

**VILLAGE OF VILLA PARK  
ILLINOIS**



**ANNUAL OPERATING BUDGET**

**FISCAL YEAR 2008-09**

# **VILLAGE OF VILLA PARK, ILLINOIS**

## **2008-09 ANNUAL OPERATING BUDGET**

MAY 1, 2008 - APRIL 30, 2009

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**The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Village of Villa Park, Illinois for its annual budget for the fiscal year beginning May 1, 2007.**

**In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.**

**The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.**

**VILLAGE OF VILLA PARK, ILLINOIS  
2008-09 ANNUAL OPERATING BUDGET**

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**VILLAGE OF VILLA PARK, ILLINOIS  
ANNUAL OPERATING BUDGET  
FY 2008-09**



**INTRODUCTION**

## INTRODUCTION

This section of the budget document is divided into five (5) categories as follows:

1) Budget Message

The Village Manager's Budget Message presents highlights and overviews of the current year's budget. It also discusses prior years' accomplishments, current year financial targets, strategic planning and other financial impacts on the proposed budget.

2) Budgetary Policies

Provides an overview of the policies established in preparing the proposed budget.

3) The Budget Process

Describes the legal authority in establishing the budget; how it is presented and justified; and the adoption and execution of the budget.

4) Strategic Plan & Mission Statement

Describes the process of the Village Board's establishment of the future vision of Villa Park.

5) Board Goals & Objectives

Summarizes the major goals and objectives established by the Village Board to be utilized in preparing the proposed budget.

**Budget Message**  
**Fiscal Year 2008-09**

April 15, 2008

**Honorable President and Board of Trustees**  
**Village of Villa Park**  
**20 South Ardmore Avenue**  
**Villa Park, Illinois**

Ladies and Gentlemen:

I am pleased to submit for your consideration, the Annual Budget for the fiscal year beginning May 1, 2008 and ending April 30, 2009. This budget is a financial plan aimed at maintaining high service levels at the lowest possible cost and addressing the goals by the Village Board.

The general corporate operating fund is balanced and has been prepared in accordance with all applicable local, state, and federal laws. The Village of Villa park operates under the Budget Officer Act, which requires that the budget be adopted not later than May 1 of each year. All required hearings and budget information meetings have been completed. The Village Board approved the first reading of the FY 08-09 budget on April 14, 2008.

Budgeting entails multiple planning efforts, including strategic planning and capital improvements planning, all of which feed into the annual budget. The steps involved in completing the annual operating budget are explained on pages xvi-xviii in the introductory section of the budget.

Preparation of the annual budget document begins in October for the Finance staff. Budget forms, spending guidelines, and deadlines are presented to the departments at the annual staff budget meeting in October. Budget requests are submitted in December. Review and analysis by the budget staff begin at that time. Budget adjustments are made, and, if necessary, additional meetings are held with the departments regarding the adjustments. A pair of budget workshops with the Village Board were held in March. The budget schedule provides for Village Board approval of the document in April, following the necessary hearings and notifications.

## BUDGET SUMMARY

The FY 2008-09 proposed budget anticipates \$39,029,688 in total revenues (excluding all transfers in both operating and non-operating funds). This includes \$24,007,220 in operating revenue. This year's budget's operating revenue base is expected to increase by \$4,147,690 over the budgeted revenues from the last year. This 20.9% net increase in revenues is misleading due to \$5,200,000 coming from other funding sources, namely bond issues and debt certificates. There are expenditures tied to these bond issues. The significant areas where revenue is projected to increase are: sales tax by \$134,000, income tax by \$169,275 and property tax by \$151,827.

The proposed budget anticipates \$40,270,177 of total expenditures (net of transfers), including operating fund expenditures of \$23,624,788. This represents an increase of 19.9% over last year's operating expenses of \$19,714,208. Although they are not considered an operating expense, when transfers to non-operating funds take place, the amount, in this case \$748,728, will be added to the overall expenses of the operating funds, making the total operating fund budget \$24,373,516.

This budget has been constructed to accomplish the following:

- Maintain current service levels for our residents.
- Take measures to ensure the public safety of both residents and businesses.
- Continue development in both residential and commercial areas.
- Continue planning for a commercial development in the new Tax Increment Financing (TIF) district along North Avenue.
- Engage in additional long term planning by revising the Village's Comprehensive Plan

As in past years, the operating budget increase is primarily in personnel-related costs, which have increased by \$689,206. Funds have been included for wage adjustments in keeping with existing union contracts and the Village Board's desire to maintain comparable salaries. The increase also includes Eight additional positions as detailed later in this message. The required contributions for the Police, Fire and IMRF pension funds have been increasing each year and take up more of the property tax levy each year. The budget for employee insurance benefits has increased 13%.

A few changes in accounting procedures add to this total. One is the full amount of IRMA insurance bill is shown here and credits are applied to the revenue account. Past practice has been to show the off set of the two items as the full expense. It is more accurate to show the full bill with the applied credits. This year this practice raises both the expenditures and revenues by \$250,000, therefore balancing the two accounts. Another change in accounting results in a lower total for IMRF, Medicare and Social Security payments, but a higher transfer to the Parks & Recreation Funds. Employee benefits such as IMRF, Medicare and Social Security must be accounted for in the same fund an employee receives his or her wages. Thus these items were moved to the appropriate funds. This increased the expenditures in those funds but also reduced Corporate Expenditures, so a larger subsidy from the Corporate Fund was needed to cover those expenditures.

## OUTLOOK

The local economy continues to experience the fiscal stress felt regionwide. This year's budget was more difficult to balance than last year's. Sales taxes are down slightly and the local Ford dealership was forced to relocate to Elmhurst as a consolidation effort by Ford Motor Company. The weak economy is impacting residents' disposable income therefore people are not spending as much.

A major area of concern relating to revenues is the telecommunications tax, which has once again declined slightly from the previous last year. This also is a concern with neighboring communities. The telecommunications tax is one of three taxes that comprise the Village's utility tax.

We continue to try and balance between keeping expenses down and maintaining services for our community. In recent years, the Village Board has approved increases in police related fines, and water and waste water fees and significant budget cuts have aided in balancing the operating budget.

## FY 2008-09 Financial Targets

For FY 2008-09 Village staff has established three financial targets, which are consistent with Village Board policies and recommendations, in preparation of the budget. These targets are intended to maintain the fiscal integrity of the Village by living within its financial means. To that end, the proposed budget adheres to the following financial targets:

1. Balance Operating expenditures with revenues anticipated during the budget year.
  - Staff is proposing total general operating fund expenditures of \$18,722,117 and total general fund revenues of \$18,722,529 for a net increase of \$412. Staff worked diligently to reduce costs in several areas as you will see in the budget reduction section of this message.
  - The general fund contains all of the unreserved fund balances. All other funds have reserved or “earmarked” balances.
2. Maintain a fund balance (reserves) in the Village operating funds equal to a minimum 90 day operating cost in the general operating fund.

In Fiscal Year 2007-08, operational costs of \$48,201 per day were required to maintain Village services (corporate fund). A 90 day fund balance requires \$4,338,078 in reserves. We are projecting a fund balance of \$4,294,001 to end Fiscal Year 2007-08 which equates to 89 days balance.

In Fiscal Year 2008-09, operational costs of \$51,293 per day are required to maintain Village services. A 90 day fund balance requires \$4,616,412 in reserves. We are projecting a fund balance of \$4,294,413 to end Fiscal Year 2008-09 which equates to nearly 84 days balance.

The Village of Villa Park is close to its fund balance goals, but had to dip into reserves in Fiscal Year 2007-08 due to non reimbursable emergency storm events and weak sales and utility tax revenues.
3. Submit a budget with no increase in non-labor expenditures and non-capital expenditures in the operating budget.
  - Cuts have been made for FY 08-09 to save money in contractual accounts and capital spending. Cuts made in previous years to benefits, training and conferences and contractual services are still not budgeted in the upcoming fiscal year. Additional discussion about these cuts can be found in the budget reduction effort for FY 2008-09.

## Budget Reduction Efforts for FY 2008-09

Each year it becomes increasingly difficult to reduce an already deflated budget. The direction given to staff by The Manager's Office for the past four years was to submit a zero growth budget for commodities and supplies. As the costs of supplies increased, staff was asked to hold the line, thereby actually reducing the spending power within these accounts. This can only happen for so long.

This year we were forced to revisit these accounts and increase some accordingly. Several accounts increased significantly such as gasoline, natural gas, health insurance (benefits) and street repair materials such as concrete and asphalt. We seek cost containment programs, ways to increase our efficiency and review our personnel and standard operating procedures regularly. However, our mission is to maintain the level of services.

The following is a list of budget reductions initiated by the Village Manager and Finance Director:

- ↓ \$6,250 - Reduced replacement computers (5)
- ↓ \$5,000 - Reduced number of Village Newsletters from 4 to 2
- ↓ \$4,000 - Reduced equipment purchase by Cable TV Commission
- ↓ \$2,000 - Reduced part time salaries in Finance Department
- ↓ \$33,000 - Reduced contingency for exempt employees from 4% to 3%
- ↓ \$13,548 - Eliminated a part time Building & Grounds employee
- ↓ \$3,000 - Reduced Building & Grounds overtime
- ↓ \$11,000 - Eliminated funds For Manager's Office storage & canopies for Public Works
- ↓ \$15,000 - Reduced coin box replacement for Metra Parking from 3 units to 2 units
- ↓ \$2,500 - Cut part time salaries at Vehicle Maintenance Garage
- ↓ \$8,800 - Eliminated outside consulting for Police Department Policy Revision
- ↓ \$5,000 - Reduced radio equipment maintenance account in Police fund
- ↓ \$3,000 - Reduced Police part time salaries
- ↓ \$2,715 - Transferred canine recertification and expenses to drug seizure fund
- ↓ \$1,000 - Cut two blackberry mobile phones for the Fire Department
- ↓ \$420,000 - Considered adding six additional Firefighter / Paramedics, but were not able to fund
- ↓ \$10,000 - Reduced recalls and replacements for Fire staffing
- ↓ \$44,000 - Unable to fill vacancy in the Street Maintenance Department
- ↓ \$7,500 - Postpone an additional streetlight on Oakland Avenue
- ↓ \$13,500 - Postpone purchase of a "hot box" for Street Repair Division
- ↓ \$10,000 - Reduced salt purchase thereby eliminating salting of side streets on a regular basis
- ↓ \$14,500 - Reduced contractual tree trimming
- ↓ \$3,200 - Reduced tree replacement from 120 trees to 100 trees
- ↓ \$3,000 - Eliminated pay phones at ICC & CRB and North Terrace Park
- ↓ \$12,000 - Cut window replacements at ICC room #9
- ↓ \$7,000 - Postponed replacement of tile floor at CRB
- ↓ \$3,000 - Postpone remodeling of office area at CRB
- ↓ \$600 - Eliminated air conditioning at ICC (window unit)
- ↓ \$15,000 - Reduced part time salaries (Parks)
- ↓ \$4,000 - Reduced overtime (Parks)
- ↓ \$4,500 - Reduced amount of ball field mix for ballparks
- ↓ \$75,000 - Postponed replacement of Lions Park playground
- ↓ \$15,000 - Reduced landscape improvements at ICC & CRB
- ↓ \$8,000 - Eliminated concrete pads for players benches at four ball fields
- ↓ \$25,000 - Eliminated concession stands at both pools (substitute with vending services)

**Total Cuts Listed Above: \$810,613**

## **FUND SUMMARIES**

The next several pages of this message provide an overview of the budget for each major fund or fund type.

### **General Fund**

The General Corporate Fund budget as proposed includes an 8% increase in expenditures, to \$18,722,117.

The \$1,454,026 increase from the FY 07-08 General Corporate Fund budget to FY 08-09 budget is due in large part to the following increases: \$689,206 - salaries, \$220,554 - health benefits, \$250,000 - change in liability insurance accounting procedure and \$103,093 - increases in the garbage contract.

Revenues are expected to increase roughly 8.0% from the projected FY 07-08 due to increases in: \$52,729 - Property Tax, \$196,296 - Income Tax, \$70,000 - Franchise Fees, \$75,000 - Police Fines, \$103,000 - Police Auxiliary Services, \$60,000 - Court Supervision Fees, \$365,000 - Administrative Towing Fees, \$150,000 - Administrative Adjudication, \$150,000 - DUI Prosecution Fees, \$150,000 - MFT Transfer, \$250,000 - IRMA Reserve (accounting change).

The Village will not attain its goal of a 90 day fund balance, due to drawing into the funds in FY 07-08 due to unforeseen expenditures and a weak economy. The Village anticipates an 84 day balance. This total includes the working cash fund as a subset of the General Corporate Fund. The Village has drawn on positive budget variances in the past to subsidize the Parks, Recreation and Swimming Pool Funds. It also provides the only source of funding for equipment replacement and many other capital project funds. This is a dangerous practice because the other funds rely on the strength of the General Corporate Fund to survive, if a rough year takes place, all the other funds are impacted tremendously. Those funds need their own designated revenue sources, reduce the reliance on the General Corporate Fund and let positive budget variances strengthen the fund balance as the requirements for a 90 day balance increase every year.

### **Parks Fund**

The Parks Fund budget as proposed includes a 23% increase in expenditures, to \$852,926. Other than salaries and wages, the majority of this increase was due to a change in an accounting procedure where Medicare, IMRF Pension and Social Security are taken out of the fund (and supported by a transfer from the General Corporate Fund) as opposed to being paid out of the General Fund. This provides a more accurate accounting of the overall personnel costs in the Parks Fund. The Parks fund shows to be in deficit at the end of FY 2008-09, but there is a positive fund balance in the Hotel / Motel Tax Fund, which is earmarked for Parks activities. This can be used to balance the fund. This fund must be watched closely in the coming years.

## **Recreation Fund**

The Recreation Fund budget as proposed includes a 16% increase in expenditures, to \$1,787,069. Like the Parks Fund, the Recreation also experienced a sizeable increase from moving the Medicare, IMRF Pension and Social Security costs into the Recreation Fund. An increase in the transfer from the General Corporate Fund helps in part to offset this increased expenditure. However, the full cost is not covered and it is anticipated to have a negative fund balance at the end of FY 2008-09. Steps will be taken during the year to try to offset the deficit. Many of the property taxes that went to the Recreation Fund in the past are now subsidizing pension funds. The tax cap is hurting the health of this fund.

## **Smaller Fund Recap**

### **Debt Service**

Expenditures are projected to increase 5.25% based on a proposed new debt certificate for the TIF Fund. Property tax revenues will remain the same as this will be paid through the TIF increment as opposed to a full faith and credit of the taxing body.

### **Other Special Revenue Funds**

The Village's smaller special revenue funds include the Motor Fuel Tax Fund, Hotel / Motel Tax Fund, NEDSRA Special Recreation District Fund and three Tax Increment Financing Funds. This year there will be a large draw on Motor Fuel Tax reserves due to a larger increase in the transfer to corporate operations for street maintenance and transfers to fund a portion of various street improvement projects. The Hotel / Motel Tax fund revenues are transferred into the Parks Fund each year and there is no change in this practice this year. The NEDSRA Fund transfers property taxes to another taxing body and the expenditures are then reimbursed by that body. There is a reserve built up from previous years and that is where the funds are available to complete all the desired projects this year. The expenditures in TIF District #1 & #2 are a portion of the revenues collected, so revenues always outpace expenditures. The TIF District #3 will obtain some seed money through debt certificates that will be used for development projects in that area. The debt will be repaid through the property tax increment in the TIF District.

### **Other Capital Improvements Funds**

These funds include all capital improvement funds less the Road Fund and Equipment Replacement Fund. These funds include the Miscellaneous Capital Project Fund, Land & Building Project Fund, Building Improvements Fund and the Stormwater Buyout Fund. The balances in these funds are a growing concern since they are being drawn down over the years. The Building Improvement Fund is the largest area of concern due to previously existing projects. These funds rely on transfers through positive budget variances and bond issues for funding. The Stormwater Buyout Fund does not suffer from the same problems due to the fact that it has some revenue streams that maintain its balance.

## Street Improvements Fund

The Street Improvements Fund is where the majority of road reconstruction and resurfacing projects are budgeted. The Road Fund has been helped by last year's half cent sales tax that is earmarked for projects in this fund. The other major funding sources are general obligation bonds. The total expenditure for this fund in Fiscal Year 2008-09 is \$2,979,808 and the majority of the expenditures are found in the street reconstruction / resurfacing projects found in the Capital Improvement Program.

### FY 2009-13 Capital Improvement Program

The FY 2009-2013 five-year CIP is a multi-year planning instrument used by the Village to identify needed capital projects and to coordinate the financing and completion of these capital improvements in such a way that maximizes the return to the public. The first year of the CIP is called the capital budget and is incorporated into the annual budget. The proposed capital budget for 2008/2009 will include \$6,973,867 for major infrastructure improvements. Revenues to fund this ambitious program will come from the proceeds from General Obligation bonds, a half cent non home rule sales tax, water and sewer fees, grants and fund balances from various sources for the following projects.

- \$1,171,646 - Sunset - Addison to Lincoln, reconstruction, patching, storm sewer (70% STP Funded)
- \$385,000 - Ardmore Resurfacing - Union Pacific Railroad to Chicago Central Pacific Railroad (70% STP Funded)
- \$1,309,838 - Myrtle - Julia to Harrison, reconstruction, water main, relief sanitary sewer
  - \$200,000 - 2008 Resurfacing Program
  - \$75,500 - Asphalt Rejuvenation
  - \$215,170 - East Madison Sidewalk (STP-TCM pays 75%)
  - \$40,000 - Sidewalk Replacement Program (50/50 Village/Residents)
  - \$524,003 - Roosevelt Road Sidewalk (Construction) (CMAQ pays 80%)
  - \$129,910 - Roosevelt Road Sidewalk (Land Acquisition) (CMAQ pays 80%)
  - \$20,000 - Drainage Program Projects (50/50 Village/Residents)
  - \$75,000 - 35 West Home Remodeling
  - \$2,827,800 - Sanitary Sewer Relining

## Equipment Replacement Fund

The Village's Equipment Replacement Program seeks to ensure that an adequate number of automobiles, trucks and equipment are provided to meet the current and future service needs of the Village. This program involves rehabilitation of existing vehicles and the purchase of new vehicles. To that end, the following is a summary of the vehicles that are scheduled for purchase or lease in the FY 2008-09 budget. However, not all vehicles are funded at this time.

Currently our vehicle replacement fund balance is near zero, meaning we need to transfer money from the Corporate Fund to purchase vehicles or find an alternative revenue source to fund the replacement program. Staff will be submitting a plan for an on-going funding plan for the Vehicle Replacement Program during the next few months. One alternative will be to transfer any positive budget variance into this fund in future years.

The following is a list of vehicles due for replacement according to our vehicle replacement schedule. All vehicles will be listed, however many will show "0" funding allocation at this time. These vehicles will be reconsidered if monies are available later in the fiscal year or will otherwise be postponed for purchase until next year.

<b>Public Works</b>	
Trade-in Allowances	(\$4,500)
Replace Unit #1-sewer vacuum truck	\$36,762
3 <sup>rd</sup> Year lease payment on #94, dump truck	\$23,781
2 <sup>nd</sup> Year lease payment on sweeper acquired last year	\$30,055
Replace Unit #9 Prentice log loader	\$110,000
Replace Backup Unit #1 - seven ton dump truck	\$0
<b>Public Works Total</b>	<b>\$196,098</b>
<b>Parks</b>	
Trade-in Allowances	(\$3,500)
Replace Unit #246 - one ton dump truck	\$60,000
<b>Parks Total</b>	<b>\$56,500</b>
<b>Police</b>	
Replace three squad cars per state contract	\$70,500
Replace One Detective Unit	\$0
Replace a second detective unit (\$17,000)	\$0
Replace unit P-145 (Administrative SUV)	\$0
<b>Police Total</b>	<b>\$70,500</b>
<b>Total Currently Projected for Vehicle Replacements</b>	<b>\$323,098</b>

## **Enterprise Funds**

Enterprise Funds include the Water, Wastewater and the Swimming Pool Funds. The Water and Wastewater Funds are overseen by the Public Works Department and the Swimming Pool Fund is handled by the Parks and Recreation Department. The following is a brief overview of each fund:

The **Water Fund** budget is projected to decrease 37% over the current year's budget to a total of \$3,953,856, mostly due to the completion of the ABC streets improvement project. Other than increasing personnel costs and a few capital projects, the only area where there is a rather large increase is the cost of purchasing water from the City of Chicago. The City of Chicago is planning a 45% increase in water rates over a three year span to communities utilizing their services. This cost is being passed on to residents, so the revenues will off set the expenditures. The Water Fund balance has been decreasing dramatically over the past few years, mostly due to capital project improvements drawing on the balance, while the balance is still relatively healthy at \$2,000,000, it needs to be monitored so that it does not dip further.

The **Wastewater Fund** 2008-09 budget is projected at \$5,246,690, a 68% increase from last year's budget. As with all of our operating funds, personnel services are increasing. Large capital projects account for the majority of the increase. \$2,827,800 is being spent on sanitary sewer relining and \$1,125,838 is being spent on the wastewater portion of the Myrtle Street reconstruction project. An IEPA loan and increase in the wastewater rates account for the revenues paying for these projects.

The **Swimming Pool Fund** proposed operating budget for 2008-09 is \$326,853, an 8.7% increase from the previous fiscal year. There has been over a 21% increase since Fiscal Year 2005-06 in swimming pool expenditures. However, revenues have increased less than 2% during that period of time. The swimming pool survives off of pool generated revenues, a transfer from the corporate fund and its fund balance. The fund balance continues is an area of large concern. It is expected to have a negative fund balance at the end of FY 2007-08 and this will only deepen in FY 2008-09.

## Highlighted Accomplishments of the 2007-08 Budget

- Completion of the “ABC” streets water main replacement and street reconstruction.
- Resurfacing of Madison St. and approximately 1 ½ mile of local streets.
- Received Board approval to hire two additional police officers. (Hired in February, 2008).
- Reinstated the Police K-9 unit.
- Reached agreement with Arlington Racetrack and Salerno’s Restaurant to open an OTB on North Avenue.
- Survived the August 2007 storm danger that cost the Village approximately \$250,000 ultimately reducing our fund balance.

## FY 2007-08 Awards and Recognition

- Designated “Tree City USA” for the 23<sup>rd</sup> consecutive year.
- Both Lufkin and Jefferson swim pools received #1 rankings by DuPage County Health Department.
- Received the GFOA distinguished budget award for the 14<sup>th</sup> consecutive year.
- Received the GFOA Excellence in Financial Reporting award for the 21<sup>st</sup> consecutive year.
- The police building was formally recognized as a “Silver” Leeds Certified Building.

## Goals for FY 2008-09

- Provide Willowbrook High School a 2<sup>nd</sup> school resource officer.
- Reconstruction of Sunset St. from Westmore to Westwood.
- Resurfacing and upgrades to North Ardmore from the Union Pacific tracks to the base of the bridge.
- Complete construction of the O.T.B. and open to the public around January 1, 2009.
- Complete all OSLAD grant requirements to renovate Twin Lakes Park.
- Increase property maintenance inspections through the community by utilizing a part time fire inspector to assist in inspections.
- Initiate an administrative adjudication program within the Village and begin prosecuting first time DUI offenders in-house.
- Continue with North Avenue redevelopment projects, issue TIF debt certificates to assist in prospect funding.
- In cooperation with District 45, initiate a “Preschool For All” program through a state grant.

## **PERSONNEL SUMMARY**

For Fiscal Year 2008-09, it is proposed to add eight additional positions to Village staff as follows:

Police – Two new full time patrol officers and one additional school resource officer at Willowbrook High School. The costs of the resources officer will be split with the high school

Fire – One new part time Fire / Building Inspector. This position will have a twenty four hour work week and will aid the Community Development Department.

Public Works – An additional Seasonal employee will be hired to work from April to November. This is in lieu of a full time or permanent part time position.

Recreation – A new full time Program Supervisors to replace a part time Early Childhood Director. A new evening secretary position at the Iowa Community Center for customer assistance for evening programs held at that facility.

Parks – The addition of a full time maintenance position to replace two part time positions.

### **Conclusion**

I'm very pleased with the accomplishments of the Village Board and staff during this past year. We continue to provide a high level of services to our residents under difficult economic conditions. I thank the Board for their willingness to accept new methods and procedures to accomplish our goals. The purchase of a street sweeper is an excellent example of improving our service levels at reduced costs. Many other "in-house" projects have helped reduce costs to stretch our dollars to the maximum: tree trimming, engineering and construction supervision, water main installation and building renovation projects just to name a few.

The Village continues to move forward and meet our financial obligations and targets. One area of concern is the Village not achieving the goal of a 90 day fund balance. The projected of 84 days is close to the target, but due to a weak economy, increased labor costs, health benefit costs and the overall increased costs of doing business, this target is not projected to be achieved this year. We are hopeful that through prudent spending and or improved economy a positive variance will result in meeting our 90 day target.

Finally, I would like to extend my sincere appreciation to Finance Director Eric Dubrowski and other Village staff members who contributed many hours of dedicated work to produce this document. I would also like to thank the Village Board members for their input into the budget process and for providing staff with the budget guidelines.

Respectfully submitted,

Bob Niemann  
Village Manager

**VILLAGE OF VILLA PARK, ILLINOIS**  
**Budgetary Policies**  
**Fiscal Year 08-09**

For FY 08-09 the Village Board established financial targets and goals to be met by staff in the preparation of the budget. These targets and goals are intended to maintain the fiscal integrity of the Village by living within its financial means.

1. Balance operating expenditures with revenues anticipated during the new budget year.

Staff shall submit a balanced proposed budget. The budget can be changed in any manner desired by the board. The FY 08-09 adopted budget successfully balances operating expenditures with operating revenues.

2. Creation of a fund balance reserve in the Village's general operating funds equal to 90 days of operating expenditures.

In Fiscal Year 2008-09, operational costs of \$51,293 per day are required to maintain Village services. A 90 day fund balance requires \$4,616,412 in reserves. We are projecting a fund balance of \$4,294,413 to end Fiscal Year 2008-09 which equates to nearly 84 days balance.

The Village of Villa Park is close to its fund balance goals, but had to eat into reserves in Fiscal Year 2007-08 due to non reimbursable emergency storm events and weak sales and utility tax revenues.

3. The proposed budget should include service goals.

These goals will help management define and measure the qualitative and/or quantitative accomplishments and progress of each department. This is the thirteenth year the Village has established service goals.

4. Adhere to the financial management policies of the Village.

These policies assist in maintaining a favorable financial picture and the fiscal integrity of the Village.

5. Basis of Budgeting

The Village of Villa Park uses a “cash basis” of budgeting for all fund types. Encumbrances and depreciation are not budgeted. Village expenditures may not exceed the amounts appropriated. In the case of an emergency or a contingency, which was not reasonably foreseeable, a budget amendment would be required. The Village’s budget is constructed on a fiscal year basis.

The budget must present a complete financial plan for the Village; setting forth all estimated expenditures, revenues, and other financing sources for the ensuing budget year, together with the corresponding figures for the previous fiscal year. In estimating the anticipated revenues, consideration must be given to any unexpected surpluses and the historical percentage of tax collections. Further, the budget must show a balanced relationship between the total proposed expenditures and the total anticipated revenues with the inclusion of beginning funds.

6. Basis of Accounting

All governmental fund types use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred.

Principal and interest on general long-term debt are recorded as fund liabilities when due. Those revenues susceptible to accrual are sales taxes, property taxes, use taxes, and franchise tax. Proprietary fund types utilize the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

**VILLAGE OF VILLA PARK, ILLINOIS**  
**The Budget Process**  
**Fiscal Year 08-09**

The Village follows these procedures in establishing the budgetary data:

- 1) The Village of Villa Park has adopted the Budget Officer System established in Illinois Compiled Statutes (ILCS 65, 5/8-2-9.1 through 5/8-2-9.10) providing for an annual municipal budget in lieu of the passage of an appropriation ordinance.
- 2) Public budget hearings are conducted before the Village Board approves the budget.
- 3) Upon adoption, the approved budget becomes the authorization to expend funds in the new budget year.
- 4) The Budget Ordinance must be adopted prior to the start of the fiscal year and then filed with the County Clerk.
- 5) At any time during the fiscal year the budget may be amended by a 2/3 vote of the Village Board. The Board may delete, add to, change or create sub-classes within object classes or even object classes themselves.
- 6) The budgets of all governmental and agency fund types are prepared on a modified accrual basis. Under the modified accrual basis, revenue is recognized when susceptible to accrual (i.e., when it becomes both measurable and available). "Measurable" means the amount can be determined and "available" means collectible within the current period or soon enough thereafter to pay current liabilities. Expenditures are recognized when the related fund liability is incurred

The budgets of the enterprise and nonexpendable trust funds are prepared on an accrual basis. Under this method, revenue is recognized when earned and expenses are recognized at the time liabilities are incurred. However, depreciation on fixed assets is not budgeted. The basis for budgeting and the basis of accounting are the same for all funds.

A budget is an annual plan of estimated expenditures and the proposed means of financing them. It is the method by which the Village delivers its services and programs to its residents for the fiscal year starting May 1st, and ending the following April 30th. After the budget is adopted, it then becomes a control mechanism by which to measure the resources expended to meet the approved objectives and to measure the adequacy of the fiscal plan.

This budget document represents the culmination of many months of review by Village staff and elected officials of preliminary reports and budget material. These preliminary materials are and have been available for public review at the Village Hall.

The budget is prepared under the joint efforts of the Village Manager's Office and the Finance Department. The Village Manager is responsible for presenting the document to

the Village Board. The budget requests for the upcoming year are submitted by each department to the Finance Department in early January.

Listed below are the approximate dates for the preparation and adoption of the budget:

<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ACTIVITY</u>
Tuesday	11/13/07		Budget worksheets and budget preparation manual distributed to all department heads.
Friday	11/16/07		Budget worksheets and budget preparation manual distributed to Boards and Commissions.
Tuesday	11/20/07		Individual department meetings with Finance Director to review budget preparation process, if necessary.
Friday	1/04/08		Budget and Capital Improvement Program (CIP) worksheets due to Finance Department.
Monday to Friday	1/28/07  2/8/08		Village Manager and Finance Director budget meetings with department and division heads to review draft copies of Budget and CIP.
Monday to Friday	2/18/08  2/22/08		Prepare summary reports, transmittal letter, print budget and CIP.
Monday	3/11/08		Distribute FY 2008-09 recommended Budget and CIP to Board and departments.
Wednesday	3/26/08	7:00 p.m.	Board Budget Meeting.
Wednesday	4/02/08	7:00 p.m.	Board Budget Hearing/Meeting.
Monday	4/14/08	7:30 p.m.	Board discusses FY 2008-09 Budget and five-year Capital Improvement Program at the COW meeting.

Monday	4/14/08	7:30 p.m.	First reading of Budget Approval.
Monday	4/28/08		Second reading of Budget Approval. Board adopts FY 2008-09 Budget and five-year Capital Improvement Program.

Subsequent to the adoption of the budget, the budgeted expenditures are recorded in the general ledger and provide management with an ongoing visual indication of the amount of still available balances. Each month budget reports are sent to department heads for their review and they recommend budget adjustments between their department line items when their operations cause a line item to exceed the budget amount. During the year, the Village Board may authorize budget amendments by a 2/3 majority vote.

## **VILLAGE OF VILLA PARK, ILLINOIS**

### **Strategic Plan & Mission Statement**

In August 1993, the Village Board and staff held the first of two meetings in order to update the Village's strategic plan. In order to develop the plan, it was necessary to identify the vision for the community as shared by the staff and elected officials. Following a discussion of a future vision for Villa Park, a mission statement was created. The mission statement that was ultimately adopted by the Village Board on September 13, 1993 is stated:

“To provide for the health, safety and welfare of the citizens of Villa Park, now and in the future, in a cost effective, efficient and courteous manner, by carefully balancing the needs of the people with their ability to pay for those needs.”

From the foundation of the mission statement, the Board and staff proceeded to identify two key result areas that formed the foundation of the strategic plan:

- SUFFICIENT FUNDING - To provide revenues for accelerating maintenance and improvement to Village infrastructure.
- ECONOMIC DEVELOPMENT - Assist property owner with development of “Ovaltine” property, the Village's historic cornerstone, to preserve the property and insure redevelopment of the area.

*The Village is looking to update its Strategic Plan in 2008. Sufficient funding and economic development are still areas cornerstones of the overall strategic plan in Villa Park. However, other concepts are very important and need to be part of the goals of the Village and organization. This area of the budget will be updated after the completion of the new comprehensive plan.*

**VILLAGE OF VILLA PARK, ILLINOIS**  
**Board Goals and Objectives**  
**Fiscal Year 2008-09**

Prior to the beginning of the budget process, the Village established goals and objectives for the upcoming fiscal year. The primary purpose of these goals and objectives is to set forth clear, concise and effective guidelines for managing the affairs of the Village and for establishing mechanisms necessary to ensure the orderly growth of the Village. The following is a summary of the goals and objectives:

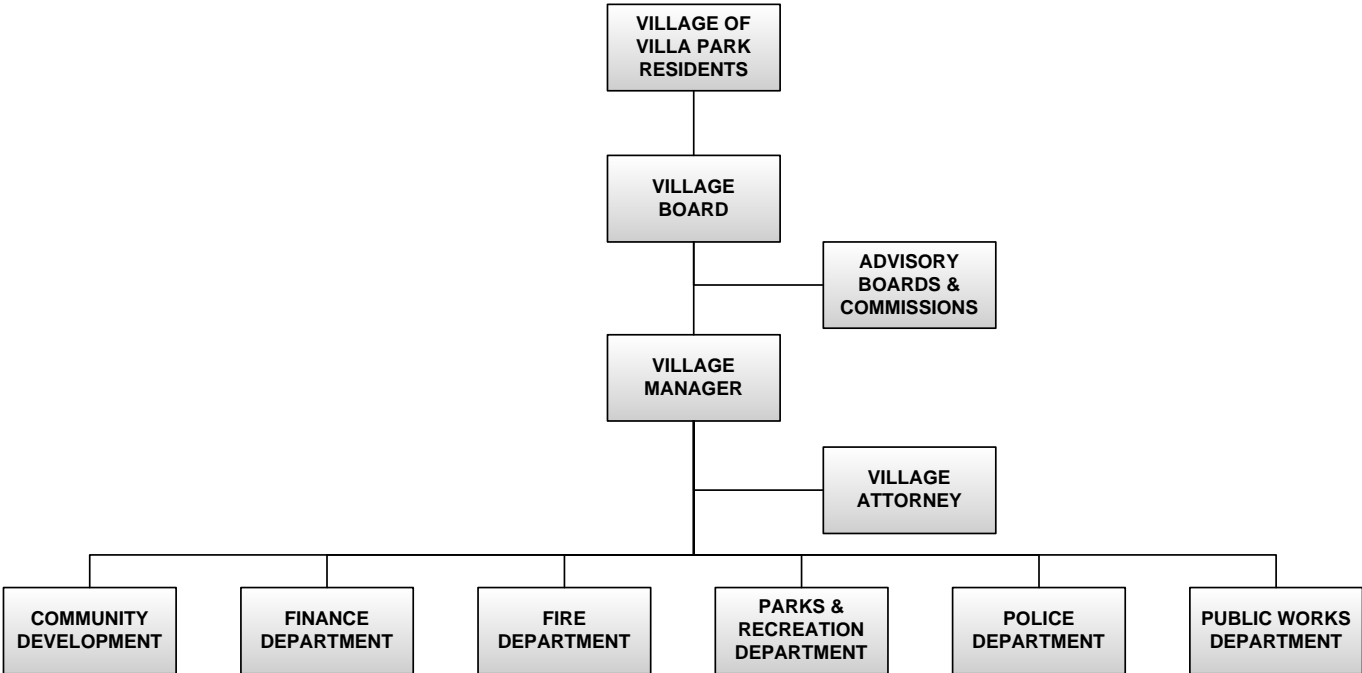
- Enhance public safety in the community through education, police protection and prosecution of offenses.
- Improve the public infrastructure through street reconstruction and resurfacing projects throughout the community.
- Attract new business development to the Village of Villa Park in order to improve the local economy and the Village's tax base.
- Continue with North Avenue corridor redevelopment projects in order to revitalize that business area.
- Provide new programs and amenity upgrades for the community's benefit through Parks and Recreation programs.
- Increase property maintenance enforcement through the community to address blighted parcels.

