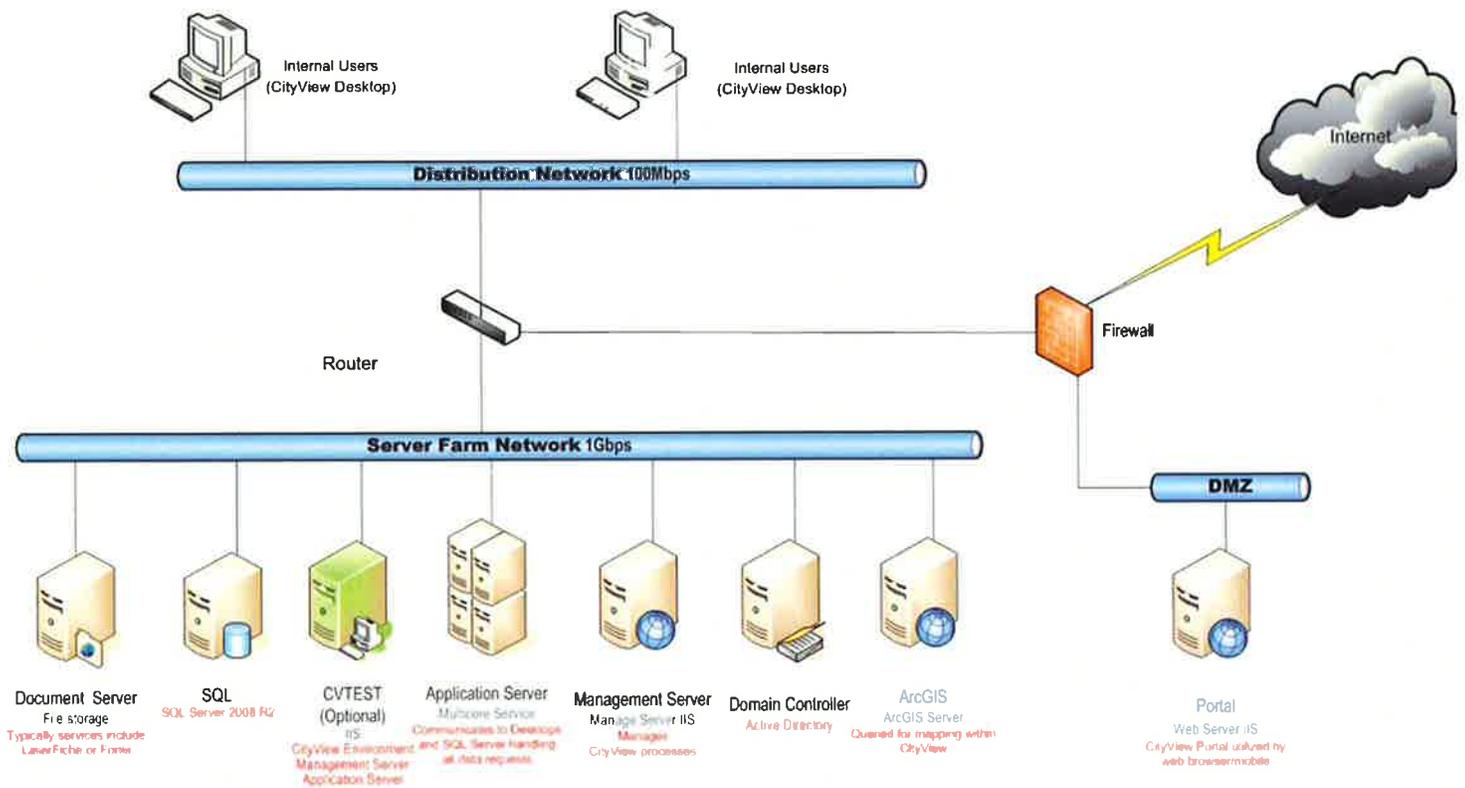
Clients		CityView Servers	
Hardware	Software	Hardware	Software
Windows PC with 2GHz clock speed recommended  2 gigabytes (GB) of RAM or higher recommended  400 megabytes (MB) of available hard disk space	Operating System: Microsoft Windows 8.1 and 8 (32 bit and 64 bit), 7 (32 bit and 64 bit), and Vista  Microsoft .Net 4.5 framework must be installed on each client workstation (Client and Extended).  Map components:  ArcEngine or ArcReader 9.2\9.3\9.3.1 supported.  ArcGIS Server 9.3\9.3.1\10\10.1\10.2\10.3 supported	Windows PC with 2GHz Xeon processor recommended  4 Gigabytes (GB) of RAM or higher recommended  600 megabytes (MB) of available hard disk space  <b>Installation of CityView server components is not supported on domain controllers</b>	Operating System: Microsoft Windows 2008 or higher  Microsoft .Net 4.5 framework is required for Application, Management, and Web Servers  IIS: Internet Information Services 7 or greater is required for CityView Management and CityView Web Servers
Database Server			
Supported RDBMS	Hardware		
Microsoft SQL Server 2008  Microsoft SQL Server 2008 R2  Microsoft SQL Server 2012 and 2012 R2  Microsoft SQL Server 2014	Windows PC with 2GHz Xeon processor recommended  4 GB of RAM  2 GB to 5 GB hard drive space, dependent on database size.		

