

Report Criteria:

Account: 60.502.03.292 ENGINEERING SERVICES
 Periods: 05/15 to 01/16
 Amount type: Actual
 Display: Reference detail
 Order by: Date/Journal/Reference number

Date	Journ	Reference	Description	Debit Amount	Credit Amount	Balance
			05/01/2015 (00/15) Balance	.00	.00	.00
04/23/2015	AP	1.0001	BAXTER & WOODMAN INC	128.20	.00	128.20
			**VendorNo: 102 **Inv. No: 0179786 **Desc: FY15	.00	.00	.00
			05/31/2015 (05/15) Period Totals ***	128.20	.00	128.20
			06/30/2015 (06/15) Period Totals ***	.00	.00	128.20
05/21/2015	AP	19.0001	BAXTER & WOODMAN INC	6,373.55	.00	6,501.75
			**VendorNo: 102 **Inv. No: 0180365 **Desc: TWIN	.00	.00	.00
06/18/2015	AP	23.0001	BAXTER & WOODMAN INC	8,167.67	.00	14,669.42
			**VendorNo: 102 **Inv. No: 0180859 **Desc: TWIN	.00	.00	.00
			07/31/2015 (07/15) Period Totals ***	14,541.22	.00	14,669.42
07/16/2015	AP	425.0001	ROBINSON ENGINEERING	79,655.15	.00	94,324.57
			**VendorNo: 10426 **Inv. No: 15070258 **Desc: 2	.00	.00	.00
07/23/2015	AP	12.0001	BAXTER & WOODMAN INC	1,203.39	.00	95,527.96
			**VendorNo: 102 **Inv. No: 0181378 **Desc: TWIN	.00	.00	.00
			08/31/2015 (08/15) Period Totals ***	80,858.54	.00	95,527.96
08/20/2015	AP	19.0001	BAXTER & WOODMAN INC	6,141.10	.00	101,669.06
			**VendorNo: 102 **Inv. No: 0181870 **Desc: N. P	.00	.00	.00
			09/30/2015 (09/15) Period Totals ***	6,141.10	.00	101,669.06
08/07/2015	AP	241.0001	CLARK DIETZ INC	3,804.50	.00	105,473.56
			**VendorNo: 6511 **Inv. No: 417321 **Desc: 2015	.00	.00	.00
08/25/2015	AP	374.0001	ROBINSON ENGINEERING	48,833.84	.00	154,307.40
			**VendorNo: 10426 **Inv. No: 15080380 **Desc: 2	.00	.00	.00
09/24/2015	AP	18.0001	BAXTER & WOODMAN INC	11,020.91	.00	165,328.31
			**VendorNo: 102 **Inv. No: 181871,182326 **Desc	.00	.00	.00
			10/31/2015 (10/15) Period Totals ***	63,659.25	.00	165,328.31
09/08/2015	AP	217.0001	● CLARK DIETZ INC	27,518.94	.00	192,847.25
			**VendorNo: 6511 **Inv. No: 417539 **Desc: 2015	.00	.00	.00
09/24/2015	AP	9.0001	● BAXTER & WOODMAN INC	2,185.00	.00	195,032.25
			**VendorNo: 102 **Inv. No: 0182285 **Desc: N. P	.00	.00	.00
			11/30/2015 (11/15) Period Totals ***	29,703.94	.00	195,032.25
10/07/2015	AP	267.0001	● CLARK DIETZ INC	26,228.48	.00	221,260.73
			**VendorNo: 6511 **Inv. No: 417724 **Desc: 2015	.00	.00	.00
10/22/2015	AP	14.0001	● BAXTER & WOODMAN INC	2,040.00	.00	223,300.73
			**VendorNo: 102 **Inv. No: 0182961 **Desc: N. P	.00	.00	.00
11/10/2015	AP	199.0001	● CIVILTECH ENGINEERING INC	7,054.39	.00	230,355.12
			**VendorNo: 5728 **Inv. No: 43756 **Desc: 2016	.00	.00	.00
11/12/2015	AP	289.0001	● CLARK DIETZ INC	37,239.12	.00	267,594.24
			**VendorNo: 6511 **Inv. No: 417965 **Desc: 2015	.00	.00	.00
			12/31/2015 (12/15) Period Totals ***	72,561.99	.00	267,594.24
11/19/2015	AP	16.0001	BAXTER & WOODMAN INC	5,523.26	.00	273,117.50
			**VendorNo: 102 **Inv. No: 0183459 **Desc: TWIN	.00	.00	.00
12/07/2015	AP	286.0001	CIVILTECH ENGINEERING INC	299.60	.00	273,417.10
			**VendorNo: 5728 **Inv. No: 43822 **Desc: 2016	.00	.00	.00

PREVIOUS
REPORTS

● = 12/10/15 TRANSFER

Account Inquiry
Detail

Date	Journ	Reference	Description	Debit Amount	Credit Amount	Balance
			01/31/2016 (01/16) Period Totals ***	5,822.88	.00	273,417.10

Report Criteria:

Account: 60.502.03.292 ENGINEERING SERVICES

Periods: 05/15 to 01/16

Amount type: Actual

Display: Reference detail

Order by: Date/Journal/Reference number



VILLAGE OF VILLA PARK

20 South Ardmore Avenue
Villa Park, Illinois 60181

166133 ²⁻²⁵⁶⁶₇₁₀

NO.

BMO HARRIS

A

DATE

11/09/2015

CHECK NO.

166133

AMOUNT

\$39,312.77

Thirty-Nine Thousand Three Hundred Twelve and 77/100 Dollars

PAY TO
THE
ORDER OF

CLARK DIETZ INC
118 S CLINTON ST STE 700
CHICAGO IL 60661-3681

VENDOR: 6511

CLARK DIETZ INC

CHECK 166133 **166133**

FUND & ACCOUNT P.O. #	INVOICE	DESCRIPTION	AMOUNT
60.502.03.292	417539	2015 PAVEMENT RESURFACE PROGRAM PH III	27,518.94
60.502.10.292	417539	2015 PAVEMENT RESURFACE PROGRAM PH III	11,793.83

CHECK TOTAL

\$39,312.77

6511

OCT 30 REC'D

TO: Rich Keehner

TITLE: Village Manager

FROM: *Vydas Juskelis*

TITLE: Public Works Director

Date: 10/29/15

SUBJECT: Invoice #2 from Clark Dietz Engineers for Phase 3 Engineering of the 2015 Pavement Resurfacing Program

The Village has an engineering agreement with Clark Dietz for Phase 3 engineering services of the 2015 Pavement Resurfacing Program. Attached is invoice #2 for work invoiced as of 9/8/15. A summary of the contract is as follows:

Total Contract	\$150,000.00
Amount Earned	\$44,258.75
Less Previous Payments	\$5,435.00

Amount Due	\$38,823.75
Contract Amount Unpaid	\$105,741.25

		PREVIOUS PAYMENTS	THIS PAYMENT	TOTAL TO DATE
BOND	60.502.03.292	\$3,804.50	\$27,518.94	\$31,323.44
NON-BOND	60.502.10.292	\$1,630.50	\$11,793.83	\$13,424.33
TOTALS		\$5,435.00	\$39,312.77	\$44,747.77

I recommend payment to Clark Dietz Engineers in the amount of \$5,435.00 to be taken from the account and amounts as shown above.

Pc: Engineering
Finance Department

15-266



September 08, 2015
Project No: V0040160
Invoice No: 417539

Mr. Vydas Juskelis, PE
Director of Public Works
Village of Villa Park
20 South Ardmore Avenue
Villa Park, IL 60181

Project: 2015 Street Improvements Phase III

Professional Services rendered for the period August 01, 2015 to August 28, 2015 for the above referenced project

Labor

	Hours	Rate	Amount	
Principal Engineer				
Boldt, John	3.00	210.00	630.00	
Engineer III				
Sianis, Theodore	58.50	125.00	7,312.50	
Walter, Paul	119.00	125.00	14,875.00	
Engineer I				
Pakrosnis, Vilius	152.00	100.00	15,200.00	
Design Tech I				
Latusek, Adam	10.00	75.00	750.00	
Nino Flores, Ana	.75	75.00	56.25	
Totals	343.25		38,823.75	
Total Labor				38,823.75

Non-Wage Expenses

Premium Overtime			22.00	
Telephone/Telex			59.88	
Expense Reports			407.14	
Total Non-Wage Expenses			489.02	489.02

Total this Invoice \$39,312.77

Billings to Date

	Current	Prior	Total
Labor	38,823.75	5,435.00	44,258.75
Expense	489.02	0.00	489.02
Totals	39,312.77	5,435.00	44,747.77



VILLAGE OF VILLA PARK

20 South Ardmore Avenue
Villa Park, Illinois 60181

166125 ²⁻²⁵⁶⁶/₇₁₀

NO.