**VILLAGE OF VILLA PARK, ILLINOIS**  
**ANNUAL OPERATING BUDGET**  
**FY 2008-09**



**BUDGET SUMMARIES**

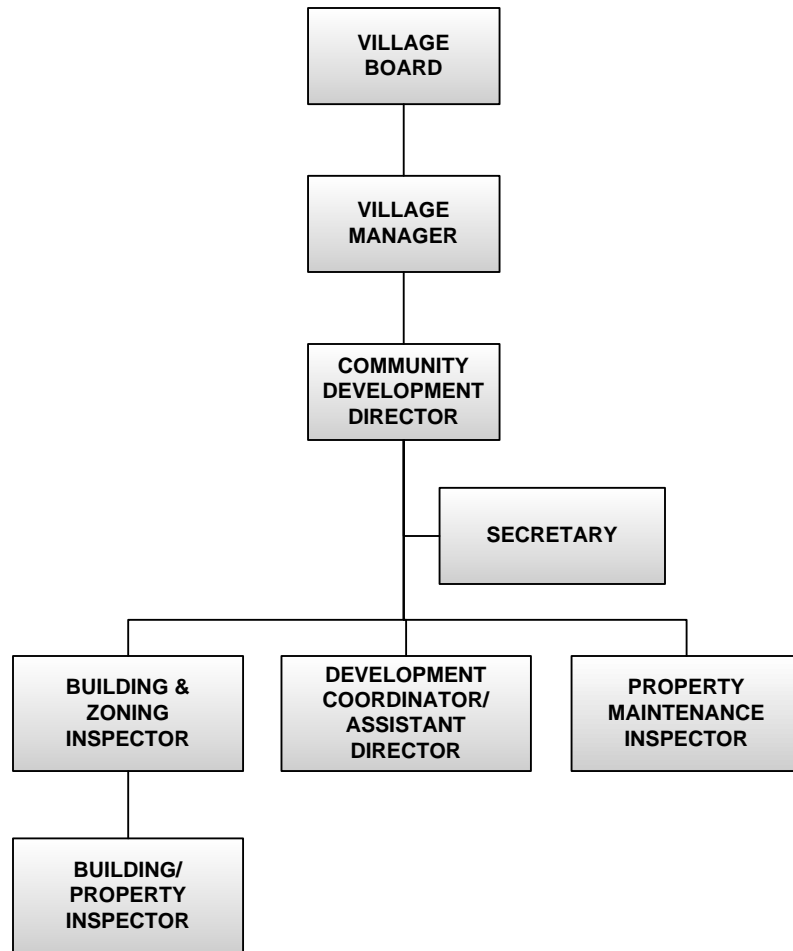
# Village of Villa Park Organizational Structure



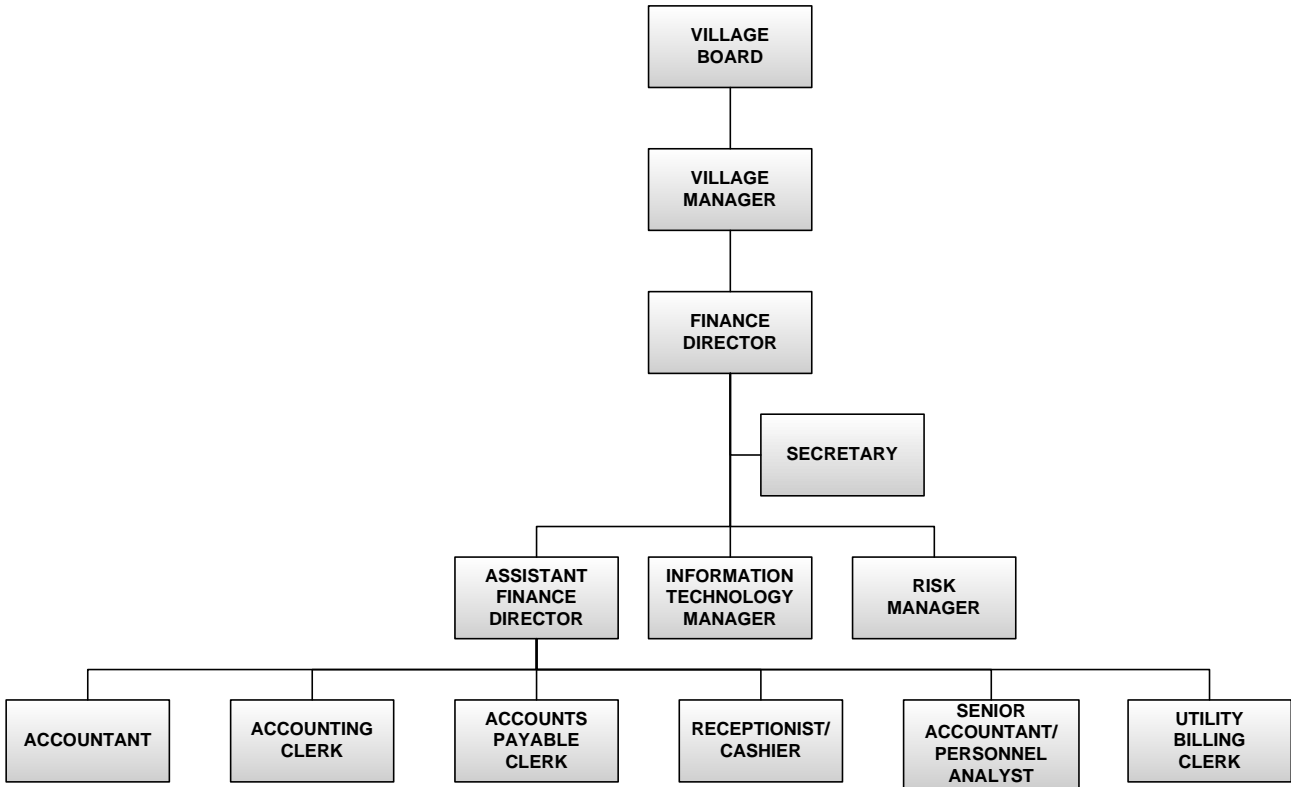
# Village of Villa Park Village Manager's Office



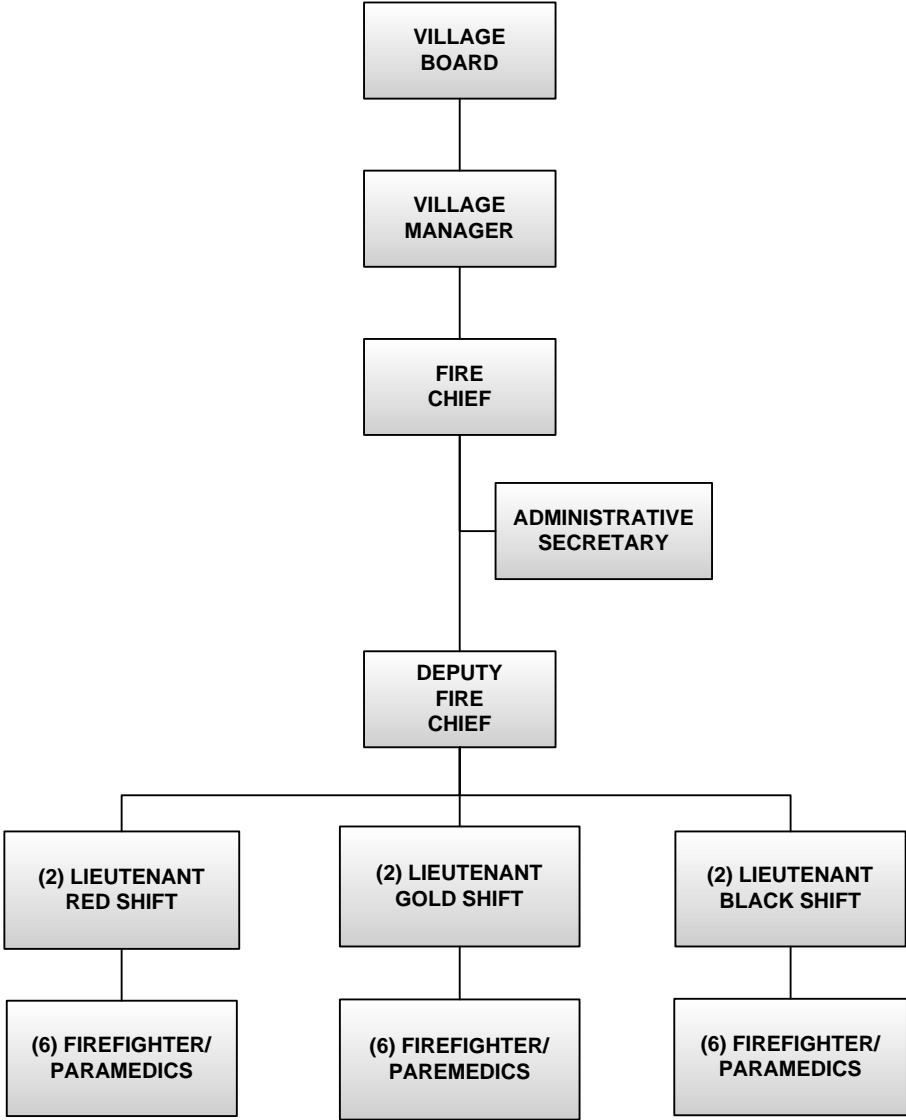
# Village of Villa Park Community Development Department



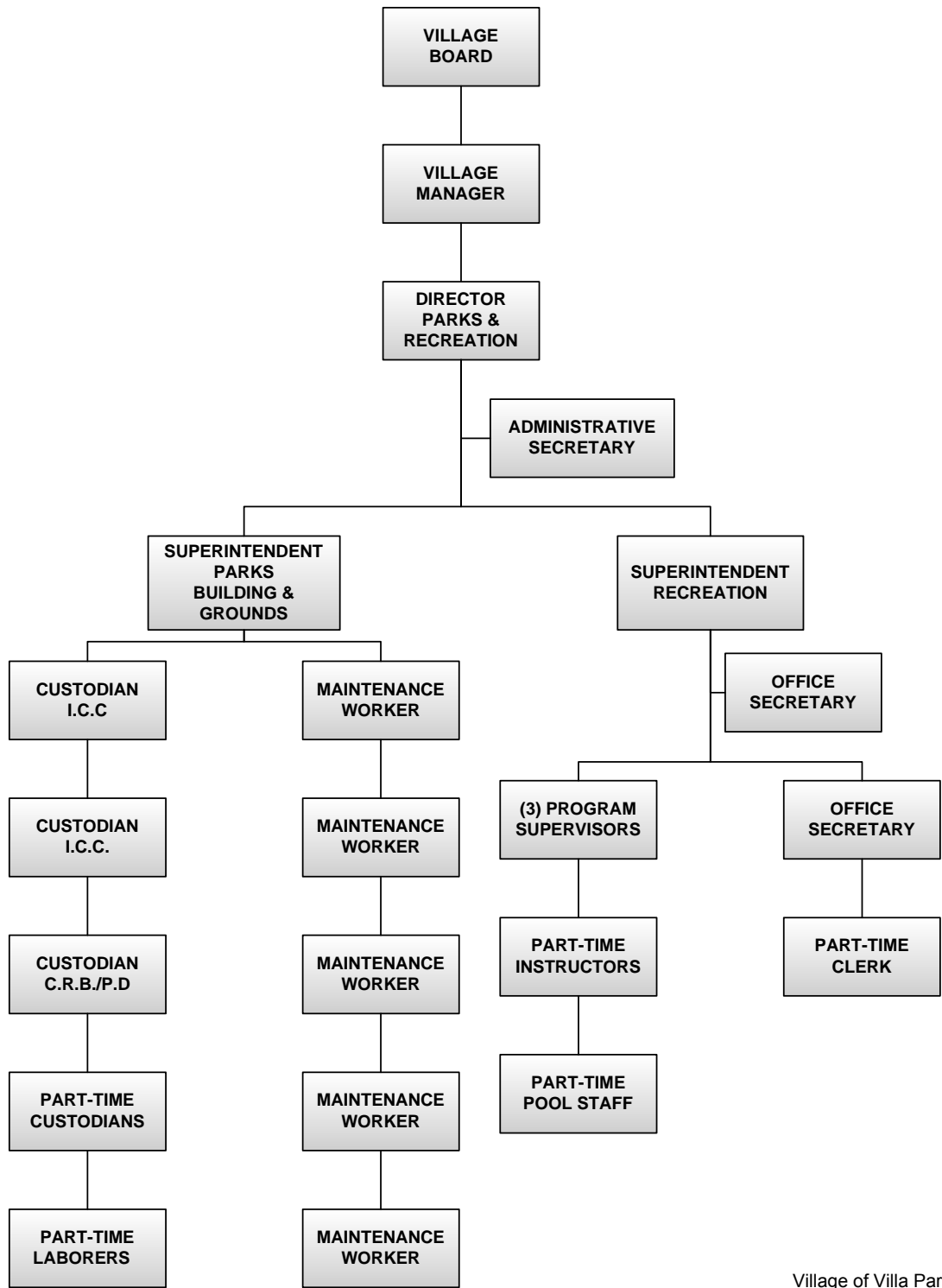
# Village of Villa Park Finance Department



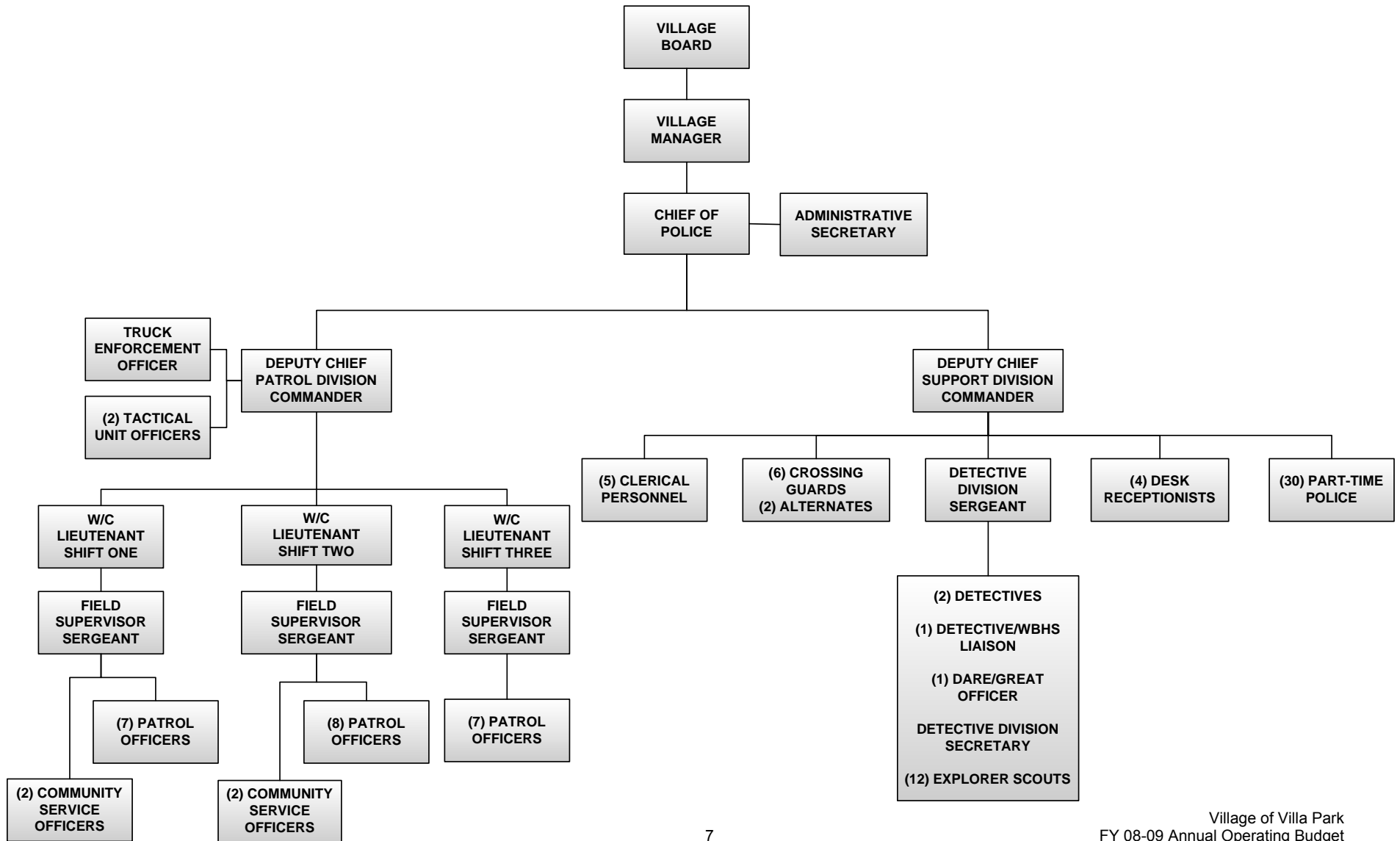
# Village of Villa Park Fire Department



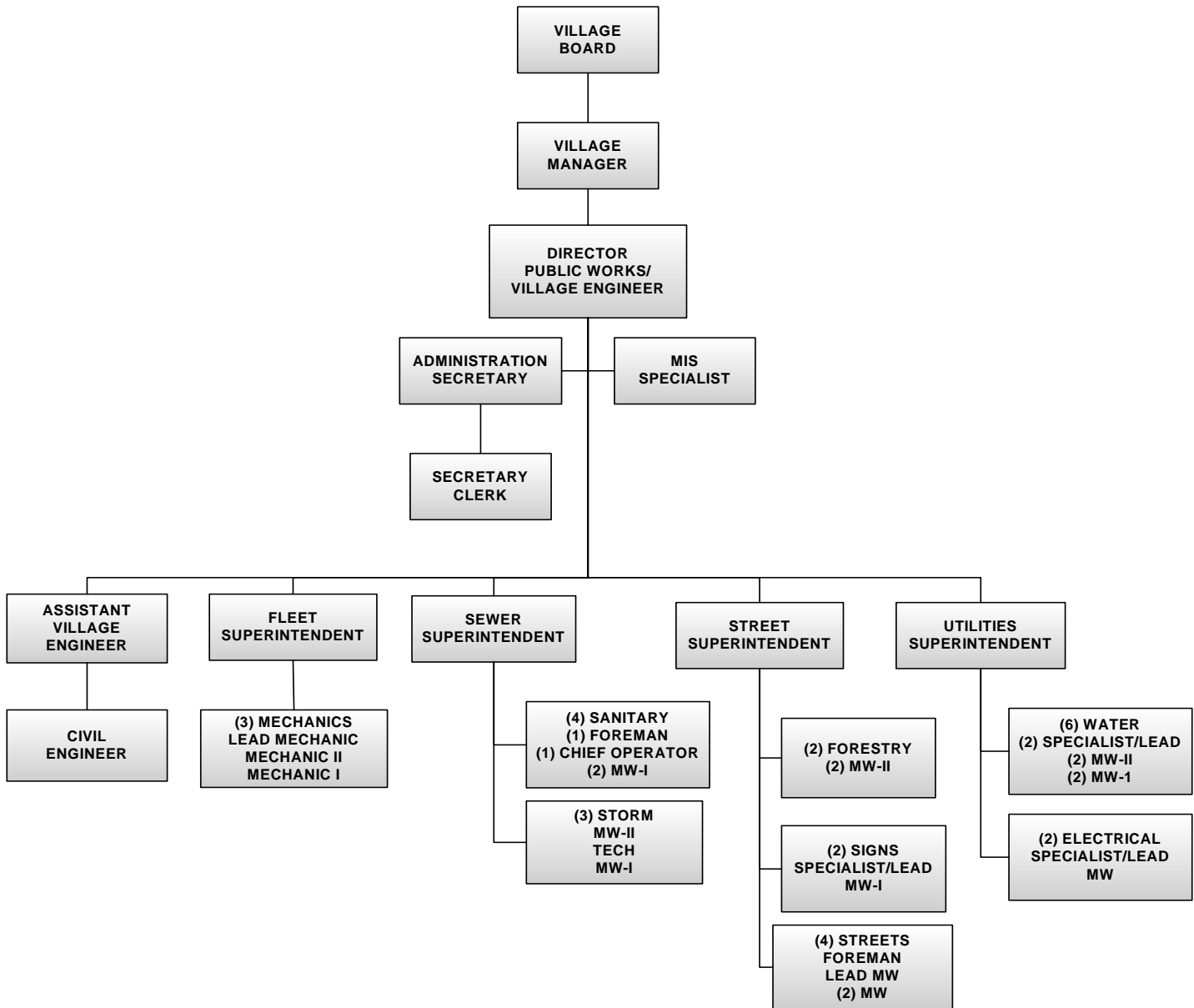
# Village of Villa Park Parks & Recreation Department



# Village of Villa Park Police Department



# Village of Villa Park Public Works Department



# VILLAGE OF VILLA PARK, ILLINOIS FUND DESCRIPTIONS

## C O R P O R A T E F U N D

The Corporate Fund accounts for the resources devoted to finance the services traditionally associated with local government. Included in these services are police and fire protection, emergency medical services, highways and streets, garbage collection, and general administrative services of the Village. Any other activity for which a special fund has not been created is accounted for in the Corporate Fund. The principal sources of revenues include sales taxes, utility taxes, property taxes and state income taxes.

## S P E C I A L R E V E N U E F U N D S

A special revenue fund is used to finance particular activities and is created out of revenue of specific taxes or other earmarked revenue. Such funds are authorized by statutory provisions to pay for certain activities with some special form of continuing revenue.

**Tax Increment Three Financing (TIF) Fund - to account for development in the Villa Avenue TIF District. Financing is provided by incremental taxes in the TIF District.**

**Tax Increment Two Financing (TIF) Fund - to account for development in the Villa Avenue TIF District. Financing is provided by incremental taxes in the TIF District.**

**Tax Increment Financing (TIF) Fund - to account for development in the North Avenue TIF District. Financing is provided by incremental taxes in the TIF District.**

**Motor Fuel Tax Fund - to account for the operation of street maintenance programs and capital projects as authorized by the Illinois Department of Transportation. Financing is provided from the Village's share of gasoline taxes.**

**Hotel/Motel Tax Fund - to account for specific hotel tax money restricted to certain uses by Village ordinance.**

**Northeast DuPage Special Recreation Fund - to account for specific tax levy money required by law to be used for paying the costs of recreational services to handicapped and disabled people within the Village of Villa Park. Financing is provided by an annual property tax levy.**

## **VILLAGE OF VILLA PARK, ILLINOIS FUND DESCRIPTIONS**

### **SPECIAL REVENUE FUNDS – CONT.**

**Recreation Fund - to account for specific tax levy money required by law to be used for paying the costs of recreation facilities and related programs. Financing is provided by an annual property tax levy.**

**Parks Fund - to account for specific tax levy money required by law to be used for paying the costs of the development and maintenance of local park facilities. Financing is provided by an annual property tax levy.**

### **DEBT SERVICE FUNDS**

**Debt Service Funds are established to finance and account for the payment of interest and principal on all general obligation and special service area debt other than that payable exclusively from special assessments and debt issued for and serviced by a governmental enterprise. Villa Park's Debt Service Funds are legal in nature. They are established in accordance with statutes and/or bond indentures. Inclusion of debt service fund provisions in the indenture indicates to the buyer that the timing of the acquisition of assets with which to satisfy maturing debt has been formalized and that an adequate administrative approach to servicing the debt will be followed.**

**General Obligation Street Improvement Bonds, Series 1998**

**General Obligation Refunding Bonds, Series 2003**

**Debt Certificates, Series 2003A**

**Debt Certificates, Series 2004**

**General Obligation Limited Bonds, Series 2005**

### **CAPITAL PROJECTS FUNDS**

**Capital Projects Funds are established to account for the resources expended to acquire assets of a relatively permanent nature. (Special revenue and enterprise fund resources are not included in this category). These funds evolved from the need for special accounting for bond proceeds, grants and contributions for the acquisition of capital assets. Capital Projects Fund provides a formal mechanism which enables administrators to ensure that revenue designated for certain purposes are properly used. Bonds construction funds are utilized for receiving and expending proceeds from bond sales. Bonds are authorized by the General electorate and specific capital project construction periods, rather than on an annual basis. Each bond construction fund is terminated upon final completion of construction of the project for which it was created.**

## **VILLAGE OF VILLA PARK, ILLINOIS FUND DESCRIPTIONS**

### **CAPITAL PROJECTS FUNDS – CONT.**

**Road Fund – to account for improvements and maintenance to the Village’s road infrastructure.**

**Miscellaneous Capital Projects Fund – To account for the purchase of capital assets including rolling stock, vehicles and equipment.**

**Land Acquisition Fund – To account for the purchase of property and land related to development efforts in the Village.**

**Building Improvements Fund – To account for large scale maintenance and improvement projects on Village owned buildings. This does not include any property acquisitions.**

**Stormwater Buyout Fund – To account for capital projects to improve the Village drainage infrastructure. Primary funding is from storm water detention buyouts and stormwater fees. Funds will also be used fro drainage studies and permit reviews.**

### **ENTERPRISE FUNDS**

**Enterprise funds are established to account for the financing of self-supporting activities of governmental units which render services to the general public on a user charge basis. Enterprise funds are maintained on the accrual basis of accounting.**

**Swim Pool Fund - to account for the operations and maintenance of pool facilities. All activities necessary to such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, financing and cash admissions.**

**Water Supply Fund - to account for the provision of water services to the residents of Villa Park. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, financing and related debt service, and billing collection.**

**Waste Water Fund - to account for sewer repair and improvement services to the residents of Villa Park. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, financing and related debt service and billing collection.**

# **VILLAGE OF VILLA PARK, ILLINOIS FUND DESCRIPTIONS**

## **TRUST AND AGENCY FUNDS**

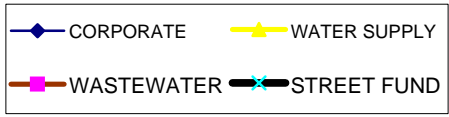
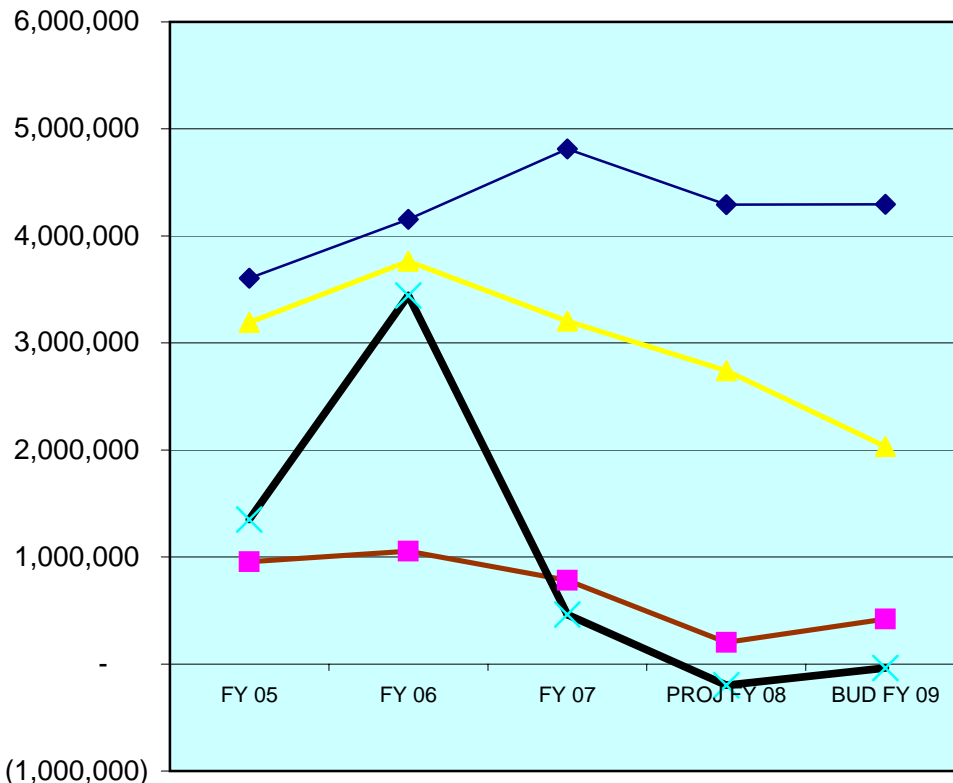
**Trust and Agency Funds are established to administer resources received and held by the Village as the trustee or as the agent for others. Use of these funds facilitates the discharge of responsibilities placed upon the governmental unit by virtue of the law or other similar authority.**

**Working Cash - to account for the resources which may be transferred to other Village funds to provide temporary loans.**

**Firefighters' Pension - to account for the accumulation of resources for pension benefit payments.**

**Police Pension - to account for the accumulation of resources for pension benefit payments.**

## VILLAGE OF VILLA PARK, ILLINOIS FUND BALANCES



**MAJOR FUNDS**

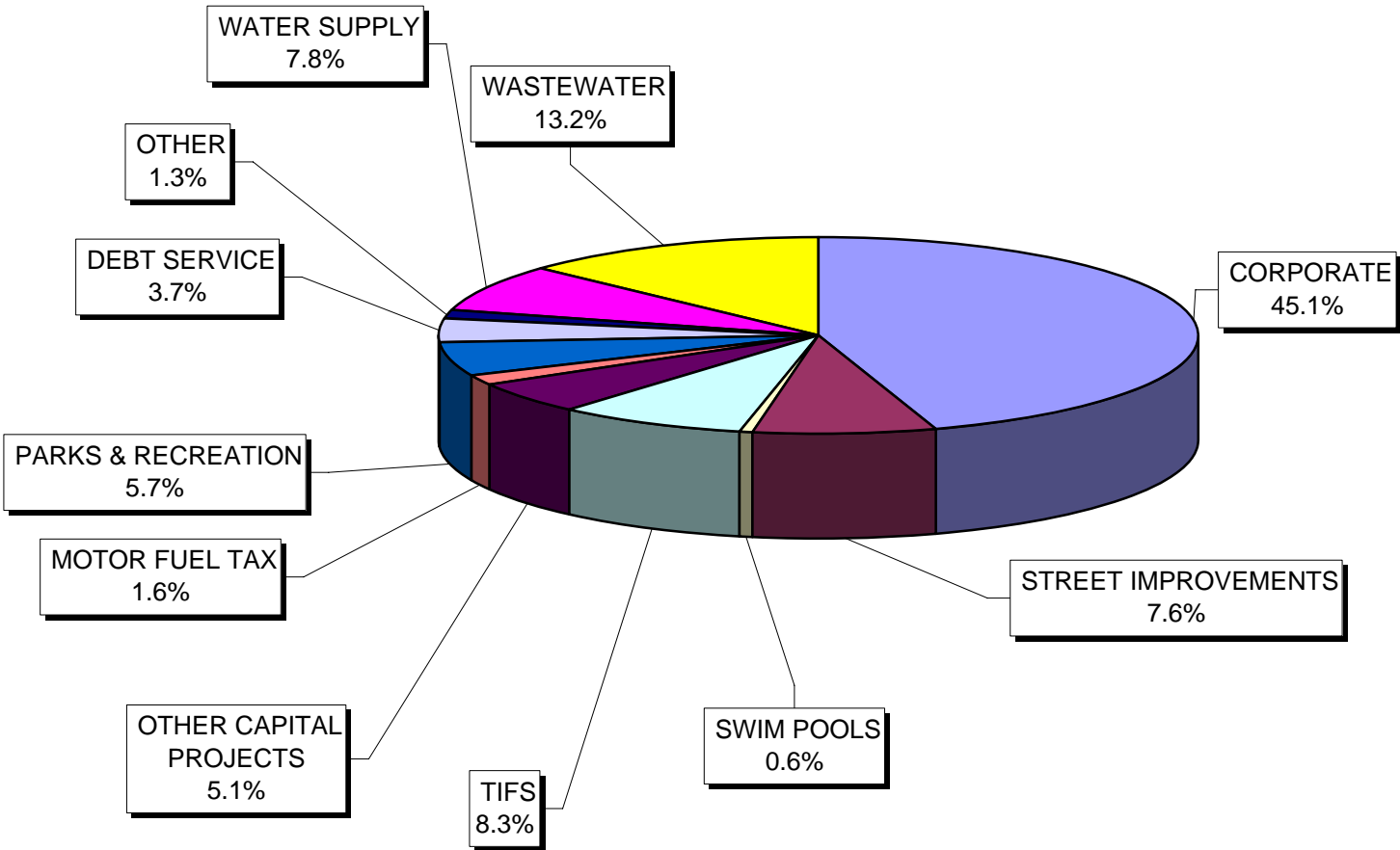
**Significant fund balance changes:**

- \* The fund balance in the Corporate fund is at 84 days. 90 days is the finance balance goal set by the Village each year. The excess funds are normally used on capital improvements, that is why there is no build up of reserves each year. The average daily operating cost in the corporate is \$51,293.
- \* The fund balance for the Street Fund is set to be in a deficit (\$35,924) at the end of FY 08 09. While this fund isn't required to retain a fund balance, it should not be in deficit. This issue needs to be addressed during FY 2008-09.
- \* Decreases in the Water Supply and Waste Water Funds are attributable to capital expenditures associated with street improvements. The funds in Wastewater are a bit low and should be increased. The funds in the Water fund have been dropping each year due to large scale capital projects. This needs to be watched closely.

VILLAGE OF VILLA PARK, ILLINOIS  
 FINANCIAL SUMMARY EXCLUDING LIBRARY  
 FY 08-09

FUND	UNAUDITED FUND BALANCE AVAILABLE 4/30/2008	BUDGETED REVENUES FY 08-09	BUDGETED EXPENDITURES FY 08-09	PROJECTED FUND BALANCE AVAILABLE 4/30/2009	NET CHANGE IN FUND BALANCE
<b>OPERATING:</b>					
CORPORATE	4,294,001	18,722,529	18,722,117	4,294,413	412
WORKING CASH FUND	-	25,000	25,000	-	-
TAX INCREMENT THREE FINANCING	153,606	2,680,100	2,249,076	584,630	431,024
TAX INCREMENT TWO FINANCING	577,967	630,500	581,241	627,226	49,259
TAX INCREMENT FINANCING	22,639	122,950	120,000	25,589	2,950
MOTOR FUEL TAX	522,288	668,141	1,172,487	17,942	(504,346)
HOTEL/MOTEL TAX	47,860	80,000	80,000	47,860	-
NEDSRA	(869)	454,000	538,300	(85,169)	(84,300)
RECREATION	(1,835)	1,620,000	1,787,369	(169,204)	(167,369)
PARKS	57,034	759,000	852,926	(36,892)	(93,926)
<b>Sub-Total</b>	<b>5,672,691</b>	<b>25,762,220</b>	<b>26,128,516</b>	<b>5,306,395</b>	<b>(366,296)</b>
LESS TRANSFER TO: OPERATING FUNDS		(1,755,000)	(1,755,000)		
LESS TRANSFER TO: NON OPERATING FUNDS			(748,728)		
<b>OPERATING TOTAL (without Transfers)</b>		<b>24,007,220</b>	<b>23,624,788</b>		
<b>NON-OPERATING:</b>					
DEBT SERVICE	123,261	1,547,398	1,660,651	10,008	(113,253)
STREET IMPROVEMENTS FUND	(199,559)	3,143,443	2,979,808	(35,924)	163,635
OTHER CAPITAL PROJECTS FUND	(11,718)	863,581	889,433	(37,570)	(25,852)
EQUIPMENT REPLACEMENT FUND	105,595	-	325,098	(219,503)	(325,098)
LAND & BUILDING PROJECT FUND	(202,063)	-	-	(202,063)	-
BUILDING IMPROVEMENTS FUND	(289,105)	1,200,000	1,222,000	(311,105)	(22,000)
STORMWATER BUYOUT FUND	28,686	59,208	41,000	46,894	18,208
SWIM POOL	(41,398)	249,000	326,853	(119,251)	(77,853)
WATER SUPPLY	2,741,313	3,244,372	3,953,856	2,031,829	(709,484)
WASTE WATER	202,628	5,464,194	5,246,690	420,132	217,504
<b>Sub-Total</b>	<b>2,457,640</b>	<b>15,771,196</b>	<b>16,645,389</b>	<b>1,583,447</b>	<b>(874,193)</b>
LESS TRANSFER TO: OPERATING FUNDS		(748,728)	-		
LESS TRANSFER TO: NON OPERATING FUNDS			-		
<b>NON-OPERATING TOTAL (without Transfers)</b>		<b>15,022,468</b>	<b>16,645,389</b>		
<b>TOTAL ALL FUNDS (without Transfers)</b>	<b>8,130,331</b>	<b>39,029,688</b>	<b>40,270,177</b>	<b>6,889,842</b>	<b>(1,240,489)</b>

**Village of Villa Park, Illinois**  
**Revenues By Fund FY 08-09**



VILLAGE OF VILLA PARK, ILLINOIS

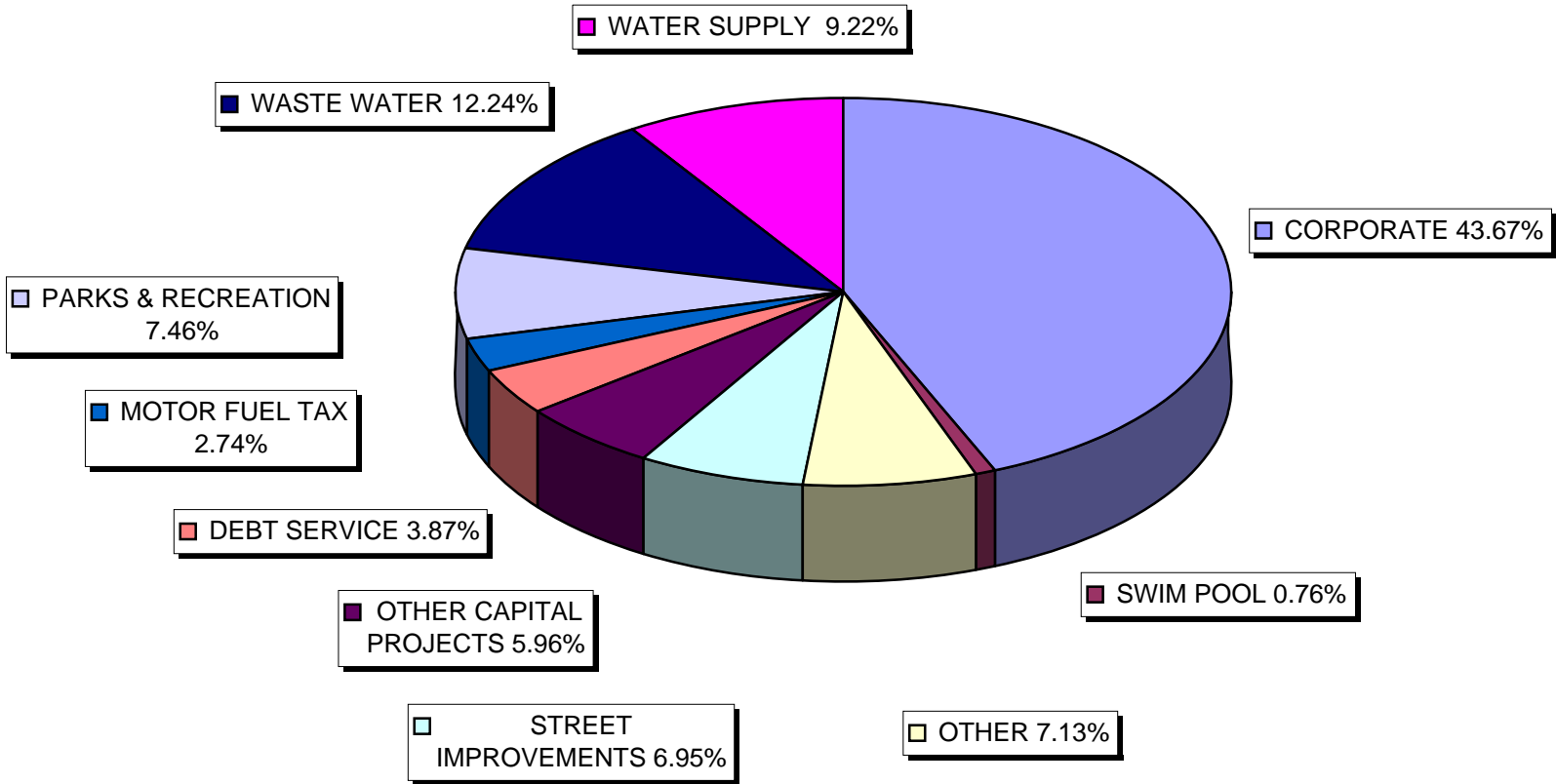
ALL FUNDS SUMMARY OF REVENUE

FY 05-06 THROUGH FY 08-09

FUND NAME	FY 05-06		FY 06-07		FY 07-08		FY 08-09
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	PROJECTED	BUDGET
CORPORATE	14,832,645	16,685,355	15,741,474	16,801,145	17,329,495	17,073,199	18,722,529
TAX INCREMENT THREE FINANCING	-	-	-	-	-	153,606	2,680,100
TAX INCREMENT TWO FINANCING	537,980	575,067	595,200	593,016	592,300	610,697	630,500
TAX INCREMENT FINANCING	121,834	110,473	130,800	103,931	145,000	109,799	122,950
MOTOR FUEL TAX	638,857	662,257	655,235	668,463	659,135	668,817	668,141
HOTEL/MOTEL TAX	64,000	75,387	68,500	89,504	72,000	80,000	80,000
NEDSRA	172,970	203,471	183,409	217,713	343,000	194,315	454,000
RECREATION	1,224,735	1,314,725	1,331,032	1,372,754	1,443,600	1,418,431	1,620,000
PARKS	599,606	617,773	618,430	623,609	634,000	643,508	759,000
S.VILLA SEWER SPEC. SERV. DISTRICT	2,120	2,143	2,145	-	-	-	-
DEBT SERVICE	1,420,778	1,767,274	1,455,747	1,464,621	1,462,495	1,455,841	1,547,398
STREET IMPROVEMENTS FUND	-	-	404,810	589,199	1,901,593	1,711,776	3,143,443
OTHER CAPITAL PROJECTS FUND	3,962,920	3,161,645	246,699	80,138	211,399	304,037	863,581
EQUIPMENT REPLACEMENT FUND	-	-	40,922	10,365	6,000	277,630	-
LAND & BUILDING PROJECT FUND	-	-	-	-	-	565,218	-
BUILDING IMPROVEMENTS FUND	-	-	-	-	1	-	1,200,000
STORMWATER BUYOUT FUND	-	-	8,000	117,753	33,000	25,245	59,208
SWIM POOL	244,500	242,867	255,700	248,971	255,500	257,258	249,000
WATER SUPPLY	3,005,605	2,954,877	4,717,128	2,998,687	5,363,000	5,158,343	3,244,372
WASTE WATER	1,069,218	1,129,785	1,427,263	1,050,716	1,510,900	1,374,718	5,464,194
WORKING CASH TRUST	7,500	20,584	25,000	28,748	25,000	30,000	25,000
FIREFIGHTERS' PENSION *	1,098,010	1,367,315	1,170,449	-	-	-	-
POLICE PENSION *	1,320,000	3,216,063	1,985,705	-	-	-	-
<b>TOTAL</b>	<b>30,323,278</b>	<b>34,107,061</b>	<b>31,063,648</b>	<b>27,059,333</b>	<b>31,987,418</b>	<b>32,112,438</b>	<b>41,533,416</b>

\* Pension Funds were removed from this schedule since they belong to blended units of the Village. The property tax levy is being accounted for in the Corporate Fund with an additional expenditure out to the Pension funds.