### Network Diagram for Typical Installation



### CityView Recommended Technical Design

*Note:* CityView Desktop can work over T1, however latency should remain under 80ms if possible.



### Data Sizing Projections

There are five services that are typical in our deployment strategy:

1. **SQL Server** – can be scaled to include failover clusters. Typical day to day operation of CityView will not tax the server as most queries will pull less than 10 records per table at a time. This service works directly with Management Server, Application Server and Portal server processes. Typical permit applications require 1MB of disk space.
2. **CityView Management Server** – this is a service that runs in IIS, typically processing login requests, and configuration settings for the software. The only time where the service impacts performance on a server is when a build of the application occurs, typically during maintenance periods. All services need to be able to communicate with this server.
3. **CityView Application Server** – all Desktop client machines communicate with this service to access the infrastructure (MS SQL Server, CityView Management Server, document management, etc.) The server will also handle scheduled processes, e.g. when being used for batch letter (PDF) generation. This service is processor intensive, but is multithreaded. This service will operate virtually in a VMWare instance, and CPU is monitored to determine hardware resources needed.
4. **CityView Portal Server** – Portal server IIS service acts as a gateway to the software for browser and mobile users, and directly queries SQL Server during operation. There is an extremely small footprint for the service, and small memory/CPU overhead. If performance is not ideal, it is certainly possible to have multiple portal servers deployed to handle load balance or latency concerns.
5. **Document Management/Content Management Server** – often handled by third party services, e.g. SharePoint, Laserfiche, TRIM, etc. This can also be defined as a Windows file share (SMB) where we typically recommend 5MB of space per permit for file storage (PDF, DOC, JPG).

**Recommended Server Requirements**

The following provides the recommended Server Requirements.

These server configurations have been developed to meet the performance requirements and provide a reasonable level of hardware fault tolerance and growth:

**Recommended Servers**

<b>Recommended servers:</b>	
<b>Database Server Configuration</b>	
<b>Module</b>	<b>Description</b>
<b>Processor</b>	2+ Ghz Dual Core processor (Intel Xeon or AMD Opteron)
<b>Memory</b>	4GB
<b>Storage</b>	RAID-5, 4 (3 + 1 Hot Spare) x 73GB 15K RPM Ultra 320 SCSI
<b>Network Adapter</b>	Gigabit Ethernet Adapter
<b>Power Supply</b>	Redundant Power Supplies
<b>Operating System</b>	Windows 2008 Server or higher, Standard Edition
<p>Storage Configuration: Drives would be configured with three drives in a single RAID-5 set with the fourth drive as a hot spare. This will provide a total of 140Gb of storage which should be adequate. If additional storage is required, adding more drives is more cost effective than increasing the capacity of all drives.</p> <p>A multiple processor capable server is recommended to provide immediate scale-up potential. The CityView system can be scaled out with the addition of more servers and distributing the CityView components to dedicated servers.</p>	

<b>CityView Management and Application Server Configuration</b>	
<b>Module</b>	<b>Description</b>
<b>Processor</b>	2+ Ghz Dual Core processor (Intel Xeon or AMD Opteron)
<b>Memory</b>	2 - 4 GB
<b>Storage</b>	RAID-1 or RAID-5, Storage requirements < 1Gb
<b>Network Adapter</b>	Gigabit Ethernet Adapter
<b>Power Supply</b>	Redundant Power Supplies
<b>Operating System</b>	Windows 2008 Server or higher, Standard Edition

CityView Portal Server Configuration	
Module	Description
Processor	2 Ghz Dual Core processor (Intel Xeon or AMD Opteron)
Memory	2 GB
Storage3	RAID-1, 2 x 80GB 7200 RPM SATA
Network Adapter	Gigabit Ethernet Adapter
Power Supply	Redundant Power Supplies
Operating System	Windows 2008 Server or higher, Standard Edition
<p>Note this server will require firewall port availability, Port 80 TCP to CityView Management Server, and Port 1433 for communication to SQL Server.</p>	

