



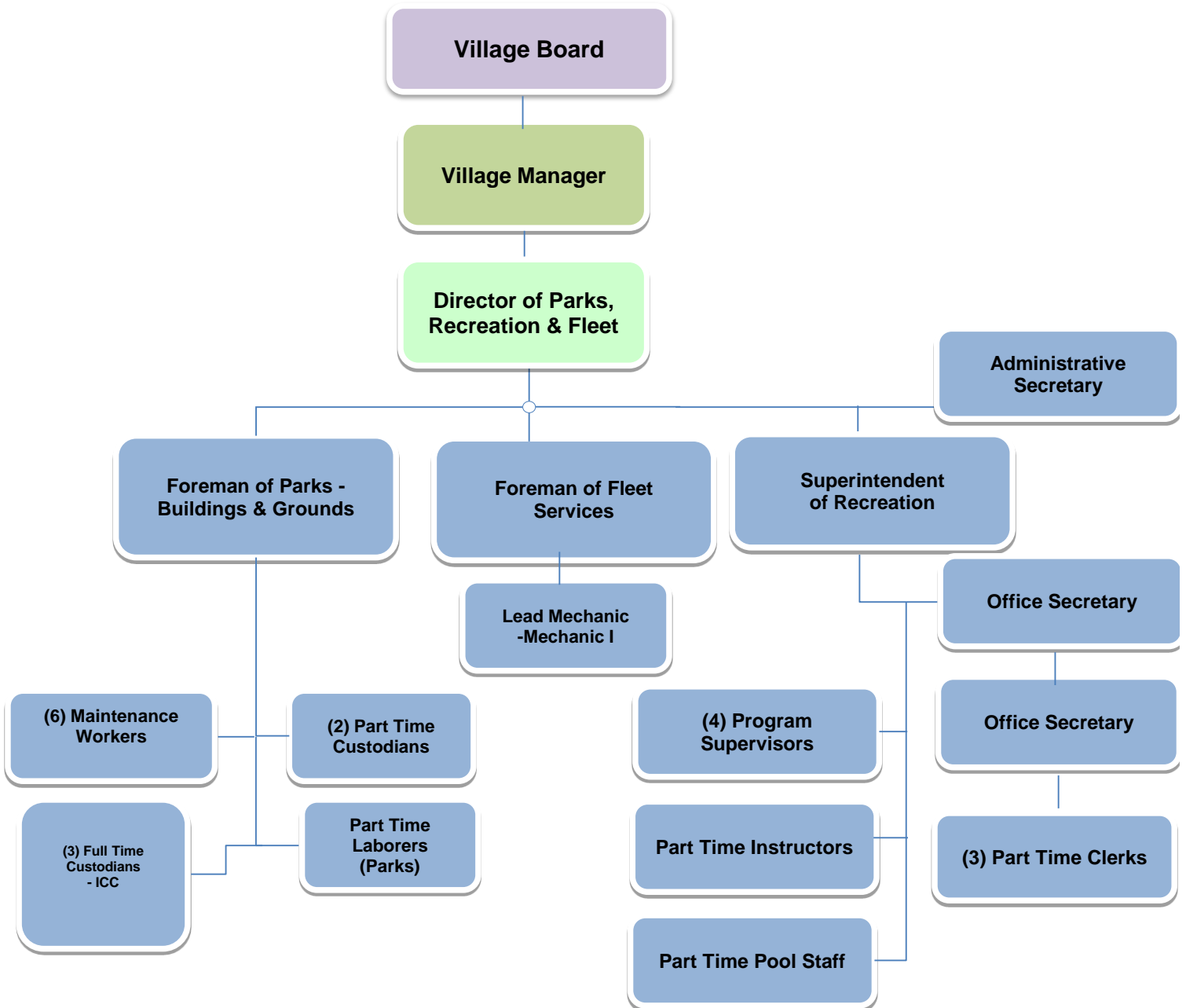
RECREATION

Village of Villa Park, Illinois

May 1, 2017–April 30, 2018

Adopted April 24, 2017

Village of Villa Park - Parks & Recreation Department



BUILDING & GROUNDS (516)

FUND: Corporate (10)

DIVISION: Administration (01)

DESCRIPTION:

The Division of Buildings and Grounds is under the supervision of the Director of Parks and Recreation and the Foreman of Parks, Buildings and Grounds. This Division is responsible for routine maintenance, preventative maintenance, coordination of capital projects and support and service for all Village buildings and facilities. Daily support and service is provided for all Village facilities, including routine, preventative and general repairs on buildings, electrical, plumbing, HVAC systems, fire and burglar alarm systems and cleaning services. Support and set up for special events, meetings, programs and rentals is performed by one full time staff worker with the assistance of Parks personnel.

FY 17 ACCOMPLISHMENTS:

1. Completed landscaping of Northeast section of Village Hall Building.
2. Eliminated Roof Drain on Village Hall Building on the Ardmore entrance.
3. Installed Air compressor in the Main Garage at 42 W. Home.
4. Added 1 ½ and ¾ hose Bibbs to water system in Main Garage at 42 W. Home.
5. Completed in house repairs of Sump pumps at both Police Dept. and Public Works.
6. Completed in house repairs in a timely manner with minimal subcontracting.

FY 18 SERVICE GOALS:

1. Install new forced air heating and cooling units on 1st floor of Village Hall.
2. Continue to provide prompt response to service requests.
3. Continue to maintain Village property with minimal out sourcing.
4. Continue expanding water and compressed air services at Main Garage at 42 W. Home.
5. Replace roof at Fleet

FY 18 SIGNIFICANT CHANGES:

1. Improved appearance of Village Hall Building.
2. Eliminated source of water damage to Ardmore entrance at Village Hall.
3. Fleet services building roof replacement
4. Develop a plan for new heat & AC and roof at Fire Station #2

VILLAGE OF VILLA PARK FY18

Acct Number	Title	As of:		FY17 Year to		Budget to			
		4/30/2015	4/30/2016	4/30/2017	3/31/2017	FY18 Budget	Budget Change	Percent Ch.	
		FY15 Actual	FY16 Actual	FY17 budget	Date	FY17 Projected			
Buildings and Grounds									
Salaries and Wages									
10.516.00.101	SALARIES: FULL-TIME	57,845	63,532	63,900	58,577	63,900	64,688	788	1%
10.516.00.106	SALARIES: OVERTIME FULL-TIME	8,256	5,333	9,406	5,705	9,798	9,920	514	5%
	Total Salaries and Wages	66,101	68,866	73,306	64,282	73,698	74,608	1,302	2%
Contractual Services									
10.516.00.219	UTILITY - ELECTRIC	375	406	660	1,893	1,563	1,594	934	142%
10.516.00.220	UTILITY - GAS	35,991	16,022	35,000	12,580	8,076	25,000	(10,000)	-29%
10.516.00.222	HEATING & A/C MAINT SERV	6,476	5,551	15,000	7,323	13,303	15,000	-	0%
10.516.00.223	WATER & SEWER SERVICE	2,734	2,524	3,850	6,505	3,361	3,850	-	0%
10.516.00.299	OTHER CONTRACTUAL SERVICES	59,909	70,611	80,735	85,121	86,991	82,898	2,163	3%
	Total Contractual Services	105,484	95,114	135,245	113,421	113,294	128,342	(6,903)	-5%
Commodities									
10.516.00.301	UNIFORMS	850	425	425	425	425	425	-	0%
10.516.00.314	JANITORIAL SUPPLIES	10,356	8,463	11,000	10,122	12,736	12,991	1,991	18%
10.516.00.315	BUILDING MAINT SUPPLIES	2,927	4,785	5,500	4,478	5,765	5,500	-	0%
10.516.00.399	OTHER SUPPLIES	2,363	2,803	5,000	4,367	5,000	5,000	-	0%
	Total Commodities	16,497	16,477	21,925	19,392	23,926	23,916	1,991	9%
	Buildings and Grounds Total	188,082	180,456	230,476	197,095	210,919	226,866	(3,610)	-2%

Buildings and Grounds

			FY17		FY18	
		FY17 Projected	Projected	FY18 Budget	Budget	Percent
	FY17 Budget	Detail	Total	Detail	Total	Change
SALARIES & WAGES						
10.516.00.101	SALARIES: FULL-TIME	63,900	63,900		64,688	1%
	<i>Building Maintenance II (JO)</i>	<i>59,072</i>		<i>59,800</i>		
	<i>M-2 On-Call 17 wks, 10 hr/week; per contract</i>	<i>4,828</i>		<i>4,888</i>		
10.516.00.105	SALARIES: PART-TIME	-	-		-	
10.516.00.106	SALARIES: OVERTIME FULL-TIME	9,406	9,798		9,920	1%
	<i>Emergency Call-outs</i>	<i>2,556</i>		<i>2,588</i>		
	<i>A/C & Heating Repairs</i>	<i>1,704</i>		<i>1,725</i>		
	<i>W/E Projects</i>	-	<i>1,704</i>	<i>1,725</i>		
	<i>Evening Coverage and Snow Plowing</i>	<i>1,704</i>		<i>1,725</i>		
	<i>Village Events: Summerfest, Oktoberfest, etc</i>	<i>2,130</i>		<i>2,157</i>		
	TOTAL SALARIES & WAGES	73,306	73,698		74,608	1%
CONTRACTUAL SERVICES						
		-				
10.516.00.219	UTILITY - ELECTRIC	660	1,563		1,594	2%
	<i>Warning Sirens, Gazebo on Prairie Path, Buildings on COM-ED Franchise Agreement</i>	<i>1,563</i>		<i>1,594</i>		
10.516.00.220	UTILITY - GAS	35,000	8,076		25,000	210%
	<i>Village Hall, Public Works, Fire 81 & 82, Museum Parks/PW 42 W Home garage, Fleet Maint, 20 W Home storage/garage, Cortesi Depot</i>	<i>8,076</i>		<i>25,000</i>		
10.516.00.222	HEATING & A/C MAINT SERVICE	15,000	13,303		15,000	13%
	<i>Contractual, and In House Repairs to HVAC</i>	<i>13,303</i>		<i>15,000</i>		
10.516.00.223	WATER & SEWER SERVICE	3,850	3,361		3,850	15%
	<i>Salt Creek Sanitary District-Village Bldgs</i>	<i>3,361</i>		<i>3,850</i>		
10.516.00.299	OTHER CONTRACTUAL SERVICES	80,735	86,991		82,898	-5%
	<i>Cleaning Service-Village Buildings</i>	<i>36,528</i>		<i>36,528</i>		
	<i>Pest Control-Village Buildings</i>	<i>3,240</i>		<i>3,240</i>		
	<i>Fire Extinguisher Serv. & Repair</i>	<i>1,900</i>		<i>2,000</i>		
	<i>Fire/Burglar Alarm Systems/Security/Panic Buttons: Village Hall, Police, PW, Chamber, Fleet, CD/ED Park/PW garage, Museum, Fire, Depot</i>	<i>8,632</i>		<i>8,810</i>		
	<i>Repairs to Overhead Garage Doors</i>	<i>15,109</i>		<i>10,000</i>		
	<i>Glass Replacement - Vandalism</i>	<i>250</i>		<i>250</i>		
	<i>Power Rodding - Village Buildings</i>	<i>3,500</i>		<i>3,500</i>		
	<i>Roof Repairs: Various Village Buildings</i>	<i>5,000</i>		<i>5,000</i>		
	<i>Elevator Maintenance Contract (VH)</i>	<i>5,189</i>		<i>5,510</i>		
	<i>Elevator Maintenance Contract (PD)</i>	<i>5,193</i>		<i>5,410</i>		
	<i>Generator Maintenance</i>	<i>450</i>		<i>450</i>		
	<i>TYCO Wireless Monitoring/Security 4 bldgs</i>	<i>2,000</i>		<i>2,200</i>		
	TOTAL CONTRACTUAL SERVICES	135,245	113,294		128,342	13%

Buildings and Grounds

	FY17 Budget	FY17 Projected Detail	FY17 Projected Total	FY18 Budget Detail	FY18 Budget Total	Percent Change
COMMODITIES	-					
10.516.00.301 UNIFORMS	425		425		425	0%
10.516.00.314 JANITORIAL SUPPLIES	11,000		12,736		12,991	2%
<i>Cleaning and paper supplies for: Village Hall, Public Works ofcs/garages, Police, Fire Stations (2), WWTP, CDEC, Fleet, Depot:</i>		12,736		12,991		
10.516.00.315 BUILDING MAINT SUPPLIES	5,500		5,765		5,500	-5%
<i>Building Maint. Supplies</i>		800		800		
<i>Hardware & Misc. Supplies</i>		1,500		1,500		
<i>Plumbing, Elec. Repairs</i>		1,315		1,500		
<i>Vandalism Repairs</i>		200		200		
<i>Paint, Furnance Filters and General Supplies</i>		1,950		1,500		
10.516.00.399 OTHER SUPPLIES	5,000		5,000		5,000	0%
<i>Replacement Flags: Village Hall/Fire Stations</i>		1,000		1,000		
<i>Light Bulbs for Village Bldgs.</i>		1,500		1,500		
<i>Ice Melt For Sidewalks</i>		2,500		2,500		
TOTAL COMMODITIES	21,925		23,926		23,916	0%
CAPITAL OUTLAY	-					
10.516.00.401 CAPITAL OUTLAY	-		-		-	
10.516.00.402 NON-CAPITAL OUTLAY	-		-		-	
TOTAL CAPITAL OUTLAY	-		-		-	
TOTAL EXPENDITURES	230,476		210,919		226,866	8%

PARKS & RECREATION (517)

FUND: Corporate (10)

DIVISION: CN & W Lot (00)

DESCRIPTION:

The Parks Department and the Public Works Department cooperatively maintain the north and south commuter parking lots and the train station, which is leased from the Union Pacific Railroad. These maintenance functions include: sweeping, pavement repair, striping, weed control, mowing, snow removal, train station maintenance and minor repairs, parking lot, lighting and landscaping near the platform.

FY 17 ACCOMPLISHMENTS:

1. Worked with ECC on their annual clean-up and planting day. New ground cover was planted on the slopes of the east end pedestrian cross overs.
2. Staff added plant materials on the southeast corner of the plant beds
3. Due to increase of people using the facility, Staff realized the current cleaning services needed to be expanded. The contract with BDK was amended to include more litter pick up along the platform during Spring and Summer.
4. Staff added approximately 30% more grow low sumac to the existing plantings. Poor soil conditions have not allowed the plants to grow as expected. The additional plants will allow the area to fill in faster, improving the overall appearance of the platform.
5. Staff contacted landscape firms to develop a replacement plan for the failing retaining walls and sidewalks. These firms submitted bids for the project.
6. Will continue aggressive weed control along the platform.
7. Continued snow removal on a timely basis.

FY 18 SERVICE GOALS:

1. Develop a more thorough sweeping plan in cooperation with Public Works Dept.
2. Work with ECC on their annual clean-up and planting day.
3. Work with the Union Pacific on renovation of landscape retaining walls.

FY 18 SIGNIFICANT CHANGES:

1. More aggressive chemical treatment of weeds.
2. First section of row low sumac has been cutback. This will force the plants to begin filling in better.
3. Work cooperatively with Union Pacific to replace failing retaining walls.