BMO HARRIS **B**

DATE
11/09/2015

CHECK NO.
166125

AMOUNT
\$2,285.00

Two Thousand Two Hundred Eighty-Five and 00/100 Dollars

PAY TO
THE
ORDER OF

BAXTER & WOODMAN INC
PO BOX 6192
CAROL STREAM IL 60197-6192



VENDOR: 102

BAXTER & WOODMAN INC

CHECK 166125

FUND & ACCOUNT	P.O. #	INVOICE	DESCRIPTION	AMOUNT
60.502.03.292		0182285	N. PRINCETON STREET IMPRV PROJ PHII	2,185.00
60.502.10.292		0182963	HOSTING ADA INSPECTION APPLICATION	100.00

CHECK TOTAL

\$2,285.00

OCT 30 REC'D

TO: Rich Keehner

TITLE: Village Manager

FROM: *Vydas Juskelis*

TITLE: Public Works Director

Date: 10/29/15

SUBJECT: Invoice #2 from Baxter & Woodman Consulting Engineers for Phase 2 Engineering of the North Princeton Street Improvements Project

The Village has an engineering agreement with Baxter & Woodman Consulting Engineers for street on Princeton Avenue between Terrace Street and Ridge Road. These improvements are to be funded by referendum bond proceeds. Attached is invoice #2 for work invoiced as of 9/28/15. A summary of the contract is as follows:

Total Contract	\$64,800.00
Amount Earned	\$8,326.10
Less Previous Payments	\$6,141.10

Amount Due	\$2,185.00
Contract Amount Unpaid	\$56,473.90

		PREVIOUS PAYMENTS	THIS PAYMENT	TOTAL TO DATE
STREET IMPROVEMENT	60.502.03.292	\$6,141.10	\$2,185.00	\$8,326.10
WATER ACCOUNT	82.502.02.292	\$0.00	\$0.00	\$0.00
SANITARY ACCOUNT	83.502.02.292	\$0.00	\$0.00	\$0.00
TOTALS		\$6,141.10	\$2,185.00	\$8,326.10

I recommend payment to Baxter & Woodman in the amount of \$6,141.10 to be taken from accounts as listed above.

Pc: Engineering
Finance Department

15-251

RECEIVED

SEP 28 2015

Village of Villa Park
Dept. of Public Works



September 24, 2015
Project No: 141151.41
Invoice No: 0182285
Client Code: VILPK

Vydas Juskelis
Village of Villa Park
20 South Ardmore
Villa Park, IL 60181-2610

Client Manager John Mick
Project Manager Thomas Slattery
Project 141151.41 North Princeton Street Improvements

Total this Invoice: \$2,185.00

Deliverable 4 Plan Preparation

Subdeliverable 4.2 Specifications

Professional Services

			Hours	Amount
Engineering, Transportation				
Engineer I				
	Miller, Jonathan	08/18/15	.50	40.00
	Miller, Jonathan	08/19/15	2.00	160.00
	Totals		2.50	200.00
	Total Labor			200.00
				Total this Subdeliverable
				\$200.00

Subdeliverable 4.3 Roadway Design

Professional Services

			Hours	Amount
Engineering, Transportation				
Sr Engineer II				
	Slattery, Thomas	09/18/15	2.00	280.00
Engineer I				
	Foresman, Lucas	08/24/15	.50	40.00
	Foresman, Lucas	08/26/15	2.00	160.00
	Foresman, Lucas	09/10/15	1.25	100.00
	Foresman, Lucas	09/17/15	.25	20.00
	Miller, Jonathan	09/02/15	.50	40.00
	Miller, Jonathan	09/03/15	1.00	80.00
	Totals		7.50	720.00
	Total Labor			720.00
				Total this Subdeliverable
				\$720.00

Subdeliverable 4.6 Cross Section Design

Make check payable to Baxter and Woodman, P.O. Box 783, Crystal Lake, IL 60039-0783 or Wire Payment to: Home State Bank ABA routing #071918765; Bank Account #0393112901. Call your client manager or 815.459.1260 with questions on this invoice.

Project	141151.41	VILPK - North Princeton Street Improve	Invoice	0182285
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Professional Services

		Hours	Amount
Engineering, Transportation			
Engineer I			
Foresman, Lucas	08/24/15	.50	40.00
Foresman, Lucas	08/26/15	1.75	140.00
Foresman, Lucas	09/10/15	3.50	280.00
Miller, Jonathan	09/02/15	2.00	160.00
Miller, Jonathan	09/03/15	1.00	80.00
Miller, Jonathan	09/08/15	2.50	200.00
Miller, Jonathan	09/10/15	2.00	160.00
Totals		13.25	1,060.00
Total Labor			1,060.00
Total this Subdeliverable			\$1,060.00

Subdeliverable 4.8 Utility Coordination

Professional Services

		Hours	Amount
Engineering, Transportation			
Engineer I			
Foresman, Lucas	08/25/15	.25	20.00
Totals		.25	20.00
Total Labor			20.00
Total this Subdeliverable			\$20.00
Total this Deliverable			\$2,000.00

Deliverable 5 QC/QA

Professional Services

		Hours	Amount
Check & Review			
Sr Engineer II			
Fluhr, Jason	08/17/15	.25	35.00
Totals		.25	35.00
Total Labor			35.00
Total this Deliverable			\$35.00

Deliverable 7 Manage Project

Professional Services

		Hours	Amount
Engineering, Transportation			
Sr Engineer II			
Slattery, Thomas	08/20/15	.25	35.00
Slattery, Thomas	08/31/15	.25	35.00
Manage Project			
Sr Engineer IV			
Mitchell, Craig	09/16/15	.50	80.00
Totals		1.00	150.00
Total Labor			150.00
Total this Deliverable			\$150.00

Project	141151.41	VILPK - North Princeton Street Improve	Invoice	0182285
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Contract Billing Limits		Current	Prior	To-Date
Total Billings		2,185.00	6,141.10	8,326.10
Engineers' Fee				64,800.00
Remaining				56,473.90
			Total this Invoice	\$2,185.00

Outstanding Invoices

Number	Date	Balance
0181870	08/20/15	6,141.10
Total		6,141.10

Billings to Date

	Current	Prior	Total
Labor	2,185.00	6,125.00	8,310.00
Expense	0.00	16.10	16.10
Totals	2,185.00	6,141.10	8,326.10



VILLAGE OF VILLA PARK

20 South Ardmore Avenue
Villa Park, Illinois 60181

NO.

166323 ²⁻²⁶⁶⁶₇₁₀

BMO HARRIS **C, F**

DATE
12/07/2015

CHECK NO.
166323

AMOUNT
\$90,667.99

Ninety Thousand Six Hundred Sixty-Seven and 99/100 Dollars

PAY TO
THE
ORDER OF

CLARK DIETZ INC
118 S CLINTON ST STE 700
CHICAGO IL 60661-3681

VENDOR: 6511

CLARK DIETZ INC

166323
CHECK 166323

FUND & ACCOUNT	P.O. #	INVOICE	DESCRIPTION	AMOUNT
60.502.10.292		417724	2015 PAVEMENT RESURFACE PROGRAM PH III	11,240.77
60.502.03.292		417724	2015 PAVEMENT RESURFACE PROGRAM PH III	26,228.48
60.502.03.292		417965	2015 PAVEMENT RESURFACE PROGRAM PH III	37,239.12
60.502.10.292		417965	2015 PAVEMENT RESURFACE PROGRAM PH III	15,959.62

CHECK TOTAL

\$90,667.99

6511

TO: Rich Keehner

NOV 10 REC'D

TITLE: Village Manager

FROM:

Dydas Juskeles

TITLE: Public Works Director

Date: 11/9/15

SUBJECT: Invoice #3 from Clark Dietz Engineers for Phase 3 Engineering of the 2015 Pavement Resurfacing Program

The Village has an engineering agreement with Clark Dietz for Phase 3 engineering services of the 2015 Pavement Resurfacing Program. Attached is invoice #3 for work invoiced as of 10/7/15. A summary of the contract is as follows:

Total Contract	\$150,000.00
Amount Earned	\$82,217.02
Less Previous Payments	\$44,747.77

Amount Due	\$37,469.25
Contract Amount Unpaid	\$67,782.98

		PREVIOUS PAYMENTS	THIS PAYMENT	TOTAL TO DATE
BOND	60.502.03.292	\$31,323.44	\$26,228.48	\$57,551.92
NON-BOND	60.502.10.292	\$13,424.33	\$11,240.77	\$24,665.10
TOTALS		\$44,747.77	\$37,469.25	\$82,217.02

I recommend payment to Clark Dietz Engineers in the amount of \$37,469.25 to be taken from the account and amounts as shown above.