CityView Test Server Configuration	
Module	Description
Processor	2 Ghz P4 (or equivalent Virtual Machine)
Memory	1 GB
Storage3	80GB 7200 RPM SATA or ATA-133
Network Adapter	Gigabit Ethernet Adapter
Operating System	Windows 2008 Server or higher, Standard Edition

CityView Mobile Configuration	
<p>Mobile devices – this is a Web, browser-based interface that can be utilized by a very large array of devices. Please note that for tablets and smartphones, the browsers themselves can have different navigational methods of handling file attachments (Upload and download). Ideally, lower latency works best when handling upload/download of large file attachments with our product. 3G network connectivity is adequate however.</p>	



## VII. Technical Environment

### Required 3rd Party Components

Aside from Excel, all of the below come as part of CityView, or are downloadable (IIS).

Alternate versions are **not** supported.

✓ Required

✓ Supported

Product	CityView Desktop	CityView Manager	CityView Application Builder	CityView Management Server	CityView Application Server	CityView Portal	CityView Web Server
Syncfusion Essential Studio for .Net 12	✓	✓		✓			
Data Dynamics Active Reports 4.3	✓			✓	✓		✓
Keyoti RapidSpell 4.6	✓						
TxText Control for .Net 15.1	✓			✓	✓	✓	✓
Microsoft C++ MFC 9.0 (redistributable)			✓				
MSXML 4.0 (redistributable)			✓				
Wintertree Spell Checking Engine 5.14.12.0			✓				
Microsoft MVC 3.0						✓	
jQuery 1.3.2						✓	
Excel 2003, 2007, 2010 (for exporting Grids, Activity Calendar)	✓						
Windows Presentation Foundation (WPF)	✓						
Silverlight						✓	
IIS				✓		✓	
IIS 8 (Integrated Mode)				✓		✓	✗
IIS 7 (Integrated Mode)				✓		✓	✓
IIS 6				✓		✓	✓
IIS prior version				✗		✗	✗

**Supported Technologies**

Database Support		Microsoft Exchange (for Calendaring)		CityView Mobile, Device Support	
32-Bit	✓	Office 365 Exchange	✓	Blackberry 8310 or higher	✓
64-Bit	✓	Exchange 2013	✓	iOS 4 or higher (iPhone, iPad, iPod)	✓
Sql Server 2014	✓	Exchange 2010	✓	Android 2.3 or higher	✓
Sql Server 2012 R2	✓	Exchange 2007	✓	Windows phone 7 or higher	✓
Sql Server 2012	✓	Exchange 2003	✓	Other devices	?
Sql Server 2008 R2	✓	Exchange Prior Versions	✗		
Sql Server 2008	✓	<b>Email Support</b>			
Sql Server Express 2008	✓	SMTP	✓	Soap Toolkit 3.0	✓ <sup>1</sup>
Sql Server prior versions	✗	mailto:	✓	Soap/XML Version 1.2	✓ <sup>1,2</sup>
		CDO	✗	Office XP Web Services Toolkit	✓ <sup>2</sup>
<b>Signature Pads</b>					
ePad Vision	✓	Epad II	✓	ePad USB	✓
<b>Document Management System Support</b>		<b>CityView Portal Browser Support</b>		<b>CityView Mapping Support</b>	
SharePoint 2013, 2010	✓	IE7 to IE11	✓	ArcGIS Server, Standard or Advanced Edition v10.2.2	✓
HP Trim v7.3	✓	Firefox 4.0 or higher	✓	ArcGIS Server, Standard or Advanced Edition v10.1	✓
Laserfiche 9	✓	Chrome 3.0 or higher	✓	ArcGIS Server, Standard or Advanced Edition v10.0 with SP4	✓
Laserfiche WebAccess 9	✓	Safari v?	✓	ArcGIS Server Standard or Advanced Edition v9.3	✓
Laserfiche Weblink 9	✓	Opera v?	✓	ArcGIS Server Basic Edition	✗
Fortis 2.4.1	✓	Prior versions, Other browsers	✗	ArcGIS Server prior versions	✗
Oracle IBPM 7.7 (Stellent)	✓				
PaperVision	✓				
<b>Hosted Platforms Support</b>		<b>Payment Processor Support</b>		<b>Virtual Hosting Support</b>	
Terminal Services (Windows2008) 64bit	✓	PayPal's PayFlow Pro v 4.3	✓ <sup>3</sup>	Microsoft Hyper-V	✓
Terminal Services (WindowsVista)	✓	PayPal's PayFlow Link v 4.3	✓ <sup>3</sup>	Microsoft Virtual Server 2008	✓
Citrix 1.80 and Above	✓	PayGOV	✓	VM Ware	✓
<b>Microsoft Outlook Add-in Support</b>		iTransact	✓ <sup>3</sup>	<b>Bluebeam (Required for Electronic Plans Review)</b>	
Outlook 2013	✓	Moneris eSelect	✓	Revu eXtreme 15, 12, 11	✓ <sup>5</sup>
Outlook 2010	✓			Revu CAD & Standard 15, 12, 11	✓
Outlook prior versions	✗	Authorize.Net	✓	Revu 2015	✓ <sup>6</sup>