**VILLAGE OF VILLA PARK  
EXPENDITURES BY FUND  
FY 08-09**



VILLAGE OF VILLA PARK, ILLINOIS

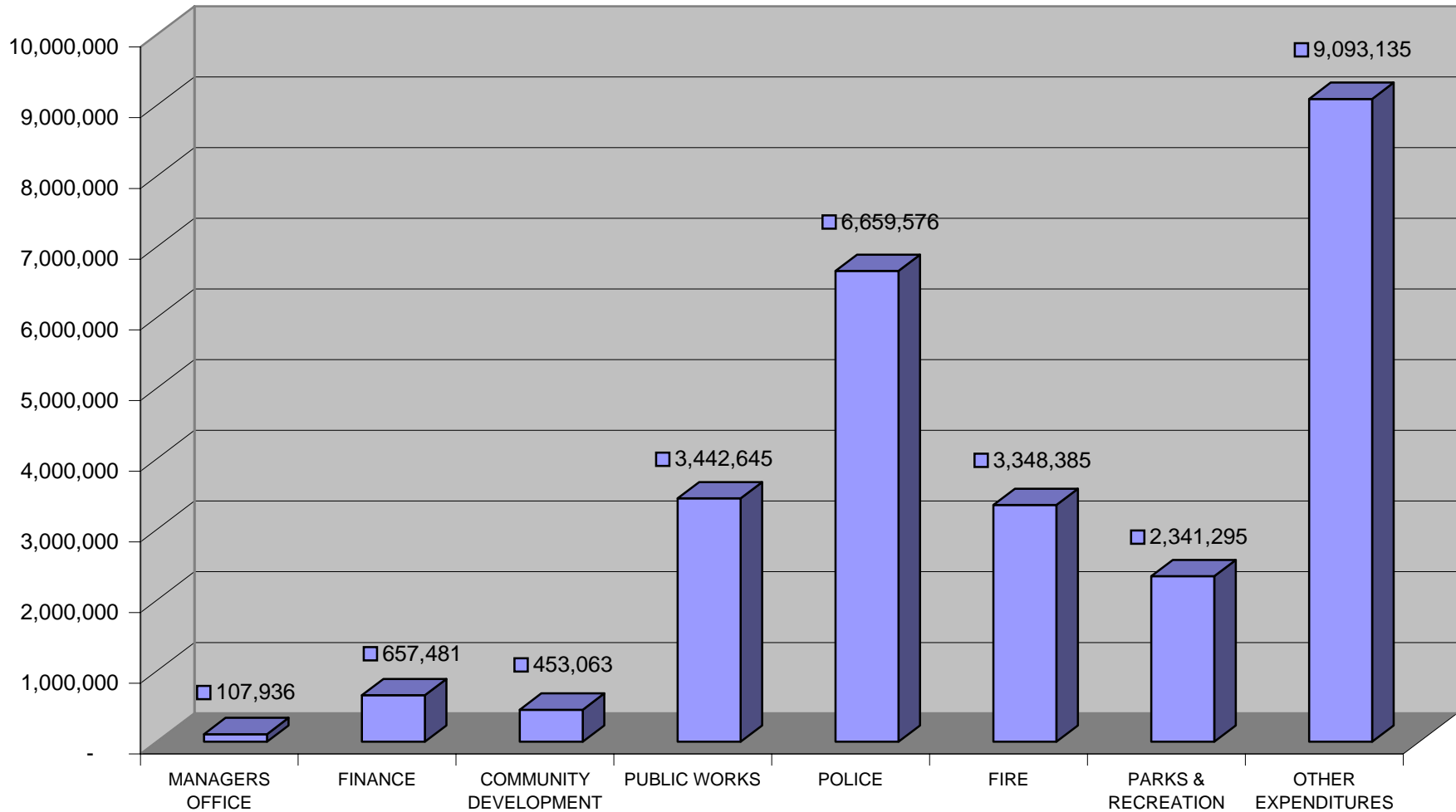
ALL FUNDS SUMMARY OF EXPENDITURES AND TRANSFERS

FY 05-06 THROUGH FY 08-09

FUND NAME	FY 05-06		FY 06-07		FY 07-08		FY 08-09
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	PROJECTED	BUDGET
CORPORATE	15,259,515	16,439,411	15,818,449	16,890,315	17,268,091	17,593,315	18,722,117
TAX INCREMENT THREE FINANCING	-	-	-	-	-	-	2,249,076
TAX INCREMENT TWO FINANCING	438,591	467,808	515,000	481,695	507,450	520,237	581,241
TAX INCREMENT FINANCING	121,304	108,509	130,800	101,284	145,000	108,510	120,000
MOTOR FUEL TAX	800,000	800,000	640,000	640,000	500,000	500,000	1,172,487
HOTEL/MOTEL TAX	64,000	64,000	68,500	68,500	72,000	80,000	80,000
NEDSRA	172,970	182,309	157,970	221,712	534,300	204,000	538,300
RECREATION	1,353,166	1,349,268	1,392,124	1,363,076	1,500,858	1,468,737	1,787,369
PARKS	537,483	578,086	563,020	606,965	635,109	659,919	852,926
S.VILLA SEWER SPEC. SERV. DISTRICT	2,118	2,118	2,140	-	-	-	-
DEBT SERVICE	1,680,581	1,880,927	1,574,662	1,437,897	1,577,860	1,577,260	1,660,651
STREET IMPROVEMENTS FUND	-	-	3,300,388	3,568,500	2,226,343	2,374,352	2,979,808
OTHER CAPITAL PROJECTS FUND	5,609,108	1,444,055	430,087	209,644	502,348	305,265	889,433
EQUIPMENT REPLACEMENT FUND	-	-	141,667	101,314	208,816	208,013	402,598
LAND & BUILDING PROJECT FUND	-	-	-	67,281	-	700,000	-
BUILDING IMPROVEMENTS FUND	-	-	17,000	10,316	47,000	172,500	1,222,000
STORMWATER BUYOUT FUND	-	-	15,000	36,561	96,000	158,844	41,000
SWIM POOL	257,251	257,926	282,568	308,314	298,365	287,064	326,853
WATER SUPPLY	3,087,342	2,505,462	5,449,952	3,120,106	5,409,009	5,620,588	3,953,856
WASTE WATER	1,108,657	938,860	1,654,341	1,672,888	1,701,469	1,955,477	5,246,690
WORKING CASH TRUST	7,500	18,003	25,000	23,446	25,000	30,000	25,000
FIREFIGHTERS' PENSION	286,641	353,174	386,787	-	-	-	-
POLICE PENSION	1,239,750	1,190,983	1,326,438	-	-	-	-
<b>TOTAL</b>	<b>32,025,977</b>	<b>28,580,899</b>	<b>33,891,893</b>	<b>30,929,814</b>	<b>33,255,018</b>	<b>34,524,081</b>	<b>42,851,405</b>

\* The Pension Funds are blended units of the Village of Villa Park and are no longer accounted for as "Village Funds." However the property tax levy for these funds exists in the Corporate Fund and a transfer is made to the Pension funds.

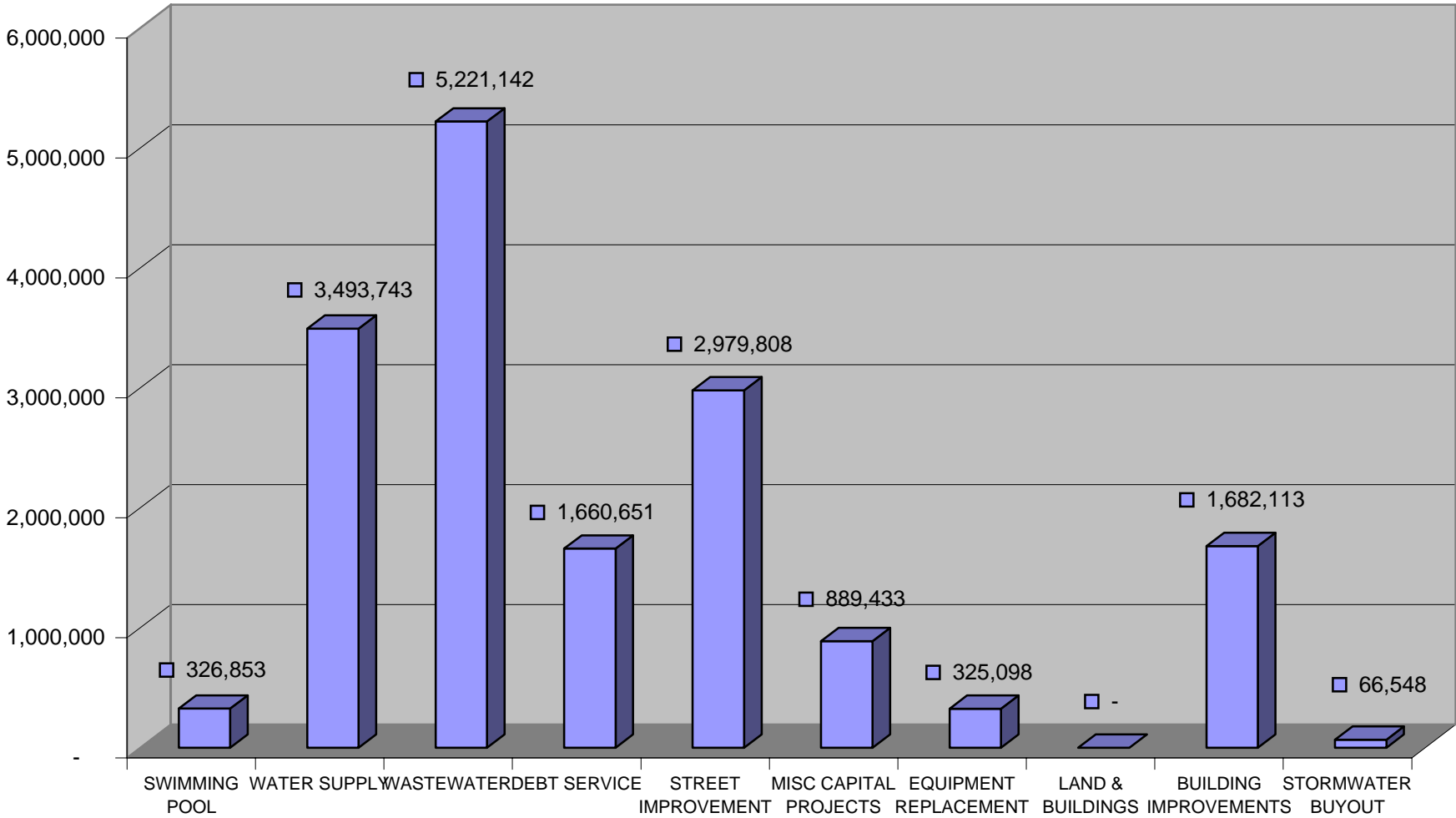
**VILLAGE OF VILLA PARK, ILLINOIS**  
**EXPENDITURES BY DEPARTMENT (OPERATING FUNDS)**  
**FY 2008-09**



**VILLAGE OF VILLA PARK, ILLINOIS  
EXPENDITURES BY DEPARTMENT - FY 08-09  
OPERATING FUNDS**

<b>DEPARTMENT</b>	<b>PERSONAL SERVICES</b>	<b>CONTRACTUAL SERVICES</b>	<b>COMMODITIES</b>	<b>CAPITAL OUTLAY</b>	<b>TRANSFERS</b>	<b>OTHER</b>	<b>TOTAL</b>
MANAGERS OFFICE	89,186	12,350	2,900	3,500			107,936
FINANCE	599,931	48,150	5,900	3,500			657,481
COMMUNITY DEVELOPMENT	399,418	38,380	12,265	3,000			453,063
PUBLIC WORKS	1,391,415	825,339	638,183	125,435	1,172,487	(710,214)	3,442,645
POLICE	5,110,148	1,302,587	194,437	52,404			6,659,576
FIRE / AMBULANCE	2,572,520	625,260	93,305	42,300		15,000	3,348,385
PARKS & RECREATION	1,493,970	511,141	197,577	138,607			2,341,295
<b>DEPARTMENT OPERATIONS</b>	<b>11,656,588</b>	<b>3,363,207</b>	<b>1,144,567</b>	<b>368,746</b>	<b>1,172,487</b>	<b>(695,214)</b>	<b>17,010,381</b>
<b><u>OTHER OPERATING EXP.</u></b>							
Public Affairs	26,250	516,280	36,256			78,763	657,549
Central Services	102,000	1,133,800	17,900	52,680			1,306,380
Corporate Transfers					1,100,000		1,100,000
Garbage		1,293,089					1,293,089
IMRF						1,142,500	1,142,500
Hotel/ Motel Tax					80,000		80,000
NEDSRA				339,300		199,000	538,300
Tax Increment Three Financing		2,179,076			70,000		2,249,076
Tax Increment Two Financing		525,000			56,241		581,241
Tax Increment Financing		120,000					120,000
Working Cash Reserve					25,000		25,000
<b>OTHER EXPENDITURES</b>	<b>128,250</b>	<b>5,767,245</b>	<b>54,156</b>	<b>391,980</b>	<b>1,331,241</b>	<b>1,420,263</b>	<b>9,093,135</b>
<b>SUB-TOTAL OPERATING FUNDS</b>	<b>11,784,838</b>	<b>9,130,452</b>	<b>1,198,723</b>	<b>760,726</b>	<b>2,503,728</b>	<b>725,049</b>	<b>26,103,516</b>
Less Transfers to: Operating Funds					(1,755,000)		(1,755,000)
Less Transfers to: Non Operating Funds					(748,728)		(748,728)
<b>TOTAL OPERATING FUNDS</b>	<b>11,784,838</b>	<b>9,130,452</b>	<b>1,198,723</b>	<b>760,726</b>	<b>0</b>	<b>725,049</b>	<b>23,599,788</b>

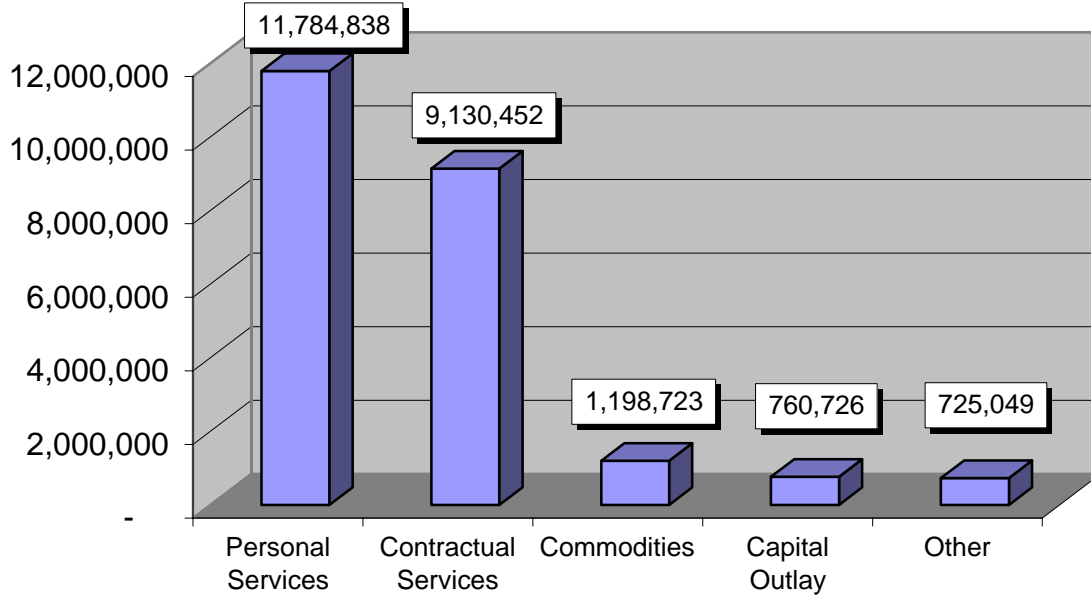
**VILLAGE OF VILLA PARK, ILLINOIS**  
**EXPENDITURES BY DEPARTMENT (NON OPERATING FUNDS)**  
**FY 2008-09**



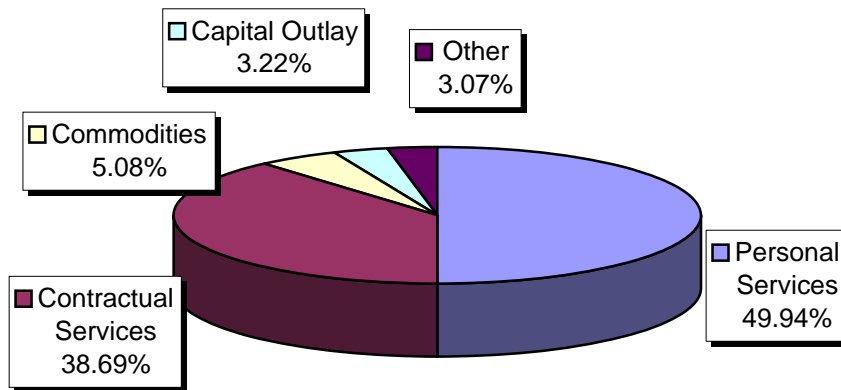
**VILLAGE OF VILLA PARK, ILLINOIS  
EXPENDITURES BY FUND - FY 08-09  
NON OPERATING FUNDS**

<b>DEPARTMENT</b>	<b>PERSONAL SERVICES</b>	<b>CONTRACTUAL SERVICES</b>	<b>COMMODITIES</b>	<b>CAPITAL OUTLAY</b>	<b>TRANSFERS</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>OTHER</b>	<b>TOTAL</b>
SWIMMING POOL	130,590	52,671	38,592	92,500				12,500	326,853
WATER SUPPLY	553,138	1,034,861	1,186,273	719,471					3,493,743
WASTEWATER	432,720	922,287	95,270	3,770,865					5,221,142
DEBT SERVICE	-	3,000				1,165,000	492,651		1,660,651
STREET IMPROVEMENT	111,517	2,851,772	1,395	-				15,124	2,979,808
MISC CAPITAL PROJECTS	-	889,433	-	-					889,433
EQUIPMENT REPLACEMENT	-	500	1,500	323,098					325,098
LAND & BUILDINGS	-	-	-	-					-
BUILDING IMPROVEMENTS	-	-	-	1,222,000		460,113			1,682,113
STORMWATER BUYOUT	-	40,500	500	-				25,548	66,548
<b>TOTAL NON OPERATING FUNDS</b>	1,227,965	5,795,024	1,323,530	6,127,934	-	1,625,113	492,651	53,172	16,645,389
<b>SUB-TOTAL OPERATING FUNDS</b>	1,227,965	5,795,024	1,323,530	6,127,934					16,645,389
Less Transfers to: Operating Funds									-
Less Transfers to: Non Operating Funds					-				-
<b>TOTAL OPERATING FUNDS</b>	1,227,965	5,795,024	1,323,530	6,127,934	-	-	-	-	16,645,389

## VILLAGE OF VILLA PARK OPERATING FUNDS - EXPENDITURES BY OBJECT FY 08-09



### Total Operating Funds Budget of \$23,617,613 (Excluding Transfers)



VILLAGE OF VILLA PARK, ILLINOIS  
MULTI-YEAR FINANCIAL SUMMARY (EXCLUDING LIBRARY)  
FY 08-09

FUND	AUDITED FUND BALANCE 4/30/2007	FIXED ASSETS AND/OR RESERVES	AVAILABLE FUND BALANCE 4/30/2007	PROJECTED REVENUE FY 07-08	PROJECTED EXPENDITURES FY 07-08	UNAUDITED FUND BALANCE AVAILABLE 4/30/2008	BUDGETED REVENUES FY 08-09	BUDGETED EXPENDITURES FY 08-09	PROJECTED FUND BALANCE AVAILABLE 4/30/2009
<b>OPERATING:</b>									
CORPORATE (Inc. Working cash reserve)	5,721,564	907,447	4,814,117	17,073,199	17,593,315	4,294,001	18,722,529	18,722,117	4,294,413
WORKING CASH (Funds go to Corp).	-	-	-	30,000	30,000	-	25,000	25,000	-
TAX INCREMENT THREE FINANCING	-	-	-	153,606	-	153,606	2,680,100	2,249,076	584,630
TAX INCREMENT TWO FINANCING	487,507	-	487,507	610,697	520,237	577,967	630,500	581,241	627,226
TAX INCREMENT FINANCING	21,350	-	21,350	109,799	108,510	22,639	122,950	120,000	25,589
MOTOR FUEL TAX	353,471	-	353,471	668,817	500,000	522,288	668,141	1,172,487	17,942
HOTEL/MOTEL TAX	47,860	-	47,860	80,000	80,000	47,860	80,000	80,000	47,860
NEDSRA	8,816	-	8,816	194,315	204,000	(869)	454,000	538,300	(85,169)
RECREATION	48,471	-	48,471	1,418,431	1,468,737	(1,835)	1,620,000	1,787,369	(169,204)
PARKS	73,445	-	73,445	643,508	659,919	57,034	759,000	852,926	(36,892)
<b>TOTAL OPERATING</b>	<b>6,762,484</b>	<b>907,447</b>	<b>5,855,037</b>	<b>20,982,372</b>	<b>21,164,718</b>	<b>5,672,691</b>	<b>25,762,220</b>	<b>26,128,516</b>	<b>5,306,395</b>
<b>NON-OPERATING:</b>									
DEBT SERVICE	244,680	-	244,680	1,455,841	1,577,260	123,261	1,547,398	1,660,651	10,008
STREET IMPROVEMENTS FUND	463,017	-	463,017	1,711,776	2,374,352	(199,559)	3,143,443	2,979,808	(35,924)
OTHER CAPITAL PROJECTS FUND	(10,490)	-	(10,490)	304,037	305,265	(11,718)	863,581	889,433	(37,570)
EQUIPMENT REPLACEMENT FUND	35,978	-	35,978	277,630	208,013	105,595	-	325,098	(219,503)
LAND & BUILDING PROJECT FUND	(67,281)	-	(67,281)	565,218	700,000	(202,063)	-	-	(202,063)
BUILDING IMPROVEMENTS FUND	(116,605)	-	(116,605)	-	172,500	(289,105)	1,200,000	1,222,000	(311,105)
STORMWATER BUYOUT FUND	162,285	-	162,285	25,245	158,844	28,686	59,208	41,000	46,894
SWIM POOL	959,051	970,643	(11,592)	257,258	287,064	(41,398)	249,000	326,853	(119,251)
WATER SUPPLY	7,453,022	4,249,464	3,203,558	5,158,343	5,620,588	2,741,313	3,244,372	3,953,856	2,031,829
WASTE WATER	11,823,337	11,039,950	783,387	1,374,718	1,955,477	202,628	5,464,194	5,246,690	420,132
<b>TOTAL NON-OPERATING</b>	<b>20,946,994</b>	<b>16,260,057</b>	<b>4,686,937</b>	<b>11,130,066</b>	<b>13,359,363</b>	<b>2,457,640</b>	<b>15,771,196</b>	<b>16,645,389</b>	<b>1,583,447</b>
<b>TOTAL ALL FUNDS</b>	<b>27,709,478</b>	<b>17,167,504</b>	<b>10,541,974</b>	<b>32,112,438</b>	<b>34,524,081</b>	<b>8,130,331</b>	<b>41,533,416</b>	<b>42,773,905</b>	<b>6,889,842</b>

**VILLAGE OF VILLA PARK, ILLINOIS**  
**OVERVIEW OF TOTAL RESOURCES BUDGETED**  
**BY FUND TYPE**  
**FY 08-09**

	GENERAL CORPORATE	SPECIAL REVENUE	DEBT SERVICE	ROAD FUND	OTHER CAPITAL PROJECTS	ENTERPRISE	TOTAL
<b>UNAUDITED FUND BALANCE AVAILABLE 4/30/08</b>	4,294,001	1,378,690	123,261	(199,559)	(368,605)	2,902,543	8,130,331
<b>MAJOR REVENUE SOURCES: (EXCLUDES TRANSFERS)</b>							
PROPERTY TAXES	2,775,000	1,631,500	1,324,330	-	-	-	5,730,830
SALES TAXES	5,085,000	-	-	1,500,000	-	-	6,585,000
INCOME TAXES	2,155,275	-	-	-	-	-	2,155,275
UTILITY TAXES	2,200,000	-	-	-	-	-	2,200,000
OTHER TAXES	439,063	730,741	-	-	-	-	1,169,804
WATER / WASTEWATER/ GARBAGE FEES	1,435,185	-	-	-	-	4,554,180	5,989,365
FINES	597,000	-	-	-	-	-	597,000
GRANTS	-	259,500	-	1,233,508	664,788	-	2,157,796
LICENSES / PERMITS	474,700	-	-	-	-	-	474,700
SERVICES/FEES	2,150,720	713,000	-	-	77,728	143,000	3,084,448
INTEREST	180,000	84,150	25,000	5,000	1,480	154,386	450,016
MISCELLANEOUS	555,586	40,800	128,068	5,000	-	6,000	735,454
<b>SUB-TOTAL</b>	<b>18,047,529</b>	<b>3,459,691</b>	<b>1,477,398</b>	<b>2,743,508</b>	<b>743,996</b>	<b>4,857,566</b>	<b>31,329,688</b>
<b>MAJOR EXPENDITURES: (EXCLUDES TRANSFERS)</b>							
PERSONAL SERVICES	10,290,868	1,493,970	-	111,517	-	1,116,448	13,012,803
CONTRACTUAL SERVICES	5,795,235	3,335,217	3,000	2,851,772	930,433	2,009,819	14,925,476
COMMODITIES	1,001,146	197,577	-	1,395	2,000	1,320,135	2,522,253
CAPITAL OUTLAY	282,819	502,907	-	-	1,545,098	4,582,836	6,913,660
PRINCIPAL	-	-	1,165,000	-	-	300,000	1,465,000
INTEREST	-	-	492,651	-	-	160,113	652,764
OTHER	252,049	473,000	-	15,124	25,548	12,500	778,221
<b>SUB-TOTAL</b>	<b>17,622,117</b>	<b>6,002,671</b>	<b>1,660,651</b>	<b>2,979,808</b>	<b>2,503,079</b>	<b>9,501,851</b>	<b>40,270,177</b>
<b>OTHER FINANCING SOURCES (USES)</b>	-	2,500,000	-	-	1,200,000	4,000,000	7,700,000
<b>TRANSFERS IN (OUT)</b>	(425,000)	(323,728)	70,000	399,935	178,793	100,000	-
<b>PROJECTED FUND BALANCE AVAILABLE 4/30/09</b>	<b>4,294,413</b>	<b>1,011,982</b>	<b>10,008</b>	<b>(35,924)</b>	<b>(1,948,895)</b>	<b>(1,641,742)</b>	<b>(810,158)</b>

**VILLAGE OF VILLA PARK, ILLINOIS**  
**ANNUAL OPERATING BUDGET**  
**FY 2008-09**



**REVENUES**

# REVENUES

The Revenue Section of the Budget contains line items for each source of revenue expected during the coming year with individual sources totaled by fund. Total revenues for all Village funds, excluding the Library, Pension Funds and transfers, are expected to be \$39,029,688 compared to last year's projected total of \$30,615,440. 93% of revenues are derived from larger taxes, water / wastewater fees, services, grants and other financing sources. Additional analysis regarding these revenues can be found on the following pages. Six new charts were made for Fiscal Year 2008-09, including a description of interfund transfers. The charts only observe last year's projected and next year's budgeted amounts. The chart will grow to accommodate a five year period over the next few years.

The FY 08-09 total represents an increase of \$8,414,248. Over 62% of this increase is related to bond issues and Water / Wastewater Fund loans. These are other financing sources rather than true revenues since they will have to be paid back through other revenue sources in the future such as TIF funds or rate increases (for the IEPA loans). These fees can be seen in the Water and Wastewater Funds.

It is also anticipated that the Village will see \$1,921,221 in additional grant revenues. These revenues are normally reimbursable and will be received upon completion of a project. Police fines are expected to grow this year due to increasing the fines on various citations and the addition of more police officers issuing tickets.

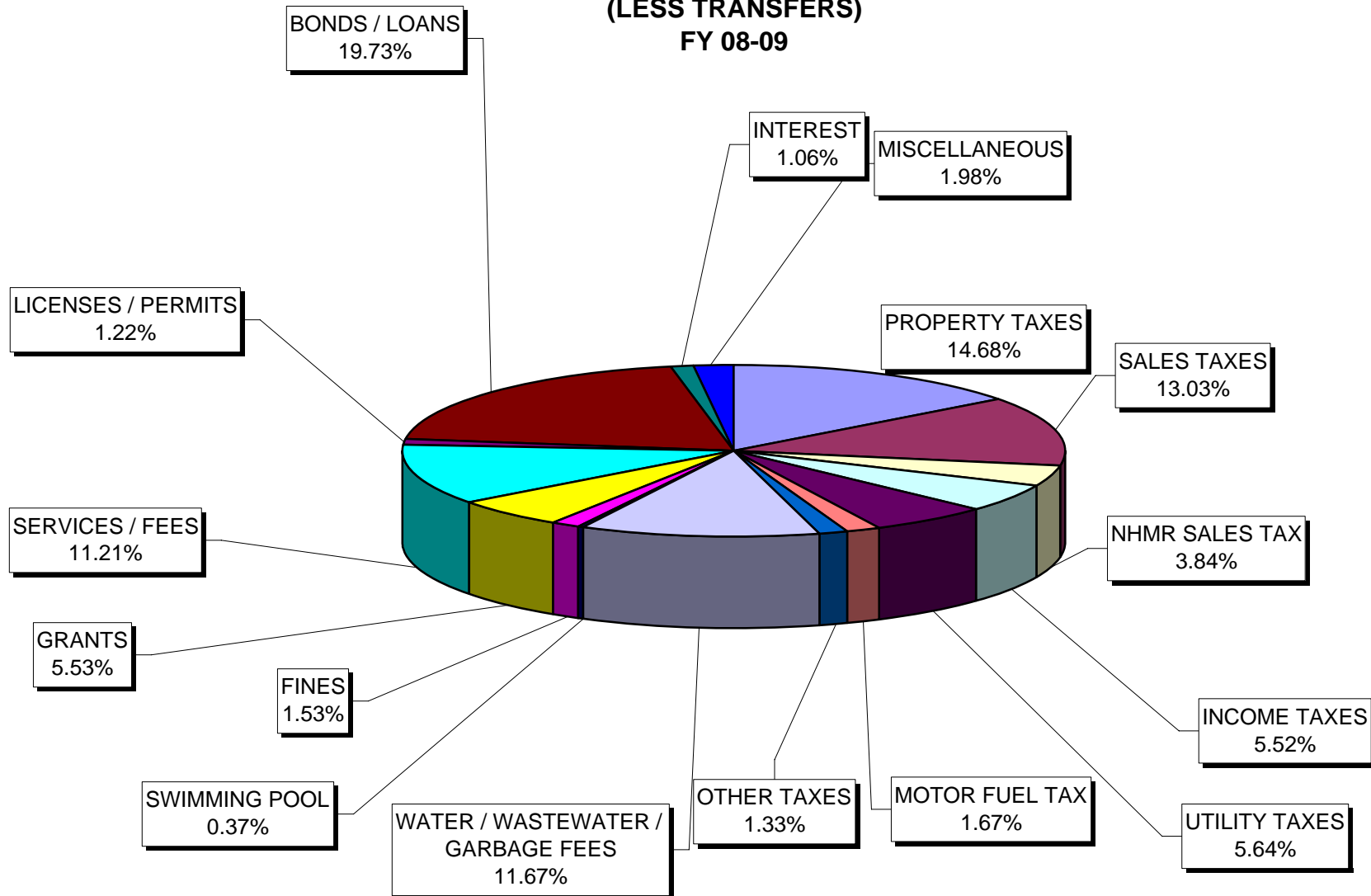
The following schedule summarizes the total by general revenue categories and indicates the increase (decrease) of the FY 08-09 budget totals over (under) FY 07-08 projected totals:

	FY 07-08 PROJECTED	FY 08-09	INCREASE
PROPERTY TAXES	5,579,003	5,730,830	151,827
SALES TAXES	4,951,000	5,085,000	134,000
NHMR SALES TAX	1,463,943	1,500,000	36,057
INCOME TAXES	1,986,000	2,155,275	169,275
UTILITY TAXES	2,188,420	2,200,000	11,580
MOTOR FUEL TAX	651,417	650,741	(676)
OTHER TAXES	516,632	519,063	2,431
WATER / WASTEWATER / SWIMMING POOL	3,819,161	4,554,180	735,019
FINES	466,000	597,000	131,000
GRANTS	236,575	2,157,796	1,921,221
SERVICES / FEES	3,571,228	4,376,633	805,405
LICENSES / PERMITS	453,900	474,700	20,800
BONDS / LOANS	2,517,500	7,700,000	5,182,500
INTEREST	511,068	412,016	(99,052)
MISCELLANEOUS	1,550,398	773,454	(776,944)
Transferred Incomed	1,497,018	2,503,728	1,006,710
<b>Sub-Total</b>	<b>32,112,458</b>	<b>41,533,416</b>	<b>9,420,958</b>
(Less Interfund Transfers)	(1,497,018)	(2,503,728)	(1,006,710)
<b>Total</b>	<b>30,615,440</b>	<b>39,029,688</b>	<b>8,414,248</b>

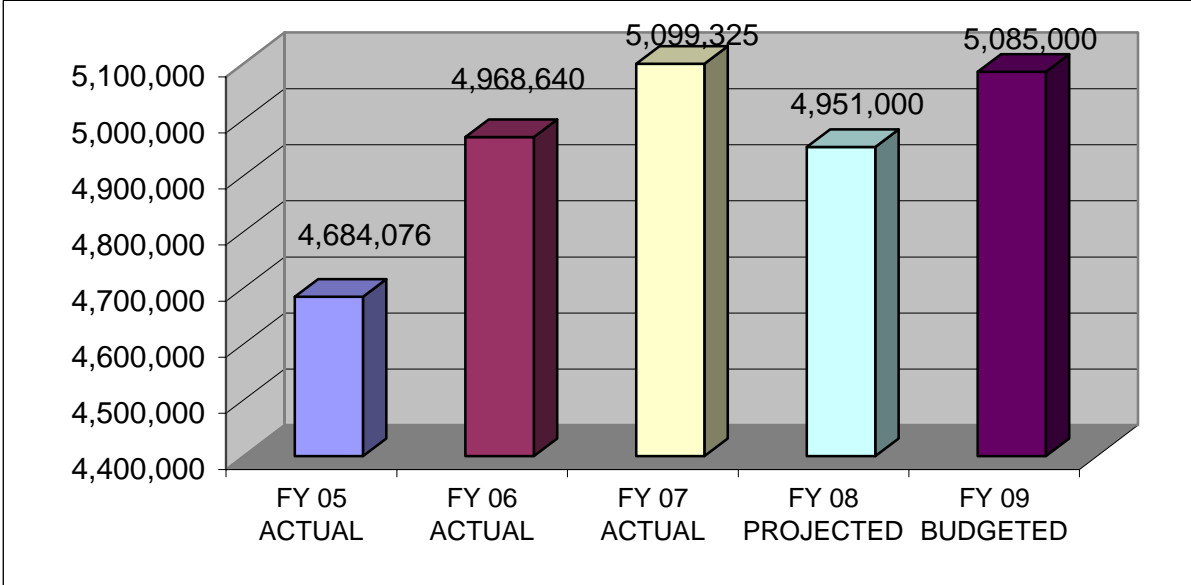
In establishing the revenue estimates, various techniques and assumptions were used including the following:

- historical representations
- economic factors, including inflation, retail sales and interest rates
- legislative environment
- local business changes
- historical research by the Illinois Municipal League

**VILLAGE OF VILLA PARK, ILLINOIS  
REVENUES BY SOURCE  
(LESS TRANSFERS)  
FY 08-09**

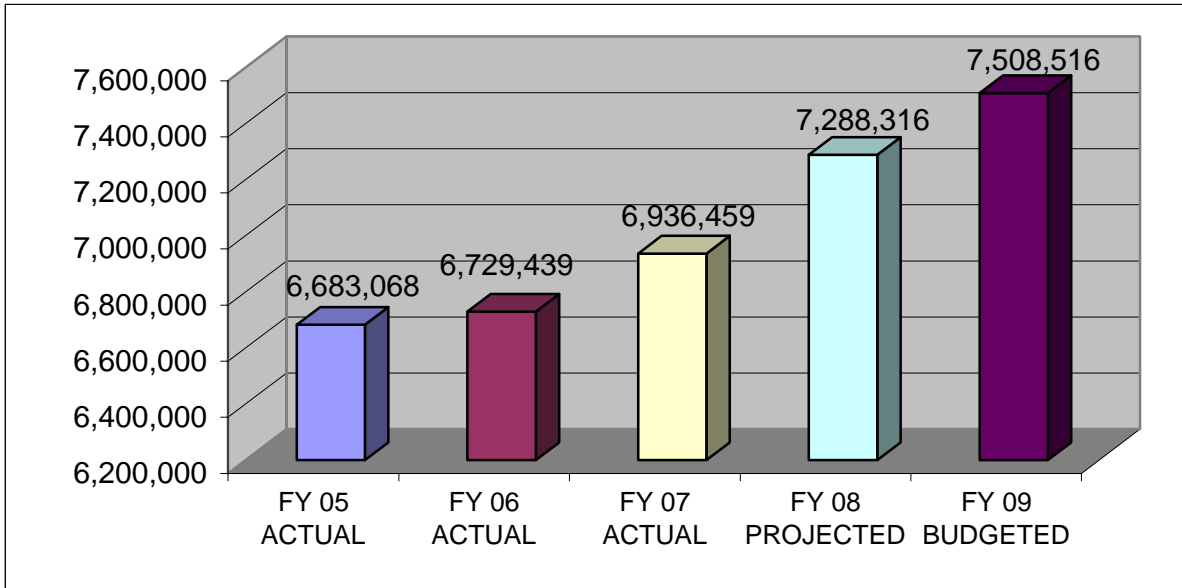


## VILLAGE OF VILLA PARK, ILLINOIS SALES TAX



Sales Tax revenue represents the largest source of revenue for the General Corporate Fund. The budgeted amount for the 1% sales tax collection for FY 2008-09 is \$5,085,000. The budget for FY 2007-08 was set rather conservatively when compared to previous years. However, due to a slowdown in the economy and a car dealership moving out of town, the anticipated sales tax revenue will not be realized. In fact estimates are lower than what was received last year. FY 2008-09 does not anticipate large gains in sales tax revenue. The potential of revenues related to some new developments and the hope of an economic turnaround are attributed for this slight increase. It must be noted that Sales Tax revenue is highly elastic in terms of the economy and is not as stable of a revenue source as other taxes.

