

Weekly Status Report

VILLAGE MANAGER'S MESSAGE (December 13, 2024)

As the season turns colder, unfortunately, water main breaks become more likely to occur. We had three this week, the last of these being this morning when it was 5 degrees. The men and women in the Utility division of the Public Works Department do a fantastic job, and it's easy to forget the risks and hardships they face while doing their jobs. As of close of business Thursday, all three, including one very close to the fire station, have been repaired.

We revived the Chili Cook-Off competition this week! Congratulations to the winners, Riley Pillar and Deputy Fire Chief Brandon Mitsuka for their chili and Ilia Seymore, the Cornbread Cook-Off winner. My thanks to the Employee Appreciation Committee for organizing and executing this delicious team-building event.

We wanted to hold the Chili Cook-Off at the Recreation Center, but the kitchen had not yet passed its final inspection. This time next year, the Cook-Off will be one of many events that will encourage camaraderie and build community in Villa Park. The facility will open for business on January 3rd. The formal ribbon cutting will be on Monday, January 13th at 5:30pm. There will be tours on December 28th and 30th as well as the night of the ribbon cutting. Come see our beautiful new facility!

Joyful Traditions was once again a big success. The weather cooperated, giving us mild temperatures, which allowed the residents time to meet up with old friends, sip hot chocolate and cider, visit the food trucks, sing carols around a fire, and enjoy seeing the decorated trees along the Prairie Path. The trees will remain up until the first Saturday after the New Year.

This week, I attended two DMMC meetings: the Transportation Policy Committee and a morning get-together with our state representative, Diane Blair-Sherlock. I participated in the meeting with BS&A (the new accounting software company) to discuss how to set up our new chart of accounts for maximum efficiency. The software will allow us to drill down and not only produce more detailed reports, but also produce them more easily. I also had the opportunity to coordinate and facilitate a meeting between Susana Strangmeier from ComEd and David Lyon from Marquette Companies. We were able to discuss how to expedite the relocation of the power line that currently transverses the construction site so that progress can continue on The Union project. I also met individually and collectively with the Village Department Heads. As we do every week, we discussed various on-going projects, and how we can all best serve the community.

Matt Harline,
Village Manager



UPCOMING ITEMS

December 16, 2024 Board of Trustees Agenda

- S.B. Friedman Presentation by Geoffrey Dickinson on The Union Project.
- Ordinance Adopting the 2025 Budget for the Village of Villa Park.
- Ordinance Levying Taxes for the Fiscal Year from January 1st through December 31, 2024, Collectible in 2025.
- Resolution to place on the April 1 Ballot a question as to whether the Village Clerk shall be selected by Appointment rather than Election.
- Resolution Authorizing the Purchase of a 2025 Ford F-550 4x2 Horton Ambulance and Authorizing the Disposal of Ambulance - Medic 80 in a Total Amount of \$358,803.00
- Resolution Approving the Purchase of a 2026 Western Star 47X Single-Axle Plow Truck through the Sourcewell Cooperative Purchasing Program, Not to Exceed \$275,244.00

Village Holidays observed:

Village Winter Holidays Observed
Christmas Eve: Tues. Dec. 24, 2024
Christmas Day: Weds., Dec. 25, 2024
New Year's Day: Weds., Jan. 1, 2025

Electronic Recycling

Sat. Dec. 21st from 9am to 12pm
Public Works Garage by Village Hall lot

Other Items:

Commission Vacancies:

- Video Production Commission (1)
- Fire Pension Board (1)
- Community F.U.N Commission (2)
junior commissioner opening (1)
- Senior Concerns Comm (1)

Tues. 12/10/2024 Dept. Head Meeting



Present:

Matt Harline, Village Manager
Suzanne McVey, Asst. Village Manager
Mike Rivas, Chief of Police
Steve Stapleton, Chief of Fire Department
Greg Gola, Director of Parks & Recreation
Mike Guerra, Director of Public Works
Chuck Howard, Director of Finance
Marc McLaughlin, Director of Community & Economic. Dev.
Sandy Hill, Library Director
Cheryl Wagner, Executive Assistant to VM

Matt:

- Review and discuss agendas 12/16, 1/13 and 1/27 agendas and calendar.
- Budget, and Levy discussions.
- Monthly Report, Weekly with bulleted items discussed
- Discussion and calendaring planned time off for staff for holidays.
- Dept. Head meeting with attorney from Storino Ramello and Durkin.
- Strategic Plan Initiatives due Friday, January 10th.
- Ask Dept. Heads to update Gov GO requests.

