



Village of Villa Park
Permitting Department
 20 S. Ardmore Avenue Villa Park, IL 60181
 (630) 834-8505

COMMERCIAL

PERMIT APPLICATION CHECKLIST

INTERIOR REMODEL

- Building Permit Application
- Contractor Sheet (all information must be completed prior to issuance of the permit)
- Plan Review Fee
- 4 sets of Stamped and Sealed Architectural Construction Plans
- Is there an existing Fire Alarm? If yes, you need to advise the Fire Department: (630) 833-5350
- DuPage County Impact Fee- copy of paid receipt (Required to pay if over 1,000 sq. ft. for additions)
- Health Dept. approval required for all restaurants
- We provided a Certificate of Occupancy application (for a new business): _____
(date)
- We provided a Sign Permit: _____
(date)

Plan Review Valuations:		Fee:
\$50	to \$5,000	\$35.00
\$5,001	to \$25,000	\$55.00
\$25,001	to \$50,000	\$105.00
\$50,001	to \$75,000	\$120.00
\$75,001	to \$100,000	\$160.00
\$100,001	to \$200,000	\$255.00
\$200,001	to \$300,000	\$480.00
\$300,001	to \$500,000	\$575.00
\$500,001	and up	\$575.00 plus \$4.00 per 1000

<u>Parking Requirements:</u>
Restaurants: 1 space / 3 seats plus employee parking
Commercial/Office: 1 space/ 200 sq. ft plus employee parking
See Zoning Ordinance for further delineation

For more information,
 please scan the QR Code below:



FOR ENGINEERING REQUIREMENTS
Contact the Engineering Division at
630 834-8505