**VILLAGE OF VILLA PARK, ILLINOIS  
PROPERTY TAX  
(INCLUDES LIBRARY)**

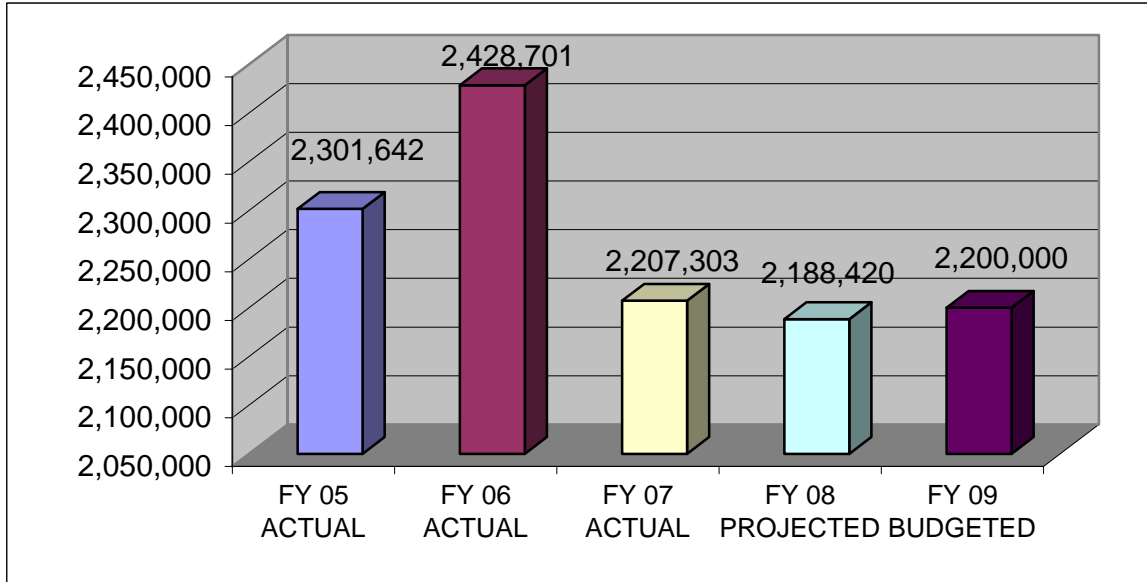


Property taxes projected for FY 08-09 of \$7,508,516 were levied in December of 2007. Due to property tax limitations laws, enacted in October 1991, this revenue source (excluding tax levies for debt service) can only increase by 5% per year or the rate of inflation, whichever is lower, unless approved by voter referendum. New property is excluded from the limitations. Each fiscal year has increased per a combination of the consumer price index given by DuPage County and an estimate for new construction values within the Village. The FY 08-09 Fiscal Year includes a 2.5% increase in CPI and an assumption of \$4,000,000 in new construction properties. The totals seen above include tax increment financing district property tax revenues.

It must be noted that the portion of the property tax that is actually going to the Corporate Fund has been gradually decreasing in recent years. This is due to mandated increases to the Fire and Police Pension Funds that are currently subject to the 2.5% tax cap. Since they were not exempt from the tax cap, they are in effect being subsidized by the other funds that were also subject to the cap. The property tax collected includes levies for the Corporate Fund, Parks, Recreation, Ambulance Services, Fire Protection, Police Pensions, Fire Pension, IMRF Pensions, Library Services, Library Pension, Debt Service, TIFs and the NEDSRA Special Recreation District.

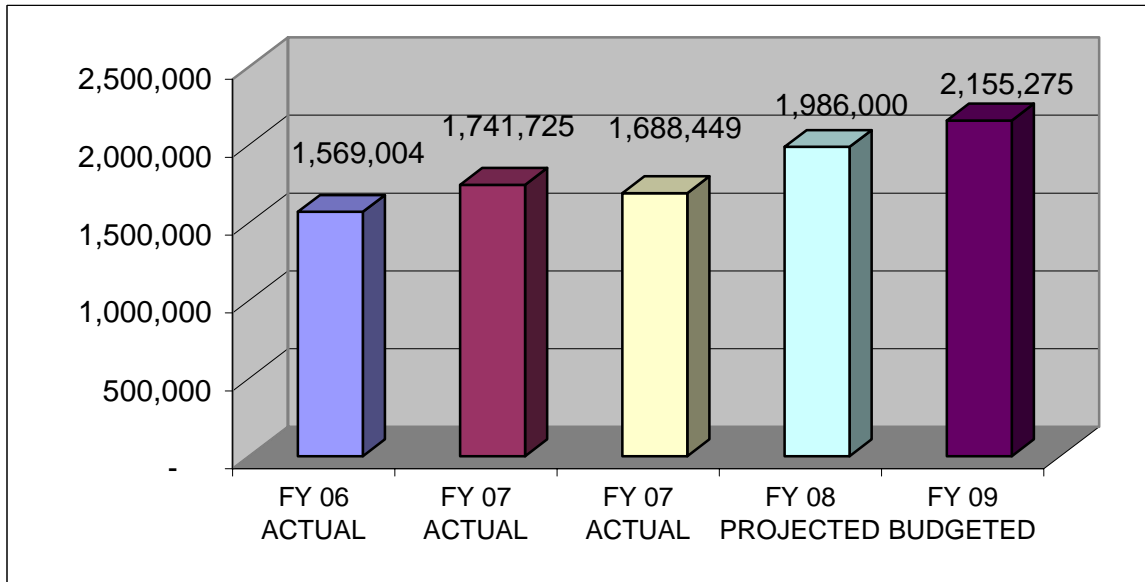
The rate at which property taxes are levied is determined by dividing the amount requested by the total EAV. The EAV is defined as one-third of the market value of all real property in the Village of Villa Park. More information regarding EAV's and tax rates can be found in Appendix D.

## VILLAGE OF VILLA PARK, ILLINOIS UTILITY TAX



The utility tax revenue is based on a 5% utility tax rate and a 5% telecommunications tax rate. One of the areas of concern regarding municipal revenues is the utility tax. FY 2006-07 saw a rather large decline in revenues and the projections for FY 2007-08 are far below expectations. Gas revenues have been increasing appropriately, electric revenues have been increasing marginally, but telecommunications revenues are down significantly. There has been discussion with DuPage Mayors & Managers regarding this issue. There seems to be inconsistent disbursement of revenues throughout towns across DuPage County. More investigation needs to take place on this matter. In the meantime, the FY 2008-09 budget is expecting a much lower figure than in years past.

## VILLAGE OF VILLA PARK, ILLINOIS INCOME TAX



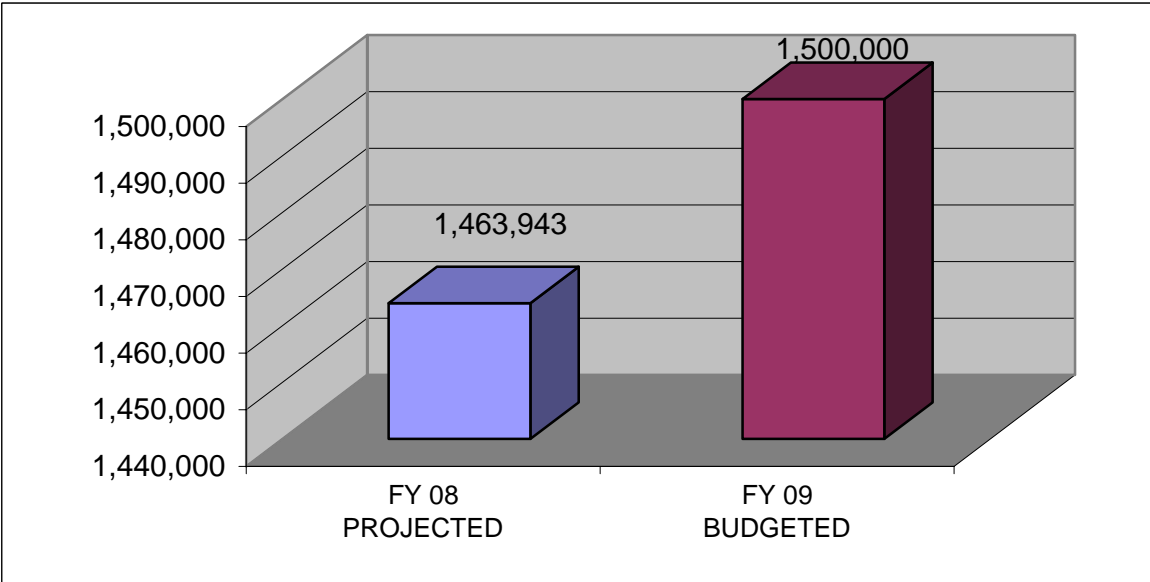
The Village's portion of the State Income Tax is allocated on a per capita basis. Historical research undertaken by the Illinois Municipal League provides the basis for the revenue assumptions. Two factors affect the amount of increase or decrease the Village can expect from this tax source. First, increases or decreases in the population of Villa Park would produce a higher or lower total distribution since the state allocates income taxes on a per capita basis. The second factor is that income tax is tied closely to personal income of individuals and businesses, and therefore, the general condition of the economy plays an important role in the level of taxable personal and corporate income.

Revenue estimates were published in an article in the February 2008 Review magazine. Estimates for FY 2007-08 the current year is only 6.9% higher at \$90.00 per capita. During the first nine months of FY 2008 receipts were up \$4.98 per capita or 8.1%. Our estimate for the full year is for growth of \$5.78 per capita or 6.9% higher than the prior year.

We forecast the economy will continue its flat or even negative growth in FY 2009 and therefore we estimate that year's distributions will be \$92.70 per capita or 3% higher than our FY 2008 estimate.

About two thirds of that 3% estimated growth is due to a recent reduction in the amount held back to pay income tax refunds.

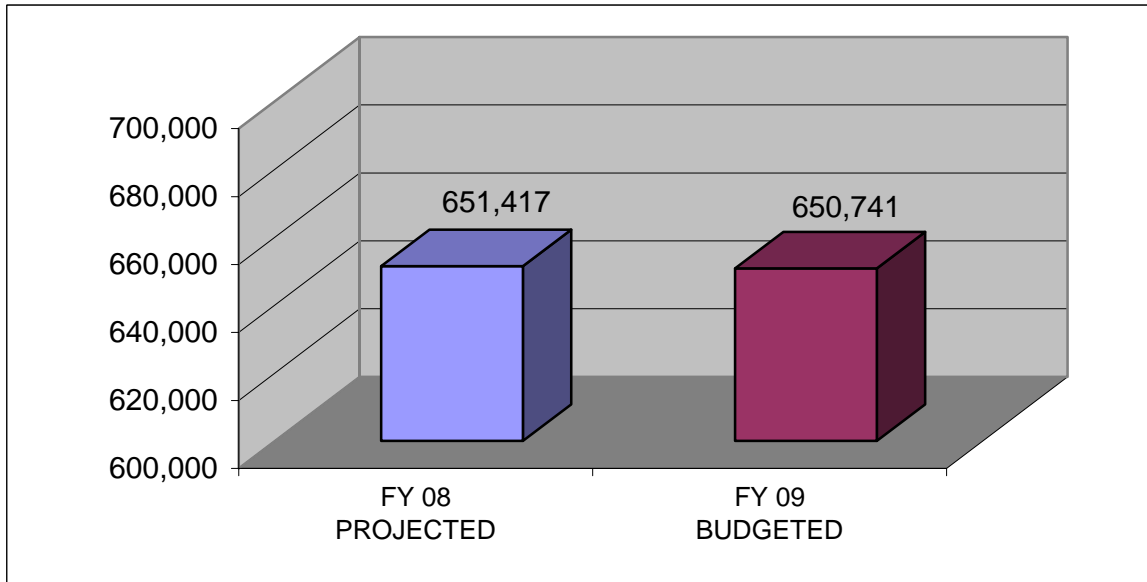
# VILLAGE OF VILLA PARK, ILLINOIS NON HOME RULE SALES TAX



The Non Home Rule Sales Tax is an additional 0.5% tax on most taxable items (less titled goods, groceries, prescriptions, etc.) This revenue is earmarked for projects in the road improvement fund. This tax applies to approximately 30% of taxable items in the Village. FY 2007-08 was the first year this tax was collected and it nearly hit the anticipated \$1,500,000 estimate. (This estimate can change depending on December 2007 sales tax revenue). It is anticipated that this figure will hit the \$1,500,000 mark next year.

This revenue is elastic with the economy and must be watched carefully. Concerns relating to auto sales need not apply to this tax since automobiles are titled goods and do not impact the non home rule sales tax.

## VILLAGE OF VILLA PARK, ILLINOIS MOTOR FUEL TAX



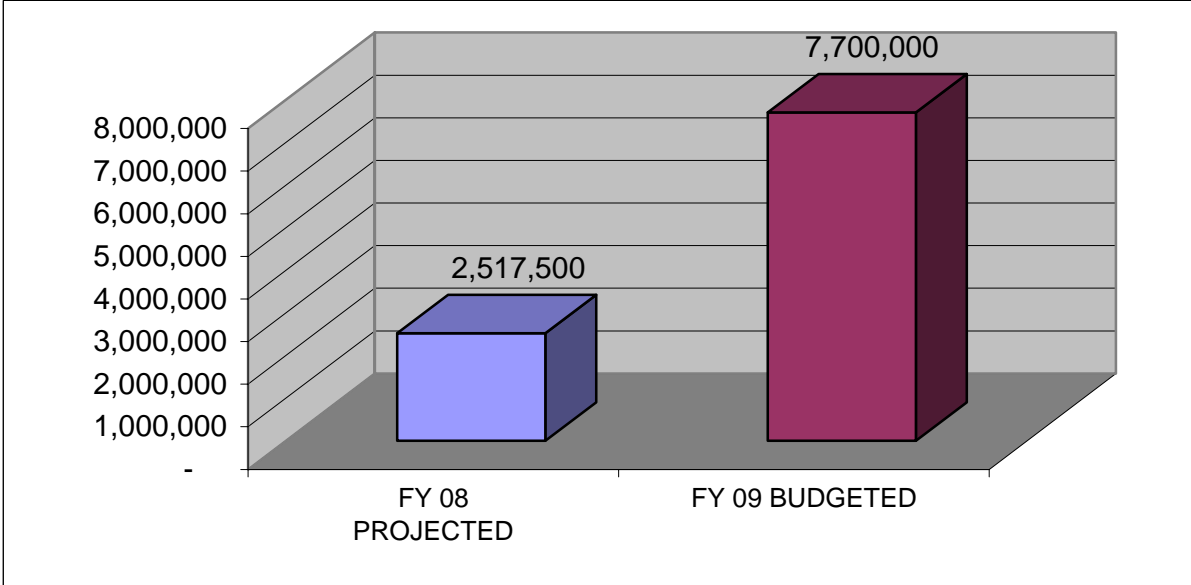
Motor Fuel Tax (MFT) receipts are based on a portion of the flat 19 cent per gallon tax. This means that growth will never be more than about 1% per capita. When gasoline prices rise fast enough to discourage pleasure driving, the total miles driven in Illinois will fall and MFT receipts per capita will decline.

FY 2006-07 MFT receipts grew by only 0.1% over the prior year. For the first ten months of FY 2007-08 receipts are down by 24 cents per capita or 1%.

The estimate for the full year is for a drop of 23 cents per capita or \$28.70 per capita.

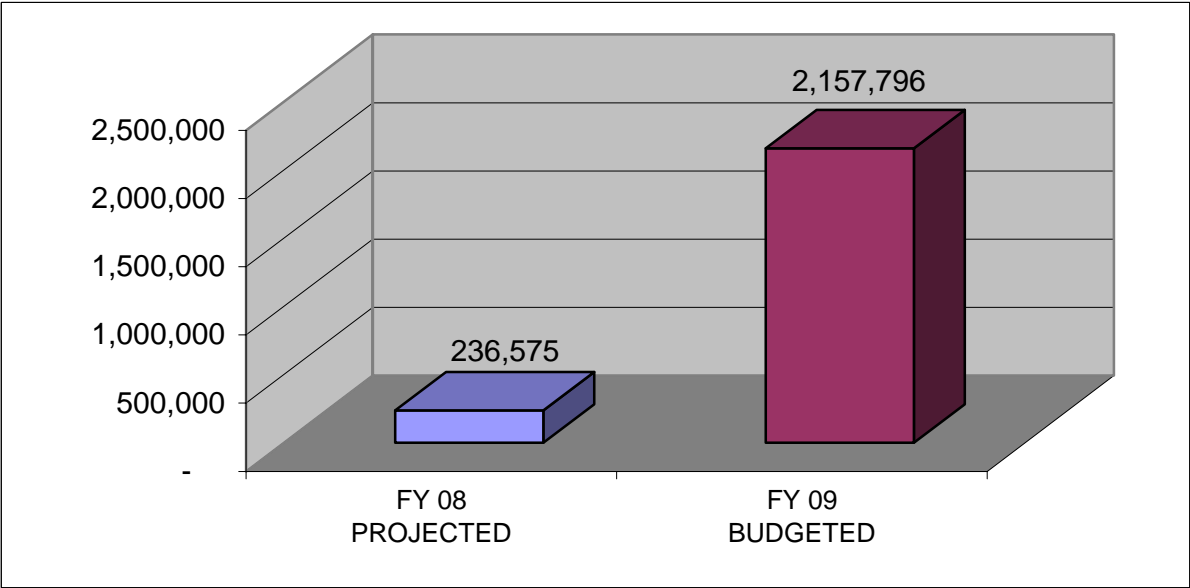
The forecast FY 2008-09 MFT distributions will decline by 1% to \$28.40 per capita.

# VILLAGE OF VILLA PARK, ILLINOIS BONDS AND LOANS



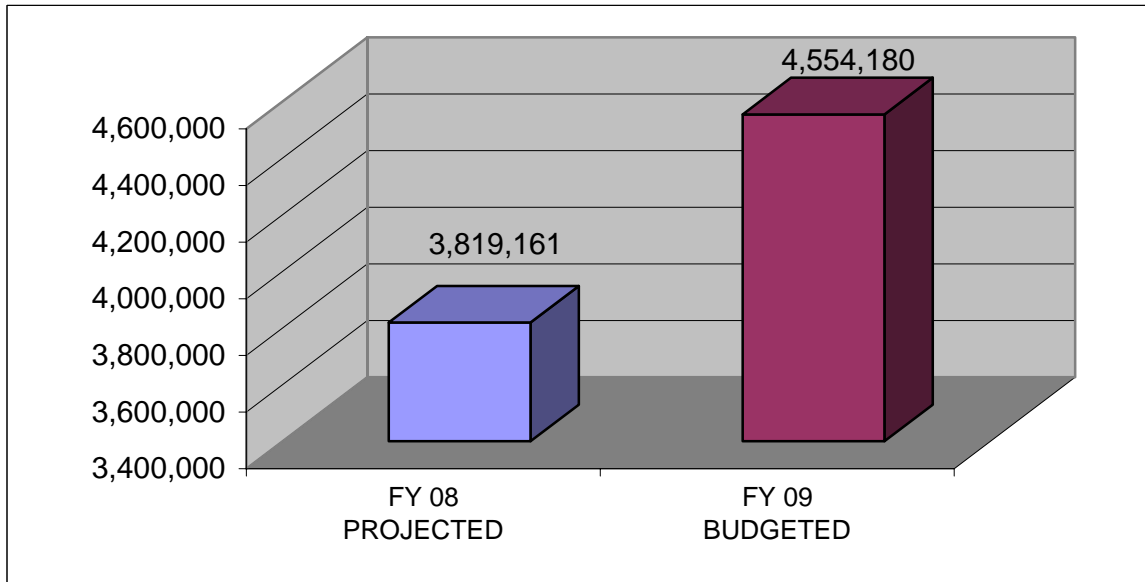
Bonds and loans account for a large percentage of Village revenue. While future revenue streams will pay back these other financing sources, this money is essential for large scale programs related to capital projects and equipment upgrades. The Illinois Environmental Protection Agency loans in FY 2007-08 will continue in FY 2008-09. These loan are related to the Water and Wastewater Funds. Bond issues may take place in FY 2008-09. One bond issue would be a limited general obligation bond related to capital projects and rolling stock. The other issue would be a debt certificate related to the funding of Tax Increment Financing projects.

# VILLAGE OF VILLA PARK, ILLINOIS GRANTS



The Village applies for grants on a regular basis. Grants may be reimburseable, up front or paid indirectly through another organization (i.e. - Illinois Department of Transportation). Grant revenues have been thin in recent years. However, FY 2007-08 appears to have some significant grant revenues slated for various infrastructure projects. These include a federal grant for \$1,089,652 in the form of a STP grant and \$96,000 in the form of a BRP grant for street improvements. \$503,140 in CMAQ grants for public infrastructure improvements. There is also a grant for \$250,000 in NEDSRA (special recreation district) grants.

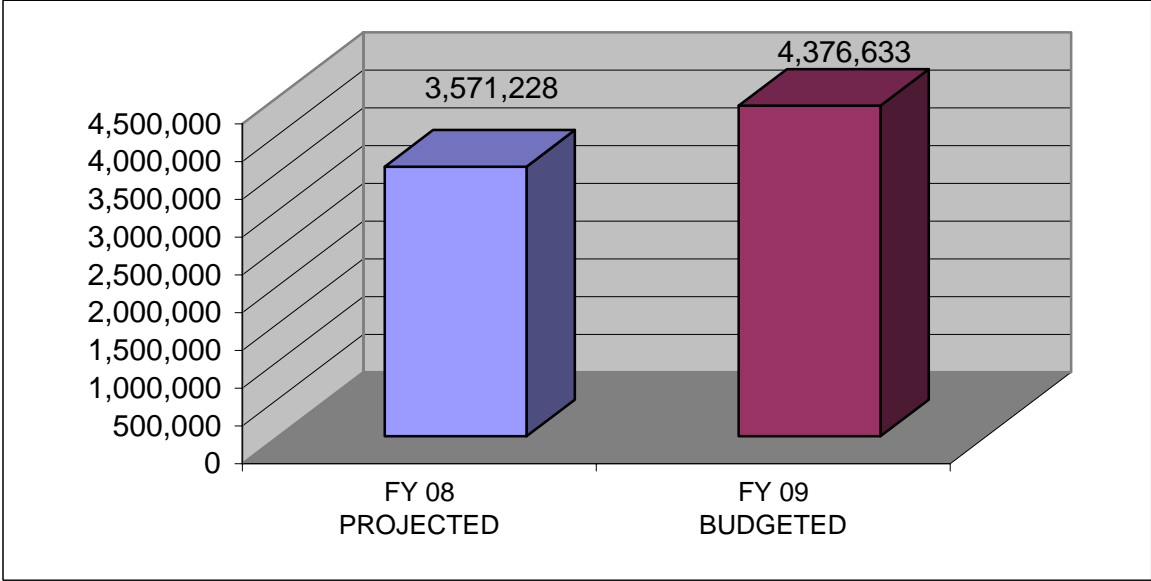
## VILLAGE OF VILLA PARK, ILLINOIS WATER AND WASTEWATER CHARGES



Total charges for services in the Water and Wastewater Funds appear in this bar chart. The increase in fees related to existing IEPA loans results in the increase. These fees are the primary source of funding for the Water and Wastewater Enterprise Funds.

There may be additional revenues related to passing on the cost of water from the City of Chicago. The City of Chicago recently passed a 45% increase in water charges to municipalities that use its water. This will be billed at 15% per year for a 3 year period. This will most likely be passed on to the residents in form of a water rate increase.

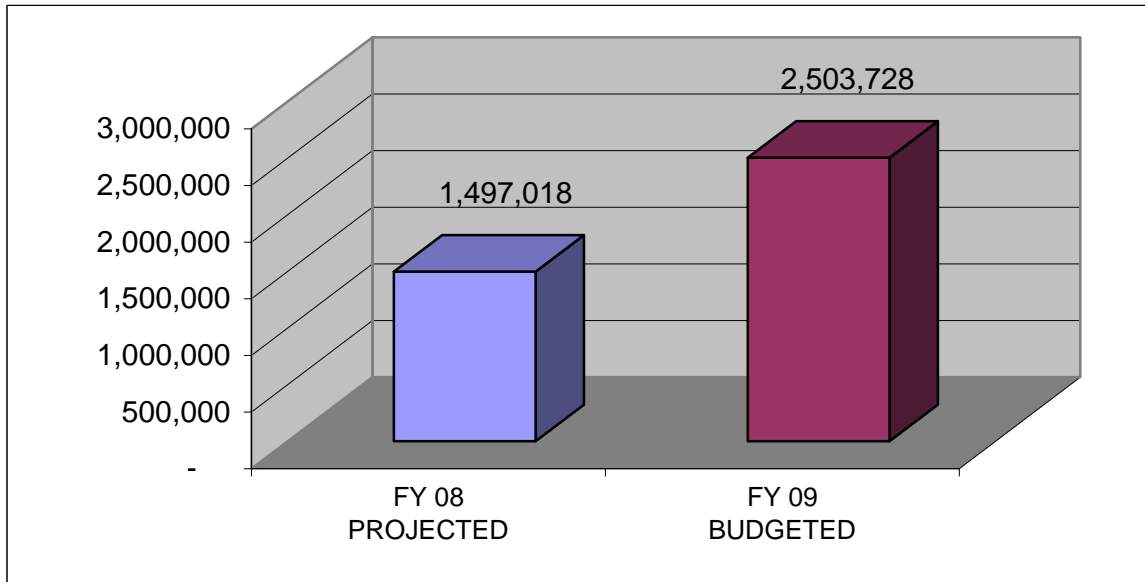
# VILLAGE OF VILLA PARK, ILLINOIS SERVICES AND FEES



The Village of Villa park accounts for many services and fees. Some of these fees are for garbage service, parks and recreation programs and other services for the community. Other fees are internal and are paid for by the Enterprise Funds for services in the Corporate Fund.

Fiscal Year 2008-09 anticipates some fee increases and new fees related to Police services. It can be argued whether these services are fees or fines, but since they are technically called fees, they are grouped into this category. These fees go against those who violate the law and require administrative hearings for a variety of issues such as DUI, abandoned vehicles and other such issues.

## VILLAGE OF VILLA PARK, ILLINOIS TRANSFERS



Interfund transfers are shown as revenues in funds, but they are backed out since they are really not a true revenue source. FY 2007-08 transfers included: -

- \$500,000 from the Motor Fuel Fund to the Corporate Fund
- \$30,000 from the Working Cash Fund to the Corporate Fund
- \$72,000 from the Hotel / Motel Fund to the Parks Fund
- \$300,000 from the Corporate Fund to the Parks Fund
- \$465,000 from the Corporate Fund to the Recreation fund
- \$100,000 from the Corporate Fund to the Swimming Pool Fund
- \$30,018 from the TIF Fund to the Road Fund

There were an increased number of these transfers for Fiscal Year 2008-09. This was in part due to moving the attributable pension, medicare and social security costs for parks and recreation to their respective funds (formerly paid out of the corporate fund). The transfers for FY 2008-09 include:

- \$650,000 from the Motor Fuel Fund to the Corporate Fund
- \$25,000 from the Working Cash Fund to the Corporate Fund
- \$80,000 from the Hotel / Motel Fund to the Parks Fund
- \$400,000 from the Corporate Fund to the Parks Fund
- \$600,000 from the Corporate Fund to the Recreation fund
- \$100,000 from the Corporate Fund to the Swimming Pool Fund
- \$56,241 from the TIF Fund (#2) to the Road Fund
- \$70,000 from the TIF Fund (#3) to the Debt Service Fund
- \$343,694 from the Motor Fuel Fund to the Road Fund
- \$178,793 from the Motor Fuel Fund to the Capital Projects Fund

Report Criteria:

Account.Acct Type = r  
Account.Termination Date = {Is NULL}  
Fund Totals

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINA Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
	CORPORATE FUND Revenue Totals:	16,801,145	13,738,228	17,329,495	17,073,199	18,722,529
	TIF 3 FUND Revenue Totals:	0	156,764	0	153,606	2,680,100
	TIF 2 FUND Revenue Totals:	593,016	613,354	592,300	610,697	630,500
	TIF 1 FUND Revenue Totals:	103,931	109,432	145,000	109,799	122,950
	MFT FUND Revenue Totals:	668,463	547,973	659,135	668,817	668,141
	HOTEL/MOTEL TAX FUND Revenue Totals:	89,504	88,863	72,000	80,000	80,000
	NEDSRA FUND Revenue Totals:	217,713	196,483	343,000	194,315	454,000
	RECREATION FUND Revenue Totals:	1,372,754	1,204,327	1,443,600	1,418,431	1,620,000
	PARKS FUND Revenue Totals:	623,609	581,107	634,000	643,508	759,000
	SWIMMING POOL FUND Revenue Totals:	248,971	215,611	255,500	257,278	249,000
	DEBT SERVICE FUND Revenue Totals:	1,464,621	1,477,265	1,462,495	1,455,841	1,547,398
	STREET IMPROVEMENT FUND Revenue Totals:	589,199	1,284,785	1,901,593	1,711,776	3,143,443
	CAPITAL PROJECTS FUND Revenue Totals:	80,138	332,116	211,399	304,037	863,581
	EQUIPMENT REPLACEMENT FUND Revenue Totals:	10,365	272,033	6,000	277,630	0
	LAND & BUILDINGS FUND Revenue Totals:	0	565,922	0	565,218	0
	BUILDING IMPROVEMENTS FUND Revenue Totals:	0	0	1	0	1,200,000
	STORMWATER BUYOUT FUND Revenue Totals:	117,753	17,101	33,000	25,245	59,208
	WATER SUPPLY FUND Revenue Totals:	2,998,687	4,379,267	5,363,000	5,158,343	3,244,372
	WASTEWATER FUND Revenue Totals:	1,050,716	863,643	1,510,900	1,374,718	5,464,194
	WORKING CASH TRUST Revenue Totals:	28,748	31,970	25,000	30,000	25,000
	Grand Totals:	27,059,333	26,676,244	31,987,418	32,112,458	41,533,416

Report Criteria:

Account.Acct Type = r  
Account.Termination Date = {Is NULL}  
Account Detail

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<b>CORPORATE FUND</b>						
10.40000	UTILITY TAXES	2,207,303	1,763,613	2,550,000	2,188,420	2,200,000
10.40001	PROPERTY TAXES	2,665,778	1,675,327	2,722,271	2,725,000	2,775,000
10.40002	PERS PROP REPLACEMENT TAXES	50,759	22,322	3,500	22,322	10,000
10.40003	SALES TAX	5,099,325	4,214,507	5,227,250	4,951,000	5,085,000
10.40004	STATE INCOME TAX	1,942,101	1,688,449	1,958,979	1,986,000	2,155,275
10.40005	F/FIRE INS PREMIUM TAX	15,489	15,810	15,489	15,810	15,000
10.40006	INTEREST ON PROP TAXES CTY	8,037	8,345	3,000	8,345	3,000
10.40007	PROPERTY TAXES, PRIOR LEVIES	10	7	5	10	10
10.40008	FRANCHISE FEES	287,258	328,176	290,000	345,000	360,000
10.40009	MEDICAL ADMINISTRATIVE FEES	48	0	100	0	0
10.40013	AMUSEMENT TAX	91,106	63,041	100,000	75,000	80,000
10.40014	TELECOM INFRASTRUC.MAINT FEE	0	0	0	0	0
10.40016	SALES USE TAX	291,462	245,217	305,105	295,000	308,063
10.40017	PHOTO FINISHING SALES TAX	0	0	0	0	0
10.40018	AUTO RENTAL SALES TAX	26,700	25,354	25,000	28,500	26,000
10.41015	SALE OF ASSETS	649	1,530	2,000	1,530	1,500
10.41019	ILL.FEES/TAX:P/TAB,JAR GAMES	10,349	7,516	11,000	7,516	8,000
10.41020	ELECTRONIC GAME LICENSES	19,970	11,428	12,500	12,700	12,500
10.41021	VENDING LICENSES	5,140	3,042	6,000	4,500	5,000
10.41022	LIQUOR LICENSES	91,479	71,038	87,500	86,000	86,500
10.41023	DOG LICENSES	576	488	700	700	700
10.41024	OTHER LICENSES	4,620	4,640	4,500	5,000	5,000
10.42049	DONATIONS	1,517	1,575	5,000	0	0
10.42050	POLICE FINES	417,885	399,762	500,000	450,000	575,000
10.42051	POLICE AUXILIARY SERVICES	26,254	43,124	22,000	60,000	125,000
10.42052	FALSE ALARM FINES	3,125	2,925	3,000	3,000	3,000
10.42053	LIQUOR FINES	2,000	0	4,500	0	4,000
10.42055	COURT SUPERVISION FEES	0	0	0	0	60,000
10.42065	DUI TECHNOLOGY FINES	( 3,865 )	0	0	0	0
10.42070	ADMINISTRATIVE TOWING FEES	0	94,150	0	162,300	365,000
10.42071	ADMINISTRATIVE ADJUDICATION	0	0	0	0	150,000
10.42072	DUI PROSECUTION FEES	0	0	0	0	150,000
10.42075	AMBULANCE FEES	247,296	201,996	260,000	265,000	260,000
10.42076	CPR INSTRUCTION	0	6,020	0	3,845	0
10.42080	P-TICKET FINES	2,800	10,035	5,000	13,000	15,000
10.43100	BUILDING PERMITS	210,389	162,599	225,000	200,000	210,000
10.43101	CONTRACTORS REGISTRN FEES	6,975	4,950	7,000	7,000	7,000
10.43102	PLANNING/ZONING APPLICA FEE	4,400	5,500	6,500	6,000	6,000
10.43103	ENGINEERING REVIEW FEE	25,030	17,425	35,000	30,000	30,000
10.43104	STORMWTR PERM/PLAN REVU FEES	10,740	6,385	15,000	11,000	20,000
10.43105	INSPECTORS FEES	2,224	1,184	2,000	2,200	2,000
10.43106	PROPERTY MAINTENANCE	3,925	85	1,000	200	500

