



Village of Villa Park

Permitting Division

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FIRE RESTORATION

PERMIT APPLICATION CHECKLIST

PLEASE NOTE: Once the permit application is submitted to the Village, you may apply for a demo permit to proceed with demolition. Removal of drywall, flooring, and other destroyed or damaged construction (i.e. cabinets, windows, doors, etc.) is allowed. Structural damage must remain until the permit is issued.

You may submit your permit application without the insurance claim summary if you would like to begin demolition immediately.

Following are the items you will need when you apply for the permit:

- Building Permit Application
- Contractor's Sheet (all applicable information must be completed prior to issuance of the permit)
- 2 copies of Insurance Claim Summary (sample attached)

An insurance claim summary must be reviewed by the Village of Villa Park Building and Plumbing Inspectors. We anticipate an approximate 3 business days for the review. Upon approval, a permit will be issued.

A plan review fee will be applied to the permit fees.

If additional construction (other than the noted existing repairs of the damaged area) is being proposed, architectural stamped drawings and plats may be required. Further plan reviews will be conducted for the additional proposed work. Please indicate these proposed changes/additions at the time of permit submission.

Sample Estimate Form

Ceiling

Less Den

Walls

Floor Covering

Crawl Space Less Den

Walls

Finish Carpentry

Doors/Windows/Related Trimwork

Demo

QUANTITY	UNIT PRICE	TAX	GCO&P	RCV	AGE/LIFE CONDITION	DEPREC. DEP%	ACV
<u>Ceiling</u>							
Clean floor or roof joist system							
898.39 SF	0.68	1.53	122.48	734.92			734.92
<u>Less Den</u>							
Seal floor or ceiling joist system							
898.39 SF	1.14	16.80	201.00	1,206.03			1,206.03
Batt Insulation - 10" - R30 - paper faced							
1220.39 SF	1.39	93.36	357.94	2,147.64	2/150yrs Avg	-28.64 1.33%	2,119.00
<u>Walls</u>							
R&R Stud Wall - 2"x4" - 16" oc							
400 SF	2.35	25.50	193.10	1,158.60	55/150 yrs Avg	-506.00 36.67%	733.78
Clean Stud Wall							
1904.32 SF	0.55	3.24	210.12	1,260.74			1,260.74
Seal stud wall for odor control							
1904.32 SF	0.77	24.28	298.12	1,788.73			1,788.73
Batt insulation - 4" - R15 - paper faced							
1475.37 SF	1.11	89.04	345.34	2,072.04	2/150 yrs Avg	-27.63 1.33%	2,044.41
<u>Floor Covering</u>							
Clean floor or roof joist system							
879.99 SF	0.07	1.50	119.98	719.87			719.87
<u>Crawl Space Less Den</u>							
Seal floor or ceiling joist system							
879.99 SF	1.10	16.46	196.90	1,181.35			1,181.35
<u>Walls</u>							
1/2" drywall - hung, taped, floated, ready for paint							
509.04 SF	1.56	20.34	162.88	977.32	55/150 yrs Avg	-358.35 36.67%	618.97
Additional cost for gluing drywall							

509.04 SF	0.02	2.16	19.78	118.66	55/150 yrs Avg	-43.51 36.67%	75.15
Seal/prime then paint the walls (2 coats)							
509.04 SF	0.83	6.49	85.80	514.79	6/15 yrs Avg	-205.92 40.00%	308.87
<u>Finish Carpentry</u>							
Baseboard - 3 1/4" stain grade							
61.88 LF	3.36	7.89	43.16	258.97	55/150 yrs Avg	-94.95 36.67%	164.02
Base shoe - stain grade							
61.88 LF	1.36	2.89	17.42	104.47	55/150 yrs Avg	-38.30 36.67%	66.17
Stain & finish baseboard							
61.88 LF	1.39	0.95	17.40	104.36	6/15 yrs Avg	-41.74 40.00%	62.62
Stain & finish base shoe or quarter round							
61.88 LF	1.13	0.95	14.18	85.05	6/15 yrs Avg	-34.03 40.00%	51.02
<u>Doors/Windows/Related Trim work</u>							
R&R Exterior door - metal - insulated - flush or panel style							
1.00 ea	301.96	17.24	63.84	383.04	55/100 yrs Avg	-210.68 55.00%	172.36
Glass lite, up to 24"x24"							
1.00 ea	160.26	3.52	32.76	196.54	55/100 yrs Avg	-108.10 55.00%	88.44
Additional charge for a retrofit exterior door - difficult							
1.00 ea	221.64	0.00	44.32	265.96			265.96
Vinyl window - double hung, 9-12 sf - High grade							
2.00 ea	330.69	45.02	141.28	847.68	8/30 yrs Avg	-226.06 26.27%	621.62
Vinyl window, picture/fixed, 12-23 sf - High grade							
1.00 ea	280.92	17.44	59.66	358.02	8/30 yrs Avg	-95.46 26.67%	262.56
Additional charge for wood window mullion - per LF							
9.00 LF	17.79	10.71	34.16	204.98	8/30 yrs Avg	-54.68 26.67%	150.30
<u>Demo</u>							
Demolish/remove - bedroom/rom (over 200sf)							
261.82 SF	3.88	0.00	203.18	1,219.04			1,219.04
General Demolition - per hour							
12.00 HR	46.61	0.00	111.86	671.18			671.18
Totals:	407.31	3,096.66	18,579.98				16,587.11