VILLAGE OF VILLA PARK FY18

Acct Number	Title	As of:	4/30/2015	4/30/2016	4/30/2017	3/31/2017	Budget to			
			FY15 Actual	FY16 Actual	FY17 budget	FY17 Year to Date	FY17 Projected	FY18 Budget	Budget Change	Percent Ch.
Commuter Parking Lot										
Salaries and Wages										
10.517.00.105	SALARIES: PART-TIME		-	-	-	-	-	15,000	15,000	0%
	Total Salaries and Wages		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>15,000</u>	<u>15,000</u>	<u>0%</u>
Contractual Services										
10.517.00.219	UTILITY - ELECTRIC		4,457	1,934	4,350	1,394	1,630	4,000	(350)	-8%
10.517.00.220	UTILITY - GAS		1,472	1,283	2,244	933	652	2,000	(244)	-11%
10.517.00.223	WATER & SEWER SERVICE		152	167	825	175	266	800	(25)	-3%
10.517.00.283	PASSPORT PARKING EXP		8,316	13,590	13,500	12,202	14,740	15,000	1,500	11%
10.517.00.299	OTHER CONTRACTUAL SERVICES		18,175	15,817	21,617	11,915	20,982	21,532	(85)	0%
	Total Contractual Services		<u>32,571</u>	<u>32,791</u>	<u>42,536</u>	<u>26,619</u>	<u>38,270</u>	<u>43,332</u>	<u>796</u>	<u>2%</u>
Commodities										
10.517.00.399	OTHER SUPPLIES		12,567	2,243	17,500	1,011	18,249	17,500	-	0%
	Total Commodities		<u>12,567</u>	<u>2,243</u>	<u>17,500</u>	<u>1,011</u>	<u>18,249</u>	<u>17,500</u>	<u>-</u>	<u>0%</u>
Capital Outlay										
10.517.00.402	NON-CAPITAL OUTLAY		2,754	-	-	-	6,000	100,000	100,000	0%
	Total Capital Outlay		<u>2,754</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,000</u>	<u>100,000</u>	<u>100,000</u>	<u>0%</u>
	Commuter Parking Lot Total		<u>47,892</u>	<u>35,034</u>	<u>60,036</u>	<u>27,630</u>	<u>62,519</u>	<u>175,832</u>	<u>115,796</u>	<u>193%</u>

Commuter Parking

			FY17 Projected Total	FY18 Budget Total	Percent Change
	FY17 Budget	FY17 Projected Detail			
SALARIES & WAGES					
10.517.00.105	SALARIES: PART-TIME	-	-	15,000	
	TOTAL SALARIES & WAGES	-	-	15,000	
CONTRACTUAL SERVICES					
10.517.00.219	UTILITY - ELECTRIC <i>Train Station, Parking Lot & Exterior Building Lights</i>	4,350	1,630	4,000	145%
10.517.00.220	UTILITY - GAS <i>Metra Station</i>	2,244	652	2,000	207%
10.517.00.223	WATER AND SEWER SERVICE	825	266	800	201%
10.517.00.283	PASSPORT PARKING EXPENSE	13,500	14,740	15,000	2%
10.517.00.299	OTHER CONTRACTUAL SERVICES <i>Metra Station:</i>	21,617	20,982	21,532	3%
	<i>Cleaning Service</i>		14,832	14,832	
	<i>Pest Control</i>		100	500	
	<i>HVAC Service</i>		400	500	
	<i>Building Repairs</i>		750	500	
	<i>Window Replacement</i>		200	500	
	<i>Land Lease: UPRR</i>		1,200	1,200	
	<i>Security and Fire Service</i>		3,500	3,500	
	TOTAL CONTRACTUAL SERVICES	42,536	38,270	43,332	13%
COMMODITIES					
10.517.00.399	OTHER SUPPLIES <i>Building Supplies (Paper Product & Cleaning Supplies)</i>	17,500	1,500	1,500	-4%
	<i>Ice Melt for Sidewalks</i>		1,749	2,000	
	<i>Landscape Mulch and Plants</i>		15,000	14,000	
	TOTAL COMMODITIES	17,500	18,249	17,500	-4%
CAPITAL OUTLAY					
10.517.00.401	CAPITAL OUTLAY	-	-	-	
10.517.00.402	NON CAPITAL OUTLAY <i>Meter</i>	-	6,000		1567%
	<i>Metra Grant Improvements</i>			100,000	
	TOTAL CAPITAL OUTLAY	-	6,000	100,000	1567%
	TOTAL EXPENDITURES	60,036	62,519	175,832	181%

PARKS AND RECREATION (518)

FUND: Corporate (10)

DIVISION: Fleet (00)

DESCRIPTION:

The Fleet Division is under the supervision of the Director of Parks and Recreation and the Fleet Foreman. This Division maintains and services all Village owned vehicles and equipment. The Fleet/Garage is located on Home Ave and all maintenance is performed by three mechanics. It has five working stalls and four vehicle lifting service hoists. There are over 100 vehicles and items consisting of cars, lights, medium and heavy trucks and construction equipment. The Division also maintains the Village's underground storage tanks of both Diesel and Unleaded Fuel. This also includes maintenance of the dispensers for fueling Village vehicles and underground storage tanks for backup generators. The garage also maintains 12 emergency backup generators located through the village. The garage is not equipped to do body work or specialized replacement of certain major components, therefore this work is contracted.

FY 17 ACCOMPLISHMENTS:

1. Completed 1,874 jobs, an increase compared to 1,747 jobs from previous year.
2. Stayed on or ahead of scheduled preventative maintenance for all Village fleet vehicles and equipment.
3. Completed repairs per Driver's reports in a timely manner of 24-48 hours.
4. Completed repair in-house when possible to save money including gas pumps, generator repairs and fabricated parts of older pieces of equipment still in service for which parts are custom orders or no longer available.
5. Fleet performed preventative maintenance to all Village Backup generators and all needed repairs. This is the second year that this is being done in house it was previously being contracted out but is now providing a large savings to the Village.
6. Cleaned up fleet fuel tracking software, removing retired and employees no longer working at the village and adding new employees into the system, which helps to reduce errors in the system.
7. Prepared 16 police seizures and Village vehicles at the end of their life for Obenauf auction. These auctions brought in \$26,871 as of Jan 2017
8. Set up one new ambulance with radios, GPS, etc.
9. Set up one new dump truck for Public Works, with radios, stickers, trailer box etc.
10. Set up one detective car for Police with all lights sirens etc.
11. Installed new equipment in one Police car, updating computer, dock station and installing three cameras for reading plates.
12. Removed all old equipment from three Police cars, one Ambulance and two Police detective cars. These vehicles were either sold or repurposed.
13. Negotiated better pricing on Fire truck pump testing, inspections and chassis inspections by having done all at same time.
14. Staff on-call during large snow events to check trucks and plows on each shift and make necessary repairs.
15. Parking lot behind shop was cleaned out to have paved and was reorganized in order to store all salt spreaders and small truck plows in a safe secure location.
16. Entry door to the garage was replaced this year was rusting out.
17. Parts room inventory has been updated and many parts now have a cross reference in the system to allow for use of parts by different vendors while still being easily trackable. Shelves are being labeled with new stickers.
18. Worked with Public Works deputy director in the ordering of new trucks.
19. Reviewed and updated the staff list for fueling vehicles. One hundred ninety five (195) corrections were made.

FY 18 SERVICE GOALS:

1. Continue focus on increased shop productivity, accuracy and rapid response on each repair.
2. Work with management to look at reestablishing a vehicle replacement schedule.
3. Will be setting up a new police Tahoe in house and reusing parts we will take out of two existing vehicles. Saving outside costs on work being done on three vehicles at the same time.
4. Fleet will be replacing docking stations and computers and GPS antennas in all cars in Police fleet in house saving on outside contractor costs.
5. Organize and label inventory of tires and rims. Dispose of unnecessary supplies
6. Sort and organize all used emergency equipment and lights. Store what is usable or able to be sold and gain revenue.
7. Continue focus on cost-effective vehicle equipment, generator and pump repairs.
8. Work with HR and I.T. departments to update employee status on a consistent basis and remove or add new employees to the fuel system when needed and in a timely fashion.

FY 18 SIGNIFICANT CHANGES:

1. Overall the Fleet division will continue to complete more jobs in a timely manner and therefore saving money and bring in revenue, through vehicle/equipment auctions, for the Village.
2. Keep current on adding or removing new, retired or ex-employees in the fuel system data base.

VILLAGE OF VILLA PARK FY18

Acct Number	Title	As of:				FY17 Year to		Budget to		
		4/30/2015	4/30/2016	4/30/2017	3/31/2017	Date	FY17 Projected	FY18 Budget	Budget Change	Percent Ch.
		FY15 Actual	FY16 Actual	FY17 budget						
Garage										
Salaries and Wages										
10.518.00.101	SALARIES: FULL-TIME	174,605	196,541	196,393	181,272	196,393	215,417	19,024	10%	
10.518.00.105	SALARIES: PART-TIME	1,254	-	20,000	7,009	7,435	20,000	-	0%	
10.518.00.106	SALARIES: OVERTIME FULL-TIME	2,632	3,886	6,936	3,726	4,500	7,500	564	8%	
	Total Salaries and Wages	178,492	200,427	223,329	192,007	208,328	242,917	19,588	9%	
Contractual Services										
10.518.00.202	TRAINING & CONFERENCES	165	-	1,000	60	650	1,000	-	0%	
10.518.00.210	TELEPHONE	870	801	950	746	940	1,000	50	5%	
10.518.00.215	SHOP SERVICES	2,283	2,653	2,800	2,456	2,843	2,900	100	4%	
10.518.00.250	EMPLOYEE BENEFITS	44,154	46,711	59,223	47,884	53,839	59,223	-	0%	
10.518.00.261	INSURANCE CLAIM LOSSES	-	-	2,500	-	-	2,500	-	0%	
10.518.00.281	RENTAL OF EQUIPMENT	54	29	-	-	-	-	-	0%	
10.518.00.299	OTHER CONTRACTUAL SERVICES	4,603	1,655	3,160	149	2,860	3,160	-	0%	
	Total Contractual Services	52,129	51,850	69,633	51,295	61,132	69,783	150	0%	
Commodities										
10.518.00.301	UNIFORMS	720	720	720	720	720	820	100	14%	
10.518.00.302	CHEMICALS	1,003	2,047	2,350	364	2,350	2,350	-	0%	
10.518.00.303	DUES & PUBLICATIONS	30	30	60	-	30	60	-	0%	
10.518.00.307	GASOLINE	136	-	-	-	-	-	-	0%	
10.518.00.308	ENGINE OIL	8,471	10,390	10,500	1,878	8,250	10,500	-	0%	
10.518.00.309	GAS & DIESEL FUEL	185,161	109,117	275,000	101,774	139,855	275,000	-	0%	
10.518.00.310	MOTOR VEHICLE PARTS & ACCESS	164,278	117,852	150,000	69,144	103,000	150,000	-	0%	
10.518.00.315	INSPECTIONS AND SAFETY TESTS	-	4,727	6,030	4,696	4,996	6,030	-	0%	
10.518.00.317	OFFICE SUPPLIES	83	192	350	73	350	350	-	0%	
10.518.00.322	HAND TOOLS	252	5,107	5,250	1,955	5,000	5,250	-	0%	
10.518.00.399	OTHER SUPPLIES	1,798	2,725	3,500	1,147	3,000	3,500	-	0%	
	Total Commodities	361,932	252,907	453,760	181,750	267,551	453,860	100	0%	
Capital Outlay										
10.518.00.402	NON-CAPITAL OUTLAY	927	-	-	-	-	-	-	0%	
	Total Capital Outlay	927	-	-	-	-	-	-	0%	
	Garage Total	593,479	505,183	746,722	425,052	537,011	766,560	19,838	3%	

Garage

			FY17		FY18	
		FY17 Projected	Projected	FY18 Budget	Budget	Percent
	FY17 Budget	Detail	Total	Detail	Total	Change
SALARIES & WAGES						
10.518.00.101	SALARIES: FULL-TIME		196,393		215,417	
	Foreman (MF)		72,588	74,396		
	Foreman On-Call 18 wks, 10 hr/week; per contract			6,414		
	Mechanic -Spec. Lead (PC)		64,170	64,170		
	On-Call 17 wks, 10 hr/week; per contract			5,184		
	Mechanic -Journeyman (SM)		59,635	60,365		
	On-Call 17 wks, 10 hr/week; per contract			4,888		
10.518.00.105	SALARIES: PART-TIME		20,000		20,000	169%
	PartTimer (LZ)		7,435	20,000		
10.518.00.106	SALARIES: OVERTIME FULL-TIME		6,936		7,500	67%
			4,500	7,500		
10.518.00.108	SALARIES: TEMPORARY		-		-	
	TOTAL SALARIES & WAGES		223,329		242,917	17%
CONTRACTUAL SERVICES						
			-			
10.518.00.202	TRAINING & CONFERENCES		1,000		1,000	54%
	Training and Seminars		650	1,000		
10.518.00.210	TELEPHONE		950		1,000	6%
	Cellular Phone Service (3)		940	1,000		
10.518.00.215	SHOP SERVICES		2,800		2,900	2%
	Uniforms-3 Mechanics, shop towels, mats etc.		2,843	2,900		
10.518.00.250	EMPLOYEE BENEFITS		59,223		59,223	10%
	Life/Health/Dental/Vision		53,839			
10.518.00.261	INSURANCE CLAIM LOSSES		2,500		2,500	
			-			
10.518.00.265	MAINT OF MOBILE EQUIPMENT		-		-	
10.518.00.266	CONTR/MAINT OF MOBILE EQUIP		-		-	
10.518.00.281	EQUIPMENT RENTAL		-		-	
10.518.00.299	OTHER CONTRACTUAL SERVICES		3,160		3,160	10%
	Fuel Tanks Leak Testing		710	710		
	Hazardous Waste Disposal		400	400		
	Fuel Management & Pump Repair:		750	750		
	Svc. calls, chip keys, pump handles, hoses etc					
	Tool Repairs, Misc.		500	500		
	Vehicle Lift Service and Repairs		500	800		
	TOTAL CONTRACTUAL SERVICES		69,633		69,783	14%
COMMODITIES						
			-			
10.518.00.301	UNIFORMS		720		820	14%
	Boot & Coat Allowance (3 Mechanics)		720	720		
	Part-time Employees T-shirts			100		
10.518.00.302	CHEMICALS		2,350		2,350	0%
	Antifreeze, Refrigerant, Washer Fluid, etc		2,350	2,350		
10.518.00.303	DUES & PUBLICATIONS		60		60	100%
	APWA/Automotive News etc		30	60		
10.518.00.308	ENGINE OIL		10,500		10,500	27%
	Village Fleet (oil & lubricants)		8,250	10,500		

Garage

		FY17 Projected	FY17 Projected	FY18 Budget	FY18 Budget	Percent
	FY17 Budget	Detail	Total	Detail	Total	Change
10.518.00.309 GAS & DIESEL FUEL	275,000		139,855		275,000	97%
<i>Village Fleet</i>		132,055		267,200		
<i>School District</i>		7,800		7,800		
10.518.00.310 MOTOR VEHICLE PARTS & ACCESSORIES	150,000		103,000		150,000	46%
10.518.00.315 VEHICLE & EQUIP. INSPECTIONS/SAFETY TESTS	6,030		4,996		6,030	
<i>Fire Engines (3) Annual pump testing & certification</i>		1,950		3,085		
<i>PW #30 required annual OSHA inspection</i>		826		725		
<i>State Safety Inspections--2x/year each vehicle:</i>						
<i> PW--27 vehicles</i>		1,680		1,680		
<i> Fire--3 ambulances</i>		180		180		
<i> Parks--6 vehicles</i>		360		360		
10.518.00.317 OFFICE SUPPLIES	350		350		350	0%
<i>Repair/Work Order Forms, Labels, Tape, Etc.</i>		350		350		
10.518.00.322 SHOP TOOLS	5,250		5,000		5,250	5%
<i>Shop scanner tools and updates(Ford IDS, Matco/OTC etc</i>		5,000		5,250		
<i>Tools to work on vehicles and equipment</i>						
10.518.00.399 OTHER SUPPLIES	3,500		3,000		3,500	17%
<i>Nuts, Bolts, Brooms, Safety Vests, Shop Rags</i>		3,000		3,500		
TOTAL COMMODITIES	453,760		267,551		453,860	70%
CAPITAL OUTLAY	-					
10.518.00.401 CAPITAL OUTLAY	-		-		-	
10.518.00.402 NON-CAPITAL OUTLAY	-		-		-	
<i>Shop lock boxes for keys</i>				-		
<i>HVAC unit for shop (in Equipment Fund)</i>				-		
TOTAL CAPITAL OUTLAY	-		-		-	
10.518.00.799 TRANSFER TO OTHER DEPTS	-		-		-	
TOTAL TRANSFERS	-		-		-	
TOTAL EXPENDITURES	746,722		537,011		766,560	43%

NEDSRA (502)

FUND: NEDSRA (34)

DIVISION: Operations (02)

DESCRIPTION:

The Northeast DuPage Special Recreation Association views itself as an extension of its member park districts and Village boards. The leisure services and recreational activities that NEDSRA provides are not extra programs, but, are the completion of a commitment from member park districts and Village Boards to serve all citizens in their community including handicapped and disabled persons. The formation of NEDSRA is seen as the most viable means of unifying resources to implement such services.