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<b>CORPORATE FUND</b>						
10.44301	BUILDING RENTAL	3,300	2,475	0	3,300	0
10.45101	CNW PARKING PERMITS	46,895	46,016	48,000	60,000	65,000
10.45102	CNW COIN BOX	68,203	72,930	70,000	85,000	90,000
10.45103	ADMINISTRATIVE SERVICES	511,049	436,521	520,000	520,000	550,000
10.45104	FINANCIAL SERVICES	12,300	10,583	12,700	12,700	15,220
10.45105	INTEREST ON INVESTMENTS	296,271	118,749	178,000	180,000	180,000
10.45107	CHARGES FOR SERVICES	127,247	107,423	132,000	132,000	133,000
10.45108	RESIDENT FEES	1,037,555	981,931	1,194,996	1,205,084	1,292,185
10.45109	REIMBURSEMT FROM OTHER FUNDS	170,605	152,255	132,000	175,000	180,000
10.45110	PROCEEDS FROM BOND SALE	0	0	0	0	0
10.45111	SUGAR CREEK GOLF COURSE RETN	0	0	0	0	0
10.45119	PARKWAY/STREET OPENING	50	50	0	50	0
10.45123	TRANSFER FROM M F T	500,000	500,000	500,000	500,000	650,000
10.45126	TRAINING REIMB/ STATE	0	0	0	0	0
10.45128	MISCELLANEOUS REVENUE	41,441	48,467	30,000	40,000	30,000
10.45131	FEDERAL GRANT	0	0	0	0	0
10.45134	REIMB FROM TIF FUNDS	0	0	0	0	64,076
10.45139	IRMA RESERVE	0	0	0	0	250,000
10.45140	DARE/LIASON OFFICERS REIMB.	57,001	45,216	50,000	52,473	50,000
10.45152	TRANS INT FROM WORKING CASH	23,446	31,970	25,000	30,000	25,000
10.45153	TRANS FROM CAPITAL PROJECTS	0	0	0	0	0
10.45156	TRANS FROM WATER SUPPLY	0	0	0	0	0
10.45159	TRANSFER FROM GARBAGE FUND	0	0	0	0	0
10.46020	IMAGE GRANT	0	0	0	0	0
10.46021	PARLMNT SQR GRANT	0	0	0	0	0
10.46022	ICECF GRANT	0	0	0	0	0
10.46023	MISCELLANEOUS GRANTS	0	0	0	0	0
10.46024	OJP GRANT	28	0	0	1,338	0
10.46030	FIRE DEPARTMENT GRANTS	1,712	0	0	0	0
10.46040	POLICE DEPARTMENT GRANTS	56,845	46,847	2,400	75,000	0
10.46041	POLICE K-9 GRANT	0	0	0	0	0
10.48005	LATE CHARGES	6,535	9,874	8,500	10,000	10,000
10.48006	SUMMERFEST REVENUES	13,445	19,306	10,000	19,306	19,000
10.48009	HISTORIC PRESERVATION	1,350	0	0	0	0
10.48011	COMMUNITY PRIDE COMMISSION	50	50	0	50	0
10.49050	NET APPR (DEPR)/FV OF INVEST	46,963	0	0	0	0
10.49052	TRANSFER FROM DEBT SERVICE	0	0	0	0	0
CORPORATE FUND Revenue Totals:		16,801,145	13,738,228	17,329,495	17,073,199	18,722,529

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>TIF 3 FUND</u>						
29.40001	PROPERTY TAXES	0	152,837	0	150,716	175,000
29.40006	INTEREST ON PROP TAXES CTY	0	406	0	390	100
29.45105	INTEREST ON INVESTMENTS	0	3,521	0	2,500	5,000
29.45110	PROCEEDS FROM BOND SALE	0	0	0	0	2,500,000
29.45128	MISCELLANEOUS REVENUE	0	0	0	0	0
	TIF 3 FUND Revenue Totals:	0	156,764	0	153,606	2,680,100

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>TIF 2 FUND</u>						
30.40001	PROPERTY TAXES	559,181	584,764	576,800	584,764	600,000
30.40006	INTEREST ON PROP TAXES CTY	885	933	500	933	500
30.45105	INTEREST ON INVESTMENTS	32,950	27,657	15,000	25,000	30,000
30.45128	MISCELLANEOUS REVENUE	0	0	0	0	0
	TIF 2 FUND Revenue Totals:	593,016	613,354	592,300	610,697	630,500

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>TIF 1 FUND</u>						
31.40001	PROPERTY TAXES	101,124	106,974	142,135	106,974	120,000
31.40006	INTEREST ON PROP TAXES CTY	160	171	215	175	200
31.45105	INTEREST ON INVESTMENTS	2,647	2,287	2,650	2,650	2,750
31.45128	MISCELLANEOUS REVENUE	0	0	0	0	0
	TIF 1 FUND Revenue Totals:	103,931	109,432	145,000	109,799	122,950

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>MFT FUND</u>						
32.45105	INTEREST ON INVESTMENTS	15,124	13,275	17,400	17,400	17,400
32.45115	ALLOTMENTS FROM STATE	653,339	534,698	641,735	651,417	650,741
32.45153	TRANS FROM CAPITAL PROJECTS	0	0	0	0	0
	MFT FUND Revenue Totals:	668,463	547,973	659,135	668,817	668,141

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>HOTEL/MOTEL TAX FUND</u>						
33.41028	HOTEL/MOTEL TAX	89,504	88,863	72,000	80,000	80,000
	HOTEL/MOTEL TAX FUND Revenue Totals:	89,504	88,863	72,000	80,000	80,000

Acct No	Account Description	2006-07	02/08	02/08	2007-08	2008-09
		Pri Year Actual	Cur YTD Actual	Cur YTD Budget	PROJECTED FINAL Projected BUDGET	PRELIM BUDGET Projected BUDGET
<u>NEDSRA FUND</u>						
34.40001	PROPERTY TAXES	185,716	196,483	193,000	194,315	204,000
34.40006	INTEREST ON PROP TAXES CTY	0	0	0	0	0
34.40007	PROPERTY TAXES, PRIOR LEVIES	0	0	0	0	0
34.45105	INTEREST ON INVESTMENTS	0	0	0	0	0
34.45114	TRANSFER FROM CORPORATE	0	0	0	0	0
34.45128	MISCELLANEOUS REVENUE	31,997	0	150,000	0	0
34.46020	NEDSRA GRANTS	0	0	0	0	250,000
	NEDSRA FUND Revenue Totals:	217,713	196,483	343,000	194,315	454,000

Acct No	Account Description	2006-07	02/08	02/08	2007-08	2008-09
		Pri Year Actual	Cur YTD Actual	Cur YTD Budget	PROJECTED FINAL Projected BUDGET	PRELIM BUDGET Projected BUDGET
<b>RECREATION FUND</b>						
35.40001	PROPERTY TAXES	240,366	253,498	295,000	251,000	272,500
35.40006	INTEREST ON PROP TAXES CTY	0	0	0	0	0
35.40007	PROPERTY TAXES, PRIOR LEVIES	0	0	0	0	0
35.44300	BUILDING RESALE GOODS	5,435	5,680	8,600	7,905	8,000
35.44301	BUILDING RENTAL	34,894	27,077	38,000	36,790	43,000
35.44401	SUMMER PROGRAM REVENUE	219,739	200,986	190,000	200,986	222,000
35.44403	FALL/WNTR/SPRG PROGRAM REV	374,882	303,879	415,000	416,500	440,000
35.45105	INTEREST ON INVESTMENTS	0	179	0	0	0
35.45114	TRANSFER FROM CORPORATE	465,000	387,500	465,000	465,000	600,000
35.45128	MISCELLANEOUS REVENUE	29,938	23,028	20,000	23,750	25,000
35.45134	REIMB FROM SCHOOL DIST #45	0	0	0	0	0
35.46023	MISCELLANEOUS GRANTS	2,500	2,500	12,000	16,500	9,500
	RECREATION FUND Revenue Totals:	1,372,754	1,204,327	1,443,600	1,418,431	1,620,000

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<b>PARKS FUND</b>						
36.40001	PROPERTY TAXES	248,702	261,392	250,000	258,508	260,000
36.40006	INTEREST ON PROP TAXES CTY	0	0	0	0	0
36.40007	PROPERTY TAXES, PRIOR LEVIES	0	0	0	0	0
36.45105	INTEREST ON INVESTMENTS	3,879	3,883	2,000	5,000	4,000
36.45114	TRANSFER FROM CORPORATE	300,000	250,000	300,000	300,000	400,000
36.45128	MISCELLANEOUS REVENUE	2,528	5,832	10,000	8,000	15,000
36.45143	TRANSFER FROM HOTEL/MOTEL	68,500	60,000	72,000	72,000	80,000
	PARKS FUND Revenue Totals:	623,609	581,107	634,000	643,508	759,000

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<b>SWIMMING POOL FUND</b>						
41.44510	CASH ADMISSION: JEFFERSON	22,298	20,318	20,000	20,318	23,500
41.44511	CASH ADMISSION: LUFKIN	16,502	18,095	16,000	18,095	20,500
41.44512	SEASON PASS	62,042	68,638	70,000	68,638	70,000
41.44513	SWIM INSTRUCTION	16,050	17,073	17,000	17,073	17,000
41.44514	SWIM TEAM	7,234	7,868	7,500	7,868	8,000
41.44515	SNACK BAR: LUFKIN	10,732	11,070	11,000	11,070	2,000
41.44516	SNACK BAR: JEFFERSON	10,042	10,133	10,000	10,133	2,000
41.45105	INTEREST ON INVESTMENTS	27	0	0	0	0
41.45114	TRANSFER FROM CORPORATE	100,000	58,333	100,000	100,000	100,000
41.45117	STATE GRANT	0	0	0	0	0
41.45128	MISCELLANEOUS REVENUE	4,044	4,083	4,000	4,083	6,000
	SWIMMING POOL FUND Revenue Totals:	248,971	215,611	255,500	257,278	249,000

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<b>DEBT SERVICE FUND</b>						
50.40001	PROPERTY TAXES	1,314,370	1,328,890	1,317,380	1,307,726	1,324,330
50.40002	PERS PROP REPLACEMENT TAXES	0	0	0	0	0
50.40006	INTEREST ON PROP TAXES CTY	0	0	0	0	0
50.40007	PROPERTY TAXES, PRIOR LEVIES	0	0	0	0	0
50.40011	RESIDENTS PROPERTY TAX SS#2	0	0	0	0	0
50.45105	INTEREST ON INVESTMENTS	22,738	23,085	20,000	23,000	25,000
50.45110	PROCEEDS FROM BOND SALE	0	0	0	0	0
50.45112	TRF FROM S.C. GOLF COURSE	127,513	125,290	125,115	125,115	128,068
50.45114	TRANSFER FROM CORPORATE	0	0	0	0	0
50.45124	TRANSFER FROM TIF	0	0	0	0	70,000
50.45128	MISCELLANEOUS REVENUE	0	0	0	0	0
50.49003	ACCRUED INTEREST	0	0	0	0	0
	<b>DEBT SERVICE FUND Revenue Totals:</b>	<b>1,464,621</b>	<b>1,477,265</b>	<b>1,462,495</b>	<b>1,455,841</b>	<b>1,547,398</b>

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<b>STREET IMPROVEMENT FUND</b>						
60.40003	SALES TAX	323,180	1,234,392	1,500,000	1,463,943	1,500,000
60.45105	INTEREST ON INVESTMENTS	112,404	46,308	5,000	50,000	5,000
60.45106	PRIVATE FUNDING	0	0	0	72,415	0
60.45108	RESIDENT FEES	0	0	0	0	0
60.45110	PROCEEDS FROM BOND SALE	0	0	0	0	0
60.45114	TRANSFER FROM CORPORATE	0	0	0	0	0
60.45117	STATE GRANT	0	0	0	0	0
60.45121	GRANT FROM DUPAGE COUNTY	0	0	0	0	0
60.45122	TRANSFER FROM WORKING CASH	0	0	0	0	0
60.45123	TRANSFER FROM M F T	140,000	0	0	0	343,694
60.45128	MISCELLANEOUS REVENUE	13,615	4,085	5,000	5,000	5,000
60.45131	FEDERAL GRANT (CMAQ)	0	0	2,484	0	47,856
60.45132	FEDERAL GRANT (STP)	0	0	313,509	0	1,089,652
60.45134	REIMB FROM SCHOOL DIST 88	0	0	0	0	0
60.45135	TIF FUNDS	0	0	11,600	30,018	56,241
60.45136	TCM GRANT	0	0	0	0	0
60.45137	RTA GRANT	0	0	0	0	0
60.45138	BRP - GRANT	0	0	64,000	90,400	96,000
60.45139	IRMA RESERVE	0	0	0	0	0
60.48017	DUPAGE COUNTY REIMBURSEMENT	0	0	0	0	0
60.48018	L.U.S.T. FUND REIMBURSEMENT	0	0	0	0	0
60.48021	NORTH PRK MALL REIMBURSEMENT	0	0	0	0	0
STREET IMPROVEMENT FUND Revenue Totals:		589,199	1,284,785	1,901,593	1,711,776	3,143,443

Acct No	Account Description	2006-07	02/08	02/08	2007-08	2008-09
		Pri Year Actual	Cur YTD Actual	Cur YTD Budget	PROJECTED FINAL Projected BUDGET	PRELIM BUDGET Projected BUDGET
<b>CAPITAL PROJECTS FUND</b>						
64.40012	SURCHARGE,STATE INCOME TAX	0	0	0	0	0
64.45105	INTEREST ON INVESTMENTS	11,860	4,803	0	5,700	0
64.45106	PRIVATE FUNDING	0	0	0	0	0
64.45108	RESIDENT FEES	17,802	0	0	0	20,000
64.45110	PROCEEDS FROM BOND SALE	0	0	0	0	0
64.45113	TRSF FROM OTHER FUND	0	0	0	0	0
64.45114	TRANSFER FROM CORPORATE	0	0	0	0	0
64.45117	STATE GRANT	9,648	9,648	0	0	0
64.45121	GRANT FROM DUPAGE COUNTY	0	0	0	0	0
64.45122	TRANSFER FROM WORKING CASH	0	0	0	0	0
64.45123	TRANSFER FROM M F T	0	0	0	0	178,793
64.45128	MISCELLANEOUS REVENUE	15,690	245,000	0	245,000	0
64.45131	FEDERAL GRANT (CMAQ)	21,655	0	61,399	53,337	503,410
64.45134	REIMB FROM SCHOOL DIST 88	0	0	0	0	0
64.45136	TCM GRANT	0	0	135,000	0	161,378
64.45137	RTA GRANT	0	0	0	0	0
64.45156	TRANS FROM WATER SUPPLY	0	0	0	0	0
64.47000	DRAINAGE REVENUE	3,483	250	0	0	0
64.48006	TRANS FROM WASTE WATER FUND	0	0	0	0	0
64.48017	DUPAGE COUNTY REIMBURSEMENT	0	0	0	0	0
64.48018	L.U.S.T. FUND REIMBURSEMENT	0	0	15,000	0	0
64.48019	STORMWATER DETENTION BUYOUT	0	0	0	0	0
64.48021	NORTH PRK MALL REIMBURSEMENT	0	72,415	0	0	0
CAPITAL PROJECTS FUND Revenue Totals:		80,138	332,116	211,399	304,037	863,581

Acct No	Account Description	2006-07	02/08	02/08	2007-08	2008-09
		Pri Year Actual	Cur YTD Actual	Cur YTD Budget	PROJECTED FINAL Projected BUDGET	PRELIM BUDGET Projected BUDGET
<b>EQUIPMENT REPLACEMENT FUND</b>						
65.41015	SALE OF ASSETS	4,760	0	6,000	0	0
65.42055	COURT SUPERVISION FEES	5,605	54,867	0	60,000	0
65.45105	INTEREST ON INVESTMENTS	0	6,061	0	7,000	0
65.45114	TRANSFER FROM CORPORATE	0	0	0	0	0
65.45122	TRANSFER FROM WORKING CASH	0	0	0	0	0
65.45123	TRANSFER FROM M F T	0	0	0	0	0
65.45128	MISCELLANEOUS REVENUE	0	211,105	0	210,630	0
EQUIPMENT REPLACEMENT FUND Revenue Totals:		10,365	272,033	6,000	277,630	0

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<b>LAND &amp; BUILDINGS FUND</b>						
66.45105	INTEREST ON INVESTMENTS	0	15,474	0	0	0
66.45114	TRANSFER FROM CORPORATE	0	0	0	0	0
66.45122	TRANSFER FROM WORKING CASH	0	0	0	0	0
66.45123	TRANSFER FROM M F T	0	0	0	0	0
66.45128	MISCELLANEOUS REVENUE	0	550,448	0	565,218	0
LAND & BUILDINGS FUND Revenue Totals:		0	565,922	0	565,218	0

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<b>BUILDING IMPROVEMENTS FUND</b>						
67.45110	PROCEEDS FROM BOND SALE	0	0	0	0	1,200,000
67.45114	TRANSFER FROM CORPORATE	0	0	0	0	0
67.45122	TRANSFER FROM WORKING CASH	0	0	0	0	0
67.45128	MISCELLANEOUS REVENUE	0	0	1	0	0
67.45131	FEDERAL GRANT (CMAQ)	0	0	0	0	0
BUILDING IMPROVEMENTS FUND Revenue Totals:		0	0	1	0	1,200,000

Acct No	Account Description	2006-07	02/08	02/08	2007-08	2008-09
		Pri Year Actual	Cur YTD Actual	Cur YTD Budget	PROJECTED FINAL Projected BUDGET	PRELIM BUDGET Projected BUDGET
<u>STORMWATER BUYOUT FUND</u>						
68.45105	INTEREST ON INVESTMENTS	3,157	4,074	0	4,300	1,480
68.45106	PRIVATE FUNDING	0	0	0	0	0
68.45108	RESIDENT FEES	0	0	0	0	0
68.45121	GRANT FROM DUPAGE COUNTY	0	0	0	0	0
68.45128	MISCELLANEOUS REVENUE	0	0	0	0	0
68.45156	TRANS FROM WATER SUPPLY	0	0	0	0	0
68.47000	DRAINAGE REVENUE	4,013	5,269	10,000	15,269	10,000
68.48006	TRANS FROM WASTE WATER FUND	0	0	0	0	0
68.48016	REIMBURSEMENT FROM LOMBARD	0	0	0	0	0
68.48019	STORMWATER DETENTION BUYOUT	110,583	7,758	23,000	5,676	47,728
STORMWATER BUYOUT FUND Revenue Totals:		117,753	17,101	33,000	25,245	59,208

Acct No	Account Description	2006-07	02/08	02/08	2007-08	2008-09
		Pri Year Actual	Cur YTD Actual	Cur YTD Budget	PROJECTED FINAL Projected BUDGET	PRELIM BUDGET Projected BUDGET
<b>WATER SUPPLY FUND</b>						
82.45105	INTEREST ON INVESTMENTS	131,633	90,743	130,000	129,858	86,386
82.45108	RESIDENT FEES	0	0	0	0	0
82.45127	MIS UNDISTRIBUTED W/S REV	373	0	0	0	0
82.45128	MISCELLANEOUS REVENUE	29,389	14,377	20,000	22,882	23,000
82.48000	USER CHARGES	2,756,010	2,388,974	2,961,000	2,803,104	3,071,486
82.48001	WATER TAP FEES	9,520	400	6,500	1,000	2,500
82.48002	METER INSTALLATION CHRGES	11,890	6,135	10,000	9,730	10,000
82.48003	WATER & SEWER PERMIT FEES	1,525	2,520	11,000	3,380	4,000
82.48004	CONNECTION CHARGES	24,667	10,226	40,000	13,134	20,000
82.48005	LATE CHARGES	22,199	22,260	24,000	13,559	15,000
82.48007	BLOCK GRANT	0	0	0	0	0
82.48008	REIMBURSEMENT FROM DPWC	0	0	0	0	0
82.48009	EPA LOAN	0	1,833,513	2,150,000	2,150,000	0
82.48010	CROSS CONNECT FEE	11,481	10,119	10,500	11,696	12,000
	WATER SUPPLY FUND Revenue Totals:	2,998,687	4,379,267	5,363,000	5,158,343	3,244,372

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<b>WASTEWATER FUND</b>						
83.41015	SALE OF ASSETS	0	0	0	0	0
83.45105	INTEREST ON INVESTMENTS	49,194	24,119	50,000	28,660	30,000
83.45108	RESIDENT FEES	11,167	11,254	12,000	11,500	11,000
83.45122	TRANS FROM SEWER CONSTRUCN	0	0	0	0	0
83.45128	MISCELLANEOUS REVENUE	17,721	12,038	20,000	15,000	15,000
83.45132	TRANS FROM SS SPL SERV DIST	2,140	0	0	0	0
83.46022	EPA GRANT	0	0	0	0	0
83.48000	USER CHARGES	927,548	794,503	976,500	924,427	1,377,694
83.48003	WATER & SEWER PERMIT FEES	1,615	1,635	11,500	1,835	2,700
83.48004	CONNECTION CHARGES	34,595	12,696	42,000	16,800	20,000
83.48005	LATE CHARGES	6,736	7,398	8,900	8,996	7,800
83.48007	BLOCK GRANT	0	0	0	0	0
83.48009	EPA LOAN	0	0	390,000	367,500	4,000,000
83.48013	SCSD REIMBURSEMENT	0	0	0	0	0
83.48020	SEWER SURCHARGE FEES	0	0	0	0	0
	WASTEWATER FUND Revenue Totals:	1,050,716	863,643	1,510,900	1,374,718	5,464,194

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<b>WORKING CASH TRUST</b>						
91.45105	INTEREST ON INVESTMENTS	28,748	31,970	25,000	30,000	25,000
91.45114	TRANSFER FROM CORPORATE	0	0	0	0	0
	WORKING CASH TRUST Revenue Totals:	28,748	31,970	25,000	30,000	25,000
	Grand Totals:	27,059,333	26,676,244	31,987,418	32,112,458	41,533,416

Report Criteria:

Account.Acct Type = r  
Account.Termination Date = {Is NULL}  
Account Detail

**VILLAGE OF VILLA PARK, ILLINOIS**  
**ANNUAL OPERATING BUDGET**  
**FY 2008-09**



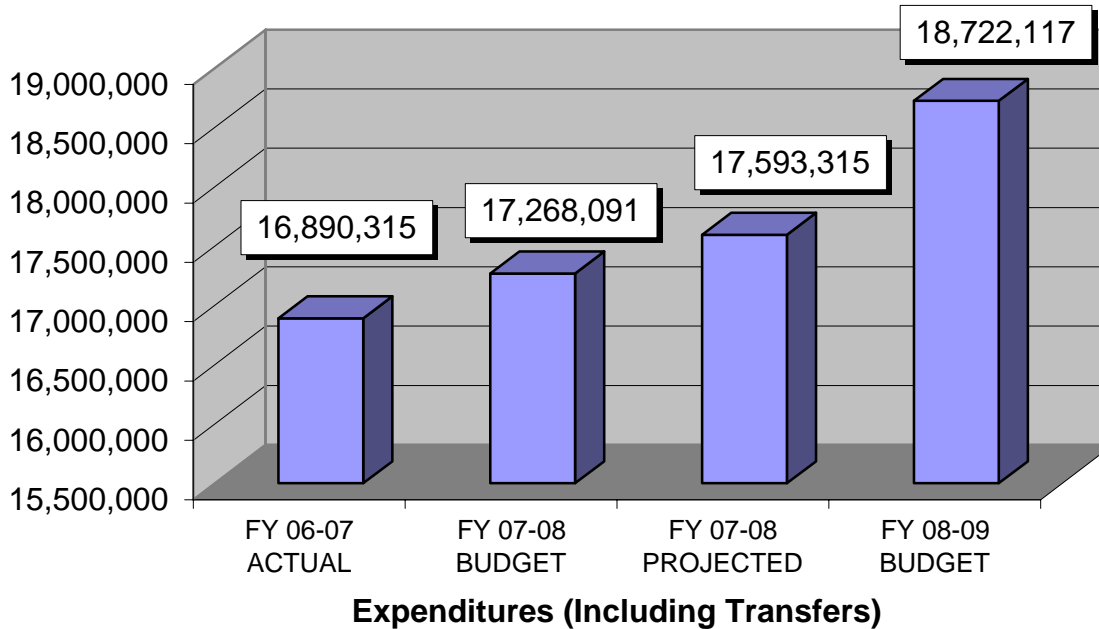
**FUND/DEPARTMENT**  
**EXPENDITURES**

Report Criteria:

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Account.Termination Date = {Is NULL}  
Fund Totals

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
	CORPORATE FUND Totals:	16,890,315	13,655,812	17,268,091	17,593,315	18,722,117
	TIF 3 FUND Totals:	0	400	0	0	2,249,076
	TIF 2 FUND Totals:	481,695	508,637	507,450	520,237	581,241
	TIF 1 FUND Totals:	101,284	107,145	145,000	108,510	120,000
	MFT FUND Totals:	640,000	500,000	500,000	500,000	1,172,487
	HOTEL/MOTEL TAX FUND Totals:	68,500	60,000	72,000	80,000	80,000
	NEDSRA FUND Totals:	221,712	222,784	534,300	204,000	538,300
	RECREATION FUND Totals:	1,363,076	1,186,304	1,500,858	1,468,737	1,787,369
	PARKS FUND Totals:	606,965	557,878	635,109	659,919	852,926
	SWIMMING POOL FUND Totals:	308,314	249,038	298,365	287,064	326,853
	DEBT SERVICE FUND Totals:	1,437,897	1,577,010	1,577,860	1,577,260	1,660,651
	STREET IMPROVEMENT FUND Totals:	3,568,500	1,373,294	2,226,343	2,374,352	2,979,808
	CAPITAL PROJECTS FUND Totals:	209,644	69,954	502,348	305,265	889,433
	EQUIPMENT REPLACEMENT FUND Totals:	101,314	178,059	208,816	208,013	325,098
	LAND & BUILDINGS FUND Totals:	67,281	11,500	0	700,000	0
	BUILDING IMPROVEMENTS FUND Totals:	10,316	200,022	47,000	172,500	1,222,000
	STORMWATER BUYOUT FUND Totals:	36,561	67,369	96,000	158,844	41,000
	WATER SUPPLY FUND Totals:	3,120,106	3,803,628	5,409,009	5,620,588	3,953,856
	WASTEWATER FUND Totals:	1,672,888	1,190,875	1,701,469	1,955,477	5,246,690
	WORKING CASH TRUST Totals:	23,446	31,970	25,000	30,000	25,000
	Grand Totals:	( 30,929,814 )	( 25,551,679 )	( 33,255,018 )	( 34,524,081 )	( 42,773,905 )

## Village of Villa Park, Illinois Corporate Fund Expenditures



This chart illustrates the expenditures of the Corporate Fund (including transfers).

There is a \$703,000 increase from the FY 06-07 actual figures to the FY 07-08 projected figures. There is an increase in expenditures of an amount of \$1,454,026 from the figures budgeted FY 07-08 to the amount budgeted for FY 08-09. A few changes in accounting procedures account for this total. One is the full amount of IRMA insurance bill is shown here will credits are applied to the revenue account. Past practice has been to show the off set of the two items as the expense. It is more accurate to show the full bill with the applied credits. This year this practice raises both the expenditures and revenues by \$250,000, but it acts as a wash between the two accounts. Another change in accounting results in a lower total for IMRF, Medicare and Social Security payments, but a higher transfer to the Parks & Recreation Funds. Employee benefits such as IMRF, Medicare and Social Security must be accounted for in the same fund an employee receives his or her wages. Thus these items were moved to the appropriate funds. This increased the liability in those funds, so a larger subsidy from the Corporate Fund was needed to cover those expenditures.

The overall budget for Fiscal Year 2008-09 is 8.3% higher than last year's budget and 6.4% higher than last year's projected budget. The accounting procedure for IRMA makes up a large portion of this increase. Salaries for union employees will increase by 4% in Fiscal Year 2008-09, while non-union salaries are subject for review. The budget anticipates a 13% increase in health insurance costs. Fuel prices, utility increases and maintenance fees are also scheduled to increase in Fiscal Year 2008-09.

**CORPORATE FUND  
SUMMARY**

ACCOUNT NUMBER	ACCOUNT NAME	FY 06-07 ACTUAL	FY 07-08 BUDGET	FY 07-08 PROJECTED	FY 08-09 BUDGET
<b>REVENUE</b>					
	TOTAL REVENUE	16,801,145	17,329,495	17,073,199	18,722,529
<b>EXPENDITURES</b>					
	PUBLIC AFFAIRS	948,221	627,598	626,627	657,549
	VILLAGE MANAGER	91,899	90,636	92,800	107,936
	FINANCE	578,058	612,436	619,200	657,481
	COMMUNITY DEVELOPMENT	418,744	433,663	398,895	453,063
	CENTRAL SERVICES	881,721	927,600	1,042,400	1,306,380
	BUILDING & GROUNDS	191,424	209,725	208,743	196,302
	C&NW PARKING LOT	24,342	46,030	56,294	61,210
	GARAGE	(1)	0	21,587	0
	ENGINEERING	154,204	193,156	195,847	203,186
	POLICE	6,176,459	6,103,172	6,372,942	6,659,576
	FIRE	890,201	943,446	951,172	1,007,493
	AMBULANCE/PARAMEDICS	1,980,438	2,230,500	2,149,018	2,340,892
	GARBAGE	1,098,677	1,194,996	1,215,922	1,293,089
	STREET	1,559,006	1,678,133	1,701,868	1,809,460
	IMRF	1,031,922	1,112,000	1,075,000	868,500
	TOTAL	16,025,315	16,403,091	16,728,315	17,622,117
<b>TRANSFERS</b>					
10.501.00.735	TRANSFER TO RECREATION FUND	465,000	465,000	465,000	600,000
10.501.00.736	TRANSFER TO PARKS FUND	300,000	300,000	300,000	400,000
10.501.00.741	TRANSFER TO SWIMPOOL FUND	100,000	100,000	100,000	100,000
10.501.00.764	TRANSFER TO CAP. PROJECTS FUND	0	0	0	0
	TOTAL CORPORATE TRANSFERS	865,000	865,000	865,000	1,100,000
	TOTAL EXPENDITURES	16,890,315	17,268,091	17,593,315	18,722,117
	NET FUND REVENUE/EXPENDITURES	(89,170)	61,404	(520,116)	412

Report Criteria:

Account.Acct Type = e  
Account.Termination Date = {Is NULL}  
Source / Dept Totals

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<b>CORPORATE FUND</b>						
	TRANSFERS Totals:	865,000	695,833	865,000	865,000	1,100,000
	PUBLIC AFFAIRS Totals:	948,221	517,349	627,598	626,627	657,549
	MANAGER Totals:	91,899	77,898	90,636	92,800	107,936
	FINANCE Totals:	578,058	508,577	612,436	619,200	657,481
	COMMUNITY DEVELOPMENT Totals:	418,744	339,722	433,663	398,895	453,063
	CENTRAL SERVICES Totals:	881,721	955,310	927,600	1,042,400	1,306,380
	BUILDINGS & GROUNDS Totals:	191,424	176,054	209,725	208,743	196,302
	C & NW PARKING LOT Totals:	24,342	53,468	46,030	56,294	61,210
	GARAGE Totals: ( 1 )		15,410	0	21,587	0
	ENGINEERING Totals:	154,204	161,402	193,156	195,847	203,186
	POLICE Totals:	6,176,459	4,829,433	6,103,172	6,372,942	6,659,576
	FIRE Totals:	890,201	444,415	943,446	951,172	1,007,493
	AMBULANCE/PARAMEDIC Totals:	1,980,438	1,774,070	2,230,500	2,149,018	2,340,892
	GARBAGE Totals:	1,098,677	817,203	1,194,996	1,215,922	1,293,089
	STREET Totals:	1,559,006	1,399,482	1,678,133	1,701,868	1,809,460
	I.M.R.F. Totals:	1,031,922	885,914	1,112,000	1,075,000	868,500
	CORPORATE FUND Totals:	16,890,315	13,651,540	17,268,091	17,593,315	18,722,117
	Grand Totals:	( 16,890,315 )	( 13,651,540 )	( 17,268,091 )	( 17,593,315 )	( 18,722,117 )

Report Criteria:

Account.Acct Type = e  
Account.Termination Date = {Is NULL}  
Account Detail

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>CORPORATE FUND</u>						
<u>TRANSFERS</u>						
<u>TYPE 10.501.00</u>						
10.501.00.729	TRANS TO EMERG MGMT AGENCY	0	0	0	0	0
10.501.00.735	TRANSFER TO RECREATION FUND	465,000	387,500	465,000	465,000	600,000
10.501.00.736	TRANSFER TO PARKS FUND	300,000	250,000	300,000	300,000	400,000
10.501.00.741	TRANSFER TO SWIM POOL FUND	100,000	58,333	100,000	100,000	100,000
10.501.00.750	TRANSFER TO DEBT SERVICE FND	0	0	0	0	0
10.501.00.764	TRANSFER TO CAP PROJ FUND	0	0	0	0	0
10.501.00.791	TRANSFER TO WORKING CASH	0	0	0	0	0
	TYPE 10.501.00 Totals:	865,000	695,833	865,000	865,000	1,100,000
	TRANSFERS Totals:	865,000	695,833	865,000	865,000	1,100,000

**FUND:** Corporate (10)

**DEPARTMENT:** Public Affairs (11)

**DIVISION:** Admin. (00)

**DESCRIPTION:**

Expenditures budgeted in this Department include the salaries of the Village President, Trustees and Village Clerk; senior citizen taxi cab fare subsidy program; training and conferences for elected officials; Village Boards and Commissions; sales tax rebates; and legal services.

**FY 06-07 ACCOMPLISHMENTS:**

1. Continued pursuing new business development and enhancement of other areas through the Planning and Zoning Commission and Economic Development Commission.
2. Re-established the Summerfest Commission and hosted Summerfest 2006 in June.
3. Held an Employee Appreciation picnic at Sugar Creek Golf Course in September, 2006.
4. Provided all municipal codes and ordinances on-line through Muni-Code Services.
5. Offered a façade improvement program to local businesses through the Economic Development Commission.

**FY 07-08 SERVICE GOALS:**

1. Provide a Village newsletter three times per year rather than two times per year.
2. Support the DuPage Mayors and Managers Conference efforts to eliminate unfunded mandates and to increase revenues to the municipalities, pass a resolution to support their legislative priorities.
3. Enhance the cable television offerings on local Channel 6 - include School District events as part of the enhancement. The goal for this year is to provide 12 hours of daily programming.
4. Continue hosting the employee picnic at Sugar Creek Golf Course.

**FY 07-08 SIGNIFICANT CHANGES:**

1. Beginning May 1, 2007, the Village's website will be managed by Village staff. The website will also be redesigned to make it more user friendly.