Steve:

- Station #81 north apron has water from a water main break
- Working out issues on coordination with PD on mental health calls.
- Discussion regarding an annexation discussion from another FD.

Greg G.:

- Last PRAC meeting in ICC, 12/10.
- Boxing up things at the ICC.
- Weds and Thurs this week will be testing various systems: sprinklers, raising & lowers switches, gym area.
- December 18 all Parks and Rec Center staff will be trained on the AEDs.
- Regular construction meeting on Thursday at 1:30pm.
- Friday will be the Parks & Rec holiday party at SCGC.

Marc:

- Seeking Planning & Zoning quick turn around item on Thursday.
- EDC will have same agenda next week, last meeting cancelled for lack of quorum.

Chuck:

- Working on budget and levy documents, finalizing.
- Completed vendor list for State of Illinois.
- Audit presentation upcoming.
- BS&A COA discussed

Mike R.:

- Police Benevolent Fund raised money at Jewel last Saturday.
- Kordell Kitching retirement event from 1-3pm at PD.
- MERIT meeting tomorrow
- Had 42 people take police test on Sat, points are being assessed.

Sandy:

- Rotary net proceeds from the dinner event for shoe drive was \$2,800.00.
- Friends of the Library sponsored St. Nick's Mart on Sat. the 7th and had a great turn out.
- Discussion with Chuck regarding finances, debt payment went out today.

Mike G.:

- We had two water main breaks, one near railroad and one near fire station.
- Flashing lights on St. Charles are being handled.
- Working on collecting receipts for clothing/uniform allowance.
- Upfitting of Chief vehicles, almost complete.
- Dodge may have come up with fix for 2024 Durangos.
- Will continue dry sweeping until ground is frozen.
- Bid opening for Jackson.
- Holiday lunch will be on December 19 for Public Works.

Suzanne:

- Handling Village payroll this pay period, please have patience.

Cheryl:

- Chili cook off Weds.
- Calls regarding flashing street lights and snowflakes.

Assistant Village Manager

Assistant Village Manager, Suzanne McVey

- The Chili and Cornbread Cook-Off was held on Wednesday. We had 9 staff participate in making chili or cornbread and employees came by for lunch and to vote for their favorite. Our winners were Riley Pillar and Brandon Mitsuka – tied for first place in the Chili Cook-Off and Ilia Seymore took home the trophy for best cornbread!
- Due to an unplanned staffing shortage, I handled payroll processing this week working with Caselle and the Finance team to ensure it was completed ahead of payday of Friday, December 13th.
- Wrapped up open enrollment
- Attended the IRMA Board of Directors meeting on December 10th.
- Assisted employees and retirees with open enrollment questions
- Worked with legal counsel on the drafting of AFSCME Re-opener side letter to be presented to the board on the 16th.
- Continued budget review and updates.
- Met with the Village Manager, Director and Assistant Director of Parks and Recreation to discuss the Recreation Center hiring process.
- Assisted Recreation with the drafting of the Program Supervisor position posting.
- Bi-weekly meeting with BS&A project manager. The software is on track to launch mid-January.
- Managed workers compensation claims
- Assisted departments with various personnel issues.
- Current Job Recruitments:
 - Finance – Finance Supervisor (*coming soon*)
 - Finance – Finance Specialist (*reviewing resumes*)
 - Parks & Recreation – Dance Instructor
 - Parks & Recreation – Ear/ly Childhood Assistant
 - Parks & Recreation – Building Supervisor – Part-Time
 - Parks & Recreation – Program Supervisor
 - Parks & Recreation – VPRC staff: Front Desk and Group Fitness Instructors
 - Police Department – Lateral Hire and Part Time Patrol Officers
- Freedom of Information Act Requests Received from 12/6 to 12/12:
 - Community Development – 7
 - Fire Department - 1
 - Managers Office/Finance -4
 - Police Department – 15
 - Public Works – 0
 - Parks and Recreation – 0
- Total closed FOIA requests 12/6 to 12/12: 24

Hardware-

- Mounting phones at VPRC.
- Relocated a TV at VPRC and mounting two others in offices.
- Installed media devices to project to TV's at VPRC.