ⓘ In testing

? Not tested

ⓘ Planned

<sup>1</sup> Supported with Web Services API

<sup>2</sup> Supported with WebDAV API

<sup>3</sup> non-PCI Compliant

<sup>5</sup> Required for users who Prepare and Flatten documents

<sup>6</sup> Supported but not for Compare Operations

## VIII. Roles & Responsibilities

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Below is a description of the roles and responsibilities of each of the resources in the Project.

Your **CityView project team** is comprised of:

- **Project Manager,**
- **Implementation Specialist and trainer**
- **Data Conversion Specialist,**
- **Quality Assurance Team.**

### **Project Manager**

He/she is involved in both the facilitation of the project as well as hands-on work in each project phase to ensure that requirements are met and project deliverables are clearly defined. The responsibilities include:

- Be the primary point of contact for the Village's Project Manager
- Ensure successful delivery of CityView's tasks
- Participate, where necessary, in gathering of the business process requirements
- In coordination with the Village's Project Manager, create the project schedule and keep this schedule up-to-date throughout the project
- Coordinate the scheduling of tasks for the implementation according to the project schedule
- Manage the CityView project resources
- Provide brief bi-weekly status update to the Village's Project Manager
- In coordination with the Village's Project Manager, co-conduct the project Kick-off meeting
- Review and approve CityView's completed workbooks for Sign-off
- Seek sign-off on all CityView deliverables and approval documents from the Village's Project Manager
- In coordination with the Village's Project Manager, manage scope change control
- Assist the Village's Project Manager in defining the training and Go-Live plans
- Support Village in the Go-Live preparation steps
- Hold review & status meetings with Village's resources
- Facilitate and provide timely resolutions to issues and concerns as it relates to CityView resources, project issues, etc.

### **Implementation Specialist and Trainer**

The Implementation Specialist (IS) will work closely with the Village through on-site visits, follow up calls, training, and demonstrations if required. The IS make the configuration changes to the CityView environment as per the completed workbooks and prepares the environment for the onsite activities. Typically the IS's also deliver the end-user training and Go-live assistance. Responsibilities include:

- Provide progress status to the CityView Project Manager
- Perform the remote configuration and work with the Village's Subject Matter Experts (SMEs) to understand and complete the workbooks
- Unit test the configuration changes

- Provide configured system to Application Developer Team Lead and QA Team lead for configuration review and testing
- Complete onsite configuration and training
- Work with the Village's SMEs to log Validation feedback and correct mis-configuration items
- Work closely with the CityView, Developers and QA Lead to answer any business related question that might arise
- Provide training to the different Village groups as follows:
  - Subject Matter Experts
  - Advanced Users
  - End Users
- Provide electronic copies of training materials where applicable
- Provide electronic copies of training sessions' agendas
- Leverage adult learning methodology and teaching techniques while documenting and escalating any concerns to the implementation Project Managers

### **Data Conversion Specialist**

Responsible for analysis, design and testing of the interfaces between CityView and any 3<sup>rd</sup> party applications or databases. Responsible for the data conversion tasks of Organization's data sources. List of responsibilities include:

- Evaluate interfaces functionality requirements
- Provide recommendations on interfacing approaches
- Identify Interfaces issues
- Perform the analysis of the required interfaces
- Evaluate a sample data structure provided by Village to which CityView must create an interface
- Create the design documentation of the required interfaces
- Manage interfaces' design documents and revise according to Village's review and comments
- Forward the interfaces' design documents to the CityView Project Manager for review and approval
- Unit test the interfaces to ensure they meet the specifications outlined in the design documentation
- Work closely with the CityView Developers to answer any technical related question that might arise
- Provide training support to the Village's Technical Experts regarding the interfaces
- Evaluate sample data structure from which CityView will be converting electronic data
- Provide data conversion analysis with the Village's Data Conversion Expert
- Provide recommendations on data conversion approaches
- Provide data conversion mapping review and assistance
- Identify conversion issues
- Develop data conversion scripts according to the final mapping documents
- Perform the preliminary cut data conversion
- Unit testing the preliminary cut data conversion

- Modify data conversion scripts based on test results if necessary
- Perform any other agreed on intermediary cuts of data conversion
- Setup the production ready cut and briefly unit test the production ready cut data conversion
- Provide assistance to the Village's Data Conversion Expert in loading the preliminary cut of the converted data and test it
- Communicate directly with the Village's Data Conversion Expert on any data conversion related issue / question

### Quality Assurance Team

Responsible for testing the quality of your CityView Modules and any customizations and interfaces. They use a combination of automated and manual testing on your environment. Bug Tracker Tools, Unit Testing, and Manual Test Cases are used in a strategic test plan that results in a stable, error free application for delivery.