NEDSRA's programs and services are designed to create and/or develop curiosity, imagination, creativity, leisure awareness, and a general sense of positive self-worth. It is NEDSRA's hope to contribute to the growth and development of each of its participants by increasing the opportunities to participate in community recreation, parks and outdoor recreation, cultural activities, and independent leisure pursuits.

The general program's emphasis centers around family, sport, cultural arts and environmental activities. Emphasis is placed on the individual as a whole, and their development as a valuable contributor to our society, as well as their appreciation for their own value.

NEDSRA's leisure services and recreation programs are provided for individuals of all ages. Any person who has a physical, intellectual, emotional or perceptual concern that prevents active and successful participation in traditional community recreation and parks activities is eligible for participation in the services NEDSRA provides.

FY 17 ACCOMPLISHMENTS:

1. Completed accessible restrooms at the Depot
2. Completed renovation of the entire Depot, changing it from a storage unit to an accessible facility suitable for programming and rentals.
3. Sponsored the NEDSRA special event program (basketball tournament /BBQ fundraiser)
4. Installed manufactured playground mulch for safety and compliance

FY 18 SERVICE GOALS:

1. Complete accessible restrooms at the Prairie Path
2. Continue to utilize NEDSRA fund balance and replace playground at No. Terrace Park and various accessibility projects throughout the village
3. Continue to sponsor NEDSRA special events including the Roesch Golf fundraiser and Synergy basketball tournament
4. Purchase an accessible mini-bus to replace van, used for programming
5. Continue to install manufactured mulch as needed for safety and compliance

FY 18 SIGNIFICANT CHANGES:

1. Complete playground replacement at No. Terrace Park
2. Remodel No. Terrace Park building
3. Replace old pier at No Terrace Park with new, ADA accessible dock
4. Add new accessible ADA restrooms at the Prairie Path
5. Continue to correct ADA deficiencies throughout the village, as indicated by the updated transition plan
6. Purchase a used accessible mini-bus for Sr programming

VILLAGE OF VILLA PARK FY18

Acct Number	Title	As of:	4/30/2015	4/30/2016	4/30/2017	3/31/2017	Budget to			
			FY15 Actual	FY16 Actual	FY17 budget	FY17 Year to Date	FY17 Projected	FY18 Budget	Budget Change	Percent Ch.
NEDSRA Fund										
Revenues										
Taxes										
34.40001	PROPERTY TAXES		207,051	207,703	203,000	202,920	203,000	211,120	8,120	4%
34.40006	INTEREST ON PROP TAXES CTY		-	-	-	-	-	-	-	0%
34.40007	PROPERTY TAXES, PRIOR LEVIES		-	-	-	-	-	-	-	0%
	Total Taxes		207,051	207,703	203,000	202,920	203,000	211,120	8,120	4%
Interest and Other Revenue										
34.45105	INTEREST ON INVESTMENTS		-	18	-	4	10	10	10	0%
34.45114	TRANSFER FROM CORPORATE		-	-	-	58,936	58,936	-	-	0%
34.45128	MISCELLANEOUS REVENUE		-	-	-	20	25	25	25	0%
	Total Interest and Other Revenue		-	18	-	58,960	58,971	35	35	0%
Grants										
34.46020	NEDSRA GRANTS		-	-	-	-	-	-	-	0%
34.46021	NEDSRA REIMBURSEMENT		75,724	49,338	94,778	35,246	32,428	95,022	244	0%
34.46022	SKATEPARK FOUNDATION GRANT		-	-	-	-	-	-	-	0%
	Total Grants		75,724	49,338	94,778	35,246	32,428	95,022	244	0%
	NEDSRA Fund Total Revenues		282,775	257,058	297,778	297,125	294,399	306,177	8,399	3%
Expenditures										
Contractual Services										
34.502.02.292	ENGINEERING SERVICES		129	-	-	-	-	-	-	0%
34.502.02.299	OTHER CONTRACTUAL SERVICES		24,801	4,965	78,500	16,150	16,150	78,500	-	0%
	Total Contractual Services		24,929	4,965	78,500	16,150	16,150	78,500	-	0%
Capital Outlay										
34.502.02.401	CAPITAL OUTLAY		-	-	6,500	-	6,500	6,500	-	0%
	Total Capital Outlay		-	-	6,500	-	6,500	6,500	-	0%
Contributions										
34.502.02.601	CONTRIBUTIONS		200,323	201,680	203,000	197,820	203,000	211,120	8,120	4%
	Total Contributions		200,323	201,680	203,000	197,820	203,000	211,120	8,120	4%
Transfers Out										
34.502.02.735	TRANSFER TO RECREATION FUND		9,540	5,724	9,778	8,963	9,778	10,022	244	3%
34.502.02.736	TRANSFER TO PARKS FUND		-	3,816	-	-	-	-	-	0%
	Total Transfers Out		9,540	9,540	9,778	8,963	9,778	10,022	244	3%
	NEDSRA Fund Total Expenditures		234,792	216,184	297,778	222,933	235,428	306,142	8,364	3%
	NEDSRA Fund Net		47,983	40,873	0	74,192	58,971	35	35	0%
	Beginning Fund Balance						(58,936)			
	Ending Fund Balance						35	70		

NEDSRA

	FY17 Budget	FY17 Projected	FY17	FY18	Percent Change
		Detail	Projected Total	Budget Detail	
EXPENDITURES					
CONTRACTUAL SERVICES	-				
34.502.02.292	-		-	-	
34.502.02.299 OTHER CONTRACTUAL SERVICES	78,500		16,150	78,500	
<i>Wheelchair Basketball Tournament Sponsorship</i>		2,500		2,500	
<i>Roesh Golf Tournament Sponsorship</i>		1,000		1,000	
<i>No. Terrace Park playground reno</i>				75,000	
		12,650			
TOTAL CONTRACTUAL SERVICES	78,500		16,150	78,500	386%
34.502.02.401 CAPITAL OUTLAY	6,500		6,500	6,500	0%
<i>Accessible Playground Surface</i>					
<i>Accessible Bus</i>				7,000	
TOTAL CAPITAL OUTLAY	6,500		6,500	6,500	0%
OTHER EXPENDITURES	-				
34.502.02.601 CONTRIBUTIONS NEDSRA	203,000		203,000	211,120	4%
34.502.02.735 TRANSFER TO RECREATION FUND	9,778		9,778	10,022	3%
<i>10% Parks Director's Salary</i>					
34.502.02.736 TRANSFER TO PARKS FUND	-		-	-	
TOTAL OTHER EXPENDITURES	212,778		212,778	221,142	4%
TOTAL EXPENDITURES	297,778		235,428	306,142	30%

RECREATION (502)

FUND: Recreation (35)

DIVISION: Administration (01)

DESCRIPTION:

The Recreation Fund establishes, conducts and maintains the community centers, recreation programs and related activities that meet the leisure needs of Village residents. The Recreation Fund consists of the Administration, Building and Grounds, Summer Programs and Fall/Winter/Spring Program divisions.

FY 17 ACCOMPLISHMENTS:

1. Enhanced statistic gathering using RecTrac software by 3 staff participating in continuing education opportunities.
2. Improved outreach to customers by sending at least one e-newsletter per month.
3. Improved the delivery of real-time information by utilizing multiple forms of social media including Facebook, website and Instagram.
4. Showcased the newly renovated Cortesi Veterans Memorial Park by scheduling 4 summer concerts, 4 early childhood events, 2 movies in the park and family ice skating. 10 events yielded 1,352 participants.
5. Improved communication with a significant community group (VPYB) through successful use of a shared calendar for field reservations.
6. Enhanced marketing of Cortesi Veteran's Memorial Park events by creating fans that advertised each of the events.
7. Improved staff safety and met ADA requirements at the Iowa Community Center by installing classroom door handles.

FY 18 SERVICE GOALS:

1. Reduce overall expenditures by developing a sponsorship program for community-wide special events.
2. Revamp equipment in preparation to revive Life-Size Candy Land.
3. Expand staff training for RecTrac registration software to improve collection of program /event statistics.
4. Improve work-flow in the registration office by reclassifying one of the positions from clerk to secretary/office manager.
5. Work with the Parks and Recreation Advisory Commission to review all community wide special events and make changes were needed.
6. Improve communication and safety by issuing the Camp Director a cell phone for the duration of the camps. The director now has communication with the program supervisor, parents and the ability to send text alerts while away from the Iowa Community Center.

FY 18 SIGNIFICANT CHANGES:

1. Community wide special events will have decreased expenditures with sponsorship program offsetting costs.
2. Work flow will be streamlined impacting fewer staff by designating a leader among the support staff.
3. Fiscal efficiency will be realized through funding from alternative sources.
4. Life Size Candy Land will be resurrected for residents' enjoyment.

VILLAGE OF VILLA PARK FY18

		As of: 4/30/2015	4/30/2016	4/30/2017	3/31/2017	Budget to			
Acct Number	Title	FY15 Actual	FY16 Actual	FY17 budget	FY17 Year to Date	FY17 Projected	FY18 Budget	Budget Change	Percent Ch.
Recreation Fund									
Revenue									
Taxes									
35.40001	PROPERTY TAXES	265,040	262,361	228,600	230,263	231,000	218,500	(10,100)	-4%
35.40006	INTEREST ON PROP TAXES CTY	-	-	-	-	-	-	-	0%
35.40007	PROPERTY TAXES, PRIOR LEVIES	-	-	-	-	-	-	-	0%
	Total Taxes	265,040	262,361	228,600	230,263	231,000	218,500	(10,100)	-4%
Public Charges for Services									
35.44300	BUILDING RESALE GOODS	14,438	10,516	15,000	15,007	13,950	15,000	-	0%
35.44301	BUILDING RENTAL	33,673	59,970	43,000	34,770	32,000	32,000	(11,000)	-26%
35.44401	SUMMER PROGRAM REVENUE	223,325	167,220	225,000	248,755	250,000	243,000	18,000	8%
35.44403	FALL/WNTR/SPRG PROGRAM REV	410,491	487,015	424,250	461,637	427,500	429,000	4,750	1%
35.44404	EARLY CHILDCARE REV	-	-	-	-	-	-	-	0%
35.44405	GIFT CERTIFICATE SALES	-	-	-	-	-	-	-	0%
	Total Public Charges for Services	681,928	724,720	707,250	760,170	723,450	719,000	11,750	2%
Interest and Other Revenue									
35.42049	DONATIONS	-	-	-	3,150	3,150	-	-	0%
35.45105	INTEREST ON INVESTMENTS	1	0	-	15	25	-	-	0%
35.45109	BUILDING RENTAL REV.-ECC LEASE	-	41,000	57,400	55,950	56,400	56,400	(1,000)	-2%
35.45114	TRANSFER FROM CORPORATE	322,500	482,500	352,500	296,083	352,500	352,500	-	0%
35.45115	TRANSFER FROM NEDSRA	9,540	3,816	9,778	-	9,778	9,778	-	0%
35.45127	TRANSFER FROM TIF 5	1,477	-	-	-	-	-	-	0%
35.45128	MISCELLANEOUS REVENUE	2,434	1,932	3,000	268	3,000	3,000	-	0%
35.45134	REIMB - OPERATION HEAD START	30,054	-	-	-	-	-	-	0%
35.45135	TRANSFER FROM TIF 2	1,054	-	-	-	-	-	-	0%
35.45150	OKTOBERFEST REVENUE	15,855	16,326	32,850	13,645	14,091	16,350	(16,500)	-50%
	Total Interest and Other Revenue	382,916	545,574	455,528	369,111	438,944	438,028	(17,500)	-4%
Grants									
35.46023	MISCELLANEOUS GRANTS	-	-	-	250	250	300	300	0%
	Total Grants	-	-	-	250	250	300	300	0%
	Recreation Fund Total Revenue	1,329,884	1,532,656	1,391,378	1,359,794	1,393,644	1,375,828	(15,550)	-1%

VILLAGE OF VILLA PARK FY18

Acct Number	Title	As of:	4/30/2015	4/30/2016	4/30/2017	3/31/2017	Budget to			
			FY15 Actual	FY16 Actual	FY17 budget	FY17 Year to Date	FY17 Projected	FY18 Budget	Budget Change	Percent Ch.
Expenditures										
Administration										
Salaries and Wages										
35.502.01.101	SALARIES: FULL-TIME		346,177	327,167	351,973	322,258	354,409	356,993	5,020	1%
35.502.01.105	SALARIES: PART-TIME		68,630	101,065	136,540	109,196	144,756	146,574	10,034	7%
35.502.01.106	SALARIES: OVERTIME FULL-TIME		-	780	200	1,632	1,632	200	-	0%
35.502.01.150	CONTINGENCY		-	-	-	-	-	15,000	15,000	0%
	Total Salaries and Wages		414,807	429,011	488,713	433,086	500,797	518,767	30,054	6%
Contractual Services										
35.502.01.202	TRAINING & CONFERENCES		1,761	2,237	2,650	1,566	2,650	3,000	350	13%
35.502.01.203	MILEAGE REIMBURSEMENT		442	-	-	-	-	-	-	0%
35.502.01.205	POSTAGE		3,364	3,514	3,228	2,693	3,228	3,228	-	0%
35.502.01.210	TELEPHONE		19,604	20,855	19,846	17,125	19,846	20,346	500	3%
35.502.01.250	EMPLOYEE BENEFITS		108,958	152,619	152,736	186,131	191,500	218,051	65,315	43%
35.502.01.251	UNEMPLOYMENT COSTS		-	-	-	-	-	-	-	0%
35.502.01.261	INSURANCE CLAIM LOSSES		18,972	2,710	1,500	383	1,500	1,500	-	0%
35.502.01.281	RENTAL OF EQUIPMENT		-	-	540	-	540	540	-	0%
35.502.01.299	OTHER CONTRACTUAL SERVICES		1,925	12,423	3,680	1,185	3,930	3,570	(110)	-3%
	Total Contractual Services		155,025	194,360	184,180	209,083	223,194	250,235	66,055	36%
Commodities										
35.502.01.303	DUES & PUBLICATIONS		1,561	2,055	2,170	1,241	2,080	2,125	(45)	-2%
35.502.01.317	OFFICE SUPPLIES		4,260	5,338	5,100	2,586	5,100	5,100	-	0%
	Total Commodities		5,822	7,393	7,270	3,827	7,180	7,225	(45)	-1%
Contributions										
35.502.01.621	IMRF CONTRIBUTIONS		81,325	92,794	78,200	83,766	76,246	78,200	-	0%
35.502.01.622	SOCIAL SECUR CONTRIBUTIONS		52,391	55,840	51,300	48,611	50,065	51,300	-	0%
35.502.01.623	MEDICARE CONTRIBUTIONS		12,253	13,627	12,000	11,369	11,734	12,000	-	0%
	Total Contributions		145,969	162,260	141,500	143,745	138,045	141,500	-	0%
	Administration Total		721,622	793,024	821,663	789,741	869,216	917,727	96,064	12%

