



# Village of Villa Park

Permitting Division

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## Interior Remodel

### PERMIT APPLICATION

The Village of Villa Park requires a permit prior to beginning any construction.

- Completed permit application
- Provide two (2) copies of the existing and proposed remodeling plan. The plans are to be of sufficient clarity to indicate the extent of the work being performed.
- If load bearing walls, beams or posts are removed or added, the drawing shall be signed and sealed by a licensed architect or structural engineer.
- Provide a copy of the written and signed contract between the contractor and the homeowner (if applicable).
- Homeowners may perform their own electrical and plumbing improvements without being licensed as long as they occupy the home for a minimum of six (6) months after the final inspection is complete.

### **Building**

- Show the size and spacing of all existing and new wall framing and the thickness of the drywall.
- If you are removing the plaster or drywall finish on an exterior wall, that wall must be insulated with R-19 insulation between the studs or 3" of closed cell spray polyethylene foam.
- Attic insulation shall be minimum R-49.
- Smoke detectors and carbon monoxide detectors shall be installed per code.
- If stairs are being replaced, show the width of stairway, size of tread, height of risers, guardrails and handrail height.

### **Electrical**

- Show the location of all electrical outlets, fixtures and switches.
- All new electrical outlets shall be arc fault and tamper resistant and/or GFCI protected.
- If the electrical service is being replaced/upgraded, provide the location of the panel and meter and amps of new service.

### **Plumbing**

- Provide a list of all new/existing plumbing fixtures and the size of the water service.
- Double bowl sinks require a minimum 2" drain line

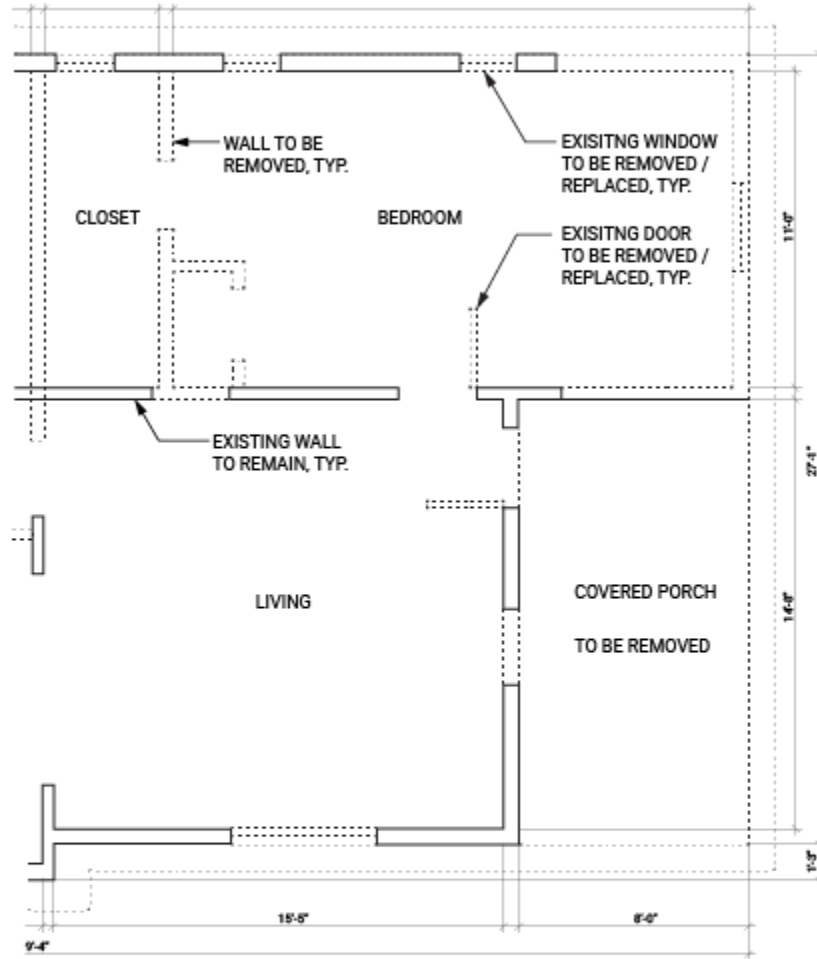
### **Mechanical**

- Show the location and size of all supply and return ductwork, exhaust fans, etc.

### **Fire (If applicable)**

- If fire alarm or sprinkler systems are to be installed or reworked, separate drawings shall be submitted.

# SAMPLE



LEGEND	NOTES
- EXISTING WALL TO REMAIN	- ALL EXISTING WINDOWS TO BE REPLACED W/ MATCHING WINDOWS OF THE SAME SIZE, UNLESS NOTED OTHERWISE.
- WALL TO BE REMOVED	- ALL EXISTING DOORS TO BE REMOVED / REPLACED.
- EXISTING WINDOW TO BE REMOVED / REPLACED	

## **EXIST / DEMO FLOOR PLAN**

1/4" = 1'-0"