

**VILLAGE OF VILLA PARK**  
**20 South Ardmore Avenue, Villa Park, Illinois 60181**

**Minutes of the Regular Meeting of the Village President  
and Board of Trustees**

**March 26, 2018**

**7:00 pm**

Village President Albert Bulthuis  
Village Clerk Hosanna Korynecky

Village Trustee Chris J. Aiello  
Village Trustee Nick Cuzzone  
Village Trustee Cheryl Tucker

Village Trustee David Cilella  
Village Trustee Donald Kase  
Village Trustee Robert Wagner

**MINUTES OF THE FORMAL MEETING HELD IN VILLAGE HALL BY THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE VILLAGE OF VILLA PARK ON MARCH 26, 2018**

PRESENT: Trustees Cilella, Cuzzone, Kase, Tucker, Wagner and President Bulthuis.  
ALSO PRESENT: Attorney Orr, Administrative Officer Juskelis and Clerk Korynecky.  
ABSENT: Trustee Aiello.

1. Call to Order – Roll Call.

President Bulthuis called the meeting to order and Clerk Korynecky called the roll.

2. Pledge of Allegiance.

President Bulthuis led the Pledge of Allegiance and Trustee Wagner said the prayer.

3. Public Comments on Agenda Items.

Angie Rojek, business owner of Pioneer Garden and Feed, referred to Item 6 and asked for clarification on where the new restricted parking signs will be placed and how they will be enforced. She also asked where overflow parking will now be allowed since the old Post Office building is sold and no parking signs have been put up by the building.

4. Amendments to the Agenda.

5. Consent Agenda.

a. Minutes from the Board Meeting on March 12, 2018.

b. Minutes from the Budget Workshop on March 19, 2018.

c. Bill Listing for the Weeks of March 12 and March 19, 2018 for a Total Amount of \$869,371.31.

Motion to approve Consent Agenda was made by Trustee Kase and seconded by Trustee Cilella. There were no questions, comments or discussion. Roll call vote tallied six (6) ayes made by Trustees Cuzzone, Wagner, Tucker, Kase, Cilella and President Bulthuis. There were no nays. Motion carried.

6. Second and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Modifying Parking Restrictions in the Villa Business District.

*As the Villa Business District continues to grow, parking for business customers and staff remains a concern. Village staff has met with the business owners on several occasions to discuss options to improve current parking conditions. The proposed ordinance changes are a result of those meetings. To implement the changes, an amendment to the following sections of Village Municipal Code are necessary: 14-204 (a): Loading Zones; 14-207 (c): No Parking Zones; 14-208: Restricted Parking Hours; 14-209: Thirty Minute Parking; 14-212: Central Boulevard Parking Lot; and 14-223: Designated Parking Spaces for the Handicapped. Removal of sections 14-213: Cortesi Street Municipal Lot and 14-214: Park Boulevard Parking Lot, as well as the addition of section 14-208.5: Three-Hour Parking, are also necessary.*

Motion to approve the ordinance was made by Trustee Wagner and seconded by Trustee Cuzzone. There were no questions, comments or discussion. Roll call vote tallied six (6) ayes made by Trustees Kase, Tucker, Cilella, Cuzzone, Wagner and President Bulthuis. There were no nays. Motion carried.

7. Second and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Authorizing Changes to the North Ardmore Streetscape Parking.

*Due to the installation of new parking areas on Ardmore Avenue between Terrace Street and Vermont Avenue, it has become necessary to modify the parking restrictions on Ardmore Avenue. The proposed ordinance would update the Village Municipal Code to allow parking, providing a designated loading zone, and provide handicap parking as required by the Americans with Disabilities (ADA). Parking would be prohibited between the hours of 7:00 am and 9:00 am as in other areas near the train station where parking is otherwise permitted. To implement the changes, an amendment to sections 14-204 (a): Loading Zones; 14-207 (c): No Parking Zones; and 14-223: Designated Parking Spaces for the Handicapped of the Villa Park Municipal Code are necessary.*

Motion to approve the ordinance was made by Trustee Cuzzone and seconded by Trustee Wagner. Trustee Cilella asked about the location for handicap parking. Public Works Director Juskelis explained that the location is a wider space specifically designed for handicap parking. Roll call vote tallied six (6) ayes made by Trustees Cilella, Tucker, Kase, Wagner, Cuzzone and President Bulthuis. There were no nays. Motion carried.

