



Village of Villa Park

20 South Ardmore Avenue, Villa Park, Illinois 60181

DEPARTMENT OF PUBLIC WORKS
MICHAEL M. GUERRA, P.E. • Director of Public Works

Phone (630) 834-8505
Fax (630) 834-8509

January 11, 2021

**RE: Third Avenue Improvement Project (Holly to Division)
Resident Questionnaire for Participation**

Dear Resident:

This letter is to inform you that the Village has advertised the referenced project for bidding and construction is expected to take place early in the spring of 2021. The project consists of improvements to North Third Avenue from Holly Court to Division Street. Project improvements include the separation of the existing combined sewer main, new drainage infrastructure, pavement patching, and incidental Right-Of-Way improvements as needed. Selective driveway, sidewalk and sanitary sewer work may also be performed.

The Village would like to offer residents in the project area the ability to participate in private improvements that will be completed by the Village's contractor. A description of eligible private improvements as well as cost-share is listed below. If you are interested in one or more of the listed improvements, please check the box next to the respective improvement on the Questionnaire Survey. Any items which are not checked will be considered as notification of non-interest.

Selecting any of the below does not constitute financial obligation at this time. The Village must complete the procurement process with the contractor. Once the Village has entered into an agreement and costs are known, notification of cost for the work as well as request for signed confirmation to proceed with the work will be submitted to the property owner for review and execution. Again, this notification is just to gauge interest – and the Village will follow-up when costs become available.

The Questionnaire Survey must be returned to the Public Works Department no later than **March 1, 2021**. If you have any questions or would like additional information, please do not hesitate to contact us at (630) 834-8505.

Yours truly,

Michael M. Guerra, P.E.
Public Works Director

General Notes

1. All work is subject to available funding and Village Board approval.
2. Failure to submit this letter by the prescribed due date listed on the cover may result in forfeiture of ability to participate.
3. The property owner must make all required selections and sign the signature block at the bottom of this notification in order for the submission to be considered valid.
4. All work must be paid-in-full in advance of installation unless otherwise noted or represented.
5. The Village may not offer some or all of the work listed below to some or all property owners of a given project. Project scope and funding will govern availability of these options.
6. Due to competitive bidding of Village contracts, the cost to the property owner for the work listed below comes at a substantial savings as opposed to contracting the work privately. Participation is highly encouraged!

Storm Sewer Stub

Scope

The Village will install a storm stub from the Village's storm sewer to the property owner's side of the property line (also known as Village Right-of-Way), which is usually just behind the public sidewalk. Where the replacement ends, a cleanout will be installed. The cleanout may be used as a future connection point for private drainage systems and/or sump pump discharge.

Included in this work:

1. New Storm Sewer Pipe
2. New Connection to Storm Sewer Main
3. New Storm Sewer Cleanout

Cost

There is a \$750.00 flat fee for the storm stub. Future costs to the property owner for private drainage/dewatering systems will be at 50% of the Village-approved design engineering and construction costs. The Village will pay for restoration costs associated with the work as well as any incidental sidewalk or pavement.

Notes

* Proceeding with storm stub installation automatically enrolls you in the Village's Drainage Assistance Program. The program offers Village participation in a 50% cost-share for the engineering design and installation of drainage/dewatering systems to mitigate drainage issues for property owners. In order to facilitate this effort and confirm program eligibility, a Village representative will have to inspect the property.

Sidewalk

Scope

The Village will install new sidewalk adjacent to property owner's frontage. This work may be completed under the construction project, or under the Village's Sidewalk Replacement Program to be administered at a later date.

Cost

Per Village Ordinance, sidewalk replacement is a cost share where the Village and property owner each pay 50% of the cost of removal and replacement. The Village will pay the entire cost for sidewalk which has been heaved as a result of parkway trees, or for sidewalk which must be adjusted to achieve ADA compliance. If there are sections meetings these conditions within the limits of requested sidewalk replacement, the cost of replacement will be deducted from property owner's share. The Village will pay for restoration costs associated with the work. Costs for this work will be determined by contract unit price, and are not yet known at this time. Typical costs to the property owner are generally \$4-\$6 per square foot of sidewalk after Village contribution.

Notes

* A Village representative will meet with you to discuss the limits of the sidewalk replacement. Limits of sidewalk replacement as requested by property owner will be at the sole discretion of the Engineer. For instance, the Village will not typically replace one or two sidewalk squares, leave a

gap, and then replace one or two more. For the purposes of constructability and aesthetic appearance, the Village strives to replace contiguous sections.

Carriage Walk

Scope

The Village will remove and replace an existing carriage walk. Please be aware that the Village removes all carriage walks as a part of construction projects. If this option is not selected, a carriage walk will not be reinstalled and the Village will restore the parkway with sod.

Cost

The property owner is responsible for the entire cost for the removal and replacement of the carriage walk. The Village will pay for restoration costs associated with the work. Costs for this work will be determined by contract unit price, and are not yet known at this time. Typical costs to the property owner are generally \$8-\$12 per square foot of carriage walk.

Notes

- * The Village will not install carriage walks for properties which do not have one existing. There are NO exceptions.
- * The property owner MUST enter into a license agreement for the carriage walk with the Village in advance of the installation. There are NO exceptions.



Uses The CodeRED® system will be used to send critical communications, from evacuation notices to missing child alerts.

Caller ID When you see the following displayed, you will know the call is from us. If you would like to hear the last message delivered to your phone, simply dial the number back.

- Emergency Notifications
1-866-419-5000 or Emergency Comm
- General Notifications
1-855-969-4636 or General Comm

Privacy Your contact information remains private and will only be used for community notifications.

Join Our Database To make sure you receive notifications, please register at:

<https://www.invillapark.com/787>

QUESTIONNAIRE SURVEY

Please check the boxes for any improvements that you are interested in participating in, populate your contact information and submit back to Public Works in one of the ways listed at the bottom. As a reminder, selection of any of the below work items is not an obligation to proceed at this time. Once procurement of the construction contract is completed, the Village will follow-up with more information pertaining to limits of improvement and cost to complete the work.

<input type="checkbox"/> Storm Sewer Stub	<input type="checkbox"/> Sidewalk
<input type="checkbox"/> Carriage Walk	<input type="checkbox"/> I am not interested in participating

Starting in 2021, the Village will be utilizing a notification service called CodeRED to provide important project information such as road closures, water shutoffs, restricted access to driveways, etc. If you would like to receive notifications please check the box below and fill out your contact information. CodeRED offers a user portal for residents, and it is highly encouraged to sign up and create an account. FAQ's and a link to the CodeRED website can be found at <https://www.invillapark.com/787>.

Yes, I would like to receive CodeRED push notifications.

Property Owner Contact Information

Name (Print): _____

Signature: _____

Address: _____

Home Phone: _____

Mobile Phone: _____

Email: _____

**Please Return Questionnaire Survey (Only This Page) in One of the Following Ways by
March 1, 2021**

Mail (Must be Postmarked by Due Date)

Village of Villa Park
Public Works Department
11 W. Home Ave.
Villa Park, IL 60181

Email (Preferred Method)

publicworks@invillapark.com