Software-

- Installing updated patch in squad cars for ticketing program.
- Working with Ducomm on a software issue.

Miscellaneous-

- Attended a meeting with BS&A regarding the payment terminal setup.

Communications

Communications Specialist, Riley Pillar

Website

The new Parks & Recreation website is live! Adjustments are still being made throughout, but this provides an improved user experience to showcase the VPRC and all the program & events the department has to offer. Check it out!

<https://www.invillapark.com/1193/Parks-Recreation>

Total users	New users	Sessions	Views	Average session duration
3,538	2,731	4,496	9,559	00:03:37

Search Term	Event count
Fall Leaf Collection	13
Free fall leaf collection program	11
bids	8
Garbage & Recycling	5
Yard Waste Stickers	5
Yard waste	5
permits	5
Grade Separation Feasibility Study (PDF)	4
budget	4
interior remodel	4
police policies	4
11. Recreation	3
Contractor Insurance, Bond, and License Requirements	3
Joyful Traditions	3
Lead Water Service Reimbursement	3
Grand total	354

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Page title	Views
Villa Park, IL - Official Website Official Website	1,243
Search • Villa Park, IL • CivicEngage	715
Parks & Recreation Villa Park, IL - Official Website	421
Villa Park Recreation Center Construction Villa Park, IL - Official Website	262
Jobs • Villa Park, IL • CivicEngage	259
Parks & Recreation Villa Park, IL - Official Website	252
Villa Park Recreation Center Villa Park, IL - Official Website	248
Agendas and Meeting Minutes Villa Park, IL - Official Website	230
Yard / Land Waste Villa Park, IL - Official Website	229
Community Events Villa Park, IL - Official Website	208

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Page title	Event count
WINTER SPRING 2025 PROGRAMS	384
Winter Spring 2025 Programs	120
Fall Winter 2024 Programs	86
Combined Bank Statements with Transfers	42
Village Matters Winter 2025.pdf	41
48 - November 27 - December 3, 2024 Wee...	34
Villa Park Compliance Inspection and Closin...	29
Proposed FY25 Budget.pdf	26
YOUTH SPORTS FALL WINTER 2024	23
Building Permit Information	21

Social Media:

Facebook

Instagram

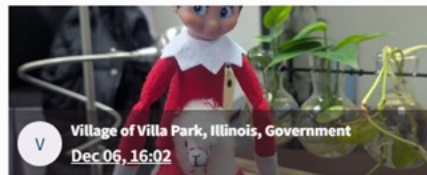
Top posts



Village of Villa Park, Illinois, Government
Dec 11, 22:44

Here is the latest construction update for the Villa Park Recreation Center! The exterior is nearly complete with glass, column wraps, address, and terrace pavers all installed. The final touches include

250 likes and reactions



Village of Villa Park, Illinois, Government
Dec 06, 16:02

Elfie is hanging out with the No Drama Llama at Public Works/Community & Economic Development after getting all the permits he needs for his holiday projects! 🌲🌟 Planning some

18 likes and reactions



Village of Villa Park, Illinois, Government
Dec 10, 15:16

🚧 Water Main Break Alert: Northbound Addison Rd. is down to one lane at the train tracks as crews work on repairs. Please use caution and plan accordingly. Thank you for your patience!