Pc: Engineering
Finance Department

TO: Rich Keehner

TITLE: Village Manager

FROM:

Vydas Juskelis

TITLE: Public Works Director

Date: 11/20/15

SUBJECT: Invoice #4 from Clark Dietz Engineers for Phase 3 Engineering of the 2015 Pavement Resurfacing Program

The Village has an engineering agreement with Clark Dietz for Phase 3 engineering services of the 2015 Pavement Resurfacing Program. Attached is invoice #4 for work invoiced as of 11/12/15. A summary of the contract is as follows:

Total Contract	\$150,000.00
Amount Earned	\$135,415.76
Less Previous Payments	\$82,217.02

Amount Due	\$53,198.74
Contract Amount Unpaid	\$14,584.24

		PREVIOUS PAYMENTS	THIS PAYMENT	TOTAL TO DATE
BOND	60.502.03.292	\$57,551.92	\$37,239.12	\$94,791.04
NON-BOND	60.502.10.292	\$24,665.10	\$15,959.62	\$40,624.72
TOTALS		\$82,217.02	\$53,198.74	\$135,415.76

I recommend payment to Clark Dietz Engineers in the amount of \$53,198.74 to be taken from the account and amounts as shown above.

Pc: Engineering
Finance Department



MEMO

To: Vydas Juskelis - Director of Public Works
From: Paul Walter, P.E.,
Date: November 16, 2015
Subject: Clark Dietz Project Status
Copies: Jeremie Lukowicz - Assistant Village Engineer

Listed below is the current status of active projects that are being invoiced for October 2015. Please call or email me if you have any questions or comments.

V0040160 - 2015 Streets Improvements Phase III - Invoice 417965

- Work performed this Invoice: Time charged for Project Manager and Field Staff for on-site inspection and project management.
- Current Project Status: Construction ongoing, anticipated completion mid-November.



VILLAGE OF VILLA PARK

20 South Ardmore Avenue
Villa Park, Illinois 60181

NO.

166309 ²⁻²⁵⁶⁶/₇₁₀

BMO HARRIS

D

DATE: 12/07/2015
CHECK NO.: 166309
AMOUNT: \$9,405.00

Nine Thousand Four Hundred Five and 00/100 Dollars

PAY TO
THE
ORDER OF

BAXTER & WOODMAN INC
PO BOX 6192
CAROL STREAM IL 60197-6192

~~XXXXXXXXXX~~
~~XXXXXXXXXX~~
~~XXXXXXXXXX~~

VENDOR: 102

BAXTER & WOODMAN INC

CHECK 166309 ¹⁶⁶³⁰⁹

FUND & ACCOUNT P.O. #	INVOICE	DESCRIPTION	AMOUNT
60.502.10.292	0182960	S.MICHIGAN AVE IMPROVEMENTS PROJ PHASE II	7,365.00
60.502.03.292	0182981	N. PRINCETON STREET IMPRV PROJ PHII	2,040.00

CHECK TOTAL

\$9,405.00

NOV 10 REC'D

TO: Rich Keehner

TITLE: Village Manager

FROM: *Vydas Juskeles*

TITLE: Public Works Director

Date: 11/9/15

SUBJECT: Invoice #17 from Baxter & Woodman Consulting Engineers for Phase 2 Engineering of the South Michigan Avenue Improvements – Park to Madison

The Village has an engineering agreement with Baxter & Woodman Consulting Engineers for Phase 2 engineering services for improvements to South Michigan from Park Boulevard to Madison Street. Attached is invoice #17 for work invoiced as of 10/22/15. A summary of the contract is as follows:

Total Contract	\$85,000.00
Amount Earned	\$83,996.65
Less Previous Payments	\$76,631.65
Amount Due	\$7,365.00
Contract Amount Unpaid	\$1,003.35

		PREVIOUS PAYMENTS	THIS PAYMENT	TOTAL TO DATE
STREET IMPROVEMENT	60.502.10.292	\$6,631.65	\$7,365.00	\$13,996.65
WATER ACCOUNT	82.502.02.292	\$50,000.00	\$0.00	\$50,000.00
SANITARY ACCOUNT	83.502.02.292	\$20,000.00	\$0.00	\$20,000.00
TOTALS		\$76,631.65	\$7,365.00	\$83,996.65

I recommend payment to Baxter & Woodman in the amount of \$5,725.00 to be taken from the accounts as shown above.

Pc: Engineering
Finance Department

15-279

RECEIVED

OCT 27 2015

Village of Villa Park
Department of Public Works



October 22, 2015
Project No: 131011.40
Invoice No: 0182980
Client Code: VILPK

Vydas Juskells
Village of Villa Park
20 South Ardmore
Villa Park, IL 60181-2610

Client Manager John Mick
Project Manager Thomas Slattery
Project 131011.40 South Michigan Avenue Improvements
Progress payment for preliminary engineering for South Michigan Avenue reconstruction.

Total this Invoice: \$7,365.00

Deliverable	TR100	Manage Project		
Professional Services				
			Hours	Amount
Engineering, Transportation				
Sr Engineer II				
Slattery, Thomas	09/23/15		.25	35.00
Totals			.25	35.00
Total Labor				35.00
				Total this Deliverable \$35.00

Deliverable	TR180	Preliminary Plans, Specifications and Cost Estimate		
Subdeliverable	TR530	Estimate of Cost		
Professional Services				
			Hours	Amount
Engineering				
Engineer I				
Phelps, Alan	10/15/15		3.00	240.00
Engineering, Transportation				
Engineer I				
Foresman, Lucas	09/21/15		2.25	180.00
Foresman, Lucas	09/22/15		2.25	180.00
Totals			7.50	600.00
Total Labor				600.00
				Total this Subdeliverable \$600.00

Subdeliverable	TR540	Preliminary Geometric Plans		
Professional Services				
			Hours	Amount
CADD				
CAD/GIS/Survey Tech II				
Roberson, Kathleen	10/14/15		2.00	200.00
Roberson, Kathleen	10/15/15		1.50	150.00

Make check payable to Baxter and Woodman, P.O. Box 6192, Carol Stream, IL 60197-6192 or Wire Payment to: St. Charles Bank & Trust ABA Rout #071926650; Bank Acct #31305669. Call your client manager or 815.459.1280 with questions on this invoice.

Project	131011.40	VILPK - South Michigan Avenue Improvemen	Invoice	0182960
	Roberson, Kathleen	10/16/15	1.75	175.00
Engineering, Transportation	Sr Engineer II			
	Slattery, Thomas	09/24/15	1.00	140.00
	Slattery, Thomas	10/08/15	2.00	280.00
	Totals		8.25	945.00
	Total Labor			945.00
			Total this Subdeliverable	\$945.00

Subdeliverable	TR700	QC/QA		
Professional Services				
			Hours	Amount
Engineering, Civil/Environmental	Engineer II			
	Schuld, Lauren	10/15/15	2.00	180.00
	Schuld, Lauren	10/16/15	1.00	90.00
Engineering, Transportation	Sr Engineer II			
	Slattery, Thomas	09/29/15	2.00	280.00
	Engineer II			
	Woods, Adam	10/12/15	3.50	315.00
	Totals		8.50	865.00
	Total Labor			865.00
			Total this Subdeliverable	\$865.00

Subdeliverable	TR710	Special Provisions		
Professional Services				
			Hours	Amount
Engineering	Engineer I			
	Phelps, Alan	10/12/15	3.00	240.00
	Phelps, Alan	10/13/15	1.50	120.00
	Phelps, Alan	10/14/15	2.00	160.00
	Phelps, Alan	10/15/15	3.00	240.00
	Phelps, Alan	10/16/15	2.00	160.00
	Totals		11.50	920.00
	Total Labor			920.00
			Total this Subdeliverable	\$920.00

Subdeliverable	TR740	Watermain Design		
Professional Services				
			Hours	Amount
Engineering	Engineer I			
	Phelps, Alan	10/01/15	1.00	80.00
	Phelps, Alan	10/02/15	2.00	160.00
	Phelps, Alan	10/06/15	1.50	120.00
	Phelps, Alan	10/07/15	3.50	280.00
	Phelps, Alan	10/09/15	1.00	80.00
	Phelps, Alan	10/12/15	2.00	160.00
	Phelps, Alan	10/14/15	4.50	360.00
	Phelps, Alan	10/15/15	3.00	240.00
	Phelps, Alan	10/16/15	1.00	80.00

Make check payable to Baxter and Woodman, P.O. Box 6192, Carol Stream, IL 60197-6192 or Wire Payment to: St. Charles Bank & Trust ABA Rout #071926650; Bank Acct #31305669. Call your client manager or 815.459.1260 with questions on this invoice.