Recreation Fund- Administration

		FY17 Budget	FY17 Projected Detail	FY17 Projected Total	FY18 Budget Detail	FY18 Budget Total	Percent Change
SALARIES & WAGES							
35.502.01.101	SALARIES: FULL-TIME	351,973		354,409		356,993	1%
	<i>Director of Parks & Recreation (60%) (10% NEDSRA) (GG)</i>		67,000		67,000		
	<i>Superintendent of Recreation (longevity) (GMR)</i>		64,435		64,435		
	<i>Program Supervisor</i>						
	<i>Program Supervisor (HC)</i>		47,476		47,476		
	<i>Program Supervisor (longevity) (MR)</i>		48,434		48,434		
	<i>Program Supervisor (SE)</i>		47,476		47,476		
	<i>Receptionist - Clerk (JV)</i>		42,998		44,073		
	<i>Receptionist - Clerk (CE)</i>		36,590		38,099		
35.502.01.105	SALARIES: PART-TIME	136,540		144,756		146,574	1%
	<i>Funtime Junction (KB)</i>		24,336		25,350		4%
	<i>Funtime Junction (FTE)</i>		21,350		24,336		14%
	<i>Funtime Junction (HB) + (FTE dcfs required staff) - 2</i>		56,234		57,159		2%
	<i>Part-time Secretary at CRB (JG)</i>		30,095		28,375		
	<i>Saturday Secretary at ICC (MW)</i>		3,341		3,341		
	<i>Evening Secretary/Bldg. Sup. at ICC (KH/BW)</i>		5,900		5,599		
	<i>Vacation & Sick Leave Cover</i>		3,500		2,414		
35.502.01.106	SALARIES: OVERTIME FULL-TIME	200		1,632		200	-88%
35.502.01.150	CONTINGENCY	-		-		15,000	
	TOTAL SALARIES & WAGES	488,713		500,797		518,767	4%
CONTRACTUAL SERVICES							
		-					
35.502.01.202	TRAINING & CONFERENCES	2,650		2,650		3,000	13%
	<i>IPRA Conference:</i>						
	<i>Registration (5 x \$355)</i>		1,425		1,775		
	<i>Staff Workshops & Other Training</i>		1,225		1,225		
35.502.01.203	MILEAGE REIMBURSEMENT	-		-		-	
35.502.01.205	POSTAGE	3,228		3,228		3,228	0%
	<i>Postage for CRB (200) and golden times (1620)</i>		1,820		1,820		
	<i>Postage for ICC</i>		1,133		1,133		
	<i>UPS/Certified Mailings</i>		75		75		
	<i>Annual Bulk Mail Fee</i>		200		200		
35.502.01.210	TELEPHONE	19,846		19,846		20,346	3%
	<i>Comcast: ICC & CRB</i>		16,896		16,896		
	<i>CRB: Security System</i>		950		950		
	<i>Cell phones (Racanelli, Rudyk, Carlson, Earl, Camp Dir)</i>		2,000		2,500		
35.502.01.250	EMPLOYEE BENEFITS	152,736		191,500		218,051	14%
	<i>Life/Health/Dental/Vision</i>						
35.502.01.261	INSURANCE CLAIM/LOSSES	1,500		1,500		1,500	0%
35.502.01.270	MAINT OF OFFICE EQUIPMENT	-		3,058		-	-100%
35.502.01.281	RENTAL OF EQUIPMENT	540		540		540	0%
	<i>ICC Postage Meter</i>						

Recreation Fund- Administration

	FY17 Budget	FY17 Projected Detail	FY17	FY18 Budget Detail	FY18 Budget Total	Percent Change
			Projected Total			
35.502.01.299 OTHER CONTRACTUAL SERVICES	3,680		3,930		3,570	-9%
Maintenance Agreement on ICC Electric Sign		545		545		
Web Site Hosting \$30 x 12		360		-		
Vermont Systems web hosting		1,750		1,750		
SSL Certificate for Online Transactions		275		275		
Misc.		1,000		1,000		
TOTAL CONTRACTUAL SERVICES	184,180		226,252		250,235	11%
COMMODITIES	-					
35.502.01.303 DUES & PUBLICATIONS	2,170		2,080		2,125	2%
IPRA Dues: Director		260		269		
Superintendent of Recreation		260		269		
Program Supervisors (3)		780		807		
Other Publications						
NRPA Dues:						
Director		165		165		
Superintendent of Recreation		165		165		
Program Supervisors (3 X \$150)		450		450		
35.502.01.317 OFFICE SUPPLIES	5,100		5,100		5,100	0%
Fax Toner, Printer Ink, Letterhead, Envelopes, Other Office Supplies						
TOTAL COMMODITIES	7,270		7,180		7,225	1%
CAPITAL OUTLAY	-					
35.502.01.401 CAPITAL OUTLAY	-	-	-	-	-	
35.502.01.402 NON-CAPITAL OUTLAY -	-	-	-	-	-	
TOTAL CAPITAL OUTLAY	-	-	-	-	-	
EMPLOYEE BENEFITS	-					
35.502.01.621 IMRF CONTRIBUTIONS	78,200		76,246		78,200	3%
35.502.01.622 SOCIAL SECURITY CONTRIBUTIONS	51,300		50,065		51,300	2%
35.502.01.623 MEDICARE CONTRIBUTIONS	12,000		11,734		12,000	2%
TOTAL EMPLOYEE BENEFITS	141,500		138,045		141,500	3%
TOTAL EXPENDITURES	821,663		872,274		917,727	5%

RECREATION (502)

FUND: Recreation (35)

DIVISION: Building/Grounds (16)

DESCRIPTION:

The Parks, Buildings and Grounds division is responsible for maintenance, upkeep and capital improvements for recreation facilities and buildings including Iowa Community Center, North Terrace Park Building, Community Recreation Building and the Cortesi Depot. These facilities are operated with two full-time custodians for Iowa Community Center, one part-time weekend custodian that supports ICC weekend events and one part-time weekend custodian for CRB weekend events. Parks department staff provides support for special events or programs when needed under the direction of the Parks Foreman.

FY 17 ACCOMPLISHMENTS:

1. Staff minimized the use of chemicals through hand/manual work. Weeds were identified and pulled to clear up landscaping. The Children's garden had a great harvest.
2. CRB and Lions Park's fields were prepped weekly rentals, VPYB night games and our Oktoberfest Annual event.
3. CRB was organized, set up and now staffed to house Recreation's Martial Art Program on a weekly basis.
4. The Depot at Cortesi was staffed for Programs and Rentals.
5. Staff prepped the Depot/Cortesi Park for the inaugural Thursday night concerts.

FY 18 SERVICE GOALS:

1. Explore Staff schedules in order to provide a full time employee 7 days a week in order to ensure better service and response for residents.
2. Continue to provide prompt response to service requests.
3. Develop plans for remodeling the North Terrace Building/Facility.

FY 18 SIGNIFICANT CHANGES:

1. The Parks Division is working with Recreation Staff closely to make sure both facilities are staffed accordingly, and will provide Residents with clean, updated facilities to enhance recreational experiences.
2. Remodel the building at North Terrace Park.

VILLAGE OF VILLA PARK FY18

		As of: 4/30/2015	4/30/2016	4/30/2017	3/31/2017	Budget to			
Acct Number	Title	FY15 Actual	FY16 Actual	FY17 budget	FY17 Year to Date	FY17 Projected	FY18 Budget	Budget Change	Percent Ch.
Buildings and Grounds									
Salaries and Wages									
35.502.16.101	SALARIES: FULL-TIME	158,526	106,040	107,059	98,869	107,059	107,850	791	1%
35.502.16.105	SALARIES: PART-TIME	11,896	17,466	17,210	19,080	20,882	21,866	4,656	27%
35.502.16.106	SALARIES: OVERTIME FULL-TIME	4,383	1,316	9,000	9,456	9,044	9,500	500	6%
	Total Salaries and Wages	174,806	124,822	133,269	127,404	136,985	139,216	5,947	4%
Contractual Services									
35.502.16.219	UTILITY - ELECTRIC	2,743	2,274	4,105	2,383	3,327	4,000	(105)	-3%
35.502.16.220	UTILITY - GAS	19,403	11,148	16,500	8,909	10,090	12,500	(4,000)	-24%
35.502.16.222	HEATING & A/C MAINT SERV	1,815	3,247	3,950	4,352	4,515	4,500	550	14%
35.502.16.223	WATER & SEWER SERVICE	1,347	1,478	1,870	1,756	1,949	2,000	130	7%
35.502.16.285	DISPOSAL EXPENSE	-	-	150	-	150	150	-	0%
35.502.16.299	OTHER CONTRACTUAL SERVICES	7,569	6,650	6,621	6,553	6,821	6,621	-	0%
	Total Contractual Services	32,876	24,796	33,196	23,955	26,852	29,771	(3,425)	-10%
Commodities									
35.502.16.314	JANITORIAL SUPPLIES	6,700	8,099	9,500	6,613	9,750	10,000	500	5%
35.502.16.315	BUILDING MAINT SUPPLIES	2,815	3,440	2,650	3,153	3,274	3,500	850	32%
35.502.16.399	OTHER SUPPLIES	241	299	800	1,277	1,300	800	-	0%
	Total Commodities	9,756	11,838	12,950	11,043	14,324	14,300	1,350	10%
Capital Outlay									
35.502.16.402	NON-CAPITAL OUTLAY	2,012	-	2,700	-	2,700	-	(2,700)	-100%
	Total Capital Outlay	2,012	-	2,700	-	2,700	-	(2,700)	-100%
	Buildings and Grounds Total	219,450	161,456	182,115	162,402	180,861	183,287	1,172	1%

Recreation Fund - Grounds

		FY17		FY18		Percent Change
		FY17 Projected	Projected	FY18 Budget	FY18	
		Detail	Total	Detail	Budget Total	
		FY17 Budget				
SALARIES & WAGES						
35.502.16.101	SALARIES: FULL-TIME	107,059	107,059		107,850	1%
	<i>Maintenance Worker ICC (PM)</i>		57,576	57,576		
	<i>Maintenance Worker ICC (RM)</i>		49,483	50,274		
35.502.16.105	SALARIES: PART-TIME	17,210	20,882		21,866	5%
	<i>ICC/CRB (EA)</i>		12,585	13,204		
	<i>CRB (TW,BA)</i>		8,297	8,662		
35.502.16.106	SALARIES: OVERTIME FULL-TIME	9,000	9,044		9,500	5%
	<i>Emergency Callouts</i>		1,415	1,400		
	<i>Weekend Coverage @ ICC & CRB</i>		2,999	3,000		
	<i>Evening Coverage</i>		1,226	1,600		
	<i>Vacation and Sick Day Coverage</i>		3,404	3,500		
	TOTAL SALARIES & WAGES	133,269	136,985		139,216	2%
CONTRACTUAL SERVICES						
35.502.16.219	UTILITY - ELECTRIC	4,105	3,327		4,000	20%
	<i>ICC & CRB</i>		3,327	4,000		
35.502.16.220	UTILITY - GAS	16,500	10,090		12,500	24%
	<i>ICC & CRB</i>		10,090	12,500		
35.502.16.222	HEATING & A/C MAINT SERV	3,950	4,515		4,500	0%
	<i>ICC & CRB: Repairs</i>		990	2,000		
	<i>A/C Units Replacements</i>		3,525	2,500		
35.502.16.223	WATER & SEWER SERVICE	1,870	1,949		2,000	3%
	<i>CRB, ICC and Rotary Washrooms</i>		1,949	2,000		
35.502.16.285	DISPOSAL EXPENSE	150	150		150	0%
	<i>Extra Pick-ups: 2 @ \$80</i>		-			
35.502.16.299	OTHER CONTRACTUAL SERVICES	6,621	6,821		6,621	-3%
	<i>Annual Maint. Agreement: Time Clocks</i>		650	650		
	<i>Contractual Glass Replacement: ICC & CRB</i>		800	600		
	<i>Fire Ext. Service: ICC & CRB</i>		600	600		
	<i>Pest Control: ICC & CRB</i>		1,680	1,680		
	<i>Power Rodding</i>		775	775		
	<i>Fire/Burglar Alarms/Security: ICC & CRB</i>		1,716	1,716		
	<i>TYCO Wireless Monitoring/Security</i>		600	600		
	TOTAL CONTRACTUAL SERVICES	33,196	26,852		29,771	11%

Recreation Fund - Grounds

	FY17 Budget	FY17 Projected Detail	FY17 Projected Total	FY18 Budget Detail	FY18 Budget Total	Percent Change
COMMODITIES	-					
35.502.16.314 JANITORIAL SUPPLIES	9,500		9,750		10,000	3%
<i>Supplies for ICC, CRB, N.T., Depot, Park Garage and Rotary Park Restroom</i>		9,750		10,000		
35.502.16.315 BUILDING MAINT SUPPLIES	2,650		3,274		3,500	7%
<i>Hardware Supplies</i>		750		1,000		
<i>Plumbing, Electric Repairs: ICC & CRB</i>		1,490		1,000		
<i>General Supplies</i>		1,034		1,500		
35.502.16.399 OTHER SUPPLIES	800		1,300		800	-38%
<i>Light Bulbs For Parks & Recreation Facilities</i>		600		600		
<i>Other</i>		500				
<i>Flags for CRB & ICC</i>		200		200		
TOTAL COMMODITIES	12,950		14,324		14,300	0%
CAPITAL OUTLAY	-					
35.502.16.401 CAPITAL OUTLAY	-		-		-	
35.502.16.402 NON-CAPITAL OUTLAY	2,700		2,700			
<i>Security Door System Update</i>		2,700				
TOTAL CAPITAL OUTLAY	2,700		2,700		-	-100%
TOTAL EXPENDITURES	182,115		180,861		183,287	

RECREATION (502)

FUND: Recreation (35)

DIVISION: Summer Programs (35)

DESCRIPTION:

The Summer Programs division provides for all funds necessary to operate programs from June through August. This includes salaries for part-time and seasonal staff, bus transportation, equipment and building rental, softball officials, general supplies and contractual service arrangements.

FY 17 ACCOMPLISHMENTS:

1. Enhanced community special events by offering a new swim pool event (Splash into Summer). 161 participants attended.
2. Increased the number of families in the Summer Camp program by 8% from 112 to 121.
3. Increases FTJ visits by 16% from (2310 to 2709)
4. Enhanced youth athletic opportunities by offering a summer camp produced and lead by Chicago Fire Soccer. 34 participants registered for this first time offering.
5. Diversified summer program opportunities by offering 22 new programs.
6. Expanded Aqua Fitness class offerings by 66%; from 3 to 5 programs.
7. Enhanced fitness opportunities by securing an instructor that taught a yoga/pilates fitness class which averaged 5 participants per class.
8. Expanded youth volleyball opportunities by successfully offering a volleyball camp lead by a well-known Club Team Volleyball Coach. 19 participants registered.
9. Increased participant safety by training all camp staff in CPR and First Aid.
10. Increased Participation in Life-Size battle ship by 122%, from 9 (2015) to 20 (2016)

FY 18 SERVICE GOALS:

1. Improve communication with parents of participants by expanding use of Simplified Alerts text messaging.
2. Increase marketing summer special events by coordinating 1 single piece that would advertise all events.
3. Increase Attendance at Early Childhood events at Cortesi Veterans Memorial Park by 10% (from 340 to 374).
4. Increase attendance at Movies in the park by 10% (from 278 to 306).
5. Increase Chicago Fire Soccer Camp attendance by 10% (from 34 to 38).
6. Diversify summer athletic opportunities by partnering with SportsKids, Inc. to offer archery, track and field and Basketball Camps.

FY 18 SIGNIFICANT CHANGES:

1. Parents will have up to the minute notice with broadening the use of the text messaging app.
2. Residents will have information of all summer community events in one location for easy access to information.
3. By partnering with SportsKids, Inc. 3 new athletic opportunities will be available.