9 likes and reactions

Top posts



villageofvillapark
Dec 13, 02:19

Today we honor Officer Kordell Kitching and his retirement after 20 years of service. He joined the Villa Park Police Department on December 13, 2004, and served as a School Resource Officer at

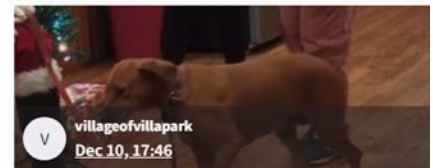
124 likes



villageofvillapark
Dec 11, 22:45

Here is the latest construction update for the Villa Park Recreation Center! The exterior is nearly complete with glass, column wraps, address, and terrace pavers all installed. The final touches include

116 likes



villageofvillapark
Dec 10, 17:46

What a paws-itively great time we had last week at Pictures with Santa Paws! 🐾🎅 We hope your pups had as much fun as we did and enjoyed all the treats! They were too cute. 🥰 See you all

58 likes

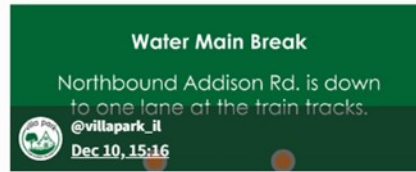
Twitter (X)

Top tweets



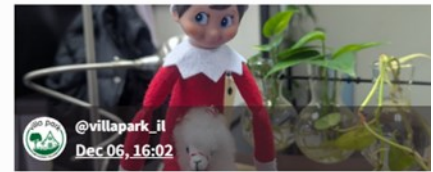
Uh oh, what happened to Elfie? Looks like he got a little "too" cozy on the bulletin board at Village Hall! Hopefully, he isn't stuck there too long! 🌲 ❄️ Don't miss the rest of our holiday events

10.53% engagement rate



🚧 Water Main Break Alert: Northbound Addison Rd. is down to one lane at the train tracks as crews work on repairs. Please use caution and plan accordingly. Thank you for your patience!

3.77% engagement rate



Elfie is with the No Drama Llama at Public Works/Community & Economic Development after getting his holiday project permits! 🌲 ✨ Planning a renovation or small improvement? You may

2.63% engagement rate

Congratulation on your well-deserved retirement Officer Kitching!



Villa Park Police and Village of Villa Park, Illinois, Government
17 hours ago · 🌐

Today we honor Officer Kordell Kitching and his retirement after 20 years of service. He joined the Villa Park Police Department on December 13, 2004, and served as a School Resource Officer at [Willowbrook High School](#), as well as president of the Villa Park Police Benevolent Association. Officer Kitching has been a key part of our community, protecting us while also being a great friend to many. Please join us in congratulating and thanking him for his dedicated service! Thank you [DuPage Public Safety Communications](#) for the amazing last call (10-42). 🇺🇸 🇺🇸 🇺🇸



<https://www.facebook.com/share/v/18h4ar6Pgi/>



Villa Park Police Dept.

Police Chief, Michael Rivas

DATE: December 5th- December 11th, 2024

STATISTICAL DATA		SPECIAL ATTENTION DETAILS
Total CAD tickets generated	391	Retail Thefts at Store
Officer generated traffic stops	24	Overnight Parking
Traffic Citations issued	13	Traffic Calming near Schools
Traffic Warning Tickets issued	8	Parking on Villa
Number of Bookings Processed	2	Burglary Crews
DUI Arrests	1	Special Events
Admin. Tows Initiated	1	Speeding Autos on Secondary Streets
Village Ordinance	0	Flock Camera Hits for Stolen Vehicles/Wanted
Parking citations issued	60	Saturation Patrols
Local Adj./ Compliance violations	0	Domestic Violence
Vehicles Booted	0	Mental Illness Calls for Service
Vehicles Booted (YTD)	4	Motel 6
Vehicles Booted Total	13	Restaurants and Bars

CURRENT INVESTIGATIONS

- Retail Theft – A Villa Park Officer took a report for retail theft at the Walgreens where alcohol was taken. The investigation is ongoing.
- Domestic Battery– A Villa Park Officer took a report for a domestic battery on Riverside The investigation is ongoing.
- Robbery – A Villa Park Officer took a report for robbery at Motel 6 where a patron was confronted by several females. The investigation is ongoing.
- Criminal Damage to Property – A Villa Park Officer took a report where Christmas Yard decorations were damaged on Wisconsin. The investigation is ongoing.
- Threat – A Villa Park Officer took a report for a threat one spouse made to another on Princeton. The investigation is ongoing.
- Aggravated Battery– A Villa Park Officer took a report for aggravated battery on Roosevelt. The investigation is ongoing.
- Motor Vehicle Theft – A Villa Park Officer took a report for motor vehicle theft in the 200 block of West North Ave. The investigation is ongoing.
- Fraud – A Villa Park Officer took a report for theft where a subject felt compelled to send money due to pictures of him in a compromising situation. The investigation is ongoing

ARRESTS

- Battery Arrest
- Driving under the Influence of Alcohol x2
- Retail Theft

Please Note: "Reported Crimes-Press Report" and Citations/Arrests detail available upon request.