Project	131011.40	VILPK - South Michigan Avenue Improvemen	Invoice	0182960
Engineering, Civil/Environmental				
Engineer II				
	Schuld, Lauren	10/01/15	1.00	90.00
	Totals		20.50	1,650.00
	Total Labor			1,650.00
			Total this Subdeliverable	\$1,650.00
			Total this Deliverable	\$4,980.00
Deliverable	TR190	Final Plans, Specifications and Cost Estimate		
Subdeliverable	TR720	Final Contract Plans and Contract Proposal		
Professional Services				
			Hours	Amount
Engineering, Transportation				
Sr Engineer II				
	Slattery, Thomas	10/15/15	1.50	210.00
	Slattery, Thomas	10/16/15	3.00	420.00
Engineer I				
	Miller, Jonathan	10/12/15	3.50	280.00
	Miller, Jonathan	10/13/15	1.50	120.00
	Miller, Jonathan	10/14/15	5.75	460.00
	Miller, Jonathan	10/15/15	7.75	620.00
	Miller, Jonathan	10/16/15	3.00	240.00
	Totals		26.00	2,350.00
	Total Labor			2,350.00
			Total this Subdeliverable	\$2,350.00
			Total this Deliverable	\$2,350.00
Contract Billing Limits				
		Current	Prior	To-Date
	Total Billings	7,365.00	76,631.65	83,996.65
	Engineers' Fee			85,000.00
	Remaining			1,003.35
			Total this Invoice	\$7,365.00
Outstanding Invoices				
	Number	Date	Balance	
	0182207	09/24/15	5,725.00	
	Total		5,725.00	
Billings to Date				
		Current	Prior	Total
	Labor	7,365.00	76,267.50	83,632.50
	Expense	0.00	364.15	364.15
	Totals	7,365.00	76,631.65	83,996.65

NOV 10 REC'D

TO: Rich Keehner

TITLE: Village Manager

FROM:

Vydas Juskeles

TITLE: Public Works Director

Date: 11/9/15

SUBJECT: Invoice #3 from Baxter & Woodman Consulting Engineers for Phase 2 Engineering of the North Princeton Street Improvements Project

The Village has an engineering agreement with Baxter & Woodman Consulting Engineers for street on Princeton Avenue between Terrace Street and Ridge Road. These improvements are to be funded by referendum bond proceeds. Attached is invoice #3 for work invoiced as of 10/22/15. A summary of the contract is as follows:

Total Contract	\$64,800.00
Amount Earned	\$10,366.10
Less Previous Payments	\$8,326.10

Amount Due	\$2,040.00
Contract Amount Unpaid	\$54,433.90

		PREVIOUS PAYMENTS	THIS PAYMENT	TOTAL TO DATE
STREET IMPROVEMENT	60.502.03.292	\$8,326.10	\$2,040.00	\$10,366.10
WATER ACCOUNT	82.502.02.292	\$0.00	\$0.00	\$0.00
SANITARY ACCOUNT	83.502.02.292	\$0.00	\$0.00	\$0.00
TOTALS		\$8,326.10	\$2,040.00	\$10,366.10

I recommend payment to Baxter & Woodman in the amount of \$6,141.10 to be taken from accounts as listed above.

Pc: Engineering
Finance Department

15-280



October 22, 2015
 Project No: 141151.41
 Invoice No: 0182961
 Client Code: VILPK

Vydas Juskells
 Village of Villa Park
 20 South Ardmore
 Villa Park, IL 60181-2610

Client Manager John Mick
 Project Manager Thomas Slattery
 Project 141151.41 North Princeton Street Improvements

Total this Invoice: \$2,040.00

Deliverable 4 Plan Preparation

Subdeliverable 4.3 Roadway Design

Professional Services

			Hours	Amount	
CADD					
CAD/GIS/Survey Tech II					
	Roberson, Kathleen	09/22/15	.25	25.00	
	Roberson, Kathleen	10/15/15	.50	50.00	
Engineering, Transportation					
Sr Engineer II					
	Slattery, Thomas	09/21/15	.50	70.00	
	Slattery, Thomas	09/22/15	2.00	280.00	
	Slattery, Thomas	09/23/15	2.00	280.00	
	Slattery, Thomas	09/24/15	1.50	210.00	
	Slattery, Thomas	10/14/15	1.00	140.00	
	Slattery, Thomas	10/15/15	1.00	140.00	
Engineer I					
	Foresman, Lucas	09/22/15	.25	20.00	
	Totals		9.00	1,215.00	
	Total Labor			1,215.00	
				Total this Subdeliverable	\$1,215.00

Subdeliverable 4.6 Cross Section Design

Professional Services

			Hours	Amount	
Engineering, Transportation					
Sr Engineer II					
	Slattery, Thomas	10/14/15	3.00	420.00	
Engineer I					
	Miller, Jonathan	10/16/15	2.00	160.00	
	Totals		5.00	580.00	
	Total Labor			580.00	
				Total this Subdeliverable	\$580.00

Make check payable to Baxter and Woodman, P.O. Box 6192, Carol Stream, IL 60197-6192 or Wire Payment to: St. Charles Bank & Trust ABA Rout #071926650; Bank Acct #31305669. Call your client manager or 815.459.1260 with questions on this invoice.

Project	141151.41	VILPK - North Princeton Street Improve	Invoice	0182961
			Total this Deliverable	\$1,795.00
Deliverable	7	Manage Project		
Professional Services				
			Hours	Amount
Engineering, Transportation				
Sr Engineer II				
	Slattery, Thomas	09/23/15	.25	35.00
	Slattery, Thomas	10/06/15	1.50	210.00
	Totals		1.75	245.00
	Total Labor			245.00
			Total this Deliverable	\$245.00
Contract Billing Limits				
		Current	Prior	To-Date
	Total Billings	2,040.00	8,326.10	10,366.10
	Engineers' Fee			64,800.00
	Remaining			54,433.90
			Total this Invoice	\$2,040.00
Outstanding Invoices				
	Number	Date	Balance	
	0182285	09/24/15	2,185.00	
	Total		2,185.00	
Billings to Date				
		Current	Prior	Total
	Labor	2,040.00	8,310.00	10,350.00
	Expense	0.00	16.10	16.10
	Totals	2,040.00	8,326.10	10,366.10



VILLAGE OF VILLA PARK

20 South Ardmore Avenue
Villa Park, Illinois 60181

NO.

166322 ²⁻²⁵⁶⁶₇₁₀

BMO HARRIS

E

DATE
12/07/2015

CHECK NO.
166322

AMOUNT
\$10,077.70

Ten Thousand Seventy-Seven and 70/100 Dollars

PAY TO
THE
ORDER OF

CIVILTECH ENGINEERING INC
450 E DEVON AVENUE
STE 300
ITASCA IL 60143

~~XXXXXXXXXX~~
~~XXXXXXXXXX~~
~~XXXXXXXXXX~~

VENDOR: 5728

CIVILTECH ENGINEERING INC

CHECK 166322 ¹⁶⁶³²²

FUND & ACCOUNT P.O. #	INVOICE	DESCRIPTION	AMOUNT
60.502.03.292	43756	2016 STR IMPRV PRGM GEOTECH INVESTIGATION	7,054.39 ✓
60.502.10.292	43756	2016 STR IMPRV PRGM GEOTECH INVESTIGATION	3,023.31

CHECK TOTAL

\$10,077.70

NOV 17 10 17 REC'D

Village of Villa Park

5728

No. 87263

20 South Ardmore Avenue Phone 630/834-8500
VILLA PARK, ILLINOIS 60181-2696

PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL CORRESPONDENCE, INVOICES, SHIPPING PAPERS AND PACKAGES.