VILLAGE OF VILLA PARK FY18

Acct Number	Title	As of:	4/30/2015	4/30/2016	4/30/2017	3/31/2017	Budget to			
			FY15 Actual	FY16 Actual	FY17 budget	FY17 Year to Date	FY17 Projected	FY18 Budget	Budget Change	Percent Ch.
Summer Programs										
Salaries and Wages										
35.502.35.105	SALARIES: PART-TIME		82,263	30,802	31,579	31,630	31,630	31,579	-	0%
35.502.35.108	SALARIES: TEMPORARY		-	43,750	48,799	55,291	55,160	49,683	884	2%
	Total Salaries and Wages		82,263	74,552	80,378	86,922	86,790	81,262	884	1%
Contractual Services										
35.502.35.202	TRAINING & CONFERENCES		-	40	125	30	125	125	-	0%
35.502.35.204	TRANSPORTATION		4,429	3,940	5,234	5,796	5,796	6,000	766	15%
35.502.35.230	PRINTING		4,514	4,985	5,855	4,903	5,855	5,855	-	0%
35.502.35.281	RENTAL OF EQUIPMENT		608	1,485	495	1,239	1,218	1,218	723	146%
35.502.35.282	RENTAL/LEASE		479	-	-	-	-	-	-	0%
35.502.35.297	OFFICIATING SERVICES		2,915	3,013	4,995	3,652	6,270	6,300	1,305	26%
35.502.35.299	OTHER CONTRACTUAL SERVICES		17,015	27,481	37,860	23,626	31,423	37,538	(322)	-1%
	Total Contractual Services		29,959	40,944	54,564	39,246	50,687	57,036	2,472	5%
Commodities										
35.502.35.311	PROGRAM SUPPLIES		26,727	30,784	34,176	28,567	33,913	36,172	1,996	6%
35.502.35.334	RESALE ITEMS		660	708	660	660	708	660	-	0%
	Total Commodities		27,387	31,492	34,836	29,227	34,621	36,832	1,996	6%
	Summer Programs Total		139,609	146,988	169,778	155,395	172,098	175,130	5,352	3%

Recreation - Summer Programs

	<u>FY17 Budget</u>	<u>FY17 Projected Detail</u>	<u>FY17 Projected Total</u>	<u>FY18 Budget Detail</u>	<u>FY18 Budget Total</u>	<u>Percent Change</u>
SALARIES & WAGES	-					
35.502.35.105 SALARIES: PART-TIME	31,579		31,630		31,579	0%
<i>Funtime Junction</i>						
<i>(SA,EB,TB,CC,KC,LD,CM,CM,KM,EP,DS,JS)</i>						
35.502.35.108 SALARIES: TEMPORARY	48,799		55,160		49,683	-10%
<i>Adult / Senior</i>						
<i>Drop In</i>		-		-		
<i>Trips</i>		322		646		
<i>Programs</i>		1,540		1,930		
<i>Birthday Parties</i>		573		595		
<i>Early Childhood</i>						
<i>Specialty Camps</i>		-		62		
<i>Camps</i>		2,675		2,675		
<i>Babysitting</i>						
<i>Family Events</i>		200		300		
<i>Athletics</i>						
<i>Youth</i>		1,370		1,370		
<i>Adult</i>		1,100		1,100		
<i>Tennis</i>		850		975		
<i>Youth</i>						
<i>Specialty Classes</i>		302		270		
<i>Camps</i>		35,500		38,530		
<i>Travel Kids</i>						
<i>Fitness</i>		1,650		2,950		
<i>Teens</i>						
<i>Speciality Classes</i>		-		300		
<i>Trips</i>		-		-		
<i>Discover Dance</i>						
<i>Camps</i>		618		390		
<i>Team</i>		1,901		1,500		
<i>Session</i>		1,082		1,090		
TOTAL SALARIES & WAGES	80,378		86,790		81,262	-6%
CONTRACTUAL SERVICES	-					
35.502.35.202 TRAINING & CONFERENCES	125	-	125		125	0%
<i>Fun Time Junction</i>						
35.502.35.204 TRANSPORTATION	5,234		5,796		6,000	4%
<i>Camp Trips and Travel Kids</i>						
35.502.35.230 PRINTING	5,855		5,855		5,855	0%
<i>Summer Catalog</i>		5,350		5,350		
<i>Summer Newsletter, Flyers and Other Marketing Mat.</i>		505		505		
35.502.35.281 RENTAL OF EQUIPMENT	495		1,218		1,218	0%
<i>French Market/Harvard Tot Lot</i>		1,218		1,218		
35.502.35.297 OFFICIATING SERVICES	4,995		6,270		6,300	0%
<i>Softball Leagues</i>		6,270		6,300		

Recreation - Summer Programs

	FY17 Budget	FY17	FY18 Budget	FY18	Percent Change
		Projected	Detail	Budget	
		Detail	Total	Total	
35.502.35.299 OTHER CONTRACTUAL SERVICES	37,860		31,423	37,538	19%
Adult / Senior					
Drop In		-		-	
Trips		-		250	
Programs		-		-	
Family Events		5,100		6,500	
Gymnastics					
Early Childhood		1,179		1,179	
Youth / Teen		1,798		1,798	
Camps		588		588	
Martial Arts					
Early Childhood		637		637	
Youth		2,114		2,100	
Adult		2,804		2,800	
Athletics					
Early Childhood		3,790		3,298	
Youth		4,026		4,026	
Adult		156		228	
Youth					
Speciality Classes		543		3,100	
Camps		930		950	
Travel Kids / Birthday Parties		-		210	
Fitness		1,256		1,854	
Teens					
Speciality Classes / Trips		120		120	
Early Childhood		72		1,590	
Miscellaneous					
Background Checks		250		250	
Program Catalog Design		3,900		3,900	
Catalog Delivery		1,685		1,685	
Constant Contact		200		200	
Simplified Alerts		275		275	
TOTAL CONTRACTUAL SERVICES	54,564		50,687	57,036	13%
COMMODITIES	-				
35.502.35.311 PROGRAM SUPPLIES	34,176		33,913	36,172	7%
Adult / Senior					
Drop In		846		92	
Trips		231		1,134	
Programs		505		985	
Birthday Parties		93		357	
Early Childhood					
Funtime Junction		5,535		5,655	
Specialty Camps		82		60	
Camps		132		150	
Babysitting		-		-	
Family Events		4,135		5,835	
Athletics					
Youth		975		975	
Adult		6,340		6,520	
Tennis		600		600	
Youth					
Specialty Classes		990		300	
Camps		8,564		8,564	
Travel Kids					
Fitness		2,000		500	
Teens					
Speciality Classes		-		435	
Trips		-		390	
Discover Dance					
Camps		-		-	
Team		1,725		1,940	
Session		75		80	
Miscellaneous					
First Aid		350		850	
Staff Apparel		735		750	

Recreation - Summer Programs

	<u>FY17 Budget</u>	<u>FY17 Projected Detail</u>	<u>FY17 Projected Total</u>	<u>FY18 Budget Detail</u>	<u>FY18 Budget Total</u>	<u>Percent Change</u>
35.502.35.334 RESALE ITEMS <i>Discover Dance</i>	660		708		660	-7%
TOTAL COMMODITIES	34,836		34,621		36,832	6%
35.502.35.401 CAPITAL OUTLAY <i>Vermont Systems -- Rec Reg Software (moved to fund 65)</i>	-		-			
35.502.35.402 NON CAPITAL OUTLAY <i>Replace Rug in Room5</i>	-		-	1,000	1,000	
TOTAL CAPITAL OUTLAY	-		-		1,000	
TOTAL EXPENDITURES	169,778		172,098		176,130	2%

RECREATION (502)

FUND: Recreation (35)

DIVISION: F/W/S Programs (36)

DESCRIPTION:

The Fall/Winter/Spring Programs division provides for all funds necessary to operate programs from September through May. This includes salaries from part-time and seasonal staff, officiating services, rental of equipment and buildings, transportation and contractual services.

FY 17 ACCOMPLISHMENTS:

1. Princess Ball (Daddy/Daughter dance) maxed out at 150 participants which was a 17% increase from the previous year.
2. Mom/Son Date night was re-vamped and was held at Sugar Creek Golf Course. This event was maxed out at 57.
3. Successfully offered a new event, Pictures with Santa, at North Terrace Park. Participants met Santa Paws and had their picture taken. All participants received a small picture and frame. There were a total of 12 families and 15 dogs.
4. Successfully worked with both the Villa Park Police Department and the Villa Park Fire Department to offer a rare behind the scenes look at what it is like to "Be a Police Officer" (22 participants) and "Be a Firefighter" (16 participants).
5. Increased participation for Discover Dance Performance Teams to 5 teams with 37 dancers from 4 teams with 28 dancers.
6. Successfully set up a fundraising program for the Discover Dance Performance Teams with the help of the Finance Department. Dancers held a popcorn fundraiser to raise money for the optional purchase of team jackets and bags.
7. Increased the number of Discover Dance families from 86 (2014-2015 season) to 95 families (2015-2016 season)
8. Created youth basketball player rating system to assist team placement for the 2016-17 season.
9. Increased Fall/Winter Early childhood enrichment class revenue by 60% from \$1017 to \$1677.

FY 18 SERVICE GOALS:

1. Increase promotion of athletic and fitness programs by distributing an exclusive quarterly school newsletter.
2. Enhance marketing of all programs and events through the use of on-line publications, banners and yard signs.
3. Evaluate Oktoberfest and make changes to improve event and reduce overall expenditures.
4. Expand personalized take-home memories of family events by purchasing a portable printer and distributing photos at the conclusion of the event.
5. Increase preschool registration by 10% from 34 to 38.
6. Add 2 new staff to meet the new DCFS guideline of at least one staff person on site at all times with a minimum of an associate's degree on Early Childhood or Child Development.
7. Early Childhood Director will complete the College of DuPage three class series of Administration of an Early Childhood Center taking necessary steps meet new DCFS guidelines.
8. Implement an Early Childhood Individual Professional Development Plan for each DCFS employee ensuring each employee stays current in the field of early childhood education.
9. Improve youth basketball league by negotiating 2 more weeks of game play at Willowbrook High School fieldhouse.
10. Increase number (from 3 times per year to monthly) of publication review meetings with staff to improve accuracy of information disseminated.

FY 18 SIGNIFICANT CHANGES:

1. Preschool and childcare programs will meet new DCFS requirements which require additional staff training and more college level education completed.
2. Programs and events will attract more participants through increased marketing efforts.
3. Publications to residents will have improved accuracy.

VILLAGE OF VILLA PARK FY18

Acct Number	Title	As of:				Budget to			
		4/30/2015	4/30/2016	4/30/2017	3/31/2017	FY18 Budget	Budget Change	Percent Ch.	
		FY15 Actual	FY16 Actual	FY17 budget	FY17 Year to Date	FY17 Projected			
Fall/Winter/Spring Programs									
Salaries and Wages									
35.502.36.105	SALARIES: PART-TIME	151,037	138,773	123,411	113,115	122,404	122,404	(1,007)	-1%
35.502.36.108	SALARIES: TEMPORARY	27,877	55,355	52,533	53,117	51,149	52,431	(102)	0%
	Total Salaries and Wages	178,914	194,128	175,944	166,232	173,553	174,835	(1,109)	-1%
Contractual Services									
35.502.36.202	TRAINING & CONFERENCES	35	557	775	297	775	1,650	875	113%
35.502.36.204	TRANSPORTATION	321	165	385	174	359	385	-	0%
35.502.36.230	PRINTING	9,824	10,375	12,600	9,808	12,000	12,600	-	0%
35.502.36.281	RENTAL OF EQUIPMENT	1,852	4,822	4,475	3,300	4,371	7,011	2,536	57%
35.502.36.282	RENTAL/LEASE	5,252	6,169	4,890	1,840	6,515	6,715	1,825	37%
35.502.36.297	OFFICIATING SERVICES	4,975	3,262	5,470	2,328	5,470	5,470	-	0%
35.502.36.299	OTHER CONTRACTUAL SERVICES	58,007	60,514	96,926	51,081	82,198	100,674	3,748	4%
	Total Contractual Services	80,265	85,864	125,521	68,829	111,688	134,505	8,984	7%
Commodities									
35.502.36.303	DUES & PUBLICATIONS	45	254	400	-	389	400	-	0%
35.502.36.311	PROGRAM SUPPLIES	51,748	52,403	53,027	31,891	59,924	65,676	12,649	24%
35.502.36.334	RESALE ITEMS	9,405	11,759	13,270	9,737	10,561	13,300	30	0%
	Total Commodities	61,198	64,416	66,697	41,628	70,874	79,376	12,679	19%
Capital Outlay									
35.502.36.401	CAPITAL OUTLAY	-	-	-	-	-	-	-	0%
35.502.36.402	NON-CAPITAL OUTLAY	-	24,566	-	-	-	4,233	(4,233)	0%
	Total Capital Outlay	-	24,566	-	-	-	4,233	(4,233)	0%
	Fall/Winter/Spring Programs Total	320,377	368,974	368,162	276,689	356,115	392,949	16,321	4%
	Recreation Fund Total Expenditures	1,401,058	1,470,442	1,541,718	1,384,227	1,578,290	1,669,093	127,375	8%
	Recreation Fund Net	(71,174)	62,214	(150,340)	(24,433)	(184,646)	(293,265)		0%
	Beginning Fund Balance					9,829	(174,817)		
	Ending Fund Balance					(174,817)	(468,082)		

Recreation- Fall-Winter-Spring Programs

		FY17		FY18		Percent Change
		FY17 Projected	FY17 Projected	FY18 Budget	FY18 Budget Total	
		FY17 Budget	Detail	Detail	Budget Total	
SALARIES & WAGES						
35.502.36.105	SALARIES: PART-TIME	123,411			122,404	0%
	<i>Early Childhood</i>					
	<i>Preschool (SA,LD,LH,JM)</i>		28,472	28,472		
	<i>Funtime Junction (SA,TB,CC,KC,LD,CM,CM,KM,EP,DS,JS)</i>		93,932	93,932		0%
35.502.36.108	SALARIES: TEMPORARY	52,533			52,431	3%
	<i>Adult / Senior</i>					
	<i>Drop In</i>		-	-		
	<i>Trips</i>		1,090	1,100		
	<i>Programs</i>		2,035	2,100		
	<i>Birthday Parties</i>		1,821	1,830		
	<i>Early Childhood</i>					
	<i>Specialty Classes</i>		2,700	2,882		
	<i>Camps</i>			-		
	<i>Babysitting</i>					
	<i>Family Events</i>		1,725	1,808		
	<i>Oktoberfest or Fall Fest and Ale Fest</i>		264	500		
	<i>Athletics</i>					
	<i>Youth</i>		425	453		
	<i>Teen</i>		210	375		
	<i>Adult</i>		6,400	6,337		
	<i>Soccer</i>		3,785	3,086		
	<i>Basketball</i>		1,173	1,200		
	<i>Youth</i>					
	<i>Specialty Classes</i>		520	523		
	<i>Camps</i>		2,840	3,100		
	<i>Day Off Events</i>		310	-		
	<i>Fitness</i>		10,300	10,650		
	<i>Teens</i>					
	<i>Specialty Classes</i>		-	500		
	<i>Discover Dance</i>					
	<i>Team</i>		5,202	4,590		
	<i>Session</i>		9,947	9,947		
	<i>Miscellaneous</i>					
	<i>Ice Rink Supervisor</i>		-	1,000		
	<i>Staff CPR / First Aid Training</i>		250	300		
	<i>Bulletin Boards</i>		152	150		
	TOTAL SALARIES & WAGES	175,944			174,835	1%
CONTRACTUAL SERVICES						
		-				
35.502.36.202	TRAINING & CONFERENCES	775			1,650	113%
	<i>Preschool and Funtime Junction</i>		775	775		
	<i>Fitness</i>		-	875		