Responsibilities include:

- Maintain QA environments on the same version as the Village's Development Environment for parallel testing and troubleshooting
- Log test results, log issues in detail and provide issues logs to Application Development team
- Provide unit testing as detailed within roles above
- Provide advice on timing and readiness of version releases.

We envisage the **Village's project team** is comprised of:

- **Project Manager,**
- **Subject Matter Experts (SMEs),**
- **Technical Analysts/Experts,**
- **Database Administrator,**
- **Systems and Network Administrators,**
- **Testers (often the same people as the SMEs),**
- **Application Administrators**
- **End Users.**

### Village Project Manager

The Village Project Manager is responsible for the overall Village deliverables and the day-to-day management of the project. This resource is the primary liaison between the CityView Team and the Village's project team. Both Project Managers will work together to meet the objectives, address issues, facilitate resolution and participate in active management of the teams. Below is a list of responsibilities to be performed by the Village's Project Manager:

- Manage all Village resources for project related activities
- Manage the project (budget, timeline, quality, risks, scope, issues, deliverables, etc.) in cooperation with CityView's Project Manager
- Communicate project status to the project team leveraging updates from CityView's status updates

- Create, maintain, manage and refine the project schedule with all its elements in cooperation with the CityView Project Manager
- Prepare, organize and co-conduct with the project kick-off meetings
- Manage the delivery and coordination of Village project tasks
- Manage all project deliverables in coordination with CityView's Project Manager
- Manage and streamline the issue management process in conjunction with CityView Project Manager
- Manage project deviations and take necessary corrective actions
- Participate in gathering of the Village's business process requirements when required
- Plan, manage and execute the Acceptance Test efforts
- Plan, manage and execute the end user training efforts
- Provide timely reviews and potential sign-offs on all project deliverables approval documents as presented by the CityView Project Manager
- Review and accept project milestones
- Manage the logistical activities of the end user training
  - Training facilities
  - Students booking
  - Scheduling of sessions
  - Monitoring and logging the end user attendance
  - Capture the end user feedback
- Responsible for internal & project communication
- Provide guidance to project team members
- Lead the Go-Live preparation planning
- Participate heavily in the Go-Live preparation tests
- Must provide Go / No Go Decision throughout the project phases
- Must be present for Go-Live

**Village Subject Matter Experts**

The Business Experts own the business process within their functional areas since they perform these day-to-day business processes. These people collectively form the knowledge base of the Village's business process requirements. Such resources will be involved in the Data Collection, as well as approval of the Scope Documentation and testing and acceptance of the configured system. They will further verify that the new configured system meets the Village's business requirements as outlined in the Scope Documentation. They will participate in making decisions regarding the business processes and they will help both Project Managers manage the project scope and all the associated deliverables. Below is a list of responsibilities to be performed by the SMEs

- Participate in appropriate project team meetings
- Work with the CityView IS to provide input into the completion of the workbooks
- Work with the CityView IS to validate the configuration through validation testing
- Develop appropriate validation test cases based on business scenarios
- Assist the Village's Data Conversion Expert in data conversion validation & acceptance

- Assist in the development of user procedures
- Assist the project team in defining user access levels and privileges
- Assist the project team in the Go-Live support planning
- Provide end user post implementation Go-Live support where applicable
- Assist the Village's Project Manager in problem resolution
- Support End User Training and documentation preparation
- Must be present for Go-Live

### **Village Technical and Advanced (Power) Users**

These resources are involved with the CityView resources to learn the report writing tool and system configuration. They *could* assist in these two functions once knowledge transfer is accomplished. Once trained they will have access to the tools to support the end users with any future configuration enhancements to the system. These resources could also work in conjunction with CityView to lead the interfaces (third party integrations) **analysis, definition and acceptance** testing. Below is a list of responsibilities to be performed by the Village's Technical Experts:

- Attend required Advanced training sessions (Configuration, Reporter Training)
- Acquire the necessary knowledge from the CityView resources through training sessions and documentation
- Participate in the analysis, design and acceptance testing of all interfaces to 3rd party systems (potentially)
- Should be present for Go-Live
- Other responsibilities depending on the degree of participation encouraged by the City