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>CORPORATE FUND</u>						
<u>PUBLIC AFFAIRS</u>						
<u>TYPE 10.511.00</u>						
10.511.00.102	SALARIES: ELECTED OFFICIALS	21,236	21,759	26,000	23,000	26,000
10.511.00.105	SALARIES: PART-TIME	180	10	500	100	250
10.511.00.201	LEGAL NOTICES	782	1,082	1,000	1,000	1,000
10.511.00.202	TRAINING & CONFERENCES	5,227	5,967	10,000	7,500	10,000
10.511.00.206	SENIOR CITIZEN CAB SUBSIDY	1,312	416	5,000	2,000	3,500
10.511.00.207	APPRECIATION DINNER & AWARDS	4,355	6,452	6,000	6,500	6,500
10.511.00.211	LEGAL SERVICES	148,588	153,359	162,000	160,000	162,000
10.511.00.230	PRINTING SERVICES	9,805	8,664	15,000	10,000	10,000
10.511.00.299	OTHER CONTRACTUAL SERVICES	627,850	227,461	316,980	316,000	323,280
10.511.00.303	DUES & PUBLICATIONS	28,913	27,143	32,718	30,000	33,556
10.511.00.399	OTHER SUPPLIES	1,906	2,705	2,000	2,500	2,700
10.511.00.650	ENVIRONMENTAL CONCERNS COMM	745	0	800	600	800
10.511.00.653	SENIOR CITIZENS COMMISSION	2,705	1,628	2,000	1,500	2,000
10.511.00.654	TRAFFIC & SAFETY COMMISSION	540	480	600	600	650
10.511.00.655	PLANNING & ZONING COMMISSION	2,860	2,601	2,000	3,000	2,750
10.511.00.656	FIRE & POLICE COMMISSION	26,545	32,744	18,000	30,000	32,800
10.511.00.657	HISTORIC PRESERVATION COMM	2,807	41	3,000	3,000	3,765
10.511.00.658	ECONOMIC DEVELOPMENT COMM	5,509	1,515	6,000	2,500	4,500
10.511.00.666	CABLE TV COMMISSION	51,546	1,681	3,000	3,000	8,000
10.511.00.667	COMMUNITY PRIDE COMMISSION	4,137	2,814	5,000	5,000	4,500
10.511.00.668	SUMMERFEST COMMISSION	673	18,827	10,000	18,827	18,998
	TYPE 10.511.00 Totals:	948,221	517,349	627,598	626,627	657,549
	PUBLIC AFFAIRS Totals:	948,221	517,349	627,598	626,627	657,549

SALARIES & WAGES

10.511.00.102	SALARIES: ELECTED OFFICIALS		
	Village President	4,500	
	Village Clerk	3,500	
	Village Trustees	18,000	26,000
10.511.00.105	SALARIES: PART-TIME		250
	Liquor Commission Secretary		
	TOTAL SALARIES & WAGES		26,250

CONTRACTUAL SERVICES

10.511.00.201	LEGAL NOTICES		1,000
	Truth in Taxation, Budget Hearing, Prevailing Wage		
10.511.00.202	TRAINING & CONFERENCES		10,000
	Illinois Municipal League, DuPage Mayors & Managers Local Meetings & Seminars		
10.511.00.206	SENIOR CITIZEN CAB SUBSIDY		3,500
10.511.00.207	EMPLOYEE DINNER & AWARDS		6,500
	Employee Social Activities/Retirement Recognition		
10.511.00.211	LEGAL SERVICES		
	Labor Counsel	12,000	
	General Counsel	120,000	
	Prosecutor	25,000	
	Liquor Commission	5,000	162,000
10.511.00.230	PRINTING SERVICES		10,000
	Village Information Brochures, Newsletter (2x), Postage		
10.511.00.299	OTHER CONTRACTUAL SERVICES		
	Codification/Municipal Code (incl. online service)	4,000	
	Contribution for July 4 Parade	2,500	
	Contribution to Historical Society	7,000	
	Auto Dealer Rebate	140,000	
	V.P. Chevy Rebate	90,000	
	Wildfire Harley-Davidson Rebate	35,000	
	Cable TV Technician	18,000	
	Closed Captioning	8,400	
	Web Site Maintenance	1,060	
	Senior Citizen Home Maintenance Program	8,000	
	Consulting Services - Video Repair, etc.	5,000	
	NEDSRA Contribution - Annual Fundraiser	800	
	Character Counts! Programs	1,500	
	Background Checks	1,000	
	Comcast	1,020	323,280
	TOTAL CONTRACTUAL SERVICES		516,280

COMMODITIES

10.511.00.303	DUES & PUBLICATIONS		
	National League of Cities	1,789	
	Clerk's Association	150	
	Northeastern Illinois Planning Commission	5,022	
	DuPage Mayors & Managers	24,000	
	Illinois Municipal League	1,345	
	Books, Publications & Misc. Memberships	600	
	Metropolitan Mayors Caucuses	650	33,556
10.511.00.399	OTHER SUPPLIES		2,700
	Flowers, Plaques, VHS Tapes, Clerk Supplies		
	TOTAL COMMODITIES		36,256
10.511.00.650	ENVIRONMENTAL CONCERNS COMMISSION		800
	Printing Services, Seminars		
10.511.00.653	SENIOR CITIZENS COMMISSION		2,000
	Supplies, maintenance of equipment		
10.511.00.654	TRAFFIC & SAFETY COMMISSION		650
	Secretarial Services		
10.511.00.655	PLANNING & ZONING COMMISSION		2,750
	Preparation of Public Hearing Transcripts, Supplies		
10.511.00.656	FIRE & POLICE COMMISSION		32,800
	Secretary, Attorney, Applicant Testing, Supplies		
10.511.00.657	HISTORIC PRESERVATION COMM.		3,765
	Seminars, Dues, Publications, Supplies, Speakers		
10.511.00.658	ECONOMIC DEVELOPMENT COMM.		4,500
	Secretary, Supplies, Postage		
10.511.00.666	CABLE TV COMMISSION		8,000
	Microphones, Tapes		
10.511.00.667	COMMUNITY PRIDE COMMISSION		4,500
	Postage, Printing Services, Supplies, Prizes		
10.511.00.668	SUMMERFEST COMMISSION		18,998
	Expenses & Contractual Agreements for Summerfest		
	TOTAL BOARDS & COMMISSIONS		78,763
	TOTAL EXPENDITURES		657,549

**FUND:** Corporate (10)

**DEPARTMENT:** Village Manager (12)

**DIVISION:** Admin. (00)

**DESCRIPTION:**

The Village Manager is the chief administrator and executive officer of the Village government and is directly responsible to the Village Board for planning, organizing and directing the activities of all Village operations. The Village Manager ensures that all laws and ordinances governing the Village are enforced; recommends to the Village Board such measures or actions which appear necessary and desirable; prepares and submits to the Village Board the annual budget and performs other activities required by law or designated by the Village Board.

This office also provides and maintains a depository for all municipal documents, books, and papers deemed appropriate by the Village Clerk or which the Corporate Authority may designate. At the request of the Village Clerk, the Manager's office publishes ordinances and public notices when necessary either in the newspaper or in pamphlet form as required by law.

**FY 07-08 ACCOMPLISHMENTS:**

1. Modified the purchasing policies through the Village Board authorizing the Village Manager to approve Purchase Orders up to \$9,999.00.
2. Completed North Ardmore TOD Study. This study was funded by the RTA.
3. Submitted a balanced budget in cooperation with the Finance Director and Department heads.
4. Successfully negotiated successor labor agreements with the Village's three labor unions. All three contracts expire April 30, 2009.
5. Successfully led the initiative to approve a 1/2 cent sales tax increase effective January 1, 2007.

**FY 08-09 SERVICE GOALS:**

1. Submit a balanced budget in conjunction with the Finance Director and Department heads.
2. Implement a merit based salary increase program for all management employees including an evaluation system.
3. Plan and host a series of special Board meetings to create a long term strategic plan and goal setting sessions. These meetings would be scheduled after May 1, 2007.
4. Continue to participate on the DuPage Mayors and Managers Budget and Operations Committee.
5. Continue to annex property into Villa Park and pursue development and redevelopment opportunities in conjunction with the Community Development Director.

**FY 08-09 SIGNIFICANT CHANGES:**

1. Continue involvement with the redesign and management of the Village's website - [invillapark.com](http://invillapark.com).
2. Supervise the remodeling and redecorating of the Village Board room to enhance the image of Villa Park.

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>CORPORATE FUND</u>						
<u>MANAGER</u>						
<u>TYPE 10.512.00</u>						
10.512.00.101	SALARIES: FULL-TIME	87,777	76,149	85,186	90,000	89,186
10.512.00.105	SALARIES: PART-TIME	0	0	0	0	0
10.512.00.110	CAR ALLOWANCE	0	0	0	0	0
10.512.00.202	TRAINING & CONFERENCES	991	249	1,500	500	1,500
10.512.00.299	OTHER CONTRACTUAL SERVICES	78	78	850	200	10,850
10.512.00.303	DUES & PUBLICATIONS	75	186	500	300	500
10.512.00.399	OTHER SUPPLIES	2,488	1,106	2,200	1,500	2,400
10.512.00.401	CAPITAL OUTLAY	0	0	0	0	0
10.512.00.402	NON-CAPITAL OUTLAY	490	130	400	300	3,500
	TYPE 10.512.00 Totals:	91,899	77,898	90,636	92,800	107,936
	MANAGER Totals:	91,899	77,898	90,636	92,800	107,936

SALARIES & WAGES

10.512.00.101	SALARIES: FULL-TIME		
	Village Manager	26,000	
	Executive Assistant	59,186	
	Intern - To Assist with Document Archiving	4,000	89,186
	TOTAL SALARIES & WAGES		89,186

CONTRACTUAL SERVICES

10.512.00.202	TRAINING & CONFERENCES		
	Misc. Meetings	1,000	
	IML Conference/Seminars	500	1,500
10.512.00.299	OTHER CONTRACTUAL SERVICES		
	Board & Staff Goal Setting Sessions 3/Year	450	
	Courier Services	100	
	Repairs to Office Equipment	300	
	Reproduction of Village Documents	10,000	10,850
	TOTAL CONTRACTUAL SERVICES		12,350

10.512.00.303	DUES & PUBLICATIONS		
	ICMA Dues	500	500

10.512.00.399	OTHER SUPPLIES		
	Binders, Forms, Files and Computer Supplies	900	
	Printer Supplies (toner & ink for color printers)	1500	2,400
	TOTAL COMMODITIES		2,900

CAPITAL OUTLAY

10.512.00.402	NON-CAPITAL OUTLAY		
	Village Clerk Laptop		2000
	Software Upgrades, File Cabinet for Ordinances		500
	Pictures & Framing		1000
	TOTAL CAPITAL OUTLAY		3,500
	TOTAL EXPENDITURES		107,936

**FUND:** Corporate (10)

**DEPARTMENT:** Finance (513)

**DIVISION:** Admin. (00)

**DESCRIPTION:**

The Finance Department incorporates a broad range of services and responsibilities over fiscal operations, which include accounting, budgeting, purchasing, payroll, data processing, billing and collection of all monies, risk management, cash management, investments and financial reporting. The department's objective is to ensure a high degree of financial integrity and economy to the end that services are delivered at the lowest possible cost consistent with law and generally accepted accounting principles.

**FY 07-08 ACCOMPLISHMENTS:**

1. Received the GFOA Certificate of Achievement for Excellence in Financial Reporting for the twenty first consecutive year.
2. Received the GFOA Award for Distinguished Budget Presentation for the fourteenth consecutive year.
3. Posted all budget and audit material on the Village's website.
4. Revamped the Village website.
5. Incorporated automated clearing house payments for utility bills.
6. Work began on accepting credit cards for payments in multiple departments throughout the Village.
7. Performed a fixed asset valuation of the Village's assets.
8. Successfully tracked all expenses related to the August 2007 storm emergency. The measures set up to account for these expenses very well in this situation.
9. Set up the Medicare D program for 2008.

**FY 08-09 SERVICE GOALS:**

1. Enhance financial reporting capabilities to maintain the GFOA Certificate of Achievement for Excellence in Financial Reporting.
2. Prepare and publish a budget document that meets the guidelines and criteria for the GFOA Award for Distinguished Budget Presentation.
3. Continue with the transition of the Caselle Financial Software package to the Clarity package.
4. Continue implementing remaining modules in the Financial Software package.
5. Implement Governmental Accounting Standard's Board statements #43 & #45.
6. Perform a future needs analysis for Village revenues and expenditures.

**FY 08-09 SIGNIFICANT CHANGES:**

1. Brought the Utility Billing function back to the Finance Department.

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>CORPORATE FUND</u>						
<u>FINANCE</u>						
<u>TYPE 10.513.00</u>						
10.513.00.101	SALARIES: FULL-TIME	507,441	458,193	513,311	550,000	580,181
10.513.00.105	SALARIES: PART-TIME	16,933	13,881	25,800	17,500	19,000
10.513.00.106	SALARIES: OVERTIME FULL-TIME	0	60	750	100	750
10.513.00.202	TRAINING & CONFERENCES	1,625	296	3,000	500	3,000
10.513.00.230	PRINTING SERVICES	562	372	1,150	1,000	1,150
10.513.00.299	OTHER CONTRACTUAL SERVICES	43,992	30,432	59,425	42,000	44,000
10.513.00.303	DUES & PUBLICATIONS	2,445	2,069	2,700	2,500	2,800
10.513.00.317	OFFICE SUPPLIES	2,343	744	3,100	2,500	3,100
10.513.00.399	OTHER SUPPLIES	28	0	0	0	0
10.513.00.401	CAPITAL OUTLAY	1,999	2,292	2,200	2,200	2,500
10.513.00.402	NON-CAPITAL OUTLAY	690	238	1,000	900	1,000
	TYPE 10.513.00 Totals:	578,058	508,577	612,436	619,200	657,481
	FINANCE Totals:	578,058	508,577	612,436	619,200	657,481

SALARIES & WAGES

10.513.00.101	SALARIES: FULL TIME		
	Risk Manager (92,538 + 450 Long)	92,988	*
	Finance Director	90,451	*
	Asst. Finance Director	69,134	*
	Information Technology Manager	58,934	*
	Senior Acct/Personnel Analyst (56,496 + 450 Long)	56,946	*
	Accountant (43,846 + 450 Long)	44,296	
	Switchboard/Cashier (40,804 + 450 Long)	41,254	
	Secretary	40,804	
	Accounts Payable Clerk	40,804	
	Utility Billing Clerk (46,120 + 450)	46,570	582,181
10.513.00.101	SALARIES: PART TIME		
	Accounting Clerk	17,000	17,000
10.513.00.106	SALARIES: OVERTIME FULL-TIME		750
	TOTAL SALARIES & WAGES		599,931

CONTRACTUAL SERVICES

10.513.00.202	TRAINING & CONFERENCES		
	GFOA National Conference (Fin Dir)	1,250	
	IGFOA State Conference (Ast Fin Dir)	1,000	
	Staff Seminars and Training	500	
	IGFOA Monthly Meetings	250	3,000
10.513.00.230	PRINTING SERVICES		1,150
	Print Budget		
10.513.00.299	OTHER CONTRACTUAL SERVICES		
	Publish Treasurer's Report	2,000	
	Annual Audit	21,000	
	Software Maintenance	14,000	
	Certificate of Achievement	425	
	Distinguished Budget Presentation	300	
	Advertising	200	
	Consulting Fees	1,500	
	Accounting & Recording Services, Fees	1,500	
	Actuary (GASB #45)	3,075	44,000
	TOTAL CONTRACTUAL SERVICES		48,150

COMMODITIES

10.513.00.303	DUES & PUBLICATION		
	GFOA (2) National	450	
	ILCMA / IAMMA	100	
	IMTA	100	

	IGFOA (2) State	400	
	Institute of Management Accounts	200	
	Public Risk Mgt.	320	
	National Safety Council	300	
	Safety Materials	200	
	City Tech USA	400	
	Illinois GMIS	100	
	Financial Publications	230	2,800
10.513.00.317	OFFICE SUPPLIES		
	Accounts Payable Checks	600	
	Payroll Checks	600	
	Water Bills	1,350	
	W-2'S	300	
	Employee Forms	250	3,100
	TOTAL COMMODITIES		5,900
CAPITAL OUTLAY			
10.513.00.401	CAPITAL OUTLAY		2,500
	Computers (2)		
10.513.00.402	NON CAPITAL OUTLAY		1,000
	Software, Computer Supplies		
	TOTAL CAPITAL OUTLAY		3,500
	TOTAL EXPENDITURES		657,481

**FUND:** Corporate (10)

**DEPARTMENT:** Community Development (14)

**DIVISION:** Admin. (00)

**DESCRIPTION:**

The Community Development Department, staffed by six full-time and three part-time employees, serves as the centralized source for all development within the Village. The Department reviews and approves all incoming building plans; makes daily inspections related to the construction, alteration, repair or demolition of structures and property maintenance or zoning compliance of property located within the municipality. Also responsible for all planning, zoning and economic development activities. The Department provides technical assistance, including staff support, to the Planning and Zoning Commission and Economic Development Commission.

**FY 07-08 ACCOMPLISHMENTS:**

1. Initiated inter-department meetings of the 'Development Review Team' – including staff of the Community Development, Public Works, Engineering and the Fire Department
2. Instituted "Pre-Application" meetings with residents and developers, with the intent of providing a comprehensive list of requirements, processes, and issues related to their development up-front.
3. Several application forms, including Building Permit and Certificate of Occupancy applications, put on-line.
4. Property Maintenance: Pro-active and aggressive inspections were done (1978 cases), resulting in 282 tickets being issued (compared to 64 the previous year), even with the lack of one inspector for 2 months. Contracted
5. 2800 incidents of Storm damage related assessments.
6. 56 New Businesses Opened This Year!
7. Total New Industrial Space: 16,316 sq. ft., with a cost of construction of \$788,672.
8. Total New Restaurant/Commercial Space: 2,395 sq. ft.
9. 14 New Single Family Homes and 6 New Townhomes Constructed.
10. Processed 13 P&Z petitions; coordinated a workshop re: TOD Design Guidelines; and conducted 163 building permit reviews.
11. Mailed survey to all non-residential property owners to create a database.
12. 50% staff turnover – successfully filled: new Community Development Director, new Plumbing Inspector and new Secretary. One Property Maintenance inspector resigned.

**FY 08-09 SERVICE GOALS:**

1. Encourage and solicit development in the North Avenue TIF corridor and Ardmore TOD area.
2. Encourage and solicit development in Ardmore and Villa Avenues business districts.
2. Efficiently and thoroughly conduct building reviews and inspections on residential and other major commercial projects in order to be completed in a timely manner.
3. Respond immediately and effectively to property maintenance concerns and resolve complaints in a timely manner, by voluntary compliance or by court.
4. Continue to encourage development of critical sites within the Village.
5. Effectively market Villa Park to business, industry and residents.
6. Facilitate Comprehensive Plan Update.
7. Recommend adoption of changes to zoning ordinance which will facilitate development.
8. Identify and apply for local, state and federal loan and grant programs.
9. Represent the Village on external committees addressing issues affecting the Village.
10. Increase learning and information sharing on building, zoning, and economic development issues.

**FY 08-09 SIGNIFICANT CHANGES:**

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>CORPORATE FUND</u>						
<u>COMMUNITY DEVELOPMENT</u>						
<u>TYPE 10.514.00</u>						
10.514.00.101	SALARIES: FULL-TIME	359,132	290,234	370,233	345,000	371,618
10.514.00.105	SALARIES: PART-TIME	22,208	20,009	22,788	23,000	25,300
10.514.00.106	SALARIES: OVERTIME FULL-TIME	2,761	2,537	2,500	2,500	2,500
10.514.00.202	TRAINING & CONFERENCES	1,838	959	1,900	1,000	3,800
10.514.00.210	TELEPHONE	0	0	0	0	1,750
10.514.00.230	PRINTING SERVICES	1,627	0	1,600	400	1,600
10.514.00.265	MAINT OF MOBILE EQUIPMENT	3,141	2,414	7,135	4,250	7,700
10.514.00.266	CONTR/MAINT OF MOBILE EQUIP	380	1,365	1,063	1,000	1,100
10.514.00.270	MAINT OF OFFICE EQUIPMENT	1,759	2,009	780	2,100	780
10.514.00.281	RENTAL OF EQUIPMENT	0	0	0	0	0
10.514.00.285	CONTRACTUAL PLAN REVIEW	921	0	0	0	0
10.514.00.289	INSPECTORS FEES	1,735	912	1,760	1,500	1,800
10.514.00.299	OTHER CONTRACTUAL SERVICES	11,908	6,049	10,525	6,500	19,850
10.514.00.301	UNIFORMS	1,184	988	790	100	790
10.514.00.303	DUES & PUBLICATIONS	1,800	1,602	2,530	2,000	3,225
10.514.00.307	GASOLINE	2,094	1,807	2,690	2,575	2,800
10.514.00.310	MOTOR VEHICLE PARTS & ACCESS	815	994	1,169	1,170	1,400
10.514.00.312	TIRES	0	0	0	0	0
10.514.00.317	OFFICE SUPPLIES	2,648	4,817	2,650	2,600	3,000
10.514.00.336	PHOTO MATERIALS & SUPPLIES	17	0	150	50	350
10.514.00.399	OTHER SUPPLIES	551	346	600	350	700
10.514.00.401	CAPITAL OUTLAY	2,000	2,680	2,400	2,400	0
10.514.00.402	NON-CAPITAL OUTLAY	225	0	400	400	3,000
	TYPE 10.514.00 Totals:	418,744	339,722	433,663	398,895	453,063
	COMMUNITY DEVELOPMENT Totals:	418,744	339,722	433,663	398,895	453,063

SALARIES & WAGES

10.514.00.101	SALARIES: FULL-TIME		
	Director *	87,500	
	Develop. Coordinator/Ass't Dir. *	51,916	
	Building & Zoning Inspector	65,770	
	Plumbing Inspector (CD Share)	32,785	
	Property Maint. Inspector	52,000	
	Secretary	37,802	
	Building/Property Inspector	43,845	371,618
10.514.00.105	SALARIES: PART-TIME		
	Planning/Secretarial Assist. (\$12/hrx37.5hrs/wkx50wks)	22,500	
	Planning Intern (\$10/hr x 35 hr/wk x 8 wks)	2,800	25,300
10.514.00.106	SALARIES: OVERTIME FULL-TIME		2,500
	TOTAL SALARIES & WAGES		399,418

CONTRACTUAL SERVICES

10.514.00.202	TRAINING & CONFERENCES		
	Building Seminars/Certifications	700	
	Economic Development/Planning Seminars	600	
	Misc. Training Seminars	2,500	3,800
10.514.00.210	TELEPHONE		1,750
10.514.00.230	PRINTING SERVICES		1,600
	Economic Development Design and Setup for Brochures, Zoning Ordinance, Comprehensive Plan		
10.514.00.265	MAINT OF MOBILE EQUIPMENT		7,700
	Tune Up, Oil Change, Tires, Washing, Repairs (3 cars)		
10.514.00.266	CONTR/MAINT OF MOBILE EQUIP		1,100
10.514.00.270	MAINT OF OFFICE EQUIPMENT		
	Fax Machine	580	
	Computers	200	780
10.514.00.289	INSPECTORS FEES		1,800
	Elevator Inspections Contract		
10.514.00.299	OTHER CONTRACTUAL SERVICES		
	Weed and Trash Abatement	5,000	
	Parcel Map Updates	200	
	ESRI Software Maintenance	500	
	Publishing of Zoning Map	1,000	
	Economic Development Strategy Consulting Service, General/Planning/Computer Technical Assistance	5,000	
	Recording of Public Notices	150	
	Property Maintenance Inspector	8,000	19,850

	TOTAL CONTRACTUAL SERVICES		38,380
COMMODITIES			
10.514.00.301	UNIFORMS		790
10.514.00.303	DUES & PUBLICATIONS		
	Reference Standards, Planning & Zoning and Economic Development, Code Books	1,100	
	American Planning Assoc.	795	
	National Economic Development Council	500	
	Building Officials Code Admin.	240	
	Urban Land Institute	120	
	IL Assoc. of Code Enforce.	50	
	Misc. Inspectors Memberships	420	3,225
10.514.00.307	GASOLINE		2,800
10.514.00.310	MOTOR VEHICLE PARTS & ACCESS		1,400
10.514.00.317	OFFICE SUPPLIES		
	Bldg. Permit Applications and Folders	900	
	Violation Notices, Stickers, and Tickets	150	
	Zoning Ordinances and Forms	400	
	Letterhead & Other Printed Forms	300	
	Misc. Office Supplies	1,250	3,000
10.514.00.336	PHOTO MATERIALS & SUPPLIES		350
10.514.00.399	OTHER SUPPLIES		
	Copier Maint. Supplies	450	
	Drafting Supplies	250	700
	TOTAL COMMODITIES		12,265
CAPITAL OUTLAY			
10.514.00.401	CAPITAL OUTLAY		0
10.514.00.402	NON-CAPITAL OUTLAY		
	Replace Computer (1) @ 1250	1,250	
	Replace Printer, Switch & Cable	1,250	
	Replace Fax Machine	500	3,000
	TOTAL CAPITAL OUTLAY		3,000
	TOTAL EXPENDITURES		453,063

**FUND:** Corporate (10)

**DEPARTMENT:** Central Services (515)

**DIVISION:** Admin. (00)

**DESCRIPTION:**

Central Services, under the direction of the Finance Department, provides central support services to Village departments including postage, telephone, liability insurance, maintenance of computer hardware, and office supplies. Fringe benefits for staff of the Finance Department, Village Manager, Community Development, Buildings & Grounds and Engineering are budgeted in Central Services.

**FY 07-08 ACCOMPLISHMENTS:**

1. Installed a new firewall and websense for internet filtering.
2. Contracted with American Eagle to develop a new Village website.
3. Brought maintenance of the Village website "in house" and handle the updates in a decentralized manner.
4. Made a centralized purchase of 19 desktop computers and servers.

**FY 08-09 SERVICE GOALS:**

1. Implement Phase II of the Village wireless connectivity program. The goal is to improve the speed and reliability of remote connections.
2. Install a new exchange server in Village Hall and improve overall email service and reliability.
3. Implement Phase II of the website transition. This would bring the Parks & Recreation Department into the new Village website.

**FY 08-09 SIGNIFICANT CHANGES:**

1. Added a contingency line item for management salary increases that are yet to be determined.

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>CORPORATE FUND</u>						
<u>CENTRAL SERVICES</u>						
<u>TYPE 10.515.00</u>						
10.515.00.150	CONTINGENCY	0	0	0	0	102,000
10.515.00.205	POSTAGE	28,255	29,066	30,000	30,500	32,000
10.515.00.210	TELEPHONE	54,226	50,510	60,000	60,000	62,000
10.515.00.230	PRINTING SERVICES	0	0	0	0	0
10.515.00.250	EMPLOYEE BENEFITS	158,170	156,045	297,100	210,100	235,000
10.515.00.260	OTHER INSURANCE	568,553	453,449	450,000	450,000	750,000
10.515.00.261	INSURANCE CLAIM LOSSES	1,534	0	3,000	500	3,000
10.515.00.262	BLOODBORNE PATHOGENS SERVICE	0	0	0	0	0
10.515.00.270	MAINT OF OFFICE EQUIPMENT	20,318	30,641	37,800	38,800	43,800
10.515.00.281	RENTAL OF EQUIPMENT	2,481	1,847	3,000	2,500	3,000
10.515.00.299	OTHER CONTRACTUAL SERVICES	0	3,528	0	2,500	5,000
10.515.00.317	OFFICE SUPPLIES	19,474	15,066	17,900	17,500	17,900
10.515.00.370	EMERGENCY EXPENDITURES	0	193,149	0	202,000	0
10.515.00.399	OTHER SUPPLIES	0	61	0	0	0
10.515.00.401	CAPITAL OUTLAY	25,902	19,106	25,800	25,000	31,500
10.515.00.402	NON-CAPITAL OUTLAY	2,808	2,842	3,000	3,000	21,180
	TYPE 10.515.00 Totals:	881,721	955,310	927,600	1,042,400	1,306,380
	CENTRAL SERVICES Totals:	881,721	955,310	927,600	1,042,400	1,306,380

CONTRACTUAL SERVICES

10.515.00.150	Contingency	102,000	102,000
	TOTAL SALARIES & WAGES		102,000
10.515.00.205	POSTAGE		32,000
10.515.00.210	TELEPHONE		62,000
10.515.00.250	EMPLOYEE BENEFITS		
	Life/Health/Dental/Vision	228,500	
	Safety Incentive Program	3,500	
	Wellness Program	3,000	235,000
10.515.00.260	OTHER INSURANCE		750,000
10.515.00.261	INSURANCE CLAIM LOSSES		3,000
10.515.00.270	MAINTENANCE OF OFFICE EQUIPMENT		
	Computers & Equipment	7,000	
	Phones	5,600	
	Fax Machine	200	
	PC Repairs	1,000	
	Copier	30,000	43,800
10.515.00.281	RENTAL OF EQUIPMENT		
	Postage Machine		3,000
10.515.00.299	OTHER CONTRACTUAL SERVICES		
	Information Techology Services	2,500	
	Human Resources Services	1,250	
	Finance Services	1,250	5,000
	TOTAL CONTRACTUAL SERVICES		1,133,800

COMMODITIES

10.515.00.317	OFFICE SUPPLIES		17,900
	General Office Supplies used by all Village Hall Departments		
	TOTAL COMMODITIES		17,900

CAPITAL OUTLAY

10.515.00.401	CAPITAL OUTLAY		
	Software Package (50%) (Payment 3 of 3)	15,000	
	Sector Radios CTC	16,500	31,500
10.515.00.402	NON-CAPITAL OUTLAY		
	Exchange Server	6,000	
	Domain Controller	5,000	
	Underground Fiber Cable	3,000	
	Two Computers	2,400	
	SiteKiosk 6	200	
	Adobe Illustrator	580	
	Hardware Projects	2,500	
	Other Software Programs	1,500	21,180
	TOTAL CAPITAL OUTLAY		52,680

TOTAL EXPENDITURES

1,306,380 Village of Villa Park  
FY 08-09 Annual Operating Budget

**FUND:** Corporate (10)

**DEPARTMENT:** Building & Grounds (16)

**DIVISION:** Admin. (01)

**DESCRIPTION:**

The Division of Buildings and Grounds, under the supervision of the Superintendent of Parks, provides for cleaning, routine maintenance and preventive maintenance of Village buildings and facilities. The daily activities, such as the preparation and set up for regular scheduled meetings, programs and rentals, are performed by one full-time building maintenance worker, one permanent part-time employee, one half-time building custodian and the assistance of the Parks Department personnel.

**FY 07-08 ACCOMPLISHMENTS:**

1. Improved the exterior of Village Hall with tuck pointing, reinforcement of the parapet wall, washing the brick, repairing the cornice and installing decorative lighting.
2. Improved the Village Hall, Public Works, Home Ave., parking lots by crack filling and seal coating.
3. Improved the Blue Bikes lockers, located at the museum with landscaping and fencing.
4. Updated the fleet maintenance building with a new roof and gutters.
5. Renovated the Village Hall board room with new flooring, windows and paint.
6. Updated the Fire Station 3 with new lights, electric service and renovated offices.
7. Installed air conditioning at the Historical Museum.

**FY 08-09 SERVICE GOALS:**

1. Remodel fire station 1 into office space for the Community Development Department.
2. Continue the improvement of Village Hall with replacement of the windows.
3. Remodel the kitchen and restroom at Fire Station 2.
4. Repair the foundation and stair risers at the Public Works building.
5. Improve vehicle longevity by constructing an 8000' parking garage.
6. Fire station 3 will receive further renovation with the apparatus bay roof replacement project.

**FY 08-09 SIGNIFICANT CHANGES:**

1. Community Development will have more efficient work space with the remodeling of Fire Station 1.
2. Village Hall will receive new windows.
3. Fire Station 2 will have a renovated kitchen and restroom.
4. Village vehicles will have increased longevity through indoor parking.

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>CORPORATE FUND</u>						
<u>BUILDINGS &amp; GROUNDS</u>						
<u>TYPE 10.516.00</u>						
10.516.00.101	SALARIES: FULL-TIME	49,683	43,700	51,618	51,618	53,656
10.516.00.105	SALARIES: PART-TIME	12,541	6,968	13,548	12,000	0
10.516.00.106	SALARIES: OVERTIME FULL-TIME	7,957	8,477	6,817	11,500	10,978
10.516.00.219	UTILITY - ELECTRIC	499	430	600	600	600
10.516.00.220	UTILITY - GAS	15,277	18,961	24,000	17,000	18,500
10.516.00.222	HEATING & A/C MAINT SERV	6,162	4,190	3,500	4,500	13,500
10.516.00.223	WATER & SEWER SERVICE	3,054	2,202	2,400	3,000	3,000
10.516.00.299	OTHER CONTRACTUAL SERVICES	58,344	47,173	55,082	55,082	52,048
10.516.00.301	UNIFORMS	395	0	395	395	405
10.516.00.314	JANITORIAL SUPPLIES	10,223	9,946	7,700	9,500	10,500
10.516.00.315	BUILDING MAINT SUPPLIES	3,742	3,863	3,100	3,000	3,700
10.516.00.399	OTHER SUPPLIES	5,704	7,739	5,015	5,015	6,915
10.516.00.401	CAPITAL OUTLAY	17,109	19,638	31,925	31,766	0
10.516.00.402	NON-CAPITAL OUTLAY	734	2,767	4,025	3,767	22,500
	TYPE 10.516.00 Totals:	191,424	176,054	209,725	208,743	196,302
	BUILDINGS & GROUNDS Totals:	191,424	176,054	209,725	208,743	196,302

SALARIES & WAGES

10.516.00.101	SALARIES: FULL-TIME Building Maintenance II (longevity)		53,656
10.516.00.105	SALARIES: PART-TIME		0
10.516.00.106	SALARIES: OVERTIME FULL-TIME		
	Emergency Call-outs-50 hrs.@ \$36.90	1,918	
	Fill-In for Custodial Staff-40 hrs.	1,534	
	A/C & Heating Repairs - 25 hrs.	1,388	
	W/E projects - 40 hrs.	1,534	
	Evening Coverage 80 hrs.	3,070	
	Events: Oct Fest/Car Shows/Summerfest - 40 hrs.	1,534	10,978
	TOTAL SALARIES & WAGES		64,634

CONTRACTUAL SERVICES

10.516.00.219	UTILITY - ELECTRIC Warning Sirens, Gazebo on Prairie Path, Buildings on COM-ED Franchise Agreement		600
10.516.00.220	UTILITY - GAS Police Building and Villa Avenue Train Station		18,500
10.516.00.222	HEATING & A/C MAINT SERVICE Contractual, and In House Repairs to HVAC equipment in Village Buildings		13,500
10.516.00.223	WATER & SEWER SERVICE Salt Creek Sanitary District		3,000
10.516.00.299	OTHER CONTRACTUAL SERVICES		
	Cleaning Service-Village Buildings	27,900	
	Pest Control-Village Buildings	1,100	
	Fire Extinguisher Serv. & Repair	600	
	Security: Villa Ave and Ardmore Stations	3,332	
	Police	365	
	Village Hall	330	
	Fleet Maintenance	390	
	Fire Alarm System: Villa Avenue Station	481	
	Annual Window Washing-Village Hall & Police Bldg.	1,650	
	Repairs to Overhead Garage Doors	5,500	
	Glass Replacement-Vandalism	250	
	Power Rodding-Village Buildings	700	
	Respond First Aid Service & Supplies	300	
	Roof Repairs: Various Village Buildings	2,000	
	Elevator Maintenance Contracts for V. Hall and Police	6,000	
	Cleaning of Mini-blinds	850	
	Village Hall Generator Maintenance	300	52,048
	TOTAL CONTRACTUAL SERVICES		87,648

COMMODITIES

10.516.00.301	UNIFORMS		405
10.516.00.314	JANITORIAL SUPPLIES	10,500	10,500
	Cleaning and paper supplies for Village Hall, Public Works, Police and (3) Fire Stations, Well House, WWTP, Fleet Maintenance		
10.516.00.315	BUILDING MAINT SUPPLIES		
	Building Maint. Supplies	600	
	Hardware & Misc. Supplies	1,650	
	Plumbing, Elec. Repairs	550	
	Vandalism Repairs	300	
	Paint, Furnance Filters and General Supplies	600	3,700
10.516.00.399	OTHER SUPPLIES		
	Replacement Flags-Village Hall/Fire Stations	690	
	Christmas Decorations-Village Bldgs.	675	
	Coffee & Related Supplies	1,050	
	Light Bulbs for Village Bldgs.	1,800	
	Ice Melt For Sidewalks	1,200	
	Fall Decorations: Mums & Hay	1,500	6,915
	TOTAL COMMODITIES		21,520

CAPITAL OUTLAY

10.516.00.401	CAPITAL OUTLAY		0
10.516.00.402	NON-CAPITAL OUTLAY		
	Managers Office Remodeling/Upgrades	0	
	COW Room Remodeling/Upgrades	3,000	
	Foundation Repair Public Works	4,000	
	Replace Stair Risers Public Works	2,500	
	Canopies For Public Works Entrances (2)	0	
	Remodel Fire Station #2 Washroom	5,500	
	Ardmore Train Station Study	7,500	22,500
	TOTAL CAPITAL OUTLAY		22,500
	TOTAL EXPENDITURES		196,302

**FUND:** Corporate (10)

**DEPARTMENT:** Parks/Public Works (17)

**DIVISION:** CN&W Lot (00)

**DESCRIPTION:**

The Parks Department and the Public Works Department cooperatively maintain the North and South commuter parking lots and the train station, which is leased from the Union Pacific Railway. These maintenance functions include: sweeping, pavement repair, striping, weed control, mowing, snow removal, maintenance of the train station and parking lot lighting and landscaping adjacent to the train platform.

**FY 07-08 ACCOMPLISHMENTS:**

1. Improved the north and south parking lots by filling the cracks, seal coating and striping.
2. All the trees along the north and south parking lots were trimmed.

**FY 08-09 SERVICE GOALS:**

1. Replace two deteriorated coin boxes with electronic units.
2. Continue to promote the Garden Village image by planting annual flowers in several locations, increasing the perennial flower plantings and re-mulching all landscape beds.

**FY 08-09 SIGNIFICANT CHANGES:**

1. Two deteriorated coin boxes will be replaced with electronic units.

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>CORPORATE FUND</u>						
<u>C &amp; NW PARKING LOT</u>						
<u>TYPE 10.517.00</u>						
10.517.00.101	SALARIES: FULL-TIME	0	0	0	0	0
10.517.00.105	SALARIES: PART-TIME	10,159	9,624	10,890	10,890	11,320
10.517.00.106	SALARIES: OVERTIME FULL-TIME	0	0	0	0	0
10.517.00.108	SALARIES: TEMPORARY	0	0	0	0	0
10.517.00.210	TELEPHONE	0	0	0	0	0
10.517.00.219	UTILITY - ELECTRIC	4,091	3,533	4,000	3,807	4,000
10.517.00.220	UTILITY - GAS	1,644	1,344	3,200	3,000	3,200
10.517.00.223	WATER & SEWER SERVICE	291	217	325	325	325
10.517.00.282	RENTAL/LEASE	0	0	0	0	0
10.517.00.292	ENGINEERING SERVICES	0	0	0	0	0
10.517.00.299	OTHER CONTRACTUAL SERVICES	4,186	12,455	7,665	10,472	7,665
10.517.00.399	OTHER SUPPLIES	3,091	945	2,050	2,050	2,300
10.517.00.401	CAPITAL OUTLAY	880	25,350	17,500	25,350	30,000
10.517.00.402	NON-CAPITAL OUTLAY	0	0	400	400	2,400
	TYPE 10.517.00 Totals:	24,342	53,468	46,030	56,294	61,210
	C & NW PARKING LOT Totals:	24,342	53,468	46,030	56,294	61,210

SALARIES & WAGES

10.517.00.105	SALARIES: PART-TIME Clean-Up & Maintenance (4 hrs./day x 5 days/ week x 50 weeks @ 10.89/hr)		11,320
	TOTAL SALARIES & WAGES		11,320

CONTRACTUAL SERVICES

10.517.00.219	UTILITY - ELECTRIC Parking Lot & Exterior Building Lights		4,000
10.517.00.220	UTILITY - GAS Metra Station		3,200
10.517.00.223	WATER AND SEWER SERVICE		325
10.517.00.299	OTHER CONTRACTUAL SERVICES Metra Station:		
	Cleaning Service	2,640	
	HVAC Service	400	
	Building Repairs	1,000	
	Window Replacement	585	
	Land Lease - UPRR	1,200	
	Security and Fire service	1,840	7,665
	TOTAL CONTRACTUAL SERVICES		15,190

COMMODITIES

10.517.00.399	OTHER SUPPLIES Building Supplies (Paper Product & Cleaning Supplies) Ice Melt for Sidewalks Holiday decorations	1,250 600 450	2,300
	TOTAL COMMODITIES		2,300

CAPITAL OUTLAY

10.517.00.401	CAPITAL OUTLAY Replace Coin Boxes (2)	30,000	30,000
10.517.00.402	NON CAPITAL OUTLAY Replace Two Floor Mats Mulch for Landscape Areas Replacement Landscape Plants	400 1,000 1,000	2,400
	TOTAL CAPITAL OUTLAY		32,400
	TOTAL EXPENDITURES		61,210

**FUND:** Corporate (10)

**DEPARTMENT:** Public Works (18)

**DIVISION:** Garage (00)

**DESCRIPTION:**

Villa Park's Public Works Department operates a vehicle maintenance garage to service all Village owned vehicles and equipment. Maintenance of the Village fleet is performed by three mechanics and supervised by the Superintendent of Fleet Maintenance. The garage on Home Avenue has five working stalls and four vehicle lifting service hoists. There are over one hundred vehicles and items consisting of cars, light, medium and heavy trucks and construction equipment from the Police, Fire, Public Works, Community Development, and Parks Departments which are maintained by the mechanics. The garage is not equipped to do body work or specialized replacement of major components and therefore this work is contracted.