CRIME FREE HOUSING

No Report.

MEETINGS

- Department Head Meeting
- Meeting with VM Harline
- Village Board Meeting

OTHER ACTIVITIES

- DuPage Chief's Christmas Meeting
- MERIT Update to DuPage Mayor's and Manager's Committee
- VP Early Childhood Roundtable at the Tri-Town Y
- VP Records Christmas Luncheon
- Retirement of Officer Kordell Kitching
- VP Police Benevolent Food Drive



The annual Villa Park Police Benevolent Association Food Drive was a big success once again. We took in numerous nonperishables to donate.



Villa Park Fire Dept.

Fire Chief, Steve Stapleton

Weekly Report: December 1-7, 2024

Incident Report- Fire and EMS calls by type of call

Incident Type	Total Incidents
Incident Type Category: 1 - Fire	
Outside rubbish, trash or waste fire	1
	Total: 1
Incident Type Category: 3 - Rescue & Emergency Medical Service Incident	
EMS call, excluding vehicle accident with injury	49
Motor vehicle accident with injuries	3
Extrication of victim(s) from vehicle	1
	Total: 53
Incident Type Category: 4 - Hazardous Condition (No Fire)	
Gas leak (natural gas or LPG)	2
Power line down	2
Arcing, shorted electrical equipment	1
	Total: 5
Incident Type Category: 5 - Service Call	
Water or steam leak	1
	Total: 1
Incident Type Category: 6 - Good Intent Call	
Good intent call, other	1
Dispatched and cancelled en route	1
Smoke scare, odor of smoke	1
	Total: 3
Incident Type Category: 7 - False Alarm & False Call	
Smoke detector activation due to malfunction	1
Alarm system sounded due to malfunction	2
Unintentional transmission of alarm, other	1
Sprinkler activation, no fire - unintentional	3
Smoke detector activation, no fire - unintentional	1
	Total: 8
	Total: 71

Incident Type Total Incidents

Incident Type Category: 1 - Fire

Incident Type	Total Incidents
Incident Type Category: 1 - Fire	
Building fire	1
	Total: 1
Incident Type Category: 3 - Rescue & Emergency Medical Service Incident	
EMS call, excluding vehicle accident with injury	6
Motor vehicle accident with injuries	1
	Total: 7
Incident Type Category: 6 - Good Intent Call	
Good intent call, other	1
Dispatched and cancelled en route	4
	Total: 5
Incident Type Category: 7 - False Alarm & False Call	
Alarm system sounded due to malfunction	1
	Total: 1
	Total: 14

Total EMS/Fire Calls: 71
Total Mutual Aid Calls to Date: 418
Total EMS/Fire Calls to Date: 3150

Community & Economic Development

Marc McLaughlin, Director of Community & Economic Development

Community & Economic Development Director Updates:

- The Economic Development Commission have a meeting scheduled on Wednesday December 18th at 5:30pm.
- The Planning and Zoning Commission held a meeting on Thursday December 12th at 7:30pm with 1 agenda item.
 - PZ-24-22 – 340 S Wisconsin Ave – Variation for a deck in a Front Yard Setback – recommended approval 7-0
- Staff met with a developer interested in a site along St Charles Rd.