### **Village Database Administrator**

This resource will be responsible for setup and maintenance of the different databases (Testing/ Training and Production) during the initial project phase and for any subsequent requirement. Below is a list of responsibilities to be performed by the Village's Database Administrator:

- Setup the initial databases in conjunction with CityView resource(s)
- On-going database configuration, monitoring, tuning and troubleshooting of the database environments
- Manage production database growth
- Provide support to the project team during the project implementation as identified in the project schedule
- Manage the performance of the database
- Establish and maintain database security and coordinate with application administration the application security levels
- Include the databases in the normal backup routines and add them to the recovery management plan
- Coordinate activities with Village network and workstation administrators
- Manage and execute database installation and upgrade patches
- Participate in user access rights and privileges planning, definition & testing

### **Village Systems & Network Administrators**

These resources will be required to provide assistance to the project team on an as needed basis. Below is a list of



## VIII. Roles & Responsibilities

responsibilities to be performed by the Village's Systems & Network Administrators:

- Prepare servers for initial software setup and configuration
- Provide setup of servers and provide network connectivity
- Setup required peripherals for the different environments
- Provide setup of clients' workstations – deploy ClickOnce package for central deployment of CityView Desktop (not required to touch individual workstations)
- Setup testing environments as requested by the Village's Project Manager
- Participate in Go-Live preparation tests
- Should be present for Go-Live

### **Village End Users**

These resources will be trained on the proposed Modules and components. Below is a list of responsibilities to be performed by the Village's End Users:

- Attend and actively participate in the appropriate training sessions provided by CityView
- Understand existing business processes as well as the project scope at a reasonable level of detail
- Have good Windows navigation skills

## X. Schedule

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The project plan will be defined by the Project Managers as an initial step in the project.

## XI. Project Acceptance

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After delivery of the fully configured solution, we expect the Village of Villa Park to undertake acceptance testing using self-generated testing scenarios. Should the testing identify any defects, CityView will provide in-scope fixes at no additional charge in parallel to, or immediately subsequent to, the acceptance testing.

After all fixes deemed essential for go-live are provided and retested, the code will be frozen and deployment will commence. Provided the acceptance criteria have been met, the Village of Villa Park will be asked to formally accept the delivered solution for Go-live. Following go-live the CityView project team will work with the Village of Villa Park to record any known issues. The project team is responsible for the resolution of these known issues. 30 days after Go Live CityView will request a formal letter of acceptance that substantiates the product has been delivered and is being used successfully in a live, production environment.

During the first 4 weeks after go-live, the project team will begin to familiarize and transition the project to the Technical Support group. At the end of 4 weeks the Project Manager will arrange a formal hand-off involving the Village of Villa Park, the CityView Project Manager and the CityView Support group formalizing the transition of any new defects, bugs and support issues to the Support team.

## XII. Change Order Management

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To ensure timely and effective delivery of the project, the scope will be tightly managed. Project change control procedures will be reviewed with the team at the beginning of the project to ensure that they are clearly understood. This review helps establish a common understanding of the need for project change control and the mechanics for implementing any changes to the scope of the project. Any alterations to the project scope, budget, or schedule will be documented and authorized via the Change Control process.

A Change Control refers to any modification and/or new development deviating from the baseline established in the Statement of Work and Scope Document. It includes changes to the software, database, training, consulting services, or related processes. Each modification (or group of modifications) to the Contract, Statement of Work, or Scope Document must be documented and approved by a Change Control Form. All potential changes are compared against the project baseline in terms of functionality, schedule, cost, upgrade capability, maintainability and resources. Change Control requests can be raised by any member of the CityView or the Village of Villa Park Project Teams.

The following steps will be followed with any changes to the baseline system:

- The change control process will begin with a team member identifying a function or design alternative not already identified as part of the baseline system or a function that is part of the baseline but because of design issues may impact cost, schedule, or resources
- The person requesting the change will complete a Change Control Form and forward it to the appropriate Project Manager to determine cost, resources, and schedule impact, and the PM will forward the request on to their counter-part. Once these are determined, approval by the CityView Project Manager and the Village of Villa Park Project Manager is required.
- Once approved (or denied), the change request is entered into the change control log and is placed on the agenda of the next Joint PM meeting

Any impact to the cost, schedule and/or resources will be elevated to the Village of Villa Park Project Sponsor and CityView Project Manager for their review and approval.