8. Second and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Restricting Parking During School Days on the North Side of East Harrison Street between Myrtle Avenue and Villa Avenue. *Salt Creek School District 48 will be constructing off-street parking in the north parkway on East Harrison Street right-of-way between Myrtle Avenue and Villa Avenue. The School District would like to restrict parking in the new parking lot on school days between the hours of 7:00 am and 4:00 pm. Staff recommends approval of this ordinance to provide additional parking.*

Motion to approve the ordinance was made by Trustee Wagner and seconded by Trustee Cilella. Trustee Tucker asked how the restricted parking will be enforced. Police Chief Lay said the Police are working with the school district on enforcement. Trustee Wagner asked if staff will be supervising the construction. Director Juskelis said the construction must meet Village standards and pass inspection. Roll call vote tallied six (6) ayes made by Trustees Cuzzone, Tucker, Kase, Cilella, Wagner and President Bulthuis. There were no nays. Motion carried.

9. Ordinance of the Village of Villa Park, DuPage County, Illinois, Granting a Variation to Allow the Construction of a New Single-Family Structure in the Required Rear-Yard Setback at 451 North Addison Road.

*Petitioner is seeking approval of a variance to allow the construction of a new single-family home that will encroach into the rear yard setback by approximately 15 feet. At the public hearing held on March 8, 2018, no one spoke in opposition to the request, and the Zoning & Planning Commission recommended approval of the petitioner's request.*

Motion to approve the ordinance was made by Trustee Wagner and seconded by Trustee Tucker. Trustee Tucker asked if issues with the neighbor were resolved. Community Development Director Grill said the issues have been resolved. Roll call vote tallied six (6) ayes made by Trustees Cuzzone, Kase, Cilella, Wagner, Tucker and President Bulthuis. There were no nays. Motion carried.

10. Ordinance of the Village of Villa Park, DuPage County, Illinois, Authorizing the Sale by Public Auction of Personal Property and Seized Vehicles Owned by the Village of Villa Park.

*Proceeds from the sale of the vehicles will be placed into the Equipment Replacement Fund and will be used to purchase additional equipment.*

VEHICLE TYPE	YEAR	MAKE	MODEL	LAST 6 OF VIN	MIN. PRICE
#14	1995	Ford	F350	A20081	\$250
#158	2001	Dodge	Durango	590890	\$250
Seizure	2002	Chevy	Trailblazer	196521	\$250
Seizure	1998	Dodge	Caravan	728478	\$250
Seizure	2006	Buick	Terraza	184333	\$250
Seizure	2000	Toyota	Camry	968073	\$250
Seizure	2001	Oldsmobile	Aurora	109044	\$250

Motion to approve the ordinance was made by Trustee Cuzzone and seconded by Trustee Cilella. President Bulthuis asked about the date for the auction. Parks and Recreation Director Gola said the auction will take place 7 to 10 days after the list of vehicles is submitted. Roll call vote tallied six (6) ayes made by Trustees Wagner, Kase, Tucker, Cilella, Cuzzone and President Bulthuis. There were no nays. Motion carried.

11. Resolution of the Village of Villa Park, DuPage County, Illinois, Authorizing a Contract with Chicagoland Paving Contractors, Inc., of Lake Zurich, Illinois, for the 2018 Ridge Road Water Main and Street Improvements in the Amount of \$649,900.