Civiltech Engineering Inc
TO: 450 E Devon Ave Suite 300
Itasca IL 60143

SHIP TO:

Gold copy

Tax Exempt Municipality State Tax ID # E9997-4355-06

DATE REQUISITIONED 10/12/15	REQUISITIONER Kevin Mantels K.M.	DEPT. HEAD Vydas Juskelis
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QTY. ORD.	QTY. REC.	ACCOUNT NO.	DESCRIPTION OF MATERIAL / SERVICES	UNIT PRICE	AMOUNT
.70		60.502.03.292	2016 Street Improvement Program Geotechnical Investigation Referendum Streets (70%)	\$10,756.00	\$ 7,529.20
.30		60.502.10.292	Non-Referendum Streets (30%)	\$10,756.00	\$ 3,226.80
			7054.39	TOTAL	\$10,756.00
			3023.31	INV. 43756	10,077.70
				11/17/15	678.30

BY

[Signature]
VILLAGE MANAGER

BY

[Signature]
FINANCE DIRECTOR

NOT VALID UNLESS SIGNED BY AUTHORIZED PERSONNEL



Civiltech Engineering, Inc. | www.civiltechinc.com

Transportation | Civil | Construction | Environmental | Structural | Appraisal

November 10, 2015

Invoice No: 43756

Mr. Jeremie Lukowicz, PE
Assistant Village Engineer
Village of Villa Park
20 S. Ardmore Avenue
Villa Park, IL 60181

Project 3000 2016 Streets - Advance Geotech Investigation

Professional advance design and geotechnical engineering services related to the 2016 street program.

Billing rates reflect the approved multiplier of 2.800.

Professional Services from September 26, 2015 to October 30, 2015

Professional Personnel

	Hours	Billing Rate	Amount	
Mall, Derek	3.00	137.90	413.70	
Piasecki, Mark	10.00	100.80	1,008.00	
Totals	13.00		1,421.70	
Labor Fee				1,421.70

Consultants

Soils Subconsultant			
10/27/2015	Midland Standard Engineering & Testing		8,656.00
	Consultants		8,656.00
			8,656.00

Billing Limits

	Current	Prior	To-Date
Total Billings	10,077.70	0.00	10,077.70
Limit			10,756.00
Remaining			678.30

TOTAL DUE THIS INVOICE \$10,077.70

Submitted By: _____

Derek Mall, P.E.

Midland Standard Engineering & Testing, Inc.

558 Plate Drive Unit 6
East Dundee, Illinois 60118
(847) 844-1895 fax (847) 844-3875

ACCOUNTS PAYABLE
Civiltech Engineering, Inc.
450 E. Devon Avenue, Suite 300
Itasca, Illinois 60143

Attn: Mr. Derek N. Mall, P.E.

APPROVED FOR PAYMENT
BY: DNM
DATE: 11/3/15 DEPT. _____
ACCT. NO: 51100
PROJECT: 3000 B.G. 02.01

INVOICE

<u>INVOICE NO.</u>	<u>FILE NO.</u>	<u>DATE</u>
135794	15602	October 27, 2015

For services rendered in conjunction with the Subsurface Exploration and Geotechnical Analysis for the **2015 Streets Improvement Program in Villa Park, Illinois:**

<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Extension</u>
Mobilization of Drilling Equipment and Personnel, lump sum	1	\$ 400.00	\$ 400.00
Pavement Core w/ Shallow Depth Subgrade Probe, each	16	\$ 175.00	\$ 2,800.00
Pavement Core w/ 10' Profile Boring, each	8	\$ 320.00	\$ 2,560.00
<u>Laboratory Services</u>			
Moisture Content Determination, each	37	\$ 6.00	\$ 222.00
Soil Classification, Grain Size by Hydrometer and Atterberg Limits, each	2	\$ 179.00	\$ 358.00
<u>Engineering Services</u>			
Layout Coordination w/ Design Engineer Utility Clearance and Permits Preparation of Core Logs & Boring Logs Recommendation for Subgrade Preparation Treatment and New Pavement Section Summary Report, Consultation, lump sum	1	\$ 2,316.00	\$ 2,316.00

INVOICE TOTAL \$8,656.00

Please remit to the above address.



VILLAGE OF VILLA PARK

20 South Ardmore Avenue
Villa Park, Illinois 60181

NO.

166657 ²⁻²⁵⁸⁶
710

BMO HARRIS

G

DATE

01/25/2016

CHECK NO.

166657

AMOUNT

\$42,330.66

Forty-Two Thousand Three Hundred Thirty and 66/100 Dollars

PAY TO
THE
ORDER OF

BAXTER & WOODMAN INC
PO BOX 6192
CAROL STREAM IL 60197-6192



VENDOR: 102

BAXTER & WOODMAN INC

CHECK 166657

FUND & ACCOUNT P.O. #	INVOICE	DESCRIPTION	AMOUNT
60.502.10.292	0183456	S.MICHIGAN AVE IMPROVEMENTS PROJ PHASE II	839.55
82.502.02.292	0183458	NORTH PRINCETON WATER MAIN PROJ PHIII	13,201.61
60.502.03.292	0183459	TWIN LAKES ST IMPRV/SIDEWALKS PHII	5,523.26
60.502.10.292	0183459	TWIN LAKES ST IMPRV/SIDEWALKS PHII	3,254.54
64.502.10.292	0183459	TWIN LAKES ST IMPRV/SIDEWALKS PHII	8,874.36
82.502.02.292	0183832	NORTH PRINCETON WATER MAIN PROJ PHIII	10,637.34
CHECK TOTAL			\$42,330.66

TO: Rich Keehner

TITLE: Village Manager

FROM: *Wydas Juskeles*

TITLE: Public Works Director

Date: 12/30/15

SUBJECT: Invoices #7, #8 and #9 from Baxter & Woodman for Phase 2 Engineering of the North Side Sidewalk/Twin Lakes Area Paving Projects

The Village has an engineering agreement with Baxter & Woodman for Phase 2 engineering services for pavement and sidewalk design in areas surrounding Twin Lakes Park. Attached are invoices #7, #8 and #9 for work invoiced thru 12/17/15. A summary of the contract is as follows:

Total Contract	\$111,500.00
Amount Earned	\$111,500.00
Less Previous Payments	\$93,847.84

Amount Due	\$17,652.16
Contract Amount Unpaid	\$0.00

		PREVIOUS PAYMENTS	THIS PAYMENT	TOTAL TO DATE
BOND	60.502.03.292	\$28,569.74	\$5,523.26	\$34,093.00
NON-BOND	60.502.10.292	\$18,097.46	\$3,254.54	\$21,352.00
Sidewalk	64.502.10.292	\$47,180.64	\$8,874.36	\$56,055.00
TOTALS		\$93,847.84	\$17,652.16	\$111,500.00

I recommend payment to Baxter & Woodman in the amount of \$17,652.16 to be taken from the account and amounts as shown above.

Pc: Engineering
Finance Department

15-304



November 19, 2015
 Project No: 150215.40
 Invoice No: 0183459
 Client Code: VILPK

Kevin Mantels
 Village of Villa Park
 20 South Ardmore Ave.
 Villa Park, IL 60181-2610

Client Manager John Mick
 Project Manager Thomas Slattery
 Project 150215.40 Twin Lakes Street Improvement and Sidewalk Installation Projects
 Progress Payment for Preliminary Engineering (Phase II) for the Twin Lakes Street Improvement Program and Sidewalk Installation Project.

Total this Invoice: \$1,192.50

Deliverable 7 Plan Preparation - Sidewalk Installation

Subdeliverable 7.1 Estimate of Cost and Time

Professional Services

	Hours	Amount	
Engineering, Transportation			
Engineer II			
Woods, Adam	10/19/15	8.75	787.50
Woods, Adam	10/30/15	4.00	360.00
Woods, Adam	11/02/15	.50	45.00
Totals	13.25		1,192.50
Total Labor			1,192.50
		Total this Subdeliverable	\$1,192.50
		Total this Deliverable	\$1,192.50

Contract Billing Limits	Current	Prior	To-Date
Total Billings	1,192.50	107,465.87	108,658.37
Engineers' Fee			111,500.00
Remaining			2,841.63
		Total this Invoice	\$1,192.50

Outstanding Invoices

Number	Date	Balance
0182962	10/22/15	13,618.03
Total		13,618.03

Billings to Date

	Current	Prior	Total
Labor	1,192.50	107,228.75	108,421.25
Expense	0.00	172.12	172.12

Make check payable to Baxter and Woodman, P.O. Box 6192, Carol Stream, IL 60197-6192 or Wire Payment to: St. Charles Bank & Trust ABA Rout #071926650; Bank Acct #31305669. Call your client manager or 815.459.1260 with questions on this invoice.