	Dec 5, 2024 Dec 11, 2024	2024 YTD	Dec 5, 2023 Dec 11, 2023	2023 YTD	2023 Totals
Permits Issued	25	1615	22	1667	1662
Plan Reviews	10	545	5	451	333
Building Inspections	44	2240	46	2230	2512
Follow-Up Inspections	41	2243	18	2059	1829
Site Visits	13	891	8	1743	1434
Property Main. Viola- tions	26	1860	12	1879	1784
Tickets Issued	12	453	0	534	448
Adjudication Cases	23	456	0	503	393
Liens Filed	0	173	0	137	168
C.O. Inspections	1	132	0	107	111
Vacant Property In- spections	1	27	0	54	79
Vacant Properties Registered	2	9	0	12	15

Public Works

Director of Public Works, Michael Guerra

Public Works Highlights

- The Jackson Area Improvement Project is currently out to bid. A bid opening is scheduled for next week, 12/17/2024.
- Staff is working with engineering consulting firm Civiltech Engineering to prepare a draft agreement for Phase I preliminary engineering services for the Ardmore Avenue Improvement Project. The draft agreement is expected to be presented to the Village Board for consideration in January. The village has been awarded federal Surface Transportation Program (STP) grant funding for improvements to the Ardmore Avenue corridor from Roosevelt Road to North Avenue. Construction, which is still several years away, is expected to be completed as three separate projects, but per requirements set by IDOT, the Phase I study of the entire corridor will move forward as a single effort.
- Utilities Division staff responded to multiple water main breaks this week, including one in close proximity to the Union Pacific Railroad, which required coordination with railroad representatives.
- Streets Division staff continued street sweeping efforts this week. Those efforts are expected to continue as long as weather permits.
- Public Works staff is researching options and pricing for the proposed purchase of a new aerial bucket truck. Staff hopes to present a proposal to purchase an aerial bucket truck at an upcoming Village Board meeting.

Public Infrastructure Projects

College Streets This large water main replacement and street improvement project is being split into smaller portions due to budget constraints. The village has been awarded CDBG grant funding for the construction of two of the smaller portions of the larger project. North Wisconsin Avenue has also been separated into its own project, as it does not include water main replacement. Updates on these smaller projects can be found under their respective sections in this report.

Iowa & Vermont All site work is now complete. A final balancing change order has been approved. Staff is working to close out the construction contract and the CDBG grant.

Jackson Pond The Jackson Area Improvement Project is currently out to bid. A pre-bid meeting was held this week, and a bid opening is scheduled for 12/17/2024. This last phase of the larger Jackson Pond Project includes construction of new relief storm sewer mains on portions of Madison Street, Wisconsin Avenue, and Addison Avenue, and includes extensions of the proposed storm sewers onto private properties in several locations.

Sidewalk Program Construction of the 2024 Sidewalk Program is now complete. Staff is working to close out the construction contract.

Tri-Trail The only remaining items are punch list work, which is ongoing.

Wisconsin Final asphalt surface paving has been completed.

Fleet Maintenance Division

- Pw truck 25 is in the shop to repair a hydraulic leak, main dump body cylinder has been removed and sent out to be rebuilt. While in the shop an oil change has been performed, and repairs are being done to holes rusting through floor of dump body.
- Pw truck 93 had all winter equipment installed, and new led plow lights installed, all fluids and filters were changed. Truck will have new leaf springs installed.
- Police Car 193 is in the shop to replace three coolant hoses, and to replace all tire pressure sensors that are not working.
- Police car 185 was in the shop repairing issues with no internet connection.
- Police cars 191 and 192 have been picked up from the dealer after having oil coolers replaced under warranty.
- Fire car c81 was in to repair a flat tire and replace two tire pressure sensors, new spark plugs were installed and a new fuel injector was installed.

Operations Division Statistics

	Week of 12/13/2024	Month to Date
Overall		
Service requests	110	260
Streets		
Pothole patching	21	33
Tree trimming	8	23
Tree removal	1	3
Tree limb pickup	5	9
Utilities		
JULIE locates	43	112
Sewer services televised	0	0
Inlets / catch basins cleaned	12	29
Water shutoffs performed	0	1
Smart Points Installed	0	4
¾" iPERL Meters Installed	5	26
1" iPERL Meters Installed	3	3
Large meters installed	1	1
In-house meter testing	0	0
Water valves exercised	15	39
Sewer televised (feet)	0 feet	0 feet