*The Village proposes street improvements (bond referendum funds) and water main replacement on Ridge Road from Yale to Ardmore. The Village will receive 75% funding for construction of the water main from a Community Development Block Grant (CDBG). An engineering consultant assisted by Public Works prepared the plans and specifications. Sixteen contractors requested bid specifications and seven submitted bids. Chicagoland Paving Contractors of Lake Zurich, Illinois, submitted the lowest responsible bid in the amount of \$649,900. The engineer's estimate for the project was \$766,000. Funds for this budgeted expense would be taken from the Street Improvement Fund (bond account number 60.502.03.299), Water Supply Fund (82.502.02.401), and Waste Water Fund (83.502.02.401).*

Motion to approve the resolution was made by Trustee Cuzzone and seconded by Trustee Kase. Trustee Cuzzone asked why the bid was below the project estimate. Director Juskelis said it's early in the season and the contractor may be looking for a project to begin plus being a combined project may have helped lower the bid. Trustee Kase asked about increased costs from unforeseen items. Director Juskelis said staff anticipates unforeseen items during construction and there is a contingency amount written into the contract. Roll call vote tallied six (6) ayes made by Trustees Tucker, Wagner, Cilella, Kase, Cuzzone and President Bulthuis. There were no nays. Motion carried.

12. Resolution of the Village of Villa Park, DuPage County, Illinois, Renewing the Village's Contract with Environmental Systems Research Institute, Inc. (ESRI) for Geographic Information System (GIS) Software in An Amount Not to Exceed \$30,000 Over a Three-Year Period.

*The Village currently uses GIS software from ESRI to create, view, and analyze GIS data. This software is the basis for many maps printed by the village, as well as the repository for most of the village's utility data. The current 3-year software maintenance contract expires on March 30, 2018. Staff recommends renewing the maintenance contract to continue to be able to use the GIS for analysis and map production. Funds in the amount of \$10,000 per year have been budgeted in the Information Technology General Fund (10.512.01.299), Street Improvement Fund (60.502.02.299), Water Fund (82.502.01.299), and Waste Water Fund (83.502.01.299) for this purchase.*

Motion to approve the resolution was made by Trustee Kase and seconded by Trustee Cilella. Trustee Tucker asked how often the software is used. Director Juskelis said it is used every day by Public Works, Engineering and Community Development. Trustee Cuzzone asked about support for the software. Director Juskelis said technical support will be provided. Roll call vote tallied six (6) ayes made by Trustees Cuzzone, Tucker, Wagner, Kase, Cilella and President Bulthuis. There were no nays. Motion carried.

13. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving a Local Public Agency Agreement (LPAA) for Federal Participation Between the Village of Villa Park and the State of Illinois Department of Transportation (IDOT) for Funding of Phase II Engineering of the St. Charles Road Bridge Improvement Project Authorizing the Village's Share of \$50,000.

*The St. Charles Road Bridge over Salt Creek is proposed for major improvements in the next two years. The Village expects to receive federal Surface Transportation Program Bridge (STP-BR) funding to provide 80% funding for engineering and construction of the project. Staff wishes to proceed with Phase II design engineering. A proposed LPAA with IDOT would provide \$200,000 of the estimated \$250,000 needed for Phase II design engineering. The Village's share of the cost would be \$50,000. Funds for this work are budgeted in the Street Improvement Fund (Non-Referendum) account number 60.502.10.292.*

Motion to approve the resolution was made by Trustee Wagner and seconded by Trustee Cuzzone. Trustee Kase asked if Elmhurst is on board with the project. Director Juskelis confirmed that they are and Elmhurst's share will be paid in Phase III. Roll call vote tallied six (6) ayes made by Trustees Kase, Tucker, Cilella, Cuzzone, Wagner and President Bulthuis. There were no nays. Motion carried.

14. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving a Preliminary Engineering Services Agreement between the Village of Villa Park and V3 Companies of Illinois, LTD., for Phase II Design Engineering Services for the St. Charles Road Bridge Improvement Project in an Amount Not to Exceed \$223,280.

