

**PUBLIC HEARING  
SECOND AVENUE COMBINED SEWER SEPARATION PROJECT  
7:00 PM**

Public participation is invited on each agenda item prior to the Village Board's deliberation. **When called upon, please approach the microphone and state your name and the address where you live. Kindly limit your remarks to three (3) minutes.** Public participation involving new or sworn testimony will not be permitted at either the Formal or the Committee-of-Whole meeting of the Village Board on any Planning and Zoning Commission matters for which a public hearing was held.

**VILLAGE OF VILLA PARK  
20 South Ardmore Avenue, Villa Park, Illinois 60181**

**January 23, 2017**

**COMMITTEE-OF-THE-WHOLE**

**7:30 PM**

President Deborah Bullwinkel  
Village Clerk Hosanna Korynecky

Chris J. Aiello  
Albert Bulthuis  
Robert Wagner

Nick Cuzzone  
Donald Kase  
Robert Taglia

1. Call to Order – Roll Call
2. Pledge of Allegiance
3. Amendments of the Agenda
4. Consider an Ordinance of the Village of Villa Park, DuPage County, Illinois Establishing a Senior Discount Program for the Stormwater Management Program Charge and the Combined Sewer Separation Charge

During a recent Village Board meeting staff was tasked with developing a senior discount to alleviate the financial burden upon senior citizens relating to the combined sewer separation charge and stormwater management program charge. In response to this request, a program was developed that uses the State's Benefit Access program as a key factor. Any senior enrolled in the State's Benefit Access program and living in a single family owner occupied residence is eligible for the 50% subsidy: briefly, the senior must be enrolled into the State's Benefit Access program, living in an owner occupied single family residence and provide proof of enrollment either in person or via regular mail to the Finance Department.

5. Consider an Ordinance of the Village of Villa Park, DuPage County, Illinois Regulating Small Cell Wireless Telecommunication Facilities

In 2007 the Village adopted regulations recommended by the Illinois Municipal League (IML) in response to the State Cable and Video Competition Law for the use of the Village's right-of-ways by telecommunications retailers and utility companies. Those regulations were

The Villa Park Village Hall is subject to the requirements of the Americans with Disabilities Act of 1990. An elevator is operational at the north side entrance to the Village Hall during normal work hours and also during evenings. Individuals with special needs are requested to contact the Village's Compliance Officer at (630) 834-8500 so that reasonable accommodations can be made for those persons.

reasonable and up to date based on the uses of the right-of-way at that time.

The Village recently received a single application for a small cell wireless telecommunications facility to be located on an existing ComEd utility pole. This new technology is not sufficiently addressed in the existing regulations to protect the Village's interest in its right-of-ways; additional regulations are recommended with a supplemental permit. The ordinance in question adds regulations to the existing right-of-way regulations that are based on the standards of ordinances of various suburban communities and a recent model ordinance from the IML.

6. Consider an Ordinance of the Village of Villa Park, DuPage County, Illinois, Abating the Tax Hereto Levied for the year 2016 to pay the principal of and interest on \$2,500,000 General Obligation Bonds (Alternate Revenue Source), Series 2009A and \$7,000,000 Taxable General Obligation Bonds (Alternate Revenue Source), Series 2009B

The debt associated with the 2009 Series A & B General Obligation Alternative Revenue Bonds are funded through Tax Increment Financing dollars and the Build America Bond payments. There are sufficient funds available with the sale of Village-owned property in the TIF to make the required payments for the 2017-2018 fiscal year. Thus, no additional tax money is required to make these payments and any monies associated with the 2009 Series A & B Bond issues can be abated for the 2016 tax levy. Therefore, it is recommended that the Village Board adopt an ordinance to abate the property tax levy connected with the 2009 Alternate Revenue Bonds, Series A & B.

7. Consider a Resolution of the Village of Villa Park, DuPage County, Illinois, Amending its Travel Expense Reimbursement Regulations to Comply with the Local Government Travel Expense Control Act

Last summer, Governor Rauner signed the Local Government Travel Expense Control Act into law, which requires formal approval for travel expenses starting this spring. While the Village has travel policies in place, this law requires that the Village Board adopt specific language and processes for travel conducted by staff and elected officials.

8. Consider a Resolution of the Village of Villa Park, DuPage County, Illinois, Approving Amended Purchasing Policies and Procedures

Staff is proposing updates to our purchasing policy, including better defined purchasing authority limits, moving to weekly AP check processing, adding encumbrances, prevailing wage, responsible bidder language, and other minor clarifications and edits.

9. Consider a Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the Safety Incentive and Safe Driver Programs in an Amount Not to Exceed \$11,225 in the 2017-2018 Fiscal Year

The Village of Villa Park Safety Committee is requesting continuation of the Village Safety Incentive and Safe Driver Programs for all eligible full-time and regular part-time employees for the 2017-2018 fiscal year. The Safety Incentive program is based on lost time due to chargeable injuries and establishes targeted amounts for employees by Department. If all eligible employees reach their goals, the cost of this program in FY 2017-18 will be approximately \$9,125. In addition, the Safe Driver Program awards a \$10 gift certificate to

those employees that have zero chargeable accidents during the fiscal year. The cost of this program will be approximately \$2,100. For both programs the expected cost is \$11,225 for the 2017-2018 Fiscal Year. It is requested that the Village Board approve the programs.

