

**PUBLIC HEARING
FY 2016/2017 BUDGET
7:15 PM**

**VILLAGE OF VILLA PARK
20 South Ardmore Avenue, Villa Park, Illinois 60181**

March 28, 2016

COMMITTEE-OF-THE-WHOLE MINUTES

7:30 PM

President Deborah Bullwinkel
Village Clerk Hosanna Korynecky

Chris J. Aiello
Albert Bulthuis
Robert Wagner

Nick Cuzzone
Donald Kase
Robert Taglia

**MINUTES OF THE FORMAL MEETING HELD IN VILLAGE HALL BY THE PRESIDENT AND
THE BOARD OF TRUSTEES OF THE VILLAGE OF VILLA PARK ON MARCH 28, 2016**

PRESENT: Trustees Bulthuis, Cuzzone, Kase, Taglia and Wagner.
ALSO PRESENT: Attorney Orr, Administrative Office Juskelis and Clerk Korynecky.
ABSENT: President Bullwinkel, Manager Keehner and Trustee Aiello.

1. Call to Order – Roll Call.

Clerk Korynecky called the meeting to order and called the roll. In President Bullwinkel's absence, Clerk Korynecky asked for a motion to appoint a President pro tem for the meeting. Motion to appoint Trustee Bulthuis as President pro tem was made by Trustee Wagner and seconded by Trustee Kase. Motion carried with all ayes.

2. Pledge of Allegiance.

President pro tem Bulthuis led the Pledge of Allegiance and Trustee Taglia said the prayer.

3. Amendments of the Agenda.

4. Presentation of the Senior Concerns Commission Survey Results.

Clerk Korynecky presented the results of the Aging in the Community Checklist survey and highlighted various categories. Some discussion ensued. Trustee Wagner asked about the age group responding to the survey. Clerk Korynecky said the respondents were mostly in their 70's and 80's. Fire Chief Rakosnik said seniors can call the Fire Department at 630-833-5350 to receive help installing fire alarms or to change batteries. President pro tem Bulthuis thanked the commission for the survey.

5. Consider an Ordinance of the Village of Villa Park, DuPage County, Illinois Adopting an Annual Budget for the Village of Villa Park for all Corporate Purposes, in Lieu of an Annual Appropriation Ordinance, for the Fiscal Year Commencing on May 1, 2016 and Ending on April 30, 2017.

The Village's FY2017 budget ordinance provides for the continued provision of Village services, as well as significant capital investment as discussed during the Village's budget workshops held earlier this month. This is the first reading of the budget ordinance, with ordinance adoption planned for April 11, 2016.

Some discussion ensued. Consensus of the board was to advance this item to the formal.

6. Consider a Resolution of the Village of Villa Park, DuPage County, Illinois Approving an Agreement between the Village and the State of Illinois, Illinois Department of Transportation for the North Side Sidewalk Improvement Project and the Appropriation of Funds for the Village's Share of the Project Costs for a Federal maximum funding of \$950,400.

The Village will be receiving Surface Transportation Program – Traffic Control Measures (STP-TCM) funding that will provide funding for sidewalk installation along streets in the Twin Lakes area as part of the North Side Sidewalk Project. A Local Public Agency Agreement with IDOT proposes to provide \$950,400 in Federal funding for Construction and Phase III Engineering Services. The project is ready for bidding and is targeting the June 2016 IDOT letting. Construction is anticipated to take place in the summer and fall of 2016.

Consensus of the board was to advance this item to the formal.

7. Consider a Resolution of the Village of Villa Park, DuPage County, Illinois Authorizing a Construction Engineering Services Agreement with Christopher B. Burke Engineering LTD., to Provide Phase III Construction Engineering Services for the North Side Sidewalk Improvement Project at a cost not-to-exceed \$118,445.84.

The Village will be receiving Surface Transportation Program – Transportation Control Measures (STP-TCM) funding that will provide funding for sidewalk installation along streets in the Twin Lakes area as part of the North Side Sidewalk Project. Christopher B. Burke Engineering, LTD. has submitted a proposal to provide Phase III construction engineering services to the Village at a cost not-to-exceed \$118,445.84. The Illinois Department of Transportation (IDOT) has reviewed and approved the scope of services.

Some discussion ensued. Consensus of the board was to advance this item to the formal.

8. Consider a Resolution of the Village of Villa Park, DuPage County, Illinois Authorizing the Joint Purchase of Bulk Rock Salt through DuPage County's Procurement Services Division.

The Village annually purchases rock salt through an agreement with the DuPage County Procurement Service Division. DuPage County generally receives favorable prices because of the large quantity of salt that it purchases. Village staff recommends entering into a contract with DuPage County Procurement Service Division for 500 tons of bulk rock salt. For this purchase, \$83,000 is proposed for fiscal year 2016/17 in the street division account 10.525.27.341.

