



Village of Villa Park

Permitting Division

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FURNACE & A/C UNIT

PERMIT APPLICATION

The Village of Villa Park requires a permit prior to beginning any construction.

To obtain a permit, the following is required:

- Completed permit application.
- Provide two (2) copies of the plat of survey showing the location of the unit
- Provide a copy of the manufacturer's specifications for the furnace and/or A/C unit

Plans must include the following general information:

- Provide the location of each unit and clearance from direct vent terminal clearance distances: distance from the exhaust vent at the exterior wall to building features such as gas meter outlet, electric meter, windows, doors, balconies, building corners. (A photo of the location will be acceptable)
- Duct vents at exterior should be at least 6 feet from the A/C condensing unit.
- Disconnecting means shall be located within sight from and readily accessible from the air-conditioning or refrigerating equipment. (Not behind the unit)

ZONING CODE REQUIREMENTS

A/C must meet the minimum setback and screening (fencing or shrubs) may be required.

INSPECTIONS REQUIRED

Final inspection when work is completed

Note: Circuit breakers shall match the unit nameplate rating

Access ports on A/C and refrigerant equipment have to have locking caps.