

**Village of Villa Park
Workshop Minutes
Villa Park's 100th Anniversary Committee**

MINUTES

May 12, 2014

Chairperson, Rae Rupp-Srch called the meeting of the 100th Anniversary Committee to order at 5:35 p.m. on May 12, 2014.

PRESENT:

Rae Rupp-Srch, Fire Chief Ron Rakosnik, Police Chief Bob Pavelchik, Carol Marcus, Dan Thomas, Dennis Keating, Dennis Geiseman, Dianne Luebker, Greg Gola, Jan Fiola, Jon Zaley, Roberta Lundquist, Sandy Hill, Vydas Juskelis and Sam Bentsen.

APPROVAL OF MINUTES:

The minutes for the 100th Anniversary Committee for April 28, 2014 were approved. Motion to accept the minutes was made by Roberta Lundquist and seconded by Fire Chief Ron Rakosnik. All present were in agreement, the Motion passed with all Ayes.

ANNIVERSARY COMMITTEE UPDATES:

Limited Edition Street Banners - Carol Marcus informed the committee she has made the quota, minor sponsorships need to be collected. Businesses have received posters in their window displaying their sponsorship. Banners will be exhibited on St. Charles, Villa and Roosevelt, in addition to the train station.

5K Run/Walk – Race time is set for Saturday August 9th with a start time of 8:00am. Route is 3.2 miles and has been reviewed with Police Department. Preregistration form to be designed and will need to be promoted. Registration will be available at a booth during Summerfest.

Dinner Dance –Price is set at \$35.00 per person, but reduced for children under 12 years of age, menu to be determined. Dianne Luebker & Jon Zaley will coordinate ticket sales and reservations. District 45 Teachers may chair the contest. Promotion through the village website. Ticket design is completed and looking to sell at Summerfest.

Bands - Greg Gola had discussion with a few bands to see about their availability. Committee has given approval to move forward and secure bands. Staging, sound and lighting will need to be finalized. Also, lining up local bands to perform before the headliner.

Cookbook –Recipes collected to date is 180, goal is 200. Committee is on track to meet expected availability date and would also like to sell at Summerfest.

Wall Mural –Prairie Path is a very good location, replacing the old mural.

Time Capsule – Fire Department is collecting items. Burial location will be Village Hall and the date to be determined. Various clubs have donated and still need collection of items from additional groups to include Odeum, Boy Scouts, Girl Scouts, Rotary, Chamber etc.

Publicity –It was agreed that additional advertising is needed, including newspaper ads, signs with designated locations. Publicity for banners, trees, pancake breakfast and

celebration is necessary. Media personal has/is working on articles for publication. All information can be viewed at "Villa Park 100.com". Sandy Hill to create flyers to distribute at VFW Post during fish fry's. Sign at entrance to Village Hall to be researched. **Pancake Breakfast** – First breakfast had a low turnout. Need more advertising. Vision Screening during the next breakfast. Volunteers will be needed for the June 14th. Time has been changed to 8:30 – 11:00.

Historical Society – Assisting with cancelation of the Commemorative Stamp, to be held August 8th. Additional stamps will be for sale.

Summerfest – It was agreed that the committee will need to have a booth at Summerfest for publicity and registration for various events. Volunteers will be needed.

T-Shirts – Cost of T-shirts for volunteers, 5K Race/Walk and general Centennial will need to be researched. Would like to have them available for sale or ordering during Summerfest. It was agreed to have a good quality product.

Churches – Area churches would like to be involved. The idea of a village-wide picnic was a topic of discussion. Possibility of Churches supplying side dishes and desserts. The Village supplying the main course, with the assistance from the V.F.W. Will also need to see the availability of large tents, tables, chairs. Cost will need to be estimated for all.

SPECIAL PROJECT: 100 Trees for 100th Anniversary

14 trees have been sponsored. Additional sponsorship is needed, two individual planting times, spring and fall. Trees may be planted on parkways, including areas around businesses. Mural design is being created for Village Hall. Metal leaves with sponsors names engraved, will create the full tree.

BUDGET:

A spreadsheet has be created and completed to date. All committees will need to turn in their projected numbers at the next meeting.

NEXT MEETING:

June 2, 2014, 5:30 in the Library Annex.

CLOSING REMARKS:

None.

ADJOURNMENT:

Dennis Geiseman motioned to end the meeting, seconded by Fire Chief Ron Rakosnik. The Meeting was adjourned at 6:45 p.m.

Respectfully submitted by,
Pat Boksha