Project	150215.40	VILPK - Twin Lakes			Invoice	0183459
Unit		0.00	65.00		65.00	
Totals		1,192.50	107,465.87		108,658.37	

Make check payable to Baxter and Woodman, P.O. Box 6192, Carol Stream, IL 60197-6192 or Wire Payment to: St. Charles Bank & Trust ABA Rout #071926650; Bank Acct #31305669. Call your client manager or 815.459.1260 with questions on this Invoice.



October 22, 2015
 Project No: 150215.40
 Invoice No: 0182962
 Client Code: VILPK

Kevin Mantels
 Village of Villa Park
 20 South Ardmore
 Villa Park, IL 60181-2610

Client Manager John Mick
 Project Manager Thomas Slattery
 Project 150215.40 Twin Lakes Street Improvement and Sidewalk Installation Projects
 Progress Payment for Preliminary Engineering (Phase II) for the Twin Lakes Street Improvement Program and Sidewalk Installation Project.

Total this Invoice: \$13,618.03

Deliverable	12	Manage Project		
Professional Services				
			Hours	Amount
Engineering, Transportation				
Sr Engineer II				
Slattery, Thomas	09/23/15		2.50	350.00
Slattery, Thomas	10/01/15		2.00	280.00
Slattery, Thomas	10/14/15		.50	70.00
Slattery, Thomas	10/16/15		1.00	140.00
	Totals		6.00	840.00
	Total Labor			840.00
Reimbursable Expenses				
Travel				
09/23/15	Slattery, Thomas			15.53
	Total Reimbursables			15.53
				15.53
Total this Deliverable				\$855.53

Deliverable	7	Plan Preparation - Sidewalk Installation		
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Subdeliverable	7.1	Estimate of Cost and Time		
Professional Services				
			Hours	Amount
Engineering, Transportation				
Engineer II				
Woods, Adam	09/28/15		3.00	270.00
Woods, Adam	09/30/15		6.25	562.50
Woods, Adam	10/01/15		6.25	562.50
Woods, Adam	10/05/15		9.75	877.50
Woods, Adam	10/07/15		2.00	180.00

Make check payable to Baxter and Woodman, P.O. Box 6192, Carol Stream, IL 60197-6192 or Wire Payment to: St. Charles Bank & Trust ABA Rout #071926650; Bank Acct #31305669. Call your client manager or 815.459.1260 with questions on this Invoice.

Project	150215.40	VILPK - Twin Lakes	Invoice	0182962
Woods, Adam		10/16/15	3.00	270.00
Engineer I				
Foresman, Lucas		09/22/15	4.75	380.00
Foresman, Lucas		09/23/15	.25	20.00
Foresman, Lucas		09/25/15	3.25	260.00
Foresman, Lucas		09/28/15	5.00	400.00
Foresman, Lucas		09/29/15	3.25	260.00
Totals			46.75	4,042.50
Total Labor				4,042.50
Total this Subdeliverable				\$4,042.50
Subdeliverable	7.2	Specifications		
Professional Services				
			Hours	Amount
Engineering, Transportation				
Engineer II				
Woods, Adam		09/29/15	3.00	270.00
Totals			3.00	270.00
Total Labor				270.00
Total this Subdeliverable				\$270.00
Subdeliverable	7.3	Sidewalk Design		
Professional Services				
			Hours	Amount
CADD				
CAD/GIS/Survey Tech II				
Roberson, Kathleen		09/28/15	2.75	275.00
Roberson, Kathleen		09/29/15	5.75	575.00
Roberson, Kathleen		09/30/15	.25	25.00
Engineering, Transportation				
Sr Engineer II				
Slattery, Thomas		09/21/15	3.00	420.00
Slattery, Thomas		09/22/15	2.75	385.00
Slattery, Thomas		09/28/15	2.00	280.00
Slattery, Thomas		09/30/15	3.00	420.00
Totals			19.50	2,380.00
Total Labor				2,380.00
Total this Subdeliverable				\$2,380.00
Subdeliverable	7.5	Cross Section Design		
Professional Services				
			Hours	Amount
Engineering, Transportation				
Engineer II				
Woods, Adam		09/28/15	2.50	225.00
Woods, Adam		09/30/15	3.00	270.00
Totals			5.50	495.00
Total Labor				495.00
Total this Subdeliverable				\$495.00
Subdeliverable	7.6	Contract Plans and Documents		

Make check payable to Baxter and Woodman, P.O. Box 6192, Carol Stream, IL 60197-6192 or Wire Payment to: St. Charles Bank & Trust ABA Rout #071926650; Bank Acct #31305669. Call your client manager or 815.459.1260 with questions on this invoice.

Project	150215.40	VILPK - Twin Lakes	Invoice	0182962
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Professional Services

		Hours	Amount	
CADD				
CAD/GIS/Survey Tech II				
Roberson, Kathleen	09/24/15	2.50	250.00	
Roberson, Kathleen	09/25/15	3.75	375.00	
Engineering, Transportation				
Engineer II				
Woods, Adam	09/21/15	7.75	697.50	
Woods, Adam	09/22/15	8.75	787.50	
Woods, Adam	09/23/15	8.75	787.50	
Woods, Adam	09/24/15	13.25	1,192.50	
Woods, Adam	09/25/15	2.50	225.00	
Woods, Adam	09/28/15	7.75	697.50	
Woods, Adam	09/29/15	6.25	562.50	
Totals		61.25	5,575.00	
Total Labor				5,575.00
			Total this Subdeliverable	\$5,575.00
			Total this Deliverable	\$12,762.50

Contract Billing Limits	Current	Prior	To-Date	
Total Billings	13,618.03	93,847.84	107,465.87	
Engineers' Fee			111,500.00	
Remaining			4,034.13	
			Total this Invoice	\$13,618.03

Billings to Date	Current	Prior	Total
Labor	13,602.50	93,626.25	107,228.75
Expense	15.53	156.59	172.12
Unit	0.00	65.00	65.00
Totals	13,618.03	93,847.84	107,465.87



December 17, 2015
 Project No: 150215.40
 Invoice No: 0183833
 Client Code: VILPK

Kevin Mantels
 Village of Villa Park
 20 South Ardmore Ave.
 Villa Park, IL 60181-2610

Client Manager John Mick
 Project Manager Thomas Slattery
 Project 150215.40 Twin Lakes Street Improvement and Sidewalk Installation Projects
 Progress Payment for Preliminary Engineering (Phase II) for the Twin Lakes Street Improvement Program and Sidewalk Installation Project.

Total this Invoice: \$2,841.63

Deliverable 12 Manage Project
Professional Services

	Hours	Amount
Engineering, Transportation Sr Engineer II		
Slattery, Thomas 12/07/15	1.00	140.00
Totals	1.00	140.00
Total Labor		140.00
Total this Deliverable		\$140.00

Deliverable 7 Plan Preparation - Sidewalk Installation

Subdeliverable 7.1 Estimate of Cost and Time
Professional Services

	Hours	Amount
Engineering, Transportation Engineer II		
Woods, Adam 12/01/15	4.00	360.00
Woods, Adam 12/03/15	2.00	180.00
Woods, Adam 12/04/15	1.00	90.00
Engineer I		
Foresman, Lucas 12/01/15	3.00	240.00
Foresman, Lucas 12/02/15	5.00	400.00
Foresman, Lucas 12/03/15	.50	40.00
Foresman, Lucas 12/04/15	.25	20.00
Totals	15.75	1,330.00
Total Labor		1,330.00
Total this Subdeliverable		\$1,330.00

Subdeliverable 7.2 Specifications

Make check payable to Baxter and Woodman, P.O. Box 6192, Carol Stream, IL 60197-6192 or Wire Payment to: St. Charles Bank & Trust ABA Rout #071926650; Bank Acct #31305669. Call your client manager or 815.459.1260 with questions on this invoice.