Recreation- Fall-Winter-Spring Programs

	FY17 Budget	FY17		FY18 Budget Detail	FY18 Budget Total	Percent Change
		FY17 Projected Detail	Projected Total			
35.502.36.204 TRANSPORTATION	385		359		385	7%
<i>Youth</i>						
<i>Camp</i>		-		-		
<i>Early Childhood</i>						
<i>Preschool Trips</i>		359		385		
35.502.36.230 PRINTING	12,600		12,000		12,600	5%
<i>Fall, Winter, Spring Program Catalogs</i>		9,500		9,700		
<i>School newsletters, Flyers and Marketing Material</i>		2,500		2,900		
35.502.36.281 RENTAL OF EQUIPMENT	4,475		4,371		7,011	60%
<i>Family Events</i>		132		935		
<i>French Market</i>		292		876		
<i>Oktoberfest of Fall Fest and Ale Fest</i>		3,035		5,250		
<i>Athletics</i>						
<i>Toilets for soccer</i>		562		700		
<i>Discover Dance</i>		350		350		
<i>Youth</i>						
<i>Camps</i>		-		-		
<i>Special Interest</i>						
<i>Teen</i>						
35.502.36.282 RENTAL/LEASE	4,890		6,515		6,715	3%
<i>Athletics</i>						
<i>Youth Basketball</i>		2,823		2,823		
<i>Adult</i>		1,012		1,012		
<i>Teens</i>		-		200		
<i>Dance</i>		990		990		
<i>Pool Rentals</i>		1,690		1,690		
35.502.36.297 OFFICIATING SERVICES	5,470		5,470		5,470	0%
<i>Officiating</i>						
<i>Softball Leagues</i>		2,437		2,437		
<i>Youth Basketball</i>		2,183		2,590		
<i>Womens Volleyball</i>		850		850		

Recreation- Fall-Winter-Spring Programs

	FY17 Budget	FY17		FY18 Budget Detail	FY18 Budget Total	Percent Change
		Projected Detail	Projected Total			
35.502.36.299 OTHER CONTRACTUAL SERVICES	96,926		82,198		100,674	22%
<i>Aquatics</i>		2,317		2,317		
<i>Adult / Senior Trips Programs</i>		250		700		
<i>Early Childhood Preschool</i>		475		600		
<i>Funtime Junction</i>		350		375		
<i>Specialty Classes</i>		1,500		2,460		
<i>Family Events</i>		2,200		1,800		
<i>Oktoberfest or Fall Fest and Ale Fest</i>		15,700		30,000		
<i>Gymnastics</i>						
<i>Early Childhood</i>		5,445		5,445		
<i>Youth / Teen</i>		2,356		2,356		
<i>Martial Arts</i>						
<i>Early Childhood</i>		2,745		2,745		
<i>Youth / Teen</i>		5,097		5,097		
<i>Adult</i>		3,200		3,742		
<i>Athletics</i>						
<i>Early Childhood</i>		8,562		9,263		
<i>Youth</i>		9,892		10,000		
<i>Teen</i>		1,755		1,755		
<i>Adult</i>		336		336		
<i>Youth</i>						
<i>Specialty Classes</i>		438		2,100		
<i>Camps -530/ Birthday Parties- 420</i>		610		955		
<i>Fitness</i>		6,550		6,550		
<i>Teens</i>						
<i>Specialty Classes</i>		150		169		
<i>Discover Dance Session</i>		200		200		
<i>Miscellaneous</i>						
<i>Simplified Alerts</i>		275		290		
<i>Background Checks</i>		250		250		
<i>Program Catalog Design</i>		7,900		7,900		
<i>Catalog Delivery</i>		3,370		2,944		
<i>Constant Contact</i>		275		325		
<i>Rec Pro Maint Agreement</i>		-		-		
TOTAL CONTRACTUAL	125,521		111,688		134,505	20%
COMMODITIES	-					
35.502.36.303 DUES & PUBLICATIONS	400		389		400	3%
<i>Preschool</i>		269		275		
<i>Fun Time Junction</i>		120		125		

Recreation- Fall-Winter-Spring Programs

	FY17 Budget	FY17		FY18 Budget Detail	FY18 Budget Total	Percent Change
		FY17 Projected Detail	Projected Total			
35.502.36.311 PROGRAM SUPPLIES	53,027		59,924		65,676	10%
Adult / Senior				-		
Drop In		1,630		366		
Trips		723		1,940		
Programs		1,576		3,615		
Birthday Parties		765		1,110		
Early Childhood						
Preschool		3,160		3,310		
Funtime Junction		17,065		22,050		
Specialty Classes		998		1,270		
Camps						
Head Start Lunch and Snack Groceries		-		-		
Family Events		5,104		7,921		
Oktoberfest or Fall Fest and Ale Fest		832		5,800		
Athletics						
Early Childhood		-		-		
Youth		500		500		
Teen		-		-		
Adult		4,500		4,764		
Tennis		180		200		
Soccer		3,350		3,500		
Basketball		2,950		3,000		
Youth						
Specialty Classes		389		275		
Camps		250		250		
Travel Kids						
Day Off Events		-		40		
Fitness		1,687		1,700		
Teens						
Specialty Classes		350		350		
Discover Dance						
Sessions		549		770		
Miscellaneous						
First Aid		750		765		
Staff Apparel		1,495		1,530		
Bulletin Boards		85		150		
Permit for Kitchen		475		500		
35.502.36.334 RESALE ITEMS	13,270		10,561		13,300	26%
Dance		7,445		10,000		
Soccer Shirts		1,497		1,600		
Basketball Shirts		1,619		1,700		
TOTAL COMMODITIES	66,697		70,874		79,376	12%
CAPITAL OUTLAY	-					
35.502.36.401 CAPITAL OUTLAY	-		-		-	
Vermont Systems -- Rec Reg Software (moved to fund 65)						
35.502.36.402 NON-CAPITAL OUTLAY	-		-		4,233	
Early Childhood-Replace refrigerators in 3 rooms				4,233		
TOTAL CAPITAL OUTLAY	-		-		4,233	
TOTAL EXPENDITURES	368,162		356,115		392,949	10%

PARKS & RECREATION (502)

FUND: Parks (36)

DIVISION: Admin (01) Operations (02)

DESCRIPTION:

The Parks Department provides, improves, preserves and maintains open space in the community through the development of owned and leased lands. The Department provides for quality open space for the outdoor needs of Village residents. These responsibilities are accomplished by a staff of (7) full-time maintenance workers and (4) seasonal employees supervised by the Parks Foreman.

FY 17 ACCOMPLISHMENTS:

1. Completed renovation of the Depot and added a deck for rentals/concerts and special events.
2. Completed all landscaping at the Cortesi Depot to tie structure in to the Great Western Trail/Prairie Path crossover.
3. Graded area East of Jefferson Pool to accommodate larger skating rinks.
4. Installed "Nice Rink" at Cortesi Park for family skating.
5. Cut back scrub growth on the Great Western Trail from Lombard border to Ardmore Ave. in Villa Park.
6. Cut back or removed overgrown bushes on the Prairie Path.
7. Cut down all wildflower area at Twin Lakes Park.
8. Constructed Garden Plots at Westmore Park for Resident use.
9. Installed Scoreboard at Twin Lakes Baseball field.
10. Continue mowing and garbage pickup at all locations.
11. Continued support of Community Organization events.
12. Renovated Cortesi Park by replacing the old Memorial with a new, more appropriate one, leveled out the park for more suitable recreation usage, and removed, renovated and relocated the Cortesi plaque to a more prominent place in the park.
13. Removed and relocated the Ajax missile from Cortesi Park to the VFW.

FY 18 SERVICE GOALS:

1. Develop plans and construct storage shed at the Cortesi Depot.
2. Continue removal and replacing of trees on the Prairie Path.
3. Develop plans for North Terrace Park.
4. Construct shelter by Historical Museum.
5. Reconstruct High Ridge Baseball field in tandem with the Jackson Park storm water project.
6. Establish a new skate rink on the South end of town (Lufkin Pool Parking lot).

FY 18 SIGNIFICANT CHANGES:

1. Improvements at Village athletic fields, parks, facilities and along the Prairie Path will provide an enhanced recreational experience and enjoyment for Village residents.
2. Garden Plot area will be expanded based on participation.
3. Completion of the Depot and Deck. Facility is now opened as a new venue for events and program activities.
4. Three (3) skating areas to be available on the north, central and south parts of the village.
5. Replace playground and shelter, and remove and replace the old pier with a new accessible pier at North Terrace Park.

VILLAGE OF VILLA PARK FY18

		As of: 4/30/2015	4/30/2016	4/30/2017	3/31/2017	Budget to			
Acct Number	Title	FY15 Actual	FY16 Actual	FY17 budget	FY17 Year to Date	FY17 Projected	FY18 Budget	Budget Change	Percent Ch.
Parks Fund									
Revenues									
Taxes									
36.40001	PROPERTY TAXES	265,040	262,361	228,600	230,263	231,000	218,500	(10,100)	-4%
	Total Taxes	265,040	262,361	228,600	230,263	231,000	218,500	(10,100)	-4%
Interest and Other Revenue									
36.45105	INTEREST ON INVESTMENTS	1	-	-	0	1	-	-	0%
36.45114	TRANSFER FROM CORPORATE	385,000	443,000	323,000	323,125	323,000	323,000	-	0%
36.45115	TRANSFER FROM NEDSRA	-	5,724	-	8,963	8,150	-	-	0%
36.45128	MISCELLANEOUS REVENUE	7,926	11,442	15,000	10,608	15,000	15,000	-	0%
36.45129	TRANSFER FROM TIF #3	6,293	-	15,000	-	15,000	15,000	-	0%
36.45130	DONATIONS	1,130	-	-	-	-	-	-	0%
36.45143	TRANSFER FROM HOTEL/MOTEL	80,000	80,000	95,000	87,083	95,000	95,000	-	0%
	Total Interest and Other Revenue	480,350	540,166	448,000	429,780	456,151	448,000	-	0%
	Parks Fund Total Revenue	745,391	802,528	676,600	660,043	687,151	666,500	(10,100)	-1%
Expenditures									
Administration									
Salaries and Wages									
36.502.01.101	SALARIES: FULL-TIME	44,321	69,488	94,061	86,369	94,064	94,064	3	0%
36.502.01.150	CONTINGENCY	-	-	-	-	-	2,300	2,300	0%
	Total Salaries and Wages	44,321	69,488	94,061	86,369	94,064	96,364	2,303	2%
Contractual Services									
36.502.01.201	LEGAL NOTICES	-	-	300	-	300	300	-	0%
36.502.01.202	TRAINING & CONFERENCES	473	265	1,800	(96)	1,800	2,200	400	22%
36.502.01.210	TELEPHONE	4,755	4,986	5,070	4,063	5,170	5,273	203	4%
36.502.01.219	UTILITY - ELECTRIC	385	438	1,500	433	1,500	1,500	-	0%
36.502.01.220	UTILITY - GAS	4,071	1,082	6,000	1,199	5,800	6,000	-	0%
36.502.01.223	WATER & SEWER SERVICE	1,225	748	1,500	1,971	2,488	2,538	1,038	69%
36.502.01.250	EMPLOYEE BENEFITS	68,843	83,909	108,000	95,707	108,000	113,519	5,519	5%
36.502.01.251	UNEMPLOYMENT COSTS	3,959	1,518	-	3,351	5,900	-	-	0%
36.502.01.261	INSURANCE CLAIM LOSSES	7,725	-	10,000	7,646	10,000	10,000	-	0%
36.502.01.299	OTHER CONTRACTUAL SERVICES	1,100	461	1,050	1,030	1,050	1,050	-	0%
	Total Contractual Services	92,536	93,407	135,220	115,304	142,008	142,380	7,160	5%
Commodities									
36.502.01.301	UNIFORMS	3,825	3,060	5,065	4,205	5,175	5,175	110	2%
36.502.01.317	OFFICE SUPPLIES	517	800	1,000	963	966	1,000	-	0%
	Total Commodities	4,342	3,860	6,065	5,168	6,141	6,175	110	2%
Contributions									
36.502.01.621	IMRF CONTRIBUTIONS	74,286	77,035	74,600	77,419	72,788	74,600	-	0%
36.502.01.622	SOCIAL SECUR CONTRIBUTIONS	33,052	34,927	33,700	31,702	32,876	33,700	-	0%
36.502.01.623	MEDICARE CONTRIBUTIONS	7,730	7,602	7,900	7,414	7,697	7,900	-	0%
	Total Contributions	115,068	119,564	116,200	116,535	113,361	116,200	-	0%
	Administration Total	256,268	286,320	351,546	323,377	355,574	361,119	9,573	3%

Parks Fund - Administration

	FY17 Budget	FY17		FY18 Budget Detail	FY18 Budget Total	Percent Change
		FY17 Projected Detail	Projected Total			
SALARIES & WAGES						
36.502.01.101 SALARIES: FULL-TIME	94,061		94,064		94,064	0%
<i>Dir./Parks & Recreation (40%) (GG)</i>		44,665		44,665		
<i>Administrative Analyst (PR)</i>		49,399		49,399		
36.502.01.150 CONTINGENCY	-		-		2,300	
TOTAL SALARIES & WAGES	94,061		94,064		96,364	2%
CONTRACTUAL SERVICES						
36.502.01.201 LEGAL NOTICES	300		300		300	0%
		300		300		
36.502.01.202 TRAINING & CONFERENCES	1,800		1,800		2,200	22%
<i>IPRA Membership-Parks Foreman</i>		150		150		
<i>IPRA Conference</i>		300		300		
<i>Pesticide Licensing & Testing (5)</i>		200		200		
<i>NRPA Membership-Parks Foreman</i>		100		100		
<i>NRPA Swimming Pool Safety Certification (2 Staff)</i>		1,050		1,050		
<i>CDL License/Renewal</i>		-		400		
36.502.01.210 TELEPHONE	5,070		5,170		5,273	2%
<i>Office phone</i>		3,470		3,539		
<i>Verizon phones (4)</i>		1,700		1,734		
36.502.01.219 UTILITY - ELECTRIC	1,500		1,500		1,500	0%
<i>Rotary Washroom</i>						
36.502.01.220 UTILITY - GAS	6,000		5,800		6,000	3%
<i>N. Terrace/Parks Garage/ Maint. & Storage Building</i>						
36.502.01.223 WATER & SEWER SERVICE	1,500		2,488		2,538	2%
<i>Depot, Green House, GWF & PP Fountain, Vllg Parks</i>		2,488		2,538		
36.502.01.250 EMPLOYEE BENEFITS	108,000		108,000		113,519	5%
<i>Life/Health/Dental/Vision</i>						
36.502.01.251 UNEMPLOYMENT COSTS	-		5,900		-	-100%
36.502.01.261 INSURANCE CLAIM LOSSES	10,000		10,000		10,000	0%
<i>Deductibles-Workm. Comp., claims, etc.</i>						
36.502.01.298 SKATE PARK EXPENSES	-		-		-	
36.502.01.299 OTHER CONTRACTUAL SERVICES	1,050		1,050		1,050	0%
<i>Printing of Time Cards/Job Vacancy Notice</i>		300		300		
<i>Annual Employee Physicals</i>		750		750		
TOTAL CONTRACTUAL SERVICES	135,220		142,008		142,380	0%
COMMODITIES						
36.502.01.301 UNIFORMS	5,065		5,175		5,175	0%
<i>Uniform Allowance - 11 Employees @ 425</i>		4,675		4,675		
<i>Part-time Employees T-shirts</i>		500		500		
36.502.01.317 OFFICE SUPPLIES	1,000		966		1,000	4%
<i>Parks Office, Director's Office</i>		966		1,000		
TOTAL COMMODITIES	6,065		6,141		6,175	1%

Parks Fund - Administration

	FY17 Budget	FY17 Projected Detail	FY17 Projected Total	FY18 Budget Detail	FY18 Budget Total	Percent Change
EMPLOYEE BENEFITS	-					
36.502.01.621 IMRF CONTRIBUTIONS	74,600		72,788		74,600	2%
36.502.01.622 SOCIAL SECURITY CONTRIBUTIONS	33,700		32,876		33,700	3%
36.502.01.623 MEDICARE CONTRIBUTIONS	7,900		7,697		7,900	3%
TOTAL EMPLOYEE BENEFITS	116,200		113,361		116,200	3%
TOTAL EXPENDITURES	351,546		355,574		361,119	2%