**Sample Change Order Document**

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CHANGE ORDER DESCRIPTION			
<b>Request Date:</b>		<b>Change #:</b>	
<b>Client / Project:</b>			
<b>Requestor:</b>		<b>Created By</b>	
<b>Description of the Requested Change:</b>			
<b>List of attached documents:</b>			
<b>Impact Assessment:</b> Estimated impact to budget, work effort and schedule			
<b>Total Estimated Cost:</b>		<b>Planned Delivery Date:</b>	
<b>Payment Terms:</b>			

CHANGE ORDER APPROVAL			
<b>Comments By:</b>		<b>Date:</b>	
<b>Comments:</b>			
	<b>Print Name</b>	<b>Signature</b>	<b>Date</b>
<b>Client PM:</b>			
<b>Client Executive:</b>			
<b>CityView PM:</b>			
<b>CityView Executive:</b>			

## XIII. Issues & Problem Resolution

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An issue refers to any matter that requires someone to make a decision, and about which no agreement has been reached or can be routinely reached. Typically, issues impede project progress until they are resolved. Change Control items may become issues if they're not dealt with quickly, but Change Control items are specific to the process of authorizing design changes that impact scope, schedule or budget whereas issues can be related to anything about the project that needs to be decided.

The CityView Project Manager will maintain an issue log and will assign responsibility for the resolution of project issues and reports progress to Village of Villa Park Project Manager and the CityView Project Team. Any Project Manager or team member can submit an issue for logging and resolution. Most project issues are expected to be resolved within the overall Project Team. If the issues are not resolved to the satisfaction of the Project Team, they may need to be escalated to the Project Executive Sponsor or appropriate level.

Typical project situations requiring escalation include conflicting resource demands threatening project staffing, group dependencies not being met, scope disagreements and issues with functionality of the project's deliverables nearing release time.

### **XII.1 Escalation Process:**

CityView escalation levels in the order listed below:

1. Project Manager
2. Director of Professional Services
3. VP Business Operations, Research & Development
4. Executive Vice President

Village escalation levels in the order listed below:

1. Project Manager
2. Director of IT
3. Village Manager





**RESOLUTION No. \_\_\_\_\_**

**A RESOLUTION APPROVING A PARKING LICENSE AGREEMENT FOR  
OFF-STREET PARKING ON VILLAGE PROPERTY  
BETWEEN THE VILLAGE OF VILLA PARK AND UCP SEGUIN THE LESSEE  
OF 17 EAST PARK BOULEVARD, VILLA PARK, ILLINOIS**

**WHEREAS**, the Village owns two vacant parcels of property west of 332 South Cornell Avenue and has received a request from UCP Seguin to allow the parking of their passenger vans on the south twenty feet of those parcels; and,

**WHEREAS**, the Village is willing to grant a Parking License Agreement to allow UCP Seguin to park their vans used for transportation of their clients subject to the terms and conditions contained in the Agreement; and,

**WHEREAS**, the President and Board of Trustees of the Village of Villa Park find that it is in the best interests of the Village to enter into said Parking License Agreement with UCP Seguin.

**NOW, THEREFORE, BE IT RESOLVED**, by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

**SECTION 1:** That the Parking License Agreement attached hereto and made a part hereof as Exhibit A between the Village of Villa Park and UCP Seguin of Greater Chicago Foundation is hereby approved, and the Village President and Village Clerk are hereby authorized and directed to execute said Parking License Agreement on behalf of the Village.

**SECTION 2:** This resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2016, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this \_\_\_\_ day of \_\_\_\_, 2016

\_\_\_\_\_  
Village President

Attest: \_\_\_\_\_  
Village Clerk

## PARKING LICENSE AGREEMENT

THIS LICENSE AGREEMENT is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2016, by and between the **VILLAGE OF VILLA PARK**, an Illinois municipal corporation (the "Village"), and **UCP SEGUIN OF GREATER CHICAGO FOUNDATION** (the "Licensee").

### WITNESSETH:

WHEREAS, the Village owns two parcels located south and east of an alleyway and west of 332 South Cornell Avenue and west of 336 South Cornell Avenue and north of 340 South Cornell Avenue and across the alleyway to the south of 17 East Park Boulevard, in the Village with **Property Index Numbers of 06-10-118-019 and 06-10-118-024** (the "Village's Property") which is shown on Exhibit A attached hereto and made a part hereof by reference; and,

WHEREAS, the Licensee desires to use the south twenty feet (20') of the Village's Property (the "Licensed Premise") to park its vehicles; and,

WHEREAS, the Village is willing to grant the Licensee a License for said purposes, subject to the terms and conditions hereinafter set forth.