Project	150215.40	VILPK - Twin Lakes	Invoice	0183833
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Professional Services

		Hours	Amount
Engineering, Transportation			
Engineer II			
Woods, Adam	12/04/15	2.00	180.00
Totals		2.00	180.00
Total Labor			180.00
Total this Subdeliverable			\$180.00

Subdeliverable 7.6 Contract Plans and Documents

Professional Services

		Hours	Amount
CADD			
CAD/GIS/Survey Tech II			
Roberson, Kathleen	12/01/15	3.50	350.00
Roberson, Kathleen	12/02/15	.25	25.00
Roberson, Kathleen	12/04/15	1.50	150.00
Roberson, Kathleen	12/09/15	.50	50.00
Engineering, Transportation			
Sr Engineer II			
Slattery, Thomas	12/02/15	2.25	315.00
Slattery, Thomas	12/03/15	1.25	175.00
Engineer II			
Woods, Adam	11/30/15	5.00	450.00
Woods, Adam	12/04/15	.75	67.50
Engineer I			
Foresman, Lucas	12/04/15	2.75	220.00
Totals		17.75	1,802.50
Total Labor			1,802.50
Total this Subdeliverable			\$1,802.50

Subdeliverable 7.7 Utility Coordination

Professional Services

		Hours	Amount
Engineering, Transportation			
Engineer II			
Woods, Adam	12/09/15	1.00	90.00
Totals		1.00	90.00
Total Labor			90.00
Total this Subdeliverable			\$90.00
Total this Deliverable			\$3,402.50

Contract Billing Limits

	Current	Prior	To-Date
Total Billings	3,542.50	108,658.37	112,200.87
Engineers' Fee Adjustment			111,500.00
			-700.87

Total this Invoice \$2,841.63

Outstanding Invoices

Number	Date	Balance
0182962	10/22/15	13,618.03

Project	150215.40	VILPK - Twin Lakes	Invoice	0183833
	0183459	11/19/15		1,192.50
	Total			14,810.53

Billings to Date

	Current	Prior	Total
Labor	2,841.63	108,421.25	111,262.88
Expense	0.00	172.12	172.12
Unit	0.00	65.00	65.00
Totals	2,841.63	108,658.37	111,500.00



December 17, 2015
 Project No: 150613.21
 Invoice No: 0183834
 Client Code: VILPK

Jeremie Lukowicz
 Village of Villa Park
 20 South Ardmore Ave.
 Villa Park, IL 60181-2610

Client Manager John Mick
 Project Manager Peter Ferretti
 Project 150613.21
 Monthly hosting / maintenance.

Hosting ADA Inspection Application

Total this Invoice: \$100.00

Fee 100.00

Contract Billing Limits	Current	Prior	To-Date
Total Billings	100.00	500.00	600.00
Engineers' Fee			600.00
Total this Invoice			\$100.00

Outstanding Invoices

Number	Date	Balance
0183460	11/19/15	100.00
Total		100.00

Make check payable to Baxter and Woodman, P.O. Box 6192, Carol Stream, IL 60197-6192 or Wire Payment to: St. Charles Bank & Trust ABA Rout #071926650; Bank Acct #31306669. Call your client manager or 815.459.1260 with questions on this invoice.



VILLAGE OF VILLA PARK

20 South Ardmore Avenue
Villa Park, Illinois 60181

166550 ²⁻²⁵⁶⁶/₇₁₀

NO.

BMO HARRIS

H

DATE	CHECK NO.	AMOUNT
01/11/2016	166550	\$599.20

Five Hundred Ninety-Nine and 20/100 Dollars

PAY TO
THE
ORDER OF

CIVILTECH ENGINEERING INC
450 E DEVON AVENUE
STE 300
ITASCA IL 60143



VENDOR: 5728

CIVILTECH ENGINEERING INC

CHECK 166550

FUND & ACCOUNT	P.O. #	INVOICE	DESCRIPTION	AMOUNT
60.502.10.292		43822	2016 STR IMPRV PRGM GEOTECH INVESTIGATION	299.60
60.502.03.292		43822	2016 STR IMPRV PRGM GEOTECH INVESTIGATION	299.60

CHECK TOTAL

\$599.20



Civiltech Engineering, Inc. | www.civiltechinc.com

Transportation | Civil | Construction | Environmental | Structural | Appraisal

December 7, 2015

Invoice No: 43822-FINAL INVOICE

Mr. Jeremie Lukowicz, PE
Assistant Village Engineer
Village of Villa Park
20 S. Ardmore Avenue
Villa Park, IL 60181

RECEIVED

DEC 17 2015

Project 3000 2016 Streets - Advance Geotech Investigation

Professional advance design and geotechnical engineering services related to the 2016 street program

Village of Villa Park
Dept. of Public Works

%LOOLQJ UDWHV UHIOHFW WKH DSSURYHG PXOWLSOLHU RI 2.800.

Professional Services from October 31, 2015 to November 27, 2015

Professional Personnel

	Hours	Billing Rate	Amount
Piasecki, Mark	4.00	100.80	403.20
Vana, Jonathan	1.00	196.00	196.00
Totals	5.00		599.20
Labor Fee			599.20

Billing Limits	Current	Prior	To-Date
Total Billings	599.20	10,077.70	10,676.90
Limit			10,756.00
Remaining			79.10

TOTAL DUE THIS INVOICE \$599.20

Submitted By: Derek A. Mall
Derek Mall, P.E.

DEC 21 REC'D

Village of Villa Park

5728

No. 87263

20 South Ardmore Avenue Phone 630/834-8500
VILLA PARK, ILLINOIS 60181-2696

PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL CORRESPONDENCE, INVOICES, SHIPPING PAPERS AND PACKAGES.

TO: Civiltech Engineering Inc
450 E Devon Ave Suite 300
Itasca IL 60143

SHIP TO:

Tax Exempt Municipality State Tax ID # E 9997-4355-06

DATE REQUISITIONED 10/12/15	REQUISITIONER Kevin Mantels <i>K.M.</i>	DEPT. HEAD Vydas Juskelis <i>V.J.</i>
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QTY. ORD.	QTY. REC.	ACCOUNT NO.	DESCRIPTION OF MATERIAL / SERVICES	UNIT PRICE	AMOUNT
.70		60.502.03.292	2016 Street Improvement Program Geotechnical Investigation Referendum Streets (70%)	\$10,756.00	\$ 7,529.20
.30		60.502.10.292	Non-Referendum Streets (30%)	\$10,756.00	\$ 3,226.80
				TOTAL	\$10,756.00
				INV. 43756	10,077.70
				11/17/15	678.30
				INV. 43822	599.20
					\$ 79.10
				299.60	
				299.60	

OK to close

BY *[Signature]*
VILLAGE MANAGER

BY *[Signature]*
FINANCE DIRECTOR

October 5, 2015

Mr. Jeremie Lukowicz, P.E.
Assistant Village Engineer
Village of Villa Park
20 South Ardmore Avenue
Villa Park, IL 60181

Re: 2016 Advance Geotechnical Investigation
Proposal/Agreement for Engineering Services

Dear Mr. Lukowicz:

We are pleased to submit our Proposal/Agreement to furnish professional engineering services to complete pavement and soil analysis for the 2016 Village street program. This advance work will provide the pavement condition data needed to determine the actual scope of work for the preparation of Plans, Special Provisions, Estimates and Bidding Documents for the 2016 street program.

Pavement cores will be completed and analyzed which will help determine the rehabilitation method, or confirm that reconstruction is required. On the roadways where reconstruction is already anticipated, soil borings are also proposed to be completed as part of this work.

Pavement cores and soil borings with geotechnical analysis will be completed by our subconsultant, Midland Standard Engineering and Testing. Their proposal is attached.

Civiltech will perform the following tasks:

- Coordination with Geotechnical sub-consultant
4 hours/\$0 Direct Costs
- Evaluation of pavement core and soil boring data
8 hours/\$0 Direct Costs
- Provide recommendations to the Village in the form of a Technical Memo
4 hours/\$0 Direct Costs

COMPENSATION

Labor Fee: 16 hours @ \$45.00/hr (avg.) x 2.8 = \$ 2,016.00

Direct Costs: \$0

Subconsultants: \$8,740.00

Total Fee: \$10,756.00

2016 Advance Soil Investigation
Proposal/Agreement for Engineering Services
October 5, 2015 – Page 2

If this Proposal/Agreement is acceptable, please endorse one (1) copy and return it to our Itasca office. We thank you for the opportunity to work with the Village, and look forward to assisting the Village on this project.

Very truly yours,

A handwritten signature in black ink that reads 'Derek N. Mall'.

Derek N. Mall, P.E.
Civiltech Engineering, Inc.

AUTHORIZATION

A handwritten signature in black ink that reads 'Kevin Mantels'.

Accepted by: KEVIN MANTELS

Title: CIVIL ENGINEER II

Date: 10/13/2015



www.mset.com

MIDLAND STANDARD ENGINEERING & TESTING, INC.