**FY 07-08 ACCOMPLISHMENTS:**

1. Processed 2,406 repair orders, 94.69% were scheduled , 4.54% were unscheduled and .77% were emergency repairs.
2. Wrote specifications and purchased 3 patrol vehicles for the Police, 1 pick-up truck with plow for the Water Division, 1 detective vehicle for the Police Department, 1 tractor for the Parks Division, and a Sewer cleaning truck for the Public Works Department.
3. Worked with the Police Department to set-up a new K-9 vehicle.
4. Installed 3 additional LED style light bars on police patrol vehicles.
5. Responded to 34 Fleet emergencies within two hours of notification.
6. Researched and implemented two safety suggestions.
7. Rmaintained compliance with the Illinois mandated Clean Fuel Fleet Program.
8. Solicited proposals for the lease purchase of a vacuum/jetter truck.
9. Fleet mechanics replaced the gutters and downspouts on the maintenance facility.
10. Continued -articipation in Department safety meeting, resulting in zero lost time accidents.
11. Worked diligently to maximize the return on the sale of 43 surplus vehicles resulting in gross revenue of \$55,900.

**FY 08-09 SERVICE GOALS:**

1. Maintain compliance of new EPA regulations that require the use of ultra low sulfur diesel fuel and lower emission mandates for diesel engines.
2. Continue to evaluate equipment costs annually and modify the equipment replacement schedule to optimize replcement levels.
3. Continue to maintain an awareness of potential legislation that would require the use of alternative fuels.
4. Maintain awareness of future financial incentives for the use of Bio-diesel in Village trucks.
5. Continue to respond to all Fleet emergencies within two hours of notification.
6. Continue to set-up all new Village equipment in-house.
7. Update the hourly charge-back rate to accurately reflect the actual cost of Fleet operations.
8. Implement the use of an oil analysis program in effort to increase hydraulic and gear oil longevity.
9. Implement the use of coolant analysis program in effort to maximize the life of engine coolant.
10. Continue to evaluate opportunities to improve efficiency by recommending the purchase of smaller more fuel efficient vehicles and recycling older vehicles into back-up units.

**FY 08-09 SIGNIFICANT CHANGES:**

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>CORPORATE FUND</u>						
<u>GARAGE</u>						
<u>TYPE 10.518.00</u>						
10.518.00.101	SALARIES: FULL-TIME	238,725	203,436	241,369	240,437	249,680
10.518.00.106	SALARIES: OVERTIME FULL-TIME	5,641	13,629	5,000	7,635	6,500
10.518.00.108	SALARIES: TEMPORARY	6,344	6,881	7,410	8,021	9,500
10.518.00.202	TRAINING & CONFERENCES	816	832	1,000	950	1,000
10.518.00.210	TELEPHONE	386	315	450	450	450
10.518.00.215	UNIFORM SERVICE	1,457	1,098	1,560	1,360	1,560
10.518.00.250	EMPLOYEE BENEFITS	39,205	32,113	43,271	46,650	51,315
10.518.00.261	INSURANCE CLAIM LOSSES	586 (	3,726 )	1,000	1,000	2,500
10.518.00.265	MAINT OF MOBILE EQUIPMENT	509	403	1,500	1,500	1,500
10.518.00.266	CONTR/MAINT OF MOBILE EQUIP	165	0	300	200	300
10.518.00.270	MAINT OF OFFICE EQUIPMENT	0	0	0	0	0
10.518.00.281	RENTAL OF EQUIPMENT	169	146	240	200	240
10.518.00.299	OTHER CONTRACTUAL SERVICES	4,143	3,296	5,325	4,000	5,425
10.518.00.301	UNIFORMS	880	880	880	880	880
10.518.00.302	CHEMICALS	2,375	2,051	3,000	2,500	3,000
10.518.00.303	DUES & PUBLICATIONS	385	185	294	300	315
10.518.00.307	GASOLINE	0	0	0	1,422	1,501
10.518.00.308	ENGINE OIL	6,828	6,075	7,000	7,300	8,000
10.518.00.309	GAS & DIESEL FUEL	193,867	181,207	181,600	205,564	221,958
10.518.00.310	MOTOR VEHICLE PARTS & ACCESS	88,896	100,457	97,240	120,000	106,240
10.518.00.312	TIRES	0	0	0	0	0
10.518.00.317	OFFICE SUPPLIES	398	216	500	400	500
10.518.00.322	HAND TOOLS	894	735	1,000	1,000	1,000
10.518.00.399	OTHER SUPPLIES	7,444	6,493	8,000	7,500	7,500
10.518.00.401	CAPITAL OUTLAY	1,500	2,337	1,500	2,337	25,000
10.518.00.402	NON-CAPITAL OUTLAY	1,883	888	2,850	2,100	4,350
10.518.00.799	TRANSFER TO OTHER DEPTS	( 603,497 )	( 544,537 )	( 612,289 )	( 642,119 )	( 710,214 )
TYPE 10.518.00 Totals:		( 1 )	15,410	0	21,587	0
GARAGE Totals:		( 1 )	15,410	0	21,587	0

SALARIES & WAGES

10.518.00.101	SALARIES: FULL-TIME		
	Superintendent	94,319	
	Mechanic - Spec. Lead	56,215	
	Mechanic - II	53,656	
	Mechanic - I	45,490	249,680
10.518.00.106	SALARIES: OVERTIME FULL-TIME		6,500
10.518.00.108	SALARIES: TEMPORARY		9,500
	TOTAL SALARIES & WAGES		265,680

CONTRACTUAL SERVICES

10.518.00.202	TRAINING & CONFERENCES		1,000
	Training and Seminars		
10.518.00.210	TELEPHONE		450
	Cellular Phone Service (1)		
10.518.00.215	UNIFORM SERVICE		1,560
	Superintendent, 3 Mechanics		
10.518.00.250	EMPLOYEE BENEFITS		51,315
	Life/Health/Dental/Vision		
10.518.00.261	INSURANCE CLAIM LOSSES		2,500
10.518.00.265	MAINT OF MOBILE EQUIPMENT		1,500
	Shop Vehicles		
10.518.00.266	CONTR/MAINT OF MOBILE EQUIP		300
10.518.00.281	EQUIPMENT RENTAL		240
	Pagers (3)		
10.518.00.299	OTHER CONTRACTUAL SERVICES		
	Waste Disposal	1,500	
	Fuel Pump Repairs	500	
	Fleet Software Support	1,100	
	Fuel Tank Leak Test	500	
	Tool Repairs, Misc.	800	
	Shop Wipers & Floor Mats	1,025	5,425
	TOTAL CONTRACTUAL SERVICES		64,290

COMMODITIES

10.518.00.301	UNIFORMS		880
	Boot & Coat Allowance (Supt., 3 Mechanics)		

10.518.00.302	CHEMICALS Antifreeze, Steam Cleaner, Floor Soap, Washer Fluid		3,000
10.518.00.303	DUES & PUBLICATIONS Municipal Fleet Managers APWA Automotive News	30 125 160	315
10.518.00.307	GASOINE Shop Vehicles		1501
10.518.00.308	ENGINE OIL Village Fleet ( oil & lubricants)		8,000
10.518.00.309	GAS & DIESEL FUEL Village Fleet School District	215,600 6,358	221,958
10.518.00.310	MOTOR VEHICLE PARTS & ACCESS Village Fleet		106,240
10.518.00.317	OFFICE SUPPLIES Repair/Work Order Forms, Labels, Tape, Etc.		500
10.518.00.322	HAND TOOLS Tools less than \$100 each		1,000
10.518.00.399	OTHER SUPPLIES Nuts, Bolts, Brooms, Safety Vests, Shop Rags		7,500
	TOTAL COMMODITIES		350,894
CAPITAL OUTLAY			
10.518.00.401	CAPITAL OUTLAY Replace Fuel Dispensors		25,000
10.518.00.402	NON-CAPITAL OUTLAY Hydraulic Oil Pump & Tank Hand Tools (over \$100) Metric Tools Snap-on Scanner Update Transmission Update Cartridge Ford Scanner Update Cartridge	1,500 1,000 500 450 450 450	4,350
	TOTAL CAPITAL OUTLAY		29,350
10.518.00.799	TRANSFER TO OTHER DEPTS		(710,214)
	TOTAL TRANSFERS		(710,214)
	TOTAL EXPENDITURES		0

**DESCRIPTION:**

All expansions and improvements to the Village's Public Works infrastructure are planned and inspected by the Department's Engineering Division. The Engineering Division either prepares the plans, specifications and inspections for improvements, or in the case of projects designed by consulting engineers, reviews and monitors the work of consulting engineers. The Engineering Division also administers the requirements of the storm water and flood plain ordinance to improve drainage. The Engineering Division continually investigates, prepares reports, and provides advice on many engineering-related matters encountered throughout the year.

**FY 07-08 ACCOMPLISHMENTS:**

1. Used three full-time engineering personnel and one contract employee to design and inspect two capital improvement projects (2007 Street Maintenance Program and Madison Sanitary Sewer Replacement) in-house with a total construction cost of \$540,000, to inspect a second project (ABC Streets Water Main Improvements) in-house with a total construction cost of \$3.4 million, and to oversee and assist with the consultant's inspection and closeout of a third project (South Villa Avenue, Madison to Roosevelt).
2. Designed one STP grant project (North Ardmore Resurfacing) in-house with an estimated cost of \$410,000, and designed one TCM grant project (Madison Sidewalk) in-house with an estimated cost of \$215,000.
3. Designed and obtained an EPA permit for one water main extension project (East Madison Water Main).
4. Oversaw and assisted with the consultant engineers' design of five capital improvement projects (Sunset Drive Improvements, South Villa Avenue Improvements, St. Charles to Madison; South Myrtle Avenue Relief Sewer, Roosevelt Road Sidewalk and Ardmore Avenue Bridge).
5. Provided administrative support for the 2007 Asphalt Rejuvenation Program and the 2007 Hauling Program, and provided technical assistance for the mapping of the Village's storm sewer system.
6. Prepared and submitted an STP grant application for one improvement project (Ardmore & High Ridge Intersection Improvements), and prepared and submitted STP grant application updates for five additional improvement projects.
7. Oversaw the consultant engineer's geotechnical evaluation of 124 pavement cores and borings for the purpose of determining proposed pavement strategies.
8. Completed design of two rear yard drainage projects, completed field survey work at six other locations, and completed construction at one location.
9. Updated eight existing Village maps in AutoCAD format.
10. Responded to a total of 613 service requests.
11. Issued 5 storm water permits.
12. Obtained full waiver status from DuPage County for storm water management permit review.
13. Worked in conjunction with the Village engineering consultant to complete a review and revision of private development requirements for the purpose of streamlining the private development plan review process.
14. Worked in coordination with the Village engineering consultant to review five commercial developments and four single-family residential development engineering site plans.
15. Attended Traffic & Safety Commission meetings acting as liaison between the Commission and Public Works.
16. Reviewed 133 fill permit applications.
17. Assisted with cleanup and damage assessment in response to August 23 storm event.

**FY 08-09 SERVICE GOALS:**

1. Design and inspect two capital improvement projects (Kenilworth Avenue Improvements and 2008 Street Maintenance Program) in-house with a total estimated construction cost of \$800,000
2. Inspect three capital improvement projects (South Myrtle Avenue Relief Sewer, North Ardmore Resurfacing, and Madison Sidewalk) in-house with an estimated construction cost of \$1.9 million.
3. Design three capital improvement projects (St. Charles Road Resurfacing, North Addison Resurfacing and South Michigan Avenue Improvements) in-house with a total estimated construction cost of \$4.8 million.
4. Design and inspect multiple residential back yard drain projects totaling \$25,000, and provide technical assistance and advice to additional residents with drainage issues.
5. Provide the public with access and technical assistance for the revised Flood Insurance Rate Maps (FIRM).
6. Review the DuPage County Stormwater Ordinance and Technical Guidance for possible revisions.
7. Participate and assist in public hearings for DuPage County Stormwater Management Plan Appendix updates as needed.
8. Respond to other Village departments' requests by shooting grades, preparing cost estimates, providing design work and other engineering assistance as needed.
9. Complete initial single-family residence plan review in-house within 10 working days with assistance from an engineering consultant. Continue to provide timely review of residential and commercial development engineering plans and fill permit applications.
10. Utilize full waiver status to expedite review of private development plans for special-management areas.
11. Continue to educate developers and their engineers in the Village's plan review process.
12. Maintain and update existing Village maps in AutoCAD format (zoning, benchmarks, road projects garbage routes, and the snow plowing and salt route maps).

**FY 08-09 SIGNIFICANT CHANGES:**

1. Received approval of full waiver status from DuPage County for storm water management permit review in an effort to expedite the review of private development plans for special management areas.

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>CORPORATE FUND</u>						
<u>ENGINEERING</u>						
<u>TYPE 10.519.00</u>						
10.519.00.101	SALARIES: FULL-TIME	131,393	126,321	141,138	149,390	149,945
10.519.00.106	SALARIES: OVERTIME FULL-TIME	1,954	1,512	5,000	3,229	5,000
10.519.00.108	SALARIES: TEMPORARY	0	0	0	0	0
10.519.00.201	LEGAL NOTICES	0	0	0	0	0
10.519.00.202	TRAINING & CONFERENCES	613	225	1,000	950	1,000
10.519.00.210	TELEPHONE	321	315	450	450	450
10.519.00.230	PRINTING SERVICES	0	0	0	0	0
10.519.00.265	MAINT OF MOBILE EQUIPMENT	3,924	1,395	3,356	2,370	3,811
10.519.00.266	CONTR/MAINT OF MOBILE EQUIP	25	35	500	350	500
10.519.00.270	MAINT OF OFFICE EQUIPMENT	0	0	0	0	0
10.519.00.281	RENTAL OF EQUIPMENT	175	0	0	0	0
10.519.00.292	ENGINEERING SERVICES	7,650	17,768	20,000	18,000	18,000
10.519.00.299	OTHER CONTRACTUAL SERVICES	546	2,386	6,252	6,200	6,880
10.519.00.301	UNIFORMS	1,185	790	790	790	790
10.519.00.303	DUES & PUBLICATIONS	462	231	575	575	600
10.519.00.307	GASOLINE	2,021	1,334	2,000	1,425	1,510
10.519.00.310	MOTOR VEHICLE PARTS & ACCESS	1,509	511	795	825	1,000
10.519.00.312	TIRES	0	0	0	0	0
10.519.00.317	OFFICE SUPPLIES	397	132	500	495	1,000
10.519.00.399	OTHER SUPPLIES	947	551	1,200	1,200	1,200
10.519.00.401	CAPITAL OUTLAY	1,082	7,796	9,100	9,099	0
10.519.00.402	NON-CAPITAL OUTLAY	0	100	500	499	11,500
	TYPE 10.519.00 Totals:	154,204	161,402	193,156	195,847	203,186
	ENGINEERING Totals:	154,204	161,402	193,156	195,847	203,186

SALARIES & WAGES

10.519.00.101	SALARIES: FULL-TIME		
	Assistant Village Engineer	80,830	
	Civil Engineer I	69,115	149,945
10.519.00.106	SALARIES: OVERTIME		5,000
	TOTAL SALARIES & WAGES		154,945

CONTRACTUAL SERVICES

10.519.00.202	TRAINING & CONFERENCES		1,000
	Training & Seminars		
10.519.00.210	TELEPHONE		450
	Cellular Phone Service (1)		
10.519.00.265	MAINT OF MOBILE EQUIP		3,811
10.519.00.266	CONTR/MAINT OF MOBILE EQUIP		500
10.519.00.292	ENGINEERING SERVICES		18,000
	Plan Review, Investigations, Studies, Estimates		
10.519.00.299	OTHER CONTRACTUAL SERVICES		
	Plotter, Survey Repairs	600	
	Other Software Support	200	
	GIS Connect	480	
	Autocad	2,000	
	Arc Software Support	600	
	IMS Software Maintenance	3,000	6,880
	TOTAL CONTRACTUAL SERVICES		30,641

COMMODITIES

10.519.00.301	UNIFORMS		790
	2 employees		
10.519.00.303	DUES & PUBLICATIONS		
	Engineering Publications	244	
	American Public Works Assn.	125	
	NSPE	231	600
10.519.00.307	GASOLINE		1,510
10.519.00.310	MOTOR VEHICLE PARTS & ACCESS		1,000
10.519.00.317	OFFICE SUPPLIES		1,000

10.519.00.399	OTHER SUPPLIES		1,200
	Computer Parts & Supplies, Drafting & Survey Supplies		
	TOTAL COMMODITIES		6,100
CAPITAL OUTLAY			
10.519.00.401	CAPITAL OUTLAY	0	0
10.519.00.402	NON-CAPITAL OUTLAY		
	Replace Data Collector	3,000	
	Replace GPS Unit	5,000	
	Replace Monitor	500	
	Replace Phone Hardware	500	
	Replace Color Printer	2,500	
			11,500
	TOTAL CAPITAL OUTLAY		11,500
	TOTAL EXPENDITURES		203,186

<b>FUND:</b> Corporate (10)	<b>DEPARTMENT:</b> Police (20)	<b>DIVISION:</b> Admin. (01)
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**DESCRIPTION:**

The Administrative Division consists of the Chief of Police and Administrative Secretary. The Chief of Police is the Executive Officer of the department and is directly responsible to the Village Manager for planning, organizing and directing activities of the Police Department.

- FY 07-08 ACCOMPLISHMENTS:**
1. Worked with Fire & Police Commission to accomplish hiring/promotional testing.
  2. Provided training of two additional officers in gang crimes enforcement certification
  3. Developed and implemented Citizen Emergency Response Team (CERT) training Program.
  4. Provided juvenile officer certification training for two additional officers.
  5. Provided training for a K-9 unit and added to patrol plan.
  6. Scheduled two additional officers for training as Certified Juvenile Officers
  7. Two officers were provided with training to become certified Instructors for the Crime Free Housing Program
  8. Police Explorers awarded 1st Place in Arrest Exercise at State Conference.

- FY 08-09 SERVICE GOALS**
1. Conduct a Comprehensive update of departmental rules and regulations.
  2. Implement Crime Free Housing program.
  3. Expand CERT and CPA programs to have volunteer community force available for call out.
  4. Enhance command vehicle capabilities with Installation of lighting and video mast.
  5. Provide training for two more officers to add to our complement of Certified Breath Operators.

**FY 08-09 SIGNIFICANT CHANGES:**

Implement Crime Free Housing Program.  
 Installation of lighting and video mast to the command vehicle.

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>CORPORATE FUND</u>						
<u>POLICE</u>						
<u>ADMINISTRATION</u>						
10.520.01.101	SALARIES: FULL-TIME	163,181	143,344	163,020	169,502	169,502
10.520.01.105	SALARIES: PART-TIME	35,054	26,251	32,718	31,803	34,027
10.520.01.106	SALARIES: OVERTIME FULL-TIME	1,115	1,498	1,500	1,500	2,000
10.520.01.108	SALARIES: TEMPORARY	0	0	0	0	0
10.520.01.150	POLICE PENSION PROP TAX CONT	685,899	0	688,632	696,318	742,337
10.520.01.202	TRAINING & CONFERENCES	3,022	1,401	2,630	2,630	2,630
10.520.01.210	TELEPHONE	7,313	6,534	7,886	8,257	7,980
10.520.01.211	LEGAL SERVICES	365	2,050	1,200	3,050	2,000
10.520.01.250	EMPLOYEE BENEFITS	571,145	498,923	630,000	632,000	680,122
10.520.01.260	OTHER INSURANCE	825	825	1,000	825	1,000
10.520.01.261	INSURANCE CLAIM LOSSES	16,492	16,848	10,000	12,000	8,500
10.520.01.263	POST RETIREMENT BENEFITS	9,500	12,375	12,750	12,750	11,250
10.520.01.299	OTHER CONTRACTUAL SERVICES	1,519	869	2,000	1,673	2,000
10.520.01.301	UNIFORMS	550	550	550	550	550
10.520.01.303	DUES & PUBLICATIONS	1,878	1,945	3,293	2,141	3,107
10.520.01.310	DUI TECHNOLOGY EXPENDITURES	54	399	0	0	0
10.520.01.317	OFFICE SUPPLIES	3,085	2,564	3,000	3,000	3,000
10.520.01.320	ADMINISTRATIVE TOWING EXPENDIT	0	1,283	0	4,100	3,000
10.520.01.340	PEERS GRANT	2,950	357	0	357	0
10.520.01.341	GREAT GRANT EXPENDITURE	165	0	0	165	0
10.520.01.342	MISCELLANEOUS GRANT EXPENDITUI	325	9,418	0	9,418	0
10.520.01.399	OTHER SUPPLIES	4,604	5,378	5,350	5,350	5,350
10.520.01.401	CAPITAL OUTLAY	2,930	1,146	700	1,146	0
10.520.01.402	NON-CAPITAL OUTLAY	860	400	1,650	1,650	2,567
	ADMINISTRATION Totals:	1,512,831	734,358	1,567,879	1,600,185	1,680,922

SALARIES & WAGES

Adm 07-08 Budget			
10.520.01.101	SALARIES: FULL-TIME		
	Chief of Police ( 119,523+ \$650 Longevity)	120,173	
	Secretary to Chief (48,879 + \$450 Longevity)	49,329	169,502
10.520.01.105	SALARIES: PART-TIME		34,027
	Crossing Guards		
10.520.01.106	SALARIES: OVERTIME FULL-TIME		2,000
	TOTAL SALARIES & WAGES		205,529

CONTRACTUAL SERVICES

10.520.01.150	Police Pension Passthrough		742,337
10.520.01.202	TRAINING & CONFERENCES		
	Conferences: F.B.I., Illinois Police Chiefs	800	
	DuPage Chiefs Training	160	
	Staff Meetings, Misc. Community Mtgs.	200	
	FBI NA Training	240	
	I-PASS/Tolls	100	
	DuPage Co. Chiefs' Secretaries Assn Mtg.	130	
	Misc. Seminars	1,000	2,630
10.520.01.210	TELEPHONE		
	Cellular Phones	5,580	
	DuComm	2,400	7,980
10.520.01.211	LEGAL SERVICES		2,000
10.520.01.250	EMPLOYEE BENEFITS		680,122
	Life, Health, Dental, Vision		
10.520.01.260	OTHER INSURANCE		1,000
10.520.01.261	INSURANCE CLAIM LOSSES		8,500
10.520.01.263	POST RETIREMENT BENEFITS		11,250
	Retired Officers (7)		
10.520.01.299	OTHER CONTRACTUAL SERVICES		
	Departmental Policy Revision and Maintenance	0	
	Medical Exams	500	
	Broadband-Computer Crimes Internet line	500	
	Newspaper Ads	700	
	Explorer Post	300	2,000
	TOTAL CONTRACTUAL SERVICES		1,457,819

COMMODITIES

10.520.01.301	UNIFORMS		550
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10.520.01.303	DUES & PUBLICATIONS		
	IACP;W.Sub Chiefs;IL Assn.COP;DuPage Chiefs;		
	Dup.Cty COP Secy. Assn;. FBI NAA, LEEDA		
	IL Revised Statutes, Law Officers Bulletin		
	Police Off. Grievance; Search&Seizure		
	Roll Call News, PC Magazine	605	
	Chapter 720, Ill. Compiled Statutes (Bar Assn) & Supp.	550	
	43 Illinois Combined Law and Vehicle Code Manuals	1,247	
	PDR Reference Materials	130	
	Public Safety Labor News	125	
	Illinois Complaint. Books	450	3,107
10.520.01.317	OFFICE SUPPLIES		3,000
10.520.01.320	Administrative Towing Expenses		3,000
10.520.01.399	OTHER SUPPLIES		
	Supplies for Computers, LEADS Sys. & Printer	5,000	
	First Aid Consumables	150	
	Crossing Guard Equip. Maint.	200	5,350
	TOTAL COMMODITIES		15,007
10.520.01.401	CAPITAL OUTLAY		
10.520.01.402	NON CAPITAL OUTLAY		
	1 Computer System	1,250	
	3 Microsoft Office Upgrades	717	
	2 Computer Printers	600	2,567
	TOTAL CAPITAL OUTLAY		2,567
	TOTAL EXPENDITURES		1,680,922

**FUND:** Corporate (10)

**DEPARTMENT:** Police (20)

**DIVISION:** Records (07)

**DESCRIPTION:**

The Records Division is responsible for processing and archiving of all police reports and arrest records including traffic, felony, and misdemeanor cases, L.E.A.D.S., court records, and parking tickets, as well as 24/7 reception desk duties.

**FY 07-08 ACCOMPLISHMENTS**

1. Worked toward modifying filing systems to coordinate with Illinois Juvenile Court Act recommendations.
2. Initiated purging of old subject cards.
3. Changed IUCR procedures and implemented quarterly review process for code reporting accuracy.
4. Implemented a revised arrest warrant tracking system.
5. Worked with Community Development to implement V-Ticket Program.
6. Worked with DUCOMM to update block maps to improve response for calls for service.

**FY 08-09 SERVICE GOALS**

1. Complete subject card purge project.
2. Evaluate and prepare for proposed countywide electronic warrant system.
3. Provide cross-training of CJIS clerk tasks with relief receptionist.
4. Implement electronic archiving of 2003 and 2004 records.
5. Provide customer service training and review for all front desk personnel.
6. Begin preparations for implementation of 700 MHZ radio system.
7. Begin implementation of the DuPage County Records Management System.

**FY 08-09 SIGNIFICANT CHANGES**

Evaluate and prepare for proposed countywide electronic warrant system.  
Begin implementation of the DuPage County Records Management System.

Acct No	Account Description	2006-07	02/08	02/08	2007-08	2008-09
		Pri Year Actual	Cur YTD Actual	Cur YTD Budget	PROJECTED FINAL Projected BUDGET	PRELIM BUDGET Projected BUDGET
<u>CORPORATE FUND</u>						
<u>POLICE (Cont.)</u>						
<u>RECORDS</u>						
10.520.07.101	SALARIES: FULL-TIME	460,225	416,467	489,105	492,522	510,039
10.520.07.106	SALARIES: OVERTIME FULL-TIME	22,027	11,463	9,191	9,191	9,560
10.520.07.116	SALARIES: COURT TIME	0	0	0	0	0
10.520.07.202	TRAINING & CONFERENCES	531	786	1,670	1,670	1,670
10.520.07.210	TELEPHONE	0	0	0	0	0
10.520.07.230	PRINTING SERVICES	4,992	6,308	7,061	7,061	7,300
10.520.07.270	MAINT OF OFFICE EQUIPMENT	1,482	1,279	1,492	1,592	1,569
10.520.07.271	MAINT OF RADIO EQUIPMENT	8,343	283	10,000	3,000	5,000
10.520.07.280	DUCOMM	319,254	325,260	325,260	325,260	359,100
10.520.07.281	RENTAL OF EQUIPMENT	0	0	0	0	0
10.520.07.299	OTHER CONTRACTUAL SERVICES	4,337	2,250	5,386	4,386	4,386
10.520.07.301	UNIFORMS	550	550	550	550	550
10.520.07.317	OFFICE SUPPLIES	0	0	0	0	0
10.520.07.401	CAPITAL OUTLAY	0	6,876	6,382	6,876	0
10.520.07.402	NON-CAPITAL OUTLAY	0	0	1,100	1,100	0
	RECORDS Totals:	821,741	771,522	857,197	853,208	899,174

SALARIES & WAGES

10.520.07.101	SALARIES: FULL-TIME		
	Deputy Chief (\$96296+650 longevity)	96,946	
	Secretary Clerk (Parking) (40,794+\$450 longevity)	41,244	
	Secretary Clerk (PG) 40,794	40,794	
	Court Clerk (43,836+450 longevity)	44,286	
	Detective Secretary (NG) (40794=450 longevity)	41,244	
	Receptionist (DF)	40,331	
	Relief Receptionist (DH)	39,204	
	Receptionist (SH)(40,331+\$450 longevity)	40,781	
	Receptionist (At) (38,771+450 longevity)	40,781	
	Secretary Clerk (IUCR)	40,142	
	Technical (PE) (43,836+450 longevity)	44,286	510,039
10.520.07.106	SALARIES: OVERTIME FULL-TIME		9,560
	TOTAL SALARIES & WAGES		519,599

CONTRACTUAL SERVICES

10.520.07.202	TRAINING & CONFERENCES		1,670
	Misc Training For Clerical Personnel		
10.520.07.230	PRINTING SERVICES		7,300
	Juvenile Contact Cards, Arrest Cards, Misc. Reports, Parking Tickets, Cash Receipts, Traffic Tickets, Watch Home Cards, Public Service Reports, Stationery, Business Cards, Envelopes, Commission Cards		
10.520.07.270	MAINT OF OFFICE EQUIPMENT		
	Typewriter	507	
	Microfilm Reader/Printer	812	
	Facsimile Machine Service	250	1,569
10.520.07.271	MAINT OF RADIO EQUIPMENT		5,000
10.520.07.280	DUCOMM		359,100
10.520.07.299	OTHER CONTRACTUAL SERVICES		
	DuPage CJIS (Data Processing)	3,000	
	Maintenance for Document Recorder	1,386	4,386
	TOTAL CONTRACTUAL SERVICES		379,025

COMMODITIES

10.520.07.301	UNIFORMS	550	
	TOTAL COMMODITIES		550
	TOTAL EXPENDITURES		899,174

**FUND:** Corporate (10)

**DEPARTMENT:** Police (20)

**DIVISION:** Detective (08)

**DESCRIPTION:**

The Detective Division is responsible for investigations of criminal activity, misdemeanor and felony offenses, cases referred from the Patrol Division, background investigations, and public education on topics of community safety.

**FY 07-08 ACCOMPLISHMENTS**

1. Videotaped interior/exterior of all village schools for school crisis incident response training.
2. Provided training for all detectives in various investigative facets.
3. Worked with School Dist #88 to expand Police resource officer from officer to 2 officers.
4. Provided mandatory BASSET training for liquor license establishment employees.

**FY 08-09 SERVICE GOALS**

1. Provide advanced investigative and interrogative training for new detectives.
2. Work on updating of Neighborhood Watch group and Elderly Services Officer Programs.
3. Develop monthly Neighborhood Watch Newsletter.

**FY 08-09 SIGNIFICANT CHANGES**

Develop monthly Neighborhood Watch Newsletter.

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>CORPORATE FUND</u>						
<u>POLICE (Cont.)</u>						
<u>DETECTIVES</u>						
10.520.08.101	SALARIES: FULL-TIME	366,544	256,201	376,700	376,700	467,630
10.520.08.106	SALARIES: OVERTIME FULL-TIME	89,463	44,364	50,000	60,000	52,000
10.520.08.116	SALARIES: COURT TIME	0	0	0	0	0
10.520.08.202	TRAINING & CONFERENCES	1,874	1,771	2,000	2,500	2,000
10.520.08.271	MAINT OF RADIO EQUIPMENT	0	0	0	0	0
10.520.08.281	RENTAL OF EQUIPMENT	692	102	695	510	408
10.520.08.299	OTHER CONTRACTUAL SERVICES	27,153	28,571	27,181	29,722	30,942
10.520.08.301	UNIFORMS	2,750	2,750	2,750	2,750	3,300
10.520.08.303	DUES & PUBLICATIONS	1,048	1,187	1,500	1,525	1,525
10.520.08.336	PHOTO MATERIALS & SUPPLIES	286	356	1,600	1,000	1,600
10.520.08.399	OTHER SUPPLIES	1,719	1,504	2,275	2,275	2,275
10.520.08.401	CAPITAL OUTLAY	5,850	0	4,100	1,000	0
10.520.08.402	NON-CAPITAL OUTLAY	1,420	2,786	3,000	3,006	7,450
	DETECTIVES Totals:	498,799	339,592	471,801	480,988	569,130

SALARIES & WAGES

10.520.08.101	SALARIES: FULL-TIME		
	1 Sergeant (86,896+754 longevity)	87,650	
	5 Patrolmen P6+ (75,346+ \$650 Longevity)	379,980	467,630
10.520.08.106	SALARIES: OVERTIME FULL-TIME		52,000
	TOTAL SALARIES & WAGES		519,630

CONTRACTUAL SERVICES

10.520.08.202	TRAINING & CONFERENCES		2,000
	Misc. Training		
10.520.08.281	RENTAL OF EQUIPMENT		
	Identi-kit		408
10.520.08.299	OTHER CONTRACTUAL SERVICES		
	Haines Cross Index	567	
	Credit Bureau Reports/Background Invest.	375	
	Accurint/Liquor/F&P Background/Database	500	
	DuPage Metro Enforcement Group (DUMEG)	21,840	
	DuPage Children's Center	4,000	
	Lab Tests - Arrestees, Bank Fees - Investigations	1,000	
	Major Crimes Task Force Annual Fee	500	
	IVACS Video System Maintenance	2,160	30,942
	TOTAL CONTRACTUAL SERVICES		33,350

COMMODITIES

10.520.08.301	UNIFORMS		
	Uniforms (6 @ 550)		3,300
10.520.08.303	DUES & PUBLICATIONS		
	Speakers Bureau/Handouts/Videos	900	
	Midwest Homicide Assn.	75	
	West Suburban Investigators Assn.	75	
	DuPage County Juvenile Assn.	125	
	Midwest Gang Investigators	125	
	DuPage County Chiefs Assn.	40	
	Illinois Assn. of Chiefs of Police	85	
	International Assn Chiefs of Police	100	1,525
10.520.08.336	PHOTO MATERIALS/SUPPLIES		1,600
10.520.08.399	OTHER SUPPLIES		2,275
	Test Kits, Evidence Bags/Tape, Radio Batteries, Plates, Surveillance Expenses, Fingerprint Supplies		
	TOTAL COMMODITIES		8,700

10.520.08.401	CAPITAL OUTLAY		
10.520.08.402	NON-CAPITAL OUTLAY		
	2 Strobe Lights	600	
	2 Siren Speakers	500	
	2 Undercover Antennas	500	
	2 Undercover Strobe Lights	600	
	Evidence Storage Shed w/Concrete Floor	4,000	
	1 Computer System (replacement)	1,250	7,450
	TOTAL CAPITAL OUTLAY		7,450
	TOTAL EXPENDITURES		569,130

**FUND:** Corporate (10)

**DEPARTMENT:** Police (20)

**DIVISION:** Patrol (09)

**DESCRIPTION:**

The Patrol Division consists of both sworn uniformed officers as well as non-sworn personnel. They are assigned to shifts providing 24 hour service and protection to the community. This service is provided to the community based upon a community oriented policing philosophy.

**FY 07-08 ACCOMPLISHMENTS:**

1. Obtained implemented IDOT traffic enforcement grant in the amount of \$23,000.
2. Obtained and implemented Citizen Emergency Response Team (CERT) program grant of \$7,000.
3. Trained an additional officer for the Bartender Alcohol Seller & Server Education Training (BASSET).
4. Created two additional Neighborhood Watch groups for a total 23 areas w/ goal to incorporate all areas.
5. Obtained and implemented PEERS Railroad safety program grant in amount of \$32,500.
6. Received and implemented Tobacco Free enforcement and education grant in the amount of \$4,400.
7. Obtained IDOT Vehicle Printer grant in the amount of \$8,876.
8. Participated in three roadside safety checks.

**FY 08-09 SERVICE GOALS**

1. Work toward completion of federally mandated National Incident Management System (NIMS) training.
2. Install and implement the use of the IDOT Mobile Crash Data Reporting system.
3. Install and begin implementation of the DuPage County Records Management System.
4. Modify patrol plan to include the additional officers added to the department.
5. Provide four BASSET training sessiions.
6. Participate in two roadside safety checks.
7. Implement emergency communication ability with District 45.
8. Seek out grant funds to assist with enforcement of DUI laws.
9. Seek out grant funds to assist with the presentation of the GREAT program.

**FY 08-09 SIGNIFICANT CHANGES:**

Implement emergency communication ability with District 45.