*The St. Charles Road Bridge over Salt Creek is proposed for major improvements in the next two years. The Village expects to receive federal Surface Transportation Program Bridge (STP-BR) funding to provide 80% funding for engineering and construction of the project. Staff wishes to proceed with Phase II design engineering. V3 Companies has submitted a proposal to provide Phase II design engineering services for the project at a cost not-to-exceed \$223,280. Funds for this work are budgeted in account number 60.502.10.292 in the Street Improvement Fund (Non-Referendum).*

Motion to approve the resolution was made by Trustee Wagner and seconded by Trustee Kase. Trustee Wagner asked if construction will be completed in 2019. Director Juskelis said he did not expect the work to be done by 2019. Trustee Tucker asked about traffic flow during construction. Director Juskelis said there will be lane closures. Roll call vote tallied six (6) ayes made by Trustees Cuzzone, Tucker, Cilella, Kase, Wagner and President Bulthuis. There were no nays. Motion carried.

15. Resolution of the Village of Villa Park, DuPage County, Illinois, Authorizing a Mosquito Abatement Agreement for 2018, 2019, and 2020 with Clarke Environmental Mosquito Management, Inc., of St. Charles, Illinois in the Amount of \$33,000 Each Year with an Annual 1% Fee Increase.

*The Village of Villa Park contracts for mosquito abatement services. Mosquitos are not only a nuisance, but can be a potential threat to public health by transmitting diseases such as encephalitis and West Nile Virus. Clarke Environmental Mosquito Management, Inc., of St. Charles, Illinois, is the sole provider of such services currently operating in this region. Staff recommends extending the current contract with Clarke Environmental Mosquito Management, Inc., to provide mosquito abatement services for Villa Park in 2018, 2019, and 2020 at a cost of \$33,000 the first year, with a 1% increase each subsequent year. Funds are budgeted for this expense in SY18, and will be planned in CY19 and CY20 in the Forestry Division account number 10.525.28.286 for this contract.* Motion to approve the resolution was made by Trustee Cuzzone and seconded by Trustee Wagner. Trustee Cilella asked if the contract includes backyard catch basins and easements. Deputy Director of Public Works Salerno said catch basins and easements are included. Trustee Cuzzone said the contract refers to only two (2) backyard basins and asked if there is an upcharge for additional basins. Deputy Director Salerno said the Village has not received upcharges in the past. Trustee Wagner asked in which bodies of water will mosquito eating fish be placed. Deputy Director Salerno said he did not know exactly. Trustee Wagner also asked if Clarke provides a public service announcement that can be placed on Village social media. Deputy Director Salerno said he will follow-up with Clarke. Roll call vote tallied six (6) ayes made by Trustees Cilella, Tucker, Kase, Wagner, Cuzzone and President Bulthuis. There were no nays. Motion carried.

16. Resolution of the Village of Villa Park, DuPage County, Illinois, Authorizing the Purchase of Three Zero Turn Mowers from Russo's Power Equipment, Inc. in the Amount of \$24,681.43.

*The Parks Department's three (3) zero turn mowers are in need of replacement. Currently the department uses a late 1990s Snapper Walk Behind, a 2000 Textron Bobcat, and a 2008 John Deere mower. These mowers are utilized almost daily between the months of April and October to maintain 130 acres of land within Villa Park. Their age and use has resulted in significant wear and tear on the units; they are in need of constant repair. Staff received three responsible bids and recommends purchasing three replacement mowers and four wheel assembly units from Russo Power Equipment, Inc., of Schiller Park, Illinois, for a total purchase price of \$24,681.43. Funds for this purchase have been budgeted in Equipment Fund/Capital Outlay account number 65.502.02.401.*

Motion to approve the resolution was made by Trustee Wagner and seconded by Trustee Kase. Trustee Tucker asked about the outdated equipment and the purchase of additional wheel assemblies. Director Gola said staff will try to auction off the old equipment and the additional equipment is kept in stock for replacement parts as needed. Roll call vote tallied six (6) ayes made by Trustees Cilella, Cuzzone, Tucker, Kase, Wagner and President Bulthuis. There were no nays. Motion carried.

17. Resolution of the Village of Villa Park, DuPage County, Illinois, Accepting the Safety Incentive and Safe Driver Programs in the Amount of \$10,964.