558 Plate Drive, Unit 6 East Dundee, Illinois 60118
(847) 844-1895 f(847) 844-3875

September 30, 2015

Mr. Derek N. Mall, P. E.
Civiltech Engineering, Inc.
450 E. Devon Avenue, Suite 300
Itasca, Illinois 60143

Re: Proposal for Pavement Section & Subsurface Soil Investigation
2015 Street Improvement Program
Villa Park, Illinois

Dear Mr. Mall:

We are pleased to have the opportunity to submit the following proposal for the performance of a pavement section and subsurface soil exploration with a summary report for the referenced project.

Project Description and Scope of Work

The proposed exploration program consists of performing eight (8) soil borings to a depth of ten feet (with the pavement section cored) and sixteen (16) pavement cores with shallow depth subgrade probes on the following road sections scheduled for reconstruction:

Area 1 - Wildfire, Harvard, Yale, Princeton, Ardmore	5 cores & 2 borings
Area 2 - Home Avenue	2 cores
Area 3 - Summit Avenue	4 cores
Area 4 - Monroe Street	4 borings
Area 5 - Leslie Lane	3 cores
Area 6 - Harrison Street, Orchard Hill Court	2 cores & 2 borings

Method of Performance - Field Work

The soil borings will involve drilling test holes with a truck mounted drill rig that incorporates standard penetration testing and split-spoon sampling at 2-1/2 foot intervals. The borings will be performed in compliance with the current State of Illinois, Geotechnical Manual.

The pavement cores will be made with a 4-inch diameter core barrel/electric drill setup to sample all pavement components. A sample of the subgrade soil will be obtained with hand auguring equipment at each core location.

In our proposal, we have assumed that the final locations and elevations will be determined by the design engineer or will be referenced to centerline stationing provided by the design engineer.

Method of Performance - Analysis and Report

The roadway profile boring information will be present on boring logs and the pavement section core data will be tabulated. The results of this field exploration and laboratory testing would be used in an analysis and formulation of our recommendations. Major subject areas for our analysis, recommendations and report would consist of stating the subsurface soil and ground water conditions, a tabulation of the existing pavement section, and a review of subgrade conditions with recommendations for treatment areas/pavement rehabilitation. A written report summarizing and presenting the data and recommendations will be prepared by a Registered Professional Engineer.

Timing

We will begin on work after notice to proceed. We plan on mobilizing and doing all the borings and cores concurrently. Preliminary field data will be provided by October 19.

Fees

We propose to provide this work at the unit rates quoted on the attached Schedule of Services and Fees, Attachment 1.1. These estimated quantities and unit rates are based on information as outlined in this proposal and experience on past projects. On the basis of the above information, we estimate that these services can be provided for a fee of **\$ 8,740.00**.

General

MSET is acquainted with the local subsurface conditions and has participated in the planning, development and execution of numerous roadway soil explorations in this area. We are looking forward to working with you on this project.

Respectfully submitted,
MIDLAND STANDARD ENGINEERING & TESTING, INC.



William J. Wyzgala, P.E.
Project Engineer

WJW

Enclosure: Attachments 1.1 and General Conditions

**ATTACHMENT 1.1
SCHEDULE OF SERVICES AND FEES**

2016 Street Program
Villa Park, Illinois

<u>Item</u>	<u>Estimated Quantity</u>	<u>Unit Cost</u>	<u>Extension</u>
<u>Field Services</u>			
Mobilization of equipment, traffic control and personnel; lump sum	1	\$400.00	\$400.00
Pavement Core w/ Shallow Depth Subgrade Probe, ea	16	\$175.00	\$2,800.00
Pavement Core w/ Ten Foot Deep Soil Boring, ea	8	\$320.00	\$2,560.00
	Field Services Total:		<u>\$5,760.00</u>
 <u>Laboratory Services</u>			
Moisture Content Determinations, ea	51	\$6.00	\$306.00
Soil Classification, Grain Size by Hydrometer and Atterberg Limits, each	2	\$179.00	\$358.00
	Laboratory Services Total:		<u>\$664.00</u>
 <u>Engineering Services for Pavement Survey Including:</u>			
Layout Coordination w/Design Engineer			
Utility Clearance and Permits			
Preparation of Pavement Core Logs & Boring Logs			
Recommendation for Subgrade Preparation/ Treatment and New Pavement Section			
Summary Report Preparation, Consultation			
		Estimated Cost:	<u>\$2,316.00</u>
		TOTAL:	<u>\$8,740.00</u>

MIDLAND STANDARD ENGINEERING & TESTING, INC.

FEE AND RATE SCHEDULE GENERAL CONDITIONS

ENGINEERING AND ASSOCIATED SERVICES

Fees for our services will be based upon the time worked on the project at the following rates:

	Rate Per Hour
Project Engineer	
Project Mgr./Sr. Engineer, P.E.	
Project Engineer, P.E.	
Sr. Staff/Field Engineer	
Field Engineer	See attached
Eng. Technician	proposal
Sr. Technician	for rates
Technician	
CAD Draftsman	
Draftsman	
Word Processing	

OVERTIME RATES: Applicable to all classifications below
Staff Eng. - O.T. Rates are 1.40 times straight time

WE RESERVE THE RIGHT TO SUSPEND OR TERMINATE WORK UNDER ORAL AGREEMENT UPON FAILURE OF THE CLIENT TO PAY INVOICES AS DUE.

INSURANCE

We maintain Workman's Compensation Insurance and Employer's Liability Insurance in conformance with state law. In addition, we maintain Comprehensive General Liability Insurance and Automobile Liability Insurance with bodily injury (limit \$1,000,000 each occurrence, \$1,000,000 aggregate) and property damage (limit \$1,000,000 each occurrence, \$1,000,000 aggregate).

Within the limits of said insurance, we agree to hold the client harmless from and against loss, damage, injury or liability arising directly from the negligent acts or omissions of ourselves, our employees, agents, subcontractors and their employees and agents. If the client placed greater responsibilities upon us or requires further insurance coverage, we if specifically so directed will take out additional insurance (if procurable) to protect us, at the clients' expense. But we shall not be responsible for property damage from any cause, including fire and explosion, beyond the amounts and coverage of our insurance.

REIMBURSABLE EXPENSES

The following items are reimbursable to the extent of actual expenses:

1. Transportation, lodging and subsistence for out of town travel
2. Long distance telephone, telegraph and cable charges.
3. Special mailings and shipping charges.
4. Special materials and equipment unique to the project.
5. Automobile travel on projects.
6. Computer charges.

LIMITATION OF PROFESSIONAL LIABILITY

The Client recognizes the inherent risks connected with construction. In performing our professional services, we will use that degree of care and skill ordinarily exercised, under similar circumstances, by reputable members of our profession practicing in the same or similar locality. No other warranty, express or implied, is made or intended by the proposal for consulting service or by furnishing oral or written reports of the findings made. It is agreed that the Client will limit any and all liability, claim for damages, cost of defense or expenses to be levied against us on account of any design defect, error, omission, or professional negligence to a sum not to exceed \$50,000, or the amount of our fees, whichever is greater.

TEST BORINGS AND FIELD INVESTIGATIONS

On projects requiring test borings, test pits, or other explorations, we may obtain the services of reputable subcontractors to perform such work.

SPECIAL RATES

Per Diem or other special rates can be established for specific projects when conditions indicate the desirability of such rates.

INCREASES

Fee schedule increases made by our firm on an over-all client basis will be applied to work on all projects as they become effective. At least 30 days advance notice of such increases will be given.

INVOICES

Progress invoices will be submitted to the client monthly and a final bill will be submitted upon completion of the services. Invoices will show charges for different personnel and expense classifications. A more detailed separation of charges and data will be provided at clients request, but each invoice is due on presentation and is past due thirty (30) days from invoice date. Client agrees to pay a finance charge of 1 1/2% per month, or the maximum rate allowed by law on past due accounts.

The client's obligation to pay for the work contracted is in no way dependent upon the clients ability to obtain financing, zoning, approval of governmental or regulatory agents, or upon the client's successful completion of the project.

ACCESS TO SITES

Unless otherwise agreed, the Client will furnish us with right-of-access to the site in order to conduct the planned exploration. We will take responsible precautions to minimize damage to the site due to our operations, but have not included in the fee the cost of restoration of any damage resulting from the operations. If the Client desires, we will restore any damage to the site and add the cost of restoration to the fee.