Parks & Recreation

Director of Parks & Recreation, Greg Gola

Administration

- Staff met with Williams and WB Olsen to discuss the new Lions Rec Center construction progress and updates.
- Staff met with contractors for facility cleaning equipment, project updates, PD elevator modernization, VPRC systems training, and a fire system monitoring installation at the VPRC.
- Staff met to discuss facility supply needs, review VPRC attic stock items, and review punch list items for the VPRC.
- Rec Staff met on 12/10/2024 and discussed: moving into VPRC, Open House at VPRC and Grand Opening of VPRC.
- Staff attended the last PRAC meeting that will be held at ICC on 12/10/2024.
- The new Park & Rec landing page (on the Village website) went live on 12/11/2024.
- Staff training for all new systems took place the week of Dec 9

Parks, Buildings & Grounds Division

- The Joyful Traditions event was on Saturday December 7. Staff prepared for, worked during, and cleaned up following the event. The weather was nice, and the event was well attended.
- Staff have started the move into the new VPRC from the ICC, setting up storage areas, moving equipment and supplies, and coordinating contractors.
- Staff work/repairs continue with routine maintenance, landscaping cleanups, maintenance and repairs of Park facilities, HVAC repairs, plumbing repairs, electrical repairs, inspections, and daily/weekly disinfecting cleanings and organizing of equipment, vehicles, and facilities.

Parks, Buildings & Grounds Division

Athletics & Fitness

- Villa Park Youth Basketball League *Conquer the Court* has 267 registered (182 in 2023, 138 in 2022, and 109 in 2021).
 - ◇ Skills training is occurring now: one evening each week by team and a one 1-hour time slot on Saturdays at Willowbrook High School.
 - ◇ Evening practices take place at Jackson MS, Jefferson MS, York Center Park District, ICC, and will start in January at the VPRC.
 - ◇ Saturday **3on3 games** for K-grade 4 and **5on5 games** for grades 5&6 and 7&8 will be played at both the VPRC and WBHS Fieldhouse starting in January.
 - ◇ There are 11 more teams this year than last season.
 - ◇ Nate Cook and Rick Tarsitano are doing a great job of coordinating skills sessions this fall and will continue to help with games at both WBHS and at VPRC starting in January.
- Two new Fitness Instructors were recruited for VPRC which will yield 8 fitness classes that will start in January.
- Two new Athletic Contractors were recruited for VPRC.
- Staff are looking ahead to Summer athletic and aquatics staffing needs.

Early Childhood

- Little Learners Club had 31 participants for the week of 12/10.

Senior Program Updates

- Dining Destinations 12/2 took 14 participants to Cooper's Corner, Winfield
- Donut Bingo 1243-22 participants
- Let's Do Lunch Carryout 12/5-20 participants-Brooster's, Lombard

Family Events

- Holiday Event Updates
 - ◇ Pictures with Santa Paws
 - Wednesday, December 4
 - 11 dogs registered (19 in 2023)
 - ◇ Letters from Santa
 - Friday, December 6; Registration Deadline 12/6
 - 29 participants registered as of 12/3 (9 in 2023)
 - ◇ Holiday Train Ride
 - Saturday, December 7
 - 138 participants registered and 127 participants attended (124 in 2023).
 - ◇ Phone Calls from Santa
 - Friday, December 13; Registration Deadline December 9
 - 6 participants registered (5 in 2023).
 - ◇ Visit from Santa
 - Saturday, December 14
 - 18 participants (16 in 2023).

VPRC Fitness Memberships thru 12/10/2024

VPRC Fitness Memberships	Number of Participants	Amount Paid
Adult Resident Annual (Monthly ongoing)	3	\$50
Adult Resident Annual (PIF)	5	\$1,250
Couple - Resident Annual (Monthly ongoing)	6	\$288
Couple - Resident Annual (PIF)	6	\$1,350
Family of 3 or more Annual (PIF)	3	\$575
Senior Non-Resident Senior Track Only Non-Resident Annu-	1	\$80
Senior Resident 6 months (PIF)	2	\$350
Senior Resident Annual (Monthly ongoing)	3	\$40
Senior Resident Annual (PIF)	22	\$3,850
Senior Resident Track Only Annual (PIF)	16	\$560
Youth Resident Annual (PIF)	1	\$175
TOTAL MEMBERSHIPS	67	\$8,393

Support Staff and Misc. Updates

- Assisted customers, processed program registrations, confirmed facility reservations.
- Additional information available upon request.