



Villa Park Cable Commission
 Villa Park Village Hall
 20 S. Ardmore Avenue
 Villa Park, IL 60181
 info@villaparkcablecommission.com

Villa Park Public Access Channel Program Submission Form

Please use one form for **each** program that you submit for playback.
 The media label must include the program name, length, (hh:mm), producer's name and contact information.

Please allow up to two weeks for the program to be scheduled.

Programs may be submitted to any Villa Park Cable Commissioner or Villa Park Village Hall in an envelope marked "ATTN: Cable Commission Programming" "MM/DD/YY" (the date media was dropped off).

The Commission, Elected officials and Village staff may screen submissions and have the right to deny any program that does not meet the guideline of Villa Park's Public Access Channel.

Program Title:	
Episode # (if applicable):	
Please provide a description of the program:	
Producer's Name:	
Organization (if applicable):	
Address:	
City, State, Zip:	
Daytime Phone:	Evening Phone:
Email Address:	

I hereby authorize the playback of the above listed program on any and all Village of Villa Park public access television channels and internet sites. I also authorize the Village of Villa Park to use excerpts of the program for Villa Park related promotional programs.

I certify that I have obtained, all necessary approvals, clearances and licenses for all material contained in this submission

Producer's Signature: _____ Date: _____

OFFICE USE ONLY

Received Date: _____ Received by: _____

Upload Date: _____ Program Air Dates & Times: _____