VILLAGE OF VILLA PARK FY18

Acct Number	Title	As of:				Budget to			
		4/30/2015	4/30/2016	4/30/2017	3/31/2017	FY18 Budget	Budget Change	Percent Ch.	
		FY15 Actual	FY16 Actual	FY17 budget	FY17 Year to Date	FY17 Projected			
Operations									
Salaries and Wages									
36.502.02.101	SALARIES: FULL-TIME	317,022	296,998	422,730	288,779	361,473	380,428	(42,302)	-10%
36.502.02.105	SALARIES: PART-TIME	83,822	84,415	-	39,837	40,000	43,520	43,520	0%
36.502.02.106	SALARIES: OVERTIME FULL-TIME	59,638	37,160	42,550	54,410	58,915	52,750	10,200	24%
36.502.02.108	SALARIES: TEMPORARY	1,668	35,328	47,500	46,886	48,100	43,500	(4,000)	-8%
	Total Salaries and Wages	462,150	453,901	512,780	429,912	508,488	520,198	7,418	1%
Contractual Services									
36.502.02.210	TELEPHONE	698	769	1,200	1,136	1,400	1,400	200	17%
36.502.02.222	HEATING & A/C MAINT SERV	252	-	1,000	-	500	1,000	-	0%
36.502.02.299	OTHER CONTRACTUAL SERVICES	2,978	693	3,860	350	3,956	4,860	1,000	26%
	Total Contractual Services	3,928	1,463	6,060	1,486	5,856	7,260	1,200	20%
Commodities									
36.502.02.304	GROUNDS SUPPLIES	6,868	7,433	11,700	11,080	14,000	13,500	1,800	15%
36.502.02.305	TURF SUPPLIES	2,486	2,367	7,400	1,909	7,400	7,400	-	0%
36.502.02.306	WALKS, ROADS & PARKING LOTS	2,749	1,473	2,600	2,600	2,716	2,600	-	0%
36.502.02.315	BUILDING MAINT SUPPLIES	748	503	3,700	6	3,700	3,700	-	0%
36.502.02.318	PLAYGROUND EQUIPMENT PARTS	1,112	1,950	15,000	8,327	14,850	15,000	-	0%
36.502.02.319	ATHLETIC FIELD MATERIALS	8,018	9,270	9,160	3,696	9,160	9,160	-	0%
36.502.02.320	ELECTRICAL SUPPLIES	144	1,194	1,300	-	1,200	1,200	(100)	-8%
36.502.02.322	HAND TOOLS	288	429	700	682	700	700	-	0%
36.502.02.325	GENERAL EQUIPMENT PARTS	3,399	3,654	15,500	6,991	9,500	9,900	(5,600)	-36%
36.502.02.399	OTHER SUPPLIES	1,306	2,025	2,000	2,009	3,000	2,500	500	25%
	Total Commodities	27,119	30,299	69,060	37,300	66,226	65,660	(3,400)	-5%
Capital Outlay									
36.502.02.401	CAPITAL OUTLAY	-	40,993	-	-	-	-	-	0%
36.502.02.402	NON-CAPITAL OUTLAY	4,721	1,125	-	284	284	-	-	0%
	Total Capital Outlay	4,721	42,118	-	284	284	-	-	0%
	Operations Total	497,918	527,780	587,900	468,982	580,854	593,118	5,218	1%
	Parks Fund Total Expenditures	754,185	814,099	939,446	792,359	936,427	954,237	14,791	2%
	Parks Fund Net	(8,795)	(11,572)	(262,846)	(132,316)	(249,276)	(287,737)		0%
	Beginning Fund Balance					(51,365)	(300,641)		
	Ending Fund Balance					(300,641)	(588,378)		

Parks Fund - Operations

	FY17 Budget	FY17		FY18 Budget Detail	FY18 Budget Total	Percent Change
		FY17 Projected Detail	Projected Total			
SALARIES & WAGES						
36.502.02.101 SALARIES: FULL-TIME	422,730		361,473		380,428	5%
<i>Parks Foreman (DE)</i>		71,283		72,280		
<i>Foreman On-Call 18 wks, 10 hr/week; per contract</i>		6,104		6,255		
<i>Maintenance Worker II (AA)</i>		52,500		59,822		
<i>Maintenance Worker I (EL)</i>		52,500		52,500		
<i>Maintenance Worker I (LR)</i>		49,483		50,274		
<i>Maintenance Worker I (MS)</i>		43,201		48,048		
<i>Maintenance Worker I (GR)</i>		43,201		48,048		
<i>New Maintenance Worker I (MR)</i>		43,201		43,201		
36.502.02.105 SALARIES: PART-TIME	-		40,000		43,520	9%
<i>Seasonal Employees (2): Landscaping support, various projects.</i>		40,000		43,520		
36.502.02.106 SALARIES: OVERTIME FULL-TIME	42,550		58,915		52,750	-10%
<i>Pre-Season Ballfield Maint. (40 hrs)</i>		1,628		1,800		
<i>Pre-Season Swim Pool Work & Pool Call outs (270 hrs)</i>		10,260		10,500		
<i>Snow Plowing & Salting (350 hrs)</i>		13,650		15,650		
<i>Remodeling & Construction Projects (400 hrs)</i>		20,000		10,000		
<i>Special Events:</i>						
<i>Summerfest (137 hrs)</i>		4,110		4,000		
<i>Summer Concerts (65 hrs) Kiwanis & Cortesi</i>		1,712		2,000		
<i>Big Rigs (8 hrs)</i>		500		500		
<i>Oktoberfest (137 hrs)</i>		3,700		4,000		
<i>Metra Weekend Work (48 hrs)</i>		1,477		2500		
<i>Polar Express and Joyful Traditions (20 hrs)</i>		1,098		1,000		
<i>Special Volunteer Projects (20 hrs)</i>		780		800		
36.502.02.108 SALARIES: TEMPORARY	47,500		48,100		43,500	-10%
<i>Summer Laborers (4): Ball fields</i>		44,400		40,000		
<i>Seasonal O.T. --Events & Wknd Project</i>		3,700		3,500		
TOTAL SALARIES & WAGES	512,780		508,488		520,198	
CONTRACTUAL SERVICES						
36.502.02.210 TELEPHONE	1,200		1,400		1,400	0%
<i>Verizon Phones (5)</i>						
36.502.02.222 HEATING & A/C MAINT SERV	1,000		500		1,000	100%
<i>Park Garage & North Terrace</i>						
36.502.02.265 MAINT. OF MOBILE EQUIPMENT	-		-		-	
36.502.02.266 CONT. MAINT OF MOBILE EQUIP.	-		-		-	
36.502.02.271 MAINT OF RADIO EQUIPMENT	-		-		-	
36.502.02.285 DISPOSAL EXPENSE	-		-		-	

Parks Fund - Operations

	FY17 Budget	FY17		FY18 Budget Detail	FY18 Budget Total	Percent Change
		FY17 Projected Detail	Projected Total			
36.502.02.299 OTHER CONTRACTUAL SERVICES	3,860		3,956		4,860	23%
Tree removal		300		850		
Emergency Services:						
Glass Replacement		350		350		
Power Rodding		150		150		
Roof and Fence repairs		900		900		
Time Clock Maintenance		250		250		
Pest Control		360		360		
Fence Repair Along Tracks		1,000		1,000		
BDK Cleaning Services		646		1,000		
TOTAL CONTRACTUAL SERVICES	6,060		5,856		7,260	24%
COMMODITIES	-					
36.502.02.304 GROUNDS SUPPLIES	11,700		14,000		13,500	-4%
Mulch		2,000		2,000		
Garbage Cans (30)		450		450		
Safety Fence (100ft.)		100		100		
Garden Tools for Part-time Employees		250		250		
Paint/Garbage Cans & Picnic Tables		200		200		
Topsoil/Compost for Flower Beds		2,500		2,500		
Annual Flowers for Village Planters		3,500		3,500		
Stock (2) Ponds with Fish		1,500		1,500		
Trees for Prairie Path		2,500		2,500		
Tulip/Daffodil Purchase for Village Planters		1,000		500		
Landscaping project		1,000		1,000		
36.502.02.305 TURF SUPPLIES	7,400		7,400		7,400	0%
Turf Maintenance Program Athletic Fields/Parks		3,000		3,000		
5- 2 1/2 Gal. Herbicide		250		250		
Aquatic Weed Control - 2 Applications		700		700		
500 Lbs. Grass Seed		1,000		1,000		
500 Yrds. Sod		600		600		
Non-Selective Herbicides		1,850		1,850		
36.502.02.306 WALKS, ROADS & PARKING LOTS	2,600		2,716		2,600	-4%
Bumper Stop Replacement		400		400		
Replacement Signs		100		100		
Ice Melt for Sidewalks		2,066		1,950		
Parking Lot Paint (Safety Yellow)		150		150		
36.502.02.315 BUILDING MAINT SUPPLIES	3,700		3,700		3,700	0%
Tools for Maintaining Buildings		400		400		
Replacement Rodder for Village buildings		2,000		2,000		
Hardware Supplies		600		600		
Vandalism: Glass Repair		600		600		
Paint Supplies		100		100		
36.502.02.318 PLAYGROUND EQUIPMENT PARTS	15,000		14,850		15,000	1%
Swing Chain/Seats/Hardware		700		700		
Vandalism Repairs to Equipment		2,250		2,400		
Replacement Parts		2,400		2,400		
Impact absorbent wood safety surface, 12 playgrounds Required;per National Playground Safety and IRMA		9,500		9,500		

Parks Fund - Operations

	FY17 Budget	FY17		FY18 Budget Detail	FY18 Budget Total	Percent Change
		FY17 Projected Detail	Projected Total			
36.502.02.319 ATHLETIC FIELD MATERIALS	9,160		9,160		9,160	0%
10 Home Plates		130		130		
10 Pitchers Rubbers, 20 Basketball Nets		160		160		
Turface for 13 ball fields		2,800		2,800		
100 gals. of Field Marking Paint		850		850		
Ball Diamond Mix		4,600		4,600		
Replace Sod on Baseball fields (6)		620		620		
36.502.02.320 ELECTRICAL SUPPLIES	1,300		1,200		1,200	0%
Electrical Tools		500		500		
Emergency In House Repairs: Park Buildings		200		200		
Light Bulbs and Ballasts		500		500		
36.502.02.322 HAND TOOLS	700		700		700	0%
Replace Misc. Hand Tools, Rakes, Shovels, Etc.		700		700		
Concrete saw						
36.502.02.325 GENERAL EQUIPMENT PARTS	15,500		9,500		9,900	4%
Repair and Replacement Parts for Mowers, Power Rakes, Weed Eaters, Trimmers, Tractors, Ball Field Machine, Etc.		9,100		9,500		
Chain Saw Parts & Sharpening		400		400		
Generator Welder		6,000				
36.502.02.399 OTHER SUPPLIES	2,000		3,000		2,500	-17%
Nuts & Bolts: Shop Inventory		600		600		
Oxygen & Acetylene for Torches		200		200		
Welding Supplies		500		500		
First Aid Supplies		700		700		
Doggie Mittin Bags		1,000		500		
TOTAL COMMODITIES	69,060		66,226		65,660	-1%
36.502.02.401 CAPITAL OUTLAY	-		-		-	
		-		-		
36.502.02.402 NON-CAPITAL OUTLAY	-		284		-	
		-	284	-		
TOTAL CAPITAL OUTLAY	-		284		-	
TOTAL EXPENDITURES	587,900		580,854		593,118	2%

SWIM POOL (502)

FUND: Swim Pool (41)

DIVISION: Administration (01) / Operations (02) / Maintenance (03)

DESCRIPTION:

The function of the Swim Pool Fund is to operate, supervise and maintain Jefferson and Lufkin Swimming Pools in a safe and sanitary condition for the residents of Villa Park to enjoy. This fund provides opportunities for public swimming, swim lessons, a competitive swim team and other related activities.

FY 17 ACCOMPLISHMENTS:

1. Implemented new pool pass system using RecTrac and scanning software via new lap tops and iTouch scanners Increased programming opportunities by offering 2 additional water fitness classes.
2. Installed Internet including Wi-Fi at both pools for operations starting in May 2016.
3. Established new programs at Jefferson and Lufkin Pools including drop in water fitness classes (14 participants), Late Night Swim (13 participants), Jr. Lifeguard class (9 participants) and Discount Days (416 participants).
4. Program Supervisor Acquired WSI certification and applied for WSI-T certification.
5. Improved Learn to Swim program by increasing WSI staff by successfully offering American Red Cross WSI certification course at Jefferson Pool in June, 2016.
6. Enhanced the opportunities for VP Mariners by offering an evening practice session.
7. Completed repair of underwater lights at Jefferson Pool prior to Villa Park Mariners swim season.
8. Replaced Main Pump motor at Lufkin Pool.
9. Repaired two major pipe breaks at Lufkin Pool with minimal lost time.

FY 18 SERVICE GOALS:

1. Improve facility comfort by replacing chairs and chaise that are 15+ years old.
2. Increase efficiency of hand-held scanners by working closely with IT Manager to establish appropriate bandwidth.
3. Develop a Manager in Training Program to train future pool managers while working in a different capacity in the current pool season.
4. Restructure lifeguard certification to include expiration dates at the end of the summer for future recertification.
5. Expand special event offerings to include a minimum of 5 at each pool.
6. Improve safety by replacing aging backboards.
7. Continue to make minor patch repairs as needed to torn liner at Lufkin Pool before 2017 Season.
8. Rewire slide at Jefferson to provide emergency shutoff safety switch by the guard station/platform.
9. Continue to update as needed to be in compliance all pool regulations based on County standards.

FY 18 SIGNIFICANT CHANGES:

1. Patron experience will be enhanced with the availability of new furniture.
2. Efficiency to move patrons through the gate will improve with proper bandwidth.
3. Facility managers will be trained the year prior reducing learning curve of a short 3 month season.
4. Training will be enhanced with the replacement of new back boards.
5. DuPage County Health Department permits will be issued in compliance with no major shortfalls.