Some discussion ensued. Deputy Director of Public Works Rich Salerno responded to question from the board. Consensus of the board was to advance this item to the formal.

9. Consider a Resolution of the Village of Villa Park, DuPage County, Illinois Authorizing the Joint Purchase of Bulk Rock Salt through the State of Illinois Central Management Services Bureau of Strategic Sourcing.

The Village annually purchases rock salt through an agreement with the Illinois Department of Central Management Services (CMS). The State of Illinois generally receives favorable prices because of the large quantity of salt that it purchases. The Village must submit its rock salt needs through a contract with the State of Illinois by April 1, 2016. Village staff recommends entering into a contract with the State of Illinois for 500 tons of bulk rock salt. For this purchase, \$83,000 is proposed for fiscal year 2016/17 in the street division account 10.525.27.341.

Some discussion ensued. Deputy Director Salerno responded to questions from the board. Consensus of the board was to advance this item to the formal.

10. Consider a Resolution of the Village of Villa Park, DuPage County, Illinois Approving an Engagement Letter with Sikich, LLP for Audit Services for FY16 (May 1, 2015 – April 30, 2016).

The Village approved a proposal with Sikich LLP on January 26, 2015 for FY15 through FY19 audits. This engagement letter is consistent with that proposal and it is necessary for the Village Board to approve the attached resolution to commence the audit. Fees for the audit include \$19,982 for the Village funds, \$1,288 for each of TIF districts 1-4, and \$3,605 for the single audit, which is likely to be required.

Consensus of the board was to advance this item to the formal.

11. Consider a Resolution of the Village of Villa Park, DuPage County, Illinois Approving a Professional Services Agreement for a Water System Audit with Stanley Consultants, Inc.

The Village has recently begun experiencing unaccounted for water losses from its water system. While water sold has been declining, the amount of water purchased from the DuPage Water Commission (DWC) has actually been increasing. In addition, the Illinois Department of Natural Resources (IDNR), which regulates consumption of Lake Michigan water, has set new standards for allowable non-revenue water volumes. Stanley Consultants has submitted a proposal to provide a water audit at a cost not-to-exceed \$28,000. The cost would be split evenly between the Water and Waste Water Fund.

Some discussion ensued. Resident Cheryl Tucker asked for clarification on the need for an audit. Deputy Director Salerno responded to questions from the board. Larry Thomas from Stanley Consultants provided the board with a Water System Audit Summary handout and responded to questions from the board. Consensus of the board was to advance this item to the formal.

12. Consider a Resolution of the Village of Villa Park, DuPage County, Illinois Approving an Agreement between the Village of Villa Park, Illinois and the State of Illinois, Illinois Department of Transportation for the Improvement of Illinois Route 38 and the Appropriation of Funds for the Village's Share of the Project Costs of \$68,315.75.

The Illinois Department of Transportation (IDOT) plans to construct certain improvements on Illinois Route 38 (Roosevelt Road) from Summit Avenue to Route 83. The proposed improvements include a westbound right turn lane at Villa Avenue, a raised median on portions of Roosevelt Road, some new sidewalks, and a new traffic signal at Villa Avenue. The total cost of the proposed improvements is \$2,446,050 and the Village's proposed share is \$68,315.75. Federal funding is approximately 72% of the total cost, with IDOT, Villa Park, Du Page County, and Oakbrook Terrace providing the remainder. A Joint Agreement with IDOT is needed before work can proceed.

Some discussion ensued. Resident John Barsotti asked if all municipalities were on board with the agreement. Consensus of the board was to advance this item to the formal.

13. Convene to Formal Agenda.

Respectfully submitted,

Hosanna Korynecky
Hosanna Korynecky
Village Clerk



VILLAGE OF VILLA PARK
20 S. Ardmore Avenue, Villa Park, IL 60181

March 28, 2016

FORMAL

MINUTES

Meeting was called to order at 8:17 p.m.

1. Village President's Report.
No report.

2. Public Comments on Agenda Items.
There were no participants.

3. Amendments of the Agenda.

4. Consent Agenda:

a. Bill Listing dated March 28, 2016 in the amount of \$1,128,699.29.

b. Minutes from the Village COW meeting for March 14, 2016.

c. Minutes from the Village Formal Board Meeting for March 14, 2016.

d. Minutes from the Budget Workshop for March 21, 2016.

e. Resolution of the Village of Villa Park, DuPage County, Illinois Approving the Second Amendment to the Metra Coffee Shop Lease.

The Village has received a request from Toulia Retsos, President of Morning Blend Coffee Shop located at the Village's Metra Station. Ms. Retsos has requested assistance from the Village to establish the rent at \$130 per month, effective immediately.

f. Resolution of the Village of Villa Park, DuPage County, Illinois Approving an Agreement between the Village and the State of Illinois, Illinois Department of Transportation for the North Side Sidewalk Improvement Project and the Appropriation of Funds for the Village's Share of the Project Costs for a Federal maximum funding of \$950,400. *The Village will be receiving Surface Transportation Program – Traffic Control Measures (STP-TCM) funding that will provide funding for sidewalk installation along streets in the Twin Lakes area as part of the North Side Sidewalk Project. A Local Public Agency Agreement with IDOT proposes to provide \$950,400 in Federal funding for Construction and Phase III Engineering Services. The project is ready for bidding and is targeting the June 2016 IDOT letting. Construction is anticipated to take place in the summer and fall of 2016.*

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h. Resolution of the Village of Villa Park, DuPage County, Illinois Authorizing the Joint Purchase of Bulk Rock Salt through DuPage County's Procurement Services Division.

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Motion to approve Consent Agenda was made by Trustee Cuzzone and seconded by Trustee Taglia. There were no questions, comments or discussion. Roll call vote tallied five (5) ayes made by Trustees Bulthuis, Cuzzone, Kase, Taglia and Wagner. There were no nays. Motion carried.

5. First Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois Adopting an Annual Budget for the Village of Villa Park for all Corporate Purposes, in Lieu of an Annual Appropriation Ordinance, for the Fiscal Year Commencing on May 1, 2016 and Ending on April 30, 2017.

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Motion to approve the ordinance was made by Trustee Taglia and seconded by Trustee Kase. There were no questions, comments or discussion. Roll call vote tallied five (5) ayes made by Trustees Kase, Cuzzone, Wagner, Taglia and Bulthuis. There were no nays. Motion carried.

6. Public Comments on Non-Agenda Items.

There were no participants.

7. Village Clerk's Report.

Clerk Korynecky had no reports or recommendations.

8. Village Trustee's Report.

Trustee Taglia had no reports or recommendations.

Trustee Kase had no reports or recommendations.

Trustee Cuzzone said the Parks and Recreation Advisory Commission is looking for another member and asked that residents consider serving on the commission.

Trustee Wagner said the Environmental Concerns Commission is also looking for three new commissioners.

Applications are available on the Village website. He also reminded residents about the Adopt a Tree Program in the Village and asked that residents consider adopting a tree. The cost is \$200 and applications are on the Village website.

Trustee Bulthuis had no reports or recommendations.

9. Village Manager's Report.

No report.

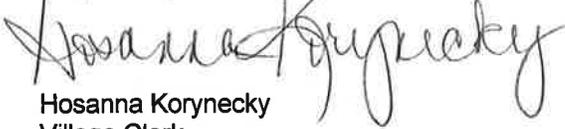
10. Village Attorney's Report.

No report.

11. Adjournment.

Motion to adjourn was made by Trustee Cuzzone and seconded by Trustee Taglia. Voice vote passed with all ayes. Motion carried. Meeting adjourned at 8:25 p.m.

Respectfully submitted,



Hosanna Korynecky
Village Clerk





Village of Villa Park

20 South Ardmore Avenue, Villa Park, Illinois 60181-2696

Deborah Bullwinkel, Village President
Hosanna Korynecky, Village Clerk
Rich Keehner, Jr., Village Manager

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March 28, 2016

PUBLIC HEARING

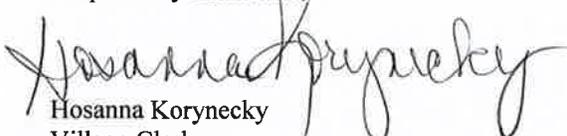
The Villa Park Board of Trustees will hold a Public Meeting on Monday, March 28, 2016 at 7:15 p.m. at the Village Hall, second floor, 20 South Ardmore Avenue, regarding a proposed or tentative Village Budget for the Village of Villa Park, DuPage County, Illinois for the fiscal year beginning May 1, 2016 and ending on April 30, 2017.

PRESENT: Trustees Bulthuis, Cuzzone, Kase, Taglia and Wagner.
ALSO PRESENT: Administrative Officer Juskelis and Clerk Korynecky
ABSENT: President Bullwinkel, Manager Keehner and Trustee Aiello.

AGENDA

1. Call meeting to order.
Clerk Korynecky called the meeting to order at 7:15 p.m. and called the roll.
2. Staff Input.
Finance Director Kevin Wachtel provided an overview of the proposed Budget and reviewed the dates of the various meetings where the proposed Budget was presented by staff and discussed by the board for the public. The proposed Budget was made available for public inspection on March 7. Director Wachtel informed the board and the public of some minor adjustments and reviewed those items. He also said final consideration of the Budget will be on April 11.
3. Public Participation.
There were no participants.
4. Adjournment.
Administrative Officer Juskelis adjourned the meeting at 7:23 p.m.

Respectfully Submitted,


Hosanna Korynecky
Village Clerk