- 10. Consider a Resolution of the Village of Villa Park, DuPage County, Illinois, Providing for the Submission to the Electors of the Village of Villa Park, DuPage County, Illinois, a Referendum of Whether the Village Should Increase the Rate of its Non-Home Rule Municipal Retailer's Occupation Tax and Non-Home Rule Municipal Service Occupation Tax

The Village as a non-home rule municipality may impose a non-home rule Municipal Retailers' and Municipal Service Occupation Tax commonly referred to as a non-home rule sales tax. The tax may be imposed only in ¼ percent increments and may not be imposed for more than 1 percent. Recently, the DuPage Water Commission decreased their sales tax imposed on area retailers. Villa Park can take this opportunity to use proceeds from this sales tax to complete needed infrastructure projects including improvements to storm sewer, sewer separation, water, and wastewater. Presently by increasing the non-home rule sales tax by .05%, this would garner approximately \$1,500,000 annually. To increase the non-home rule sales tax it must be approved via voter referendum.

If approved, the following question would be placed upon the April 4, 2017 ballot: "Shall the Village of Villa Park increase the Village's Non-Home Rule Municipal Retailers' Occupation Tax and Non-Home Rule Municipal Service Occupation Tax (commonly referred to as a "municipal sales tax") from one half of one percent (.5%) to one percent (1.0%) for expenditure on public infrastructure, including the installation, replacement, and maintenance of sanitary sewer, storm sewer and water main systems, in accordance with and subject to the provisions of Sections 8-11-1.3 and 8-11-1.4 of the Illinois Municipal Code (65 ILCS 5/8-11-1.3 and 65 ILCS 5/8-11-1.4)?"

- 11. Consider a Resolution of the Village of Villa Park, DuPage County, Illinois, for an Engineering Services Agreement with Clark Dietz, Inc., of Chicago, Illinois, for Phase III Construction Services for the 2017 South Michigan Avenue Improvement Project (Park to Madison) in the Amount of \$159,500

The Village has awarded a contract for the reconstruction and combined sewer separation of South Michigan Avenue between Park Boulevard and Madison Street to Clark Dietz, Inc., who submitted a proposal to provide Phase III construction engineering services to the Village at a cost of \$159,500. Funding sources for the project include the Street Improvement Fund (Referendum) and Wastewater Fund (Combined Sewer Separation).

- 12. Consider a Resolution of the Village of Villa Park, DuPage County, Illinois, for an Engineering Services Agreement with Baxter & Woodman Consulting Engineers, of Crystal Lake, Illinois, for Phase II Design Engineering Services for the Ridge Road Water Main and Street Improvement Project (Yale to Ardmore) at a Cost Not to Exceed \$79,400

The Village's Water Master Plan calls for the replacement of the water main on Ridge Road between Yale Avenue and Ardmore Avenue. The Village expects to obtain \$384,000 in funding from the Community Development Block Grant (CDBG) Program for construction. In order to be all inclusive and financially conscious, the Village has received permission from DuPage County to include the road improvements in the project with the same construction limits. Baxter & Woodman has submitted a proposed engineering services agreement to

provide Phase II design engineering services for these improvements at a cost not to exceed \$79,400.

13. Consider a Resolution of the Village of Villa Park, DuPage County, Illinois, Authorizing the Submittal of an Application to the DuPage County Community Development Commission (CDC) for Funding of the Second Avenue Combined Sewer Separation Project under the Community Development Block Grant Disaster Recovery (CDBG-DR) Program

Staff wishes to submit an application for grant funding for the construction of the Second Avenue Combined Sewer Separation Project under the Community Development Block Grant Disaster Recovery (CDBG-DR) Program. A resolution authorizing the submittal of an application, and the subsequent signing of an agreement is required as a part of the application submittal. The estimated total cost of construction of the project is \$549,000. Under the terms of the grant application, staff is applying for grant funding for the full amount of the estimated cost of construction.

14. Convene to Formal Agenda

**VILLAGE OF VILLA PARK**  
**20 S. Ardmore Avenue, Villa Park, IL 60181**

**January 23, 2017** **FORMAL** **AGENDA**

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1. Village President's Report
2. Public Comments on Agenda Items
3. Amendments of the Agenda
4. Consent Agenda:
  - a. Bill Listing dated January 23, 2017 in the amount of \$932,212.01
  - b. Minutes from the Village COW Meeting for January 9, 2017
  - c. Minutes from the Village Formal Board Meeting for January 9, 2017
  - d. Minutes from the Public Hearing for January 9, 2017
  - e. First and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Abating the Tax Hereto Levied for the year 2016 to pay the principal of and interest on \$2,500,000 General Obligation Bonds (Alternate Revenue Source), Series 2009A and \$7,000,000 Taxable General Obligation Bonds (Alternate Revenue Source), Series 2009B  

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8. Public Comments on Non- Agenda Items
9. Village Clerk's Report
10. Village Trustee's Report
11. Village Manager's Report
12. Village Attorney's Report
13. Consider Executive Session
  - a. 5ILCS 120/2 (c) (5) (purchase or lease of property)
  - b. 5ILCS 120/2 (c) (6) (sale or lease of property)
  - c. 5ILCS 120/2 (c) (11) (pending litigation)
  - d. 5ILCS 120/2 (c) (21) (discussion of closed session minutes)
14. Adjournment