Admissions	Jefferson Pool	Lufkin Pool
FY 08	17,016	19,033
FY 09	20,223	23,453
FY 10	11,628	13,669
FY 11	15,384	19,801
FY 12	11,657	18,263
FY 13	12,205	17,982
FY 14	10,239	14,385
FY 15	9,803	12,221
FY 16	9,534	12,757
FY 17	10,612	12,286

VILLAGE OF VILLA PARK FY18

Acct Number	Title	As of:				Budget to			
		4/30/2015	4/30/2016	4/30/2017	3/31/2017	FY18 Budget	Budget Change	Percent Ch.	
		FY15 Actual	FY16 Actual	FY17 budget	FY17 Year to Date	FY17 Projected			
Swimming Pool Fund									
Revenues									
Public Charges for Services									
41.44510	CASH ADMISSION: JEFFERSON	12,795	16,555	16,500	18,650	18,650	16,500	-	0%
41.44511	CASH ADMISSION: LUFKIN	12,420	18,732	18,700	17,724	17,724	18,700	-	0%
41.44512	SEASON PASS	74,888	42,305	90,600	71,041	71,041	90,600	-	0%
41.44513	SWIM INSTRUCTION	20,977	41,710	20,000	13,671	14,000	20,000	-	0%
41.44514	SWIM TEAM	9,598	12,351	13,000	1,480	13,005	13,000	-	0%
41.44515	SNACK BAR: LUFKIN	-	-	-	-	-	-	-	0%
41.44516	SNACK BAR: JEFFERSON	-	-	-	-	-	-	-	0%
	Total Public Charges for Services	130,678	131,653	158,800	122,566	134,420	158,800	-	0%
Interest and Other Revenue									
41.45105	INTEREST ON INVESTMENTS	1	3	-	22	25	-	-	0%
41.45114	TRANSFER FROM CORPORATE	100,000	101,999	100,000	91,667	100,000	100,000	-	0%
41.45117	STATE GRANT	20,000	-	-	-	-	-	-	0%
41.45128	MISCELLANEOUS REVENUE	10,003	7,759	7,400	10,798	11,000	7,400	-	0%
	Total Interest and Other Revenue	130,004	109,761	107,400	102,486	111,025	107,400	-	0%
	Swim Pool Fund Total Revenues	260,682	241,415	266,200	225,052	245,445	266,200	-	0%
Expenses									
Administration									
Salaries and Wages									
41.502.01.108	SALARIES: TEMPORARY	21,875	24,212	23,587	23,979	23,980	23,980	393	2%
	Total Salaries and Wages	21,875	24,212	23,587	23,979	23,980	23,980	393	2%
Contractual Services									
41.502.01.202	TRAINING & CONFERENCES	-	475	600	-	600	600	-	0%
41.502.01.210	TELEPHONE	2,766	3,205	5,964	4,231	5,568	6,726	762	13%
41.502.01.219	UTILITY - ELECTRIC	16,341	13,764	18,150	12,373	18,150	18,150	-	0%
41.502.01.220	UTILITY - GAS	9,677	6,855	8,800	4,671	8,800	8,800	-	0%
41.502.01.223	WATER & SEWER SERVICE	16,790	15,102	19,800	21,776	27,000	19,800	-	0%
	Total Contractual Services	45,574	39,401	53,314	43,051	60,118	54,076	762	1%
Commodities									
41.502.01.317	OFFICE SUPPLIES	1,998	1,106	2,100	1,232	1,950	2,100	-	0%
	Total Commodities	1,998	1,106	2,100	1,232	1,950	2,100	-	0%
Contributions									
41.502.01.622	SOCIAL SECUR CONTRIBUTIONS	6,386	6,214	9,400	-	9,202	9,400	-	0%
41.502.01.623	MEDICARE CONTRIBUTIONS	1,494	1,453	2,200	-	2,152	2,200	-	0%
	Total Contributions	7,880	7,668	11,600	-	11,354	11,600	-	0%
	Administration Total	77,327	72,387	90,601	68,262	97,402	91,756	1,155	1%

Pools Fund - Administration

			FY17	FY18	
		FY17 Projected	Projected	Budget	Percent
	FY17 Budget	Detail	Total	Detail	Change
				Total	
SALARIES & WAGES					
41.502.01.108	SALARIES: TEMPORARY	23,587	23,980	23,980	0%
	<i>Jefferson:</i>				
	Pool Manager (TBD)	-	5,880	5,880	
	Pool Manager (TBD) + (sub mgrs)		6,100	6,100	
	<i>Lufkin:</i>				
	Pool Manager (TBD) + (sub mgrs)		6,100	6,100	
	Pool Manager (TBD)		5,900	5,900	
41.502.01.150	CONTINGENCY	-	-	3,500	
	TOTAL SALARIES & WAGES	23,587	23,980	27,480	15%
CONTRACTUAL SERVICES					
		-			
41.502.01.202	TRAINING AND CONFERENCE	600	600	600	0%
	<i>Staff ARC Instr. Cert.</i>				
41.502.01.210	TELEPHONE	5,964	5,568	6,726	21%
	<i>Jefferson</i>		1,613	1,613	
	<i>Lufkin</i>		1,613	1,613	
	<i>Internet for WiFi</i>		2,342	3,500	
41.502.01.219	UTILITY - ELECTRIC	18,150	18,150	18,150	0%
	<i>Jefferson</i>		9,075	9,075	
	<i>Lufkin</i>		9,075	9,075	
41.502.01.220	UTILITY - GAS	8,800	8,800	8,800	0%
	<i>Jefferson</i>		4,900	4,900	
	<i>Lufkin</i>		3,900	3,900	
41.502.01.223	WATER & SEWER SERVICE	19,800	27,000	19,800	
	Salt Creek Sanitary District:				-27%
	<i>Jefferson</i>		8,250	8,250	
	<i>Lufkin</i>		8,250	8,250	
	<i>DWC Costs</i>		3,300	3,300	
	TOTAL CONTRACTUAL SERVICES	53,314	60,118	54,076	-10%
COMMODITIES					
		-			
41.502.01.317	OFFICE SUPPLIES	2,100	1,950	2,100	8%
	<i>Passes, Laminators, Signs, Other Supplies</i>				
	TOTAL COMMODITIES	2,100	1,950	2,100	8%
CAPTIAL OUTLAY					
		-			
41.502.01.401	CAPITAL OUTLAY	-	-	-	
41.502.01.402	NON CAPITAL OUTLAY	-	-	-	
	TOTAL CAPITAL OUTLAY		-	-	
EMPLOYEE BENEFITS					
		-			
41.502.01.621	IMRF CONTRIBUTIONS	-	-	-	
41.502.01.622	SOCIAL SECURITY CONTRIBUTIONS	9,400	9,202	9,400	2%
41.502.01.623	MEDICARE CONTRIBUTIONS	2,200	2,152	2,200	2%
	TOTAL EMPLOYEE BENEFITS	11,600	11,354	11,600	2%
	TOTAL EXPENDITURES	#VALUE!	97,402	95,256	-2%

VILLAGE OF VILLA PARK FY18

Acct Number	Title	As of:	4/30/2015	4/30/2016	4/30/2017	3/31/2017	Budget to			
			FY15 Actual	FY16 Actual	FY17 budget	FY17 Year to Date	FY17 Projected	FY18 Budget	Budget Change	Percent Ch.
Operations										
Salaries and Wages										
41.502.02.108	SALARIES: TEMPORARY		97,574	102,857	116,707	106,888	107,319	116,707	0	0%
	Total Salaries and Wages		97,574	102,857	116,707	106,888	107,319	116,707	0	0%
Contractual Services										
41.502.02.292	ENGINEERING SERVICES		2,661	-	-	-	-	-	-	0%
41.502.02.299	OTHER CONTRACTUAL SERVICES		2,320	2,958	2,990	2,758	2,800	3,140	150	5%
	Total Contractual Services		4,981	2,958	2,990	2,758	2,800	3,140	150	5%
Commodities										
41.502.02.301	UNIFORMS		2,738	3,378	3,394	2,812	3,394	3,394	-	0%
41.502.02.311	PROGRAM SUPPLIES		3,405	3,984	4,075	2,828	3,970	4,075	-	0%
	Total Commodities		6,142	7,362	7,469	5,639	7,364	7,469	-	0%
Capital Outlay										
41.502.02.402	NON-CAPITAL OUTLAY		-	7,392	10,062	-	772	10,272	210	2%
	Total Capital Outlay		-	7,392	10,062	-	772	10,272	210	2%
	Operations Total		108,697	120,569	137,228	115,285	118,255	137,588	360	0%

Pools Fund - Operations

		FY17		FY18		Percent Change
		FY17 Projected	Projected	FY18 Budget	FY18	
		Detail	Total	Detail	Budget Total	
		FY17 Budget				
SALARIES & WAGES						
41.502.02.108	SALARIES: TEMPORARY	116,707	107,319		116,707	9%
	<i>Lifeguards:</i>					
	<i>Jefferson</i>	-	31,500	35,825		
	<i>Lufkin</i>		26,500	30,330		
	<i>Cashiers:</i>					
	<i>Jefferson</i>		4,728	4,846		
	<i>Lufkin</i>		5,751	5,895		
	<i>Deck & Slide Attendants</i>					
	<i>Jefferson</i>		8,296	8,503		
	<i>Lufkin</i>		9,439	9,675		
	<i>Concessionaires:</i>					
	<i>Jefferson.</i>		-	-		
	<i>Lufkin</i>		-	-		
	<i>Manager</i>		-	-		
	<i>Lesson Coordinator:</i>		3,300	3,383		
	<i>Lesson Instructors:</i>					
	<i>Jefferson</i>		3,373	3,457		
	<i>Lufkin</i>		3,013	3,088		
	<i>Swim Team Coaches:</i>		9,680	9,922		
	<i>Lifeguard and WSI Instructors</i>		1,739	1,782		
	TOTAL SALARIES & WAGES	116,707	107,319		116,707	9%
CONTRACTUAL SERVICES						
		-				
41.502.02.299	OTHER CONTRACTUAL SERVICES	2,990	2,800		3,140	12%
	<i>Special Event Entertainment:</i>					
	<i>Jefferson</i>		1,125	1,200		
	<i>Lufkin</i>		1,125	1,200		
	<i>Other</i>		140			
	<i>Internet service calls</i>		-	390		
	<i>Time Clock Maintenance</i>		410	350		
	TOTAL CONTRACTUAL SERVICES	2,990	2,800		3,140	12%
COMMODITIES						
		-				
41.502.02.301	UNIFORMS	3,394	3,394		3,394	0%
	<i>Staff Shirts and Guard Suits</i>					
41.502.02.311	PROGRAM SUPPLIES	4,075	3,970		4,075	3%
	Swim Team, Swim Lessons, Other Supplies:					
	<i>Pool Permits 3 @ 300</i>		900	900		
	<i>Concession Permits (2) @ 350</i>		-	-		
	<i>Swim Team</i>		750	775		
	<i>Jefferson</i>		610	675		
	<i>Lufkin</i>		610	675		
	<i>Materials for Lessons, Lifeguarding and WSI Classes</i>		1,100	1,050		
41.502.02.334	RESALE ITEMS	-	-		-	
	TOTAL COMMODITIES	7,469	7,364		7,469	1%
CAPITAL OUTLAY						
		-				
41.502.02.402	NON-CAPITAL OUTLAY	10,062	772		10,272	1231%
	<i>Guard Chair Umbrellas (4 @ \$95)</i>		-	380		
	<i>Guard Chair Swivels (6 @ \$67)</i>		402	402		
	<i>Guard Chair Umbrella mounts (8 @ \$185)</i>		370	740		
	<i>Chaise Lounge Chairs (40 @ \$195)</i>		-	7,800		
	<i>Backboards (2@ \$475)</i>			950		
	TOTAL CAPITAL OUTLAY	10,062	772		10,272	1231%
	TOTAL EXPENDITURES	137,228	118,255		137,588	16%

VILLAGE OF VILLA PARK FY18

		As of: 4/30/2015	4/30/2016	4/30/2017	3/31/2017	Budget to			
Acct Number	Title	FY15 Actual	FY16 Actual	FY17 budget	FY17 Year to Date	FY17 Projected	FY18 Budget	Budget Change	Percent Ch.
Maintenance									
Salaries and Wages									
41.502.03.108	SALARIES: TEMPORARY	14,324	14,324	14,689	14,689	14,690	14,689	-	0%
	Total Salaries and Wages	14,324	14,324	14,689	14,689	14,690	14,689	-	0%
Contractual Services									
41.502.03.281	RENTAL OF EQUIPMENT	-	-	-	-	-	-	-	0%
41.502.03.285	DISPOSAL EXPENSE	-	-	50	-	-	50	-	0%
41.502.03.299	OTHER CONTRACTUAL SERVICES	13,551	9,537	6,000	125	13,553	6,000	-	0%
	Total Contractual Services	13,551	9,537	6,050	125	13,553	6,050	-	0%
Commodities									
41.502.03.302	CHEMICALS	12,897	12,620	17,200	12,634	14,000	17,200	-	0%
41.502.03.314	JANITORIAL SUPPLIES	4,519	4,133	4,500	2,857	4,200	4,500	-	0%
41.502.03.315	BUILDING MAINT SUPPLIES	344	565	575	379	570	575	-	0%
41.502.03.325	GENERAL EQUIPMENT PARTS	6,927	6,361	10,000	7,855	9,000	10,000	-	0%
	Total Commodities	24,688	23,678	32,275	23,725	27,770	32,275	-	0%
Capital Outlay									
41.502.03.402	NON-CAPITAL OUTLAY	4,955	-	-	-	-	-	-	0%
41.502.80.801	DEPRECIATION EXPENSE	31,261	26,385	-	-	-	-	-	0%
	Total Capital Outlay	36,216	26,385	-	-	-	-	-	0%
	Maintenance Total	88,779	73,924	53,014	38,539	56,013	53,014	-	0%
	Swimming Pool Fund Total Expenses	274,803	266,881	280,843	222,086	271,670	282,358	1,515	1%
	Swimming Pools Fund Net	(14,121)	(25,466)	(14,643)	2,966	(26,225)	(16,158)		
	Beginning Fund Balance					56,828	30,603		
	Ending Fund Balance					30,603	14,445		

Pools Fund - Maintenance

			FY17		FY18	
	FY17 Budget	FY17 Projected Detail	Projected Total	FY18 Budget Detail	Budget Total	Percent Change
SALARIES & WAGES						
41.502.03.108 SALARIES: TEMPORARY	14,689		14,690		14,689	0%
<i>Jefferson:</i>	-					
<i>Maintenance Worker - 728 @ 11.54</i>		8,402		8,401		
<i>Lufkin:</i>						
<i>Maintenance Worker- 480 @ 13.10</i>		6,288		6,288		
TOTAL SALARIES & WAGES	14,689		14,690		14,689	0%
CONTRACTUAL SERVICES						
41.502.03.281 EQUIPMENT RENTAL	-		-		-	
41.502.03.285 DISPOSAL EXPENSE	50		-		50	
<i>Additional Pickup: Post Special Event</i>						
41.502.03.299 OTHER CONTRACTUAL SERVICES	6,000		13,553		6,000	-56%
<i>Misc Repairs Jefferson and Lufkin</i>		250		400		
<i>Annual Fire Extinguishers Inspection</i>		75		100		
<i>Automatic Controllers & Pump Repairs</i>		992		2,000		
<i>Pool leak detection testing</i>		2,200		2,500		
<i>Power Rodding</i>		150		250		
<i>Glass Repairs - Vandalism</i>		-		250		
<i>Fence Repairs</i>		100		200		
<i>Pest Control</i>		-		300		
<i>Replace water play surface(Lufkin)</i>		6,241		-		
<i>Replace water play surface(Lufkin)--grant 14-203100</i>		3,545		-		
TOTAL CONTRACTUAL SERVICES	6,050		13,553		6,050	-55%
COMMODITIES						
41.502.03.302 CHEMICALS	17,200		14,000		17,200	23%
<i>Sodium Bisulfate, Diatomaceous, Water Conditioner, and Liquid Chlorine</i>		12,500		15,700		
<i>DPD Test Materials</i>		1,500		1,500		
41.502.03.314 JANITORIAL SUPPLIES	4,500		4,200		4,500	7%
<i>Cleaning Supplies: Bathhouse, Office and Shower Rooms</i>						
41.502.03.315 BUILDING MAINTENANCE SUPPLIES	575		570		575	1%
<i>Paint: Locker Rooms</i>		275		300		
<i>Mops, Buckets, Etc.</i>		125		150		
<i>Hose Replacements</i>		125		125		

Pools Fund - Maintenance

	FY17 Budget	FY17	FY18 Budget	FY18	Percent Change
		Projected	Detail	Budget	
		Total	Total	Total	
41.502.03.325 GENERAL EQUIPMENT SUPPLIES	10,000	9,000	10,000		11%
<i>Plumbing Repairs: Toilets, Sinks, Pumps, Showers , Etc.</i>		500	1,455		
<i>Replacement Parts for Ladders, Diving Boards and Guard Chairs</i>		300	700		
<i>Repair Chlorine Sensors</i>		400	475		
<i>Repair/Replace Light Ballasts and Fixtures and Timers</i>		750	750		
<i>Replacement Tiles and Depth Markers</i>		650	720		
<i>Deck Caulk</i>		800	900		
<i>Pool Paint and Silica Sand</i>		4,000	5,000		
TOTAL COMMODITIES	32,275	27,770	32,275		16%
41.502.03.401 CAPITAL OUTLAY	-	-	-		
41.502.03.402 NON-CAPITAL OUTLAY	-	-	-		
TOTAL CAPITAL OUTLAY	-	-	-		
TOTAL EXPENDITURES	53,014	56,013	53,014		-5%