NOW, THEREFORE, for and in consideration of the sum of Ten Dollars and other good and valuable consideration, receipt of which is hereby acknowledged, it is agreed by and between the parties hereto as follows:

1. The recitals set forth hereinabove are hereby adopted as findings as if said recitals were fully set forth within this Paragraph 1.
2. The Village hereby grants the Licensee an exclusive license to go upon and use the Licensed Premise as its off-street parking facility. The Village shall post sign(s) and issue permits allowing only the Licensee to park its vehicles on the Licensed Premise.
3. The Licensee to whom this License is granted is authorized to enter into this License agreement and is the owner of the adjacent property commonly known as 17 East Park Boulevard, Villa Park, Illinois. The Licensee agrees to use the Licensed Premises in compliance with all the ordinances of the Village including the posting of Village permits on its vehicles as required by the Village.
4. The Licensee expressly agrees and acknowledges that this License is revocable at any time by the Village with 15 days notice to Licensee.
5. The Licensee agrees to use the Licensed Premise only for the parking of its vehicles and agrees to remove all litter from the Licensed Premise and snow from the area used for parking on the Licensed Premise.
6. The Licensee agrees to add the Licensed Premise as a covered location under all of its insurance policies and include the Village as an additional insured, and provide the Village with a copy of those endorsements.
7. The Licensee is solely responsible for the evaluation of the Licensed Premises to determine its suitability of the parking of its vehicles and that it will rely solely on its own inspections and investigations to determine whether to use the Licensed Premises for the parking of its vehicles. The Village disclaims all express and implied warranties with respect to the Licensed Premises and makes no warranty or representation regarding the physical condition of

the Licensed Premise or any implied warranty of fitness for any purpose or suitability of the use intended by the Licensee or safety of the Licensed Premises for such purpose or use. The Licensee accepts the Licensed Premise in its "as is" condition, with all defects, patent or latent, and the Village shall not have any duty to provide for or ensure the safety of any property on or person using the Licensed Premises.

8. Licensee agrees to indemnify, defend and hold harmless the Village and its officers, employees, agents, licensees, and assigns against and from, and to assume all liability and expense, including court costs and attorneys' fees, for death or injury to any person or persons and all loss, damage or destruction to any property caused by, attributable to or resulting from Licensee's use of the Licensed Premise, Licensee's negligence or the failure of Licensee to comply with the provisions of this License.

9. In addition to termination of this License, as provided in Paragraph 4 hereinabove, if Licensee defaults in any of Licensee's undertakings or obligations of this License and Licensee receives written notice of such default from the Village, then such event or action shall be deemed to constitute a breach of this License, and this License and Licensee's use of the Licensed Premise shall automatically cease and terminate.

10. No waiver of any default by Licensee shall be implied from omission by the Village to take any action on account of such default. No express waiver shall affect any default other than the default specified in the express waiver and that only for the time and to the event therein stated.

11. Licensee shall not make any improvements to the Licensed Premise without having first obtained the prior written consent of the Village. Licensee shall submit to the Village any plans and specifications for improvements on or to any portion of the Licensed Premise, shall obtain a permit from the Village, and agrees to comply with any and all conditions imposed by the Village as a condition of the issuance of that permit.

12. All notices to be given by either Party upon the other under the terms of this License or any statute shall be in writing. Such notice shall be deemed to have been sufficiently served if sent by commercial courier, or certified or registered mail, return receipt requested, with proper postage prepaid, or sent by facsimile transmission by the Village or Licensee at the respective addresses shown below or to such other party or address as either Party may from time to time furnish to the other in writing. Such notices shall be considered as delivered to recipient on the day of delivery if sent by commercial courier, on the second business day after deposit in the U.S. Mail if sent by certified or registered mail, or on the first business day after successful transmission if sent by facsimile transmission.

Notices to the Village shall be mailed to:  
Village of Villa Park  
20 South Ardmore Avenue  
Villa Park, IL 60181  
Attention: Village Manager  
FAX: 630-834-8967

Notices to Licensee shall be mailed to:  
UCP Seguin  
17 East Park Boulevard  
Villa Park, IL 60181

FAX: \_\_\_\_\_

13. All of the representations and obligations of the Village are contained herein. The Village and Licensee agree that no change or modification to this License or the exhibit shall be of any force or effect unless such amendment is dated, reduced to writing, executed by both Parties and attached to and made a part of this License.

14. The Village and Licensee agree that if any provision of this License is held to be invalid for any reason whatsoever this License shall immediately terminate.

15. This License shall be construed and enforced in accordance with the laws of the State of Illinois.

IN WITNESS WHEREOF, the Parties hereto have executed this License Agreement on the day and year first above written.

**VILLAGE OF VILLA PARK**

ATTEST:

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Village Clerk

LICENSEE

\_\_\_\_\_  
**UCP SEGUIN OF GREATER  
CHICAGO FOUNDATION**

\_\_\_\_\_  
Print Name