*The Village Safety Committee provides an annual update to the Board of Trustees regarding the Village Safety Incentive programs and safety initiatives. This year the days lost exceeded the minimum 500 day standard and therefore no award was issued to Village employees. The Committee does believe, however, that the programs provide employees with incentives to report injuries and return to work on a timely basis, and recommends continuing the Safety Incentive Program and Safe Driver Program in 2018.*

Motion to approve the resolution was made by Trustee Kase and seconded by Trustee Wagner. There were no questions, comments or discussion. Roll call vote tallied six (6) ayes made by Trustees Cuzzone, Tucker, Cilella, Wagner, Kase and President Bulthuis. There were no nays. Motion carried.

18. Resolution of the Village of Villa Park, DuPage County, Illinois, Authorizing Agreements with Benefit Providers.

*The Village has insurance coverage for their employees, retirees, and other covered employees that renews on July 1, 2018, including Blue Cross and Blue Shield of Illinois, Delta Dental of Illinois, Fort Dearborn Life, Vision Service Plan, and Linden Oaks Behavioral Health. Currently no rate changes are proposed for the Blue Cross and Blue Shield of Illinois or the self-insured Delta Dental plans. The total expense for these services is \$2,866,689; the Village's contribution equates to \$2,056,498. IRS Section 125 Flexible Benefit and COBRA*

services would be provided by a third-party administrator at a cost of approximately \$3,000. The Village also sponsors wellness programs through CHC Wellness and Virgin Pulse, for which the Village's share is approximately \$37,440. It is recommended that the Board approve these benefit services.

Motion to approve the resolution was made by Trustee Cuzzone and seconded by Trustee Cilella. Trustee Tucker asked for clarification. Human Resource Manager Gorman provided additional information. Roll call vote tallied (6) made by Trustees Wagner, Kase, Tucker, Cilella, Cuzzone and President Bulthuis. There were no nays. Motion carried.

19. Appointments to Boards and Commissions.

a. Firefighters Pension Board

Kevin Wachtel (R) 3/26/2018 through 4/30/2021

Motion to approve the reappointment was made by Trustee Wagner and seconded by Trustee Cuzzone. There were no questions, comments or discussion. Roll call vote tallied six (6) ayes made by Trustees Kase, Tucker, Cilella, Cuzzone, Wagner and President Bulthuis. There were no nays. Motion carried.

b. Parks and Recreation Advisory Commission

Tom King (A) 3/26/2018 through 4/30/2021

Motion to approve the appointment was made by Trustee Wagner and seconded by Trustee Kase. There were no questions, comments or discussion. Roll call vote tallied five (5) ayes made by Trustees Cuzzone, Cilella, Kase, Wagner and President Bulthuis. There were no nays. Trustee Tucker voted present. Motion carried.

20. Public Comments on Non-Agenda Items.

There were no participants.

21. Village Clerk's Report.

Clerk Korynecky announced the Senior Fair on May 10 from 9 a.m. to 1 p.m. at the VFW. She also said the Senior Concerns Commission is accepting nominations for Senior of the Year and submissions should be sent to the Village office by the end of April.

22. Village Trustees' Report.

Trustee Cilella had no report or recommendations.

Trustee Cuzzone had no report or recommendations.

Trustee Kase had no report or recommendations.

Trustee Tucker had no report or recommendations.

Trustee Wagner said the Junior Women's Club is accepting applications for their scholarship program. For details, log on [www.vpjwc.org](http://www.vpjwc.org). He said the group is also sponsoring a blood drive with Life Source on April 14 from 9 a.m. to 3 p.m. at the Library. He said the Villa Park Garden Club will meet on March 27 at 7:30 p.m. at the Community Recreation Building. He also announced the Easter Seal's 15<sup>th</sup> Annual Super Hero Huddle 5K Run on May 5.

23. Village President's Report.

President Bulthuis said the next Coffee with the Board will be on April 7 at 9 a.m. at Village Hall and the next Village board meeting will be on April 9.


24. Village Manager's Report.

No report.

25. Adjournment.

Motion to adjourn was made by Trustee Cuzzone and seconded by Trustee Wagner. Voice vote passed with all ayes. Motion carried. Meeting adjourned at 7:46 p.m.

Respectfully submitted,

  
Hosanna Korynecky  
Village Clerk