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>CORPORATE FUND</u>						
<u>POLICE (Cont.)</u>						
<u>PATROL</u>						
10.520.09.101	SALARIES: FULL-TIME	2,283,913	2,065,496	2,390,917	2,403,437	2,580,532
10.520.09.103	SALARIES: FULL TIME CSO'S	171,267	135,683	170,963	170,963	177,685
10.520.09.104	SALARIES: P/T AUX COMMERCIAL	1,208	714	2,000	2,000	2,000
10.520.09.105	SALARIES: PART-TIME	40,409	37,691	56,722	56,722	59,394
10.520.09.106	SALARIES: OVERTIME FULL-TIME	464,507	397,002	246,766	440,262	276,442
10.520.09.109	FULL TIME-COMMERCIAL	23,545	44,865	20,000	30,000	20,000
10.520.09.113	SALARIES: OVERTIME CSO'S	8,911	2,556	6,636	6,636	7,000
10.520.09.116	SALARIES: COURT TIME	0	0	0	0	0
10.520.09.202	TRAINING & CONFERENCES	12,349	16,761	14,461	17,117	18,507
10.520.09.265	MAINT OF MOBILE EQUIPMENT	111,587	90,480	91,825	92,790	114,335
10.520.09.266	CONTR/MAINT OF MOBILE EQUIP	1,479	3,669	2,000	2,500	3,000
10.520.09.270	MAINT OF OFFICE EQUIPMENT	0	0	0	0	0
10.520.09.271	MAINT OF RADIO EQUIPMENT	400	3,175	5,300	5,300	10,548
10.520.09.281	RENTAL OF EQUIPMENT	290	0	1,000	1,000	1,000
10.520.09.291	ANIMAL HOSPITAL EXPENSE	3,355	2,073	3,400	3,400	3,850
10.520.09.299	OTHER CONTRACTUAL SERVICES	18,144	13,112	15,962	15,962	23,490
10.520.09.301	UNIFORMS	21,524	22,116	25,775	26,322	26,900
10.520.09.303	DUES & PUBLICATIONS	503	1,418	1,544	1,765	835
10.520.09.307	GASOLINE	82,486	83,978	80,640	94,400	98,145
10.520.09.310	MOTOR VEHICLE PARTS & ACCESS	26,380	25,599	24,432	24,600	25,000
10.520.09.311	PROGRAM SUPPLIES	0	0	0	0	0
10.520.09.312	TIRES	0	0	0	0	0
10.520.09.320	K-9	0	2,324	0	0	0
10.520.09.333	RANGE SUPPLIES	4,326	5,043	6,000	6,000	8,000
10.520.09.399	OTHER SUPPLIES	9,660	2,496	9,080	9,080	11,300
10.520.09.401	CAPITAL OUTLAY	23,397	26,314	28,272	25,919	0
10.520.09.402	NON-CAPITAL OUTLAY	2,000	1,396	2,600	2,386	42,387
10.520.09.403	DUI ENFORCEMENT EQUIPMENT	31,448	0	0	0	0
	PATROL Totals:	3,343,088	2,983,961	3,206,295	3,438,561	3,510,350
	POLICE Totals:	6,176,459	4,829,433	6,103,172	6,372,942	6,659,576

SALARIES & WAGES

10.520.09.101	SALARIES: FULL-TIME		
	1 Deputy Chief (96,296+650 Longevity)	96,946	
	3 Lieutenants (89,806+754 Longevity)	271,680	
	3 Sergeants (86,896+754 Longevity)	262,950	
	14 Patrol Officers (P6+ \$75,346+650 Longevity)	1,063,944	
	5 Patrol Officers P6	376,730	
	1 Patrol Officer P5/P6	73,186	
	2 Patrol Officers P4/P5	139,581	
	1 Patrol Officer P3/P4	66,520	
	4 Patrol Officers P1/P2	228,995	2,580,532
10.520.09.103	SALARIES: FULL-TIME CSO'S		
	1 CSO Step E Tech (46,758+450 Longevity)	47,208	
	1 CSO Step E (43,389+450 Longevity)	43,839	
	2 CSO Step E (42,869+450 Longevity)	86,638	177,685
10.520.09.104	SALARIES: PART TIME COMMERCIAL		2,000
10.520.09.105	SALARIES: PART-TIME Internal		59,394
10.520.09.106	SALARIES: OVERTIME FULL-TIME		276,442
10.520.09.109	SALARIES: FULL-TIME COMMERCIAL		20,000
10.520.09.113	SALARIES: OVERTIME CSO'S		7,000
	TOTAL SALARIES & WAGES		3,123,053

CONTRACTUAL SERVICES

10.520.09.202	TRAINING & CONFERENCES		
	Multi-Regional Yearly Fee (42@90)	3,780	
	Academy for Police Driving	2,770	
	School, Meals/Tolls	795	
	Breath Alcohol testing, FTO Training, Law Review	4,500	
	Defensive Tactics, 80 Hour M/V Acc. Investigation, Civil Liability, Critical Incident Response		
	IL Chiefs Associations Training	300	
	DuPage Chiefs Assn. Training	200	
	2 Recruits Training Academy	5,312	
	NIPAS Firearms Recertification	850	
	Canine Unit Recertification/In-serviceTraining	0	18,507
10.520.09.265	MAINT OF MOBILE EQUIPMENT		114,335
10.520.09.266	CONTR/MAINT OF MOBILE EQUIP		3,000
10.520.09.271	MAINT OF RADIO EQUIPMENT		10,548
10.520.09.281	RENTAL OF EQUIPMENT		1,000

10.520.09.291	ANIMAL HOSPITAL EXPENSE		3,850
10.520.09.299	OTHER CONTRACTUAL SERVICES		
	Northern Illinios Police Alarm Membership	4,505	
	LESO surplus purchase membership	600	
	Car Wash	5,244	
	Notary (Bond/State/Certify/Seal)	700	
	Medical Exams	500	
	Vehicle Tows	1,000	
	Seized Vehicle Title Applications	1,000	
	Translating Service	900	
	Prisoner Medical Bills	420	
	Patrol Program Bicycle Maintenance	500	
	HBV Shots	540	
	Emergency Generator Maintenance	455	
	Livescan Maintenance	4,786	
	Security System Maintenance	2,340	23,490
	TOTAL CONTRACTUAL SERVICES		174,730

COMMODITIES

10.520.09.301	UNIFORMS		
	4 CSO @ 395	1,580	
	36 Sworn Officers @ 550	19,800	
	2 Recruit Uniforms	0	
	Departmental Award (Pins, Hats, etc.)	500	
	Repair damaged-on-duty uniforms	400	
	Replace Patrol Helmets, Repair Badges,	500	
	Patrol Patches	500	
	Part-Time Patches	500	
	Part Time Uniform Maintenance	2,000	
	Bicycle Patrol Uniforms	1,120	26,900
10.520.09.303	DUES & PUBLICATIONS		
	ILEAS membership dues	100	
	IACP Dues	100	
	2 US Identification Manuals	210	
	Illinois Chiefs Association Dues	85	
	DuPage Chiefs Assoc. Dues	40	
	Midwest Gang Invest. Assn. Membership (8)	200	
	DuPage Juvenile Officer Ass'n.	100	835
10.520.09.307	GASOLINE		98,145
10.520.09.310	MOTOR VEHICLE PARTS & ACCESS		25,000
10.520.09.333	RANGE SUPPLIES		8,000
10.520.09.399	OTHER SUPPLIES		
	Batteries, Intoximeter Supplies, Emergency Equip.,	4,500	
	Porta Clips, Antennas, AED Supplies		
	D.A.R.E./GREAT Program Expenses	3,000	

WIFI Cards	800	
Crime Prevention Bureau	2,000	
Canine Misc. Costs (food, Groom and Trng equip)	0	
Citizen Training Programs	1,000	11,300
TOTAL COMMODITIES		170,180

CAPITAL OUTLAY

10.520.09.401 CAPITAL OUTLAY

10.520.09.402 NON CAPITAL OUTLAY		
3 Corner Strobe Light Kits	1,000	
3 Rear Deck Light Kits	1,000	
3 Light Bars and Accessories	3,900	
3 Light Bar Controllers	1,665	
3 Rear Light Radios	3,000	
NIPAS MFF Uniforms/Equipment	1,500	
4 Mobile Data Computers	14,832	
2 Squad Rifles	2,000	
1 Security System Revision	7,190	
1 Computer Systems	1,300	
1 Portable Radio	1,000	
2 Speed Detection Radar Units	4,000	42,387
TOTAL CAPITAL OUTLAY		42,387
TOTAL EXPENDITURES		3,510,350

<b>FUND:</b> Corporate (10)	<b>DEPARTMENT:</b> Fire (21)	<b>DIVISION:</b> Admin. (01)
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**DESCRIPTION:**

The administration of the Fire Department provides planning, organization, and management of the department and its members. Effective planning includes developing objectives needed to achieve departmental goals. An effective organization establishes priorities for efficient decision-making. These priorities include training suppression activities, vehicle and building maintenance, fire prevention activities, public education, emergency medical services and coordination of all federally mandated National Incident Management System (NIMS) training in conjunction with DuPage County Office of Emergency Management and other emergency preparedness training, exercises and drills as required. Effective management of all personnel includes a solid working relationship between management and bargaining unit members.

- FY 07-08 ACCOMPLISHMENTS:**
1. Coordinated the training of village staff assuring compliance with additional NIMS requirements.
  2. Participated in a Public Safety Interoperability Communications (PSIC) Grant, submitted by DuPage ETSB, that will result in the village receiving over \$60,000 earmarked for interoperable emergency communication equipment to be received in the third quarter of 2009.
  3. Trained all Fire Department response personnel to the ICS 700, 800 and ICS 100, 200 level certification. In addition, all Lieutenants were trained to the ICS 300 level and the Chief and Deputy Chief trained to the ICS 400 level as mandated by FEMA.
  4. Purchased and installed a server and back-up system for Fire Department records.
  5. Began the process of changing the monitoring of required fire alarms from hard-wired copper and/or fiber optic circuits to NFPA approved wireless radio monitoring.
  6. Brought full-time staffing levels to full authorized strength.
  7. Began the planning and preparation for a required quadrennial large-scale disaster exercise with the DuPage County Department of Homeland Security and the Office of Emergency Management.

- FY 08-09 SERVICE GOALS:**
1. Increase interoperable communication capabilities and speed for communications with DuComm, law enforcement and fire agencies, public works departments and other agencies that might respond with Villa Park emergency services providers.
  2. Provide full computerized interoperable communications capabilities to the department's shift commanders.
  3. Hire six additional Firefighter/Paramedics to provide increased service capabilities and effectiveness.
  4. Successfully apply for a Staffing for Adequate Fire and Emergency Response (SAFER) Grant to partially offset the cost of additional staff.
  5. Hire a qualified part-time Fire Inspector to assist the Deputy Fire Chief with inspections and code enforcement duties, with the focus on the inspection of multi-family dwellings.
  6. Negotiate and sign a collective bargaining agreement with the firefighters.
  7. Continue to increase the change from hard-wired copper and/or fiber optic radio monitoring circuits to wireless radio monitoring.
  8. Update current village codes to the 2006 International Building and Fire Codes and the 2006 NFPA Codes.
  9. Continue to coordinate NIMS training for village staff to meet FEMA requirements.
  10. Continue preparation of a joint, large-scale emergency capabilities exercise to be held in 2009 with Elmhurst and Oakbrook Terrace.

- FY 08-09 SIGNIFICANT CHANGES:**
1. The addition of six additional Firefighter/Paramedics will increase service to residents and visitors to Villa Park as well as making emergency operations more efficient and more closely reflect NFPA standards.
  2. The addition of a part-time Fire Inspector will allow for the thorough and competent inspection of all commercial and multi-family residential occupancies on an annual basis.

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>CORPORATE FUND</u>						
<u>FIRE</u>						
<u>ADMINISTRATION</u>						
10.521.01.101	SALARIES: FULL-TIME	231,085	203,036	230,905	240,542	240,542
10.521.01.105	SALARIES: PART-TIME	0	0	0	0	24,960
10.521.01.150	FIRE PENSION PROP TAX CONT	397,831	0	399,695	403,952	413,626
10.521.01.202	TRAINING & CONFERENCES	2,151	1,346	2,940	2,900	2,940
10.521.01.210	TELEPHONE	5,007	4,397	5,200	5,595	5,800
10.521.01.211	LEGAL SERVICES	0	0	300	300	300
10.521.01.222	HEATING & A/C MAINT SERV	0	0	0	0	0
10.521.01.230	PRINTING SERVICES	1,159	822	1,500	1,330	1,500
10.521.01.250	EMPLOYEE BENEFITS	31,576	29,308	36,600	35,600	41,360
10.521.01.261	INSURANCE CLAIM LOSSES	( 1,808 )	955	5,000	5,000	5,000
10.521.01.263	POST RETIREMENT BENEFITS	6,000	6,750	6,000	7,125	7,500
10.521.01.265	MAINT OF MOBILE EQUIPMENT	34,481	26,588	30,210	30,200	34,300
10.521.01.266	CONTR/MAINT OF MOBILE EQUIP	819	5,237	2,000	4,165	3,000
10.521.01.270	MAINT OF OFFICE EQUIPMENT	530	507	1,225	1,125	1,225
10.521.01.271	MAINT OF RADIO EQUIPMENT	1,528	1,630	1,800	2,055	2,000
10.521.01.277	BUILDING MAINT SERVICES	2,926	4,554	4,800	5,150	4,800
10.521.01.280	DUCOMM	28,265	29,530	30,000	29,530	31,080
10.521.01.281	RENTAL OF EQUIPMENT	0	0	0	0	0
10.521.01.299	OTHER CONTRACTUAL SERVICES	12,386	4,913	14,000	17,050	19,975
10.521.01.301	UNIFORMS	800	800	800	800	1,050
10.521.01.303	DUES & PUBLICATIONS	3,278	4,023	3,500	4,000	4,000
10.521.01.307	GASOLINE	9,660	10,157	11,200	12,000	12,720
10.521.01.310	MOTOR VEHICLE PARTS & ACCESS	8,537	9,823	12,165	11,900	13,500
10.521.01.312	TIRES	0	0	0	0	0
10.521.01.315	BUILDING MAINT SUPPLIES	3,646	3,459	3,800	4,200	3,800
10.521.01.317	OFFICE SUPPLIES	2,079	1,156	2,500	2,471	2,500
10.521.01.336	PHOTO MATERIALS & SUPPLIES	0	190	300	300	300
10.521.01.399	OTHER SUPPLIES	2,783	3,011	3,000	3,200	3,200
10.521.01.401	CAPITAL OUTLAY	19,719	15,100	18,250	16,501	0
10.521.01.402	NON-CAPITAL OUTLAY	702	0	900	750	7,050
10.521.01.610	RESERVE: FOREIGN FIRE INS	15,489	15,810	15,489	15,810	15,000
ADMINISTRATION Totals:		820,629	383,102	844,079	863,551	903,028

SALARIES & WAGES

10.521.01.101	SALARIES: FULL-TIME		
	Fire Chief (103,443 + 500 Long)	103,943	
	Deputy Fire Chief (88,037 + 500 Long)	88,537	
	Secretary (47,612 + 450 Long)	48,062	240,542
10.521.01.105	SALARIES: PART-TIME		24,960
	Fire Inspector - \$20 per hr @ 24 hrs per wk		
10.521.01.150	FIRE PENSION PROPERTY TAX PASSTHROUGH		413,626
	TOTAL SALARIES & WAGES		679,128

CONTRACTUAL SERVICES

10.521.01.202	TRAINING & CONFERENCES		
	IL Fire Chiefs Conf & Symposium	1,400	
	Staff Workshops & Training	1,000	
	DuPage County & Metro Fire Chiefs Meetings	540	2,940
10.521.01.210	TELEPHONE		
	Cellular phone service (4)	1,800	
	DuComm line charge	4,000	
	Cellular phone data plan (0)	0	5,800
10.521.01.211	LEGAL NOTICES		300
10.521.01.230	PRINTING SERVICES		1,500
	Stationery, Envelopes, Fire Prevention Forms		
10.521.01.250	EMPLOYEE BENEFITS		41,360
	Life/Health/Dental/Vision		
10.521.01.261	INSURANCE CLAIM LOSSES		5,000
10.521.01.263	POST RETIREMENT BENEFITS		7,500
10.521.01.265	MAINT OF MOBILE EQUIPMENT		34,300
10.521.01.266	CONTR/MAINT OF MOBILE EQUIP		3,000
10.521.01.270	MAINT OF OFFICE EQUIPMENT		
	Firehouse software support	125	
	Misc. computer upgrades	1,100	1,225
10.521.01.271	MAINT OF RADIO EQUIPMENT		2,000
	Pagers, Portable Radios, Base Stations		
10.521.01.277	BUILDING MAINT SERVICES		
	Overhead Doors	3,500	
	Pest Control: 3 Stations	300	
	General Maintenance	1,000	4,800

10.521.01.280	DUCOMM Dispatching-50%		31,080
10.521.01.299	OTHER CONTRACTUAL SERVICES		
	Annual Physicals (full-time)	9,500	
	Carpet/Chair Cleaning: Stations #2 & #3	1,000	
	Generator Maintenance	500	
	Group 1 software support	3,675	
	Wireless service for mobile data terminals (8)	4,800	
	Temporary clerical & misc. services	500	19,975
	TOTAL CONTRACTUAL SERVICES		160,780
COMMODITIES			
10.521.01.301	UNIFORMS		1,050
	Fire Chief; Deputy Chief, Fire Inspector		
10.521.01.303	DUES & PUBLICATIONS		
	International Assoc. of Fire Chiefs	190	
	Illinois Fire Chiefs Association	300	
	Illinois Firefighters Association	60	
	DuPage County Fire Chiefs Assn. Dues	95	
	National Fire Protection Association (NFPA)	150	
	Mutual Aid Box Alarm System Dues	1,700	
	National Fire & Sprinkler Assn. (1)	85	
	NFPA Updates	725	
	Illinois Fire Chief's Sec. Assn.	45	
	Metropolitan Fire Chiefs Assn.	40	
	Books & Publications	610	4,000
10.521.01.307	GASOLINE		12,720
	3 Cars & 6 Fire Apparatus		
10.521.01.310	MOTOR VEHICLE PARTS & ACCESS		13,500
10.521.01.315	BUILDING MAINT SUPPLIES		3,800
	Station Cleaning Supplies, Minor Repairs		
10.521.01.317	OFFICE SUPPLIES		2,500
10.521.01.336	PHOTO MATERIALS & SUPPLIES		300
	Film & Developing		
10.521.01.399	OTHER SUPPLIES		3,200
	Coffee Service, Station Project Supplies, Department Employee Recognition		
	TOTAL COMMODITIES		41,070

CAPITAL OUTLAY

10.521.01.402	NON-CAPITAL OUTLAY		
	Filemaker Pro Server and (7) User licenses	3,300	
	Replacement Computer	1,250	
	Blackberry mobile phones (0)	0	
	Air conditioner project at Station 2	1,000	
	Mobile Data Terminal Mounting Bracket for 953	750	
	Picnic Table and Umbrella for Station 3	750	7,050
	TOTAL CAPITAL OUTLAY		7,050
10.521.01.610	TRANSFER TO FOREIGN FIRE INS. BD.		15,000
	TOTAL EXPENDITURES		903,028

**FUND:** Corporate (10)

**DEPARTMENT:** Fire (21)

**DIVISION:** Prevention (21)

**DESCRIPTION:**

The fire prevention program utilizes firefighters, working on their days off, to provide a nationally recognized public education program. The Public Education Division uses print media, cable television, internet and other sources to promote fire safety and American Heart Association programs. These programs are presented to school children, adults, seniors and a wide variety of other interested groups in the village.

**FY 07-08 ACCOMPLISHMENTS:**

1. Provided CPR/AED and First Aid classes to over 75 individuals in classes held at the Iowa Community Center and to over 150 staff members from Villa Park schools and community groups.
2. Provided additional CPR/AED and First Aid classes by offering a flexible instructional schedule.
3. Prepared an information packet containing construction plans and suggestions on how to build a Colossal Smoke Detector for fire safety demonstrations for children.
4. Provided over 300 blood pressure screenings to seniors at the Community Recreation Building on the first Friday of each month.
5. Provided smoke detectors and carbon monoxide detectors, as well as installation when requested, to seniors residents through the Senior Fire Safety Program.
6. Taught the two-week "Operation Lifesaver" train safety program as part of the 1st and 6th grade fire safety curriculum in Villa Park schools.
7. Certified one child safety seat technician to install child safety seats for residents by appointment.
8. Updated public education materials by transferring from VHS to DVD format.
9. Refurbished public education displays including the puppet show stage.

**FY 08-09 SERVICE GOALS:**

1. Increase CPR/AED and First Aid class instruction to individuals and community groups with the addition of recertification classes.
2. Continue the senior fire safety program held in conjunction with the blood pressure screening on the first Friday of each month at the Community Recreation Building.
3. Implement a babysitter fire safety program to be held on a quarterly basis.
4. Train two additional members as Public Education Instructors to expand public education activities.
5. Train one additional member as a Certified Child Safety Seat Technician.
6. Coordinate and update a web page on the village website to educate residents about fire safety.
7. Train one additional member as a Fire Prevention Officer.
8. Continue to refurbish and update public education equipment and supplies.
9. Continue to work with the Illinois Center of Broadcasting School to produce educational videos and public service announcements.

**FY 08-09 SIGNIFICANT CHANGES:**

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>CORPORATE FUND</u>						
<u>FIRE (Cont.)</u>						
<u>PREVENTION</u>						
10.521.21.105	SALARIES: PART-TIME	( 271 )	0	0	0	0
10.521.21.106	SALARIES: OVERTIME FULL TIME	18,065	14,200	27,000	16,081	27,000
10.521.21.202	TRAINING & CONFERENCES	1,071	325	1,500	1,325	1,500
10.521.21.311	PROGRAM SUPPLIES	5,221	4,430	5,150	5,150	5,750
10.521.21.317	OFFICE SUPPLIES	207	4	200	200	200
10.521.21.336	PHOTO MATERIALS & SUPPLIES	58	73	200	200	200
10.521.21.399	OTHER SUPPLIES	1,123 (	274 )	500	500	500
10.521.21.401	CAPITAL OUTLAY	0	0	0	0	0
10.521.21.402	NON-CAPITAL OUTLAY	0	1,462	1,500	1,462	2,650
	PREVENTION Totals:	25,474	20,220	36,050	24,918	37,800

SALARIES & WAGES

10.521.21.106	SALARIES: OVERTIME FULL-TIME 710 Hours @ 1.5 Rate		27,000
	TOTAL SALARIES & WAGES		27,000

CONTRACTUAL SERVICES

10.521.21.202	TRAINING & CONFERENCES		
	IFIA Conference	1,000	
	Outside Training	500	1,500
	TOTAL CONTRACTUAL SERVICES		1,500

COMMODITIES

10.521.21.311	PROGRAM SUPPLIES		
	Fire Prevention Week Literature	750	
	Badges, Balloons, Pencils	600	
	Helmets	1,000	
	Audio Visual Programs	800	
	Child Safety Seat program	500	
	Flashover room	500	
	CPR supplies	1,600	5,750
10.521.21.317	OFFICE SUPPLIES		200
10.521.21.336	PHOTO MATERIALS & SUPPLIES		200
10.521.21.399	OTHER SUPPLIES		500
	Outdoor Sign and Display Maintenance, Open House Set-Up Supplies		
	TOTAL COMMODITIES		6,650

CAPITAL OUTLAY

10.521.21.402	NON-CAPITAL OUTLAY		
	Infant CPR Manikins (4)	500	
	Child CPR Manikins (4)	700	
	Residential Knox Boxes (3)	750	
	AED Trainers (2)	700	2,650
	TOTAL CAPITAL OUTLAY		2,650
	TOTAL EXPENDITURES		37,800

**FUND:** Corporate (10)

**DEPARTMENT:** Fire (21)

**DIVISION:** Protection (22)

**DESCRIPTION:**

The primary function of the Fire Department is to provide protection, from fire and other hazards, to citizens and visitors to Villa Park, in a professional and timely manner. The Fire Department accomplishes this through the education and training of all personnel. Members will ensure that Fire Department vehicles and all associated equipment such as pumps, hose, ladders, and tools are in good working condition at all times. Radios are routinely checked to ensure their reliability during emergencies. Training of firefighters is an essential, ongoing task that maintains skills and provides the best possible survival of the rescued person(s). Additional specialized training for personnel in the mitigation of hazardous materials, vehicle extrication, water rescue and confined space rescue is included.

**FY 07-08 ACCOMPLISHMENTS:**

1. Reformatted and loaded all existing preplans into electronic form into the new mobile data terminals.
2. Adopted a computerized training record program enabling the department to keep accurate accounting of personnel training hours.
3. Developed a driver's training program for all Fire Department members.
4. Provided expanded training opportunities to members meeting above minimum state training requirements.
5. Continued to maintain above minimum state training requirements for MABAS Division 12 hazardous materials team members.
6. Expanded participation in mutual-aid training with bordering communities.

**FY 08-09 SERVICE GOALS:**

1. Purchase two thermal imaging cameras for the front line engines that will increase firefighter safety and provide a valuable tool in fire suppression/search and rescue.
2. Enhance radio reliability with the purchase of new portable radios and a battery maintenance system to ensure a vital communication link while operating at an emergency scene increasing firefighter safety.
3. Improve communication with fleet maintenance to improve the reliability of Fire Department apparatus repairs and reduce out of service time of emergency vehicles.
4. Continue to maintain training requirements for MABAS Division 12 hazardous materials team members.
5. Certify two members of the hazardous materials team in hazardous materials incident command.
6. Continue to increase participation in mutual aid training with bordering communities.
7. Maintain required training standards for all personnel and provide opportunities for professional development through increased educational opportunities.
8. Continue to perform annual SCBA, engine, ground and aerial ladder testing per applicable NFPA standards.

**FY 08-09 SIGNIFICANT CHANGES:**

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>CORPORATE FUND</u>						
<u>FIRE (Cont.)</u>						
<u>PROTECTION</u>						
10.521.22.105	SALARIES: PART-TIME	0	0	0	0	0
10.521.22.202	TRAINING & CONFERENCES	8,545	4,456	10,000	9,159	11,000
10.521.22.299	OTHER CONTRACTUAL SERVICES	11,034	12,951	22,800	24,295	18,145
10.521.22.301	UNIFORMS	6,914	9,939	9,312	9,920	8,900
10.521.22.302	CHEMICALS	0	0	500	0	250
10.521.22.303	DUES & PUBLICATIONS	510	328	825	594	595
10.521.22.399	OTHER SUPPLIES	5,995	4,230	6,000	5,874	4,375
10.521.22.401	CAPITAL OUTLAY	9,394	6,004	9,700	9,006	0
10.521.22.402	NON-CAPITAL OUTLAY	1,706	3,185	4,180	3,855	23,400
	PROTECTION Totals:	44,098	41,093	63,317	62,703	66,665
	FIRE Totals:	890,201	444,415	943,446	951,172	1,007,493

CONTRACTUAL SERVICES

10.521.22.202	TRAINING & CONFERENCES		
	Fire Department Instructor's Conference	3,400	
	Outside Fire Training	6,600	
	Training Manuals and Films	1,000	11,000
10.521.22.299	OTHER CONTRACTUAL SERVICES		
	Fire Extinguisher Repairs & Service	600	
	Nozzle & Hose Repair	200	
	Repairs to Saws, Hurst Tool, etc.	650	
	Pump Tests (3 engines & 1 truck) Certification	2,000	
	Aerial/Ground Ladder Testing	1,600	
	Maintenance of Severe Weather Sirens	3,000	
	Rescue Tool Inspection and Repair	900	
	Gas Monitor Maintenance	1,020	
	Yearly Certification of MSA Air Packs	4,925	
	Compressor Maintenance	2,750	
	Preventive Clothing Maintenance	500	18,145
	TOTAL CONTRACTUAL SERVICES		29,145

COMMODITIES

10.521.22.301	UNIFORMS		
	Replacements:		
	Boots	675	
	Member Protective Clothing (4)	7,000	
	Helmets & Misc. Gear	1,225	8,900
10.521.22.302	CHEMICALS		250
	Nitrosol and Foam		
10.521.22.303	DUES & PUBLICATIONS		
	Illinois Fire Inspectors (2)	60	
	Haz Mat Reference Materials	100	
	Illinois Fire Investigators	15	
	Int'l Assn. of Arson Investigators	95	
	IL Fire Service Instructors (2)	100	
	Firehouse.com	50	
	Arson Law Bulletin	175	595
10.521.22.399	OTHER SUPPLIES		
	Misc. Supplies	1,950	
	Cribbing & Wedges	50	
	Materials for Haz Mat Spills	800	
	Plastic Sheets, Duct Tape	75	
	Hand Tools, Shovels, Etc.	500	
	SCBA Parts and Accessories	1,000	4,375
	TOTAL COMMODITIES		14,120

CAPITAL OUTLAY

10.521.22.402	NON-CAPITAL OUTLAY		
	Thermal Imaging Cameras (2)	15,600	
	Hose Tester	3,000	
	Portable Radio Battery Maintenance System	1,200	
	Portable Radios (2)	2,000	
	Portable Radio Batteries	700	
	Hose appliances/fittings/adaptors	900	23,400
	TOTAL CAPITAL OUTLAY		23,400
	TOTAL EXPENDITURES		66,665

**FUND:** Corporate (10)

**DEPARTMENT:** Fire (23)

**DIVISION:** Ambulance/Paramedics (02)

**DESCRIPTION:**

The Emergency Medical Services (EMS) of the Fire Department has the primary responsibility to supply medical aid to the residents of Villa Park and those working in the community. The EMS Division serves as a liaison between area hospital medical services personnel and the Fire Department. The division is responsible for ensuring that department paramedics are kept fully aware of all emergency medical services system changes and standing orders.

**FY 07-08 ACCOMPLISHMENTS:**

1. Maintained a high standard of patient care and emergency medical services to the residents and visitors of Villa Park.
2. Performed quality assurance checks on 100% of patient care reports posted to the Good Samaritan Hospital (GSH) server.
3. Upgraded EMS laptop computers to meet minimum speed requirements.
4. Purchased ergonomic patient transport equipment, including stair chairs, to reduce paramedic back injuries.
5. Purchased and integrated into training a 12-Lead ECG Simulator to enhance cardiac monitoring skills.
6. Provided IRMA back training to all personnel to help in reducing on-duty injuries.

**FY 08-09 SERVICE GOALS:**

1. Maintain a high standard of patient care and emergency medical services to the residents and visitors of Villa Park.
2. Streamline the ambulance billing process with the paperless EMS reporting system.
3. Purchase new or replacement laptop computers to increase speed and efficiency of posting patient care on the GSH server.
4. Replace and update equipment as necessary to maintain the highest level of patient care, in addition to meeting ergonomic best practices to reduce on duty paramedic injuries.
5. Continue to perform quality assurance checks on patient care reports and training of personnel.
6. Conduct in-house Advanced Cardiac Life Support (ACLS) class.

**FY 08-09 SIGNIFICANT CHANGES:**

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>CORPORATE FUND</u>						
<u>AMBULANCE/PARAMEDIC</u>						
<u>OPERATIONS</u>						
10.523.02.101	SALARIES: FULL-TIME	1,383,973	1,312,031	1,670,335	1,593,335	1,751,392
10.523.02.106	SALARIES: OVERTIME FULL-TIME	238,579	138,387	125,000	158,500	115,000
10.523.02.202	TRAINING & CONFERENCES	207	0	1,000	960	1,000
10.523.02.210	TELEPHONE	1,485	1,274	2,100	2,015	2,100
10.523.02.250	EMPLOYEE BENEFITS	241,725	221,511	300,000	268,635	330,000
10.523.02.261	INSURANCE CLAIM LOSSES	6,334	1,000	7,500	5,178	7,500
10.523.02.265	MAINT OF MOBILE EQUIPMENT	13,660	9,734	16,783	16,470	19,055
10.523.02.266	CONTR/MAINT OF MOBILE EQUIP	150	356	1,000	700	1,500
10.523.02.271	MAINT OF RADIO EQUIPMENT	0	0	500	500	500
10.523.02.280	DUCOMM	28,265	29,530	30,000	29,530	31,080
10.523.02.299	OTHER CONTRACTUAL SERVICES	32,501	26,322	38,446	33,436	41,100
10.523.02.301	UNIFORMS	8,400	9,600	9,600	10,000	9,600
10.523.02.307	GASOLINE	7,711	8,327	8,646	9,465	10,365
10.523.02.310	MOTOR VEHICLE PARTS & ACCESS	3,616	4,837	4,330	6,600	5,500
10.523.02.312	TIRES	0	0	0	0	0
10.523.02.399	OTHER SUPPLIES	5,074	3,291	6,000	5,529	6,000
10.523.02.401	CAPITAL OUTLAY	7,492	5,875	6,800	5,875	0
10.523.02.402	NON-CAPITAL OUTLAY	1,266	1,995	2,460	2,290	9,200
	OPERATIONS Totals:	1,980,438	1,774,070	2,230,500	2,149,018	2,340,892
	AMBULANCE/PARAMEDIC Totals:	1,980,438	1,774,070	2,230,500	2,149,018	2,340,892

SALARIES & WAGES

10.523.02.101	SALARIES: FULL-TIME <i>(at 4% increase)</i>		
	(6) Lieutenants @ \$80,653 + (6) Longevity @ \$500	486,918	
	(9) F-5 @ \$72,495 + (8) Longevity @ \$500	656,455	
	(1) F4-F5 @ \$69,977	69,977	
	(2) F2-F3 @ \$63,407	126,814	
	(1) F1-F2 @ \$58,793	58,793	
	(5) Start-F1 @ \$55,776	278,880	
	Holiday Pay: 120 hrs for shift employees	73,555	1,751,392
10.523.02.106	SALARIES: OVERTIME FULL-TIME		
	Good Samaritan Coordinator's Meeting	1,000	
	Recalls and Replacement	105,000	
	Department Training	9,000	115,000
	TOTAL SALARIES & WAGES		1,866,392

CONTRACTUAL SERVICES

10.523.02.202	TRAINING & CONFERENCES		1,000
	Training Classes & Instructional Manuals		
10.523.02.210	TELEPHONE		2,100
	Cellular Phone (4)		
10.523.02.250	EMPLOYEE BENEFITS		
	Life/Health/Dental/Vision	330,000	330,000
10.523.02.261	INSURANCE CLAIM LOSSES		7,500
10.523.02.265	MAINT OF MOBILE EQUIPMENT		19,055
10.523.02.266	CONTR/MAINT OF MOBILE EQUIP		1,500
10.523.02.271	MAINT OF RADIO EQUIPMENT		500
10.523.02.280	DUCOMM		31,080
	Dispatching-50%		
10.523.02.299	OTHER CONTRACTUAL SERVICES		
	Misc. Services	500	
	Good Sam. - Admin. Fees (continuing education)	1,500	
	Billing Service Fee - 10% of Collections	29,500	
	Maintenance Fee - Heart Monitors/Defibrillators (5)	4,000	
	Cot Repair	900	
	Image Trend software support	700	
	Paint Repair (1 ambulance)	4,000	41,100
	TOTAL CONTRACTUAL SERVICES		433,835

COMMODITIES

10.523.02.301	UNIFORMS		9,600
10.523.02.307	GASOLINE		10,365
10.523.02.310	MOTOR VEHICLE PARTS & ACCESS		5,500
10.523.02.399	OTHER SUPPLIES Oxygen, Medical Forms, Medical Supplies, Exam Gloves, Misc. Supplies		6,000
	TOTAL COMMODITIES		31,465

CAPITAL OUTLAY

10.523.02.402	NON-CAPITAL OUTLAY		
	EMS Laptop Computers (2)	7,800	
	Glideboards (2)	500	
	Bariatric Patient Movers (2)	550	
	Trauma Bags (2)	350	9,200
	TOTAL CAPITAL OUTLAY		9,200
	TOTAL EXPENDITURES		2,340,892

**FUND:** Corporate (10)

**DEPARTMENT:** Public Works (24)

**DIVISION:** Garbage (02)

**DESCRIPTION:**

These accounts have been established to provide for the curbside collection and disposal of household solid waste, brush and recyclable materials from single family residences and multi-family dwellings of less than four units. One hauler is under contract to provide these services through June 30, 2010.

**FY 07-08 ACCOMPLISHMENTS:**

1. Promoted curbside recycling via distribution of the "DuPage County Waste Reduction Directory".
2. Performed a seven-week leaf disposal program by Waste Management-Illinois Metro during November and December at no additional cost to the Village.
3. Issued licenses to 9 commercial waste haulers operating in Villa Park.
4. Collected and processed a total of 7,396 tons of municipal solid waste, 2,245 tons of recycling material and 1,503 tons of landscape waste.

**FY 08-09 SERVICE GOALS:**

1. Continue to promote recycling and waste reduction by Village residents and businesses.

**FY 08-09 SIGNIFICANT CHANGES:**

1. Rate increase to \$17.10 per residential account per month effective July 1, 2008 for garbage, brush, and recyclable collection.

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>CORPORATE FUND</u>						
<u>GARBAGE</u>						
<u>OPERATIONS</u>						
10.524.02.275	UNCOLLECTABLES	0	0	6,000	0	1,000
10.524.02.299	OTHER CONTRACTUAL SERVICES	1,098,677	817,203	1,188,996	1,215,922	1,292,089
	OPERATIONS Totals:	1,098,677	817,203	1,194,996	1,215,922	1,293,089
	GARBAGE Totals:	1,098,677	817,203	1,194,996	1,215,922	1,293,089

CONTRACTUAL SERVICES

10.524.02.275	UNCOLLECTABLES		1,000
10.524.02.299	OTHER CONTRACTUAL SERVICES Garbage Contract (6,333 residences)	1,292,089	1,292,089
	TOTAL CONTRACTUAL SERVICES		1,293,089
	TOTAL EXPENDITURES		1,293,089

**FUND:** Corporate (10)

**DEPARTMENT:** Public Works (25)

**DIVISION:** Street Administration (01)

**DESCRIPTION:**

Street Administration provides support to the Street Maintenance, Traffic Control, Storm Sewer and Forestry Divisions. Support includes contract administration, employee training, personnel matters, budget preparation, purchasing, equipment purchasing, equipment maintenance and office functions. The Management Information Systems (MIS) specialist provides support to all Public Works sections for computer related issues. Administrative staff salaries are split among the Street, Water and Waste Water funds.

**FY 06-07 ACCOMPLISHMENTS:**

1. Scanned several thousand office documents and 200 engineering drawings into Electronic Archiving software.
2. Installed 4 personal computer systems.
3. Converted various spreadsheets into a Microsoft Access database for GIS use.
4. Cooperated with the Engineering Division with the inspection of 2 street projects by inspecting storm sewers and pavement construction, and also monitored and inspected the construction of numerous private development projects, 18 new single family homes and 61 drive approaches.
5. Expanded GIS base file usage to Community Development Department and Fire Department
6. Finished mapping Storm Sewer layer for GIS
7. Re-deployed 4 computers for the "second portion" of their life cycle.

**FY 07-08 SERVICE GOALS:**

1. Continue expansion of the existing Geographic Information System (GIS) for Inter-Department use.
2. Create at least 2 additional layers in the GIS for thematic mapping and analysis.
3. Continue scanning office documents and engineering drawings.
4. Continue scanning all Traffic and Safety Commission meeting minutes.
5