

**Minutes of the May 5, 2016** meeting of the **Villa Park Historical Preservation Commission** of the Village of Villa Park was held at 7:30 PM (Thursday) at the Villa Park Historical Museum, 220 S. Villa Avenue, Villa Park IL 60181.

## 1. CALL MEETING TO ORDER

The May 5, 2016 VPHPC Meeting was called to order by Carol Marcus, VPHPC Chair, at 7:30 pm.

## 2. ROLL CALL

**PRESENT:** Carol Marcus - Chair/Secretary  
Roxanne Beausoleil, Jose Castillo  
**ABSENT:** Adam Klintworth  
**VACANCY:** three      **GUESTS:** None

## 3. APPROVE MINUTES FROM PREVIOUS MEETING

The minutes from the VPHPC **informal April 7, 2015 meeting minutes had been approved by Carol and Roxanne** and Jose by email. VPHPC did not have a quorum for its May 5, 2016 meeting. However, these are the minutes taken at the meeting that will be approved by the members attended at meeting.

4. **Public Participation on non-agenda items (limit 5 minutes). None.**

5. **Public Participation on agenda items (limit 5 minutes). None.**

## 6. OLD BUSINESS – Discussions:

### *Village Owned Historic Properties – Stewardship Review*

- **Former CAE Station c.1910 – Chamber of Commerce** – no discussion
- **Former CAE Station c.1929 – Historical Museum** – Jim repaired the exterior window frame and did minor painting.
- **Former Chicago & Great Western Railroad Station (c. 1926) Improvements**  
Village crew has continued to restore the station. The large deck was installed. Dave Elliott gave Carol a tour of the interior. It is awesome! We discussed having wainscoting added to the walls half-way up.
- **Village Hall c.1929** – Nothing to report.

**Old Post-Office Status-** Nothing to report.

**Kenilworth TIF Façade Program Design Review** - No updates.

**VPHPC 2016 Preservation Awards.** VPHPC (Carol and Roxanne) presented the Historical Preservation Awards at the April 25<sup>th</sup> Village Board Meeting at 7:30 PM. All fur homeowners attended the meeting and we received coverage in the local papers. Carol

provided Larry with the web updates. The display is now at the Historical Museum's windows. Last year's information was added to the library. Carol thanked VPHPC for their hard work.

## **PROJECTS / TASKS**

1. **In Process Sponsor Educational / Out Reach Programs**
  - a. (No discussion).
2. **On Hold: VPHPC Contribution towards Museum Reference Library Bookcase Doors**
3. **On hold: Villa Park Subdivision Research**
4. **In Progress: How to Research Your Home.** VPHPC is developing a workshop on how to research your historic home. During the year, VPHPC has completed numerous research requests for many homeowners.
5. **New VPHPC Brochure** – VPHPC discussed creating a simply brochure about what we do.

## **7. NEW BUSINESS DISCUSSIONS**

- A. VPHPC Summer recess – next meeting is October 6, 2016. VPHPC will be on recess June-September and will work on independent projects.
- B. Review VPHPC Summer Project assignments.
- C. Assignment of tasks for Sept. VPHPC event with Landmarks IL. Carol is trying to find a location for the meeting. It might be tight at the Historical Museum. She will see if the CGW Depot is available for that day. We will have to provide refreshments for the group.
- D. Move forward to reduce VPHPC from 7 members to 5 members. Carol will prepare a letter to the Village Manager to reduce the members. This was approved several meetings ago.
- D. Commissioner reports / comments. None.

## **6. BILL PAYMENT / BUDGET**

Carol will need to submit bills for many items.

## **7. ADJOURNMENT**

Meeting was adjourned at 9:30 pm.

**The next regular VPHPC meeting will be held at the Villa Park Historical Museum, 220 S. Villa Avenue, and Villa Park at 7:30 PM on Thursday, October 6, 2016.**

Respectfully submitted,

**Carol A. Marcus**

***VPHPC Chair & Secretary***

***CC: Village President Deborah Bullwinkel, Board of Trustees, Village Manager Rich Keehner Jr., Dave Elliott, Patrick Grill, Jan Fiola, Vydas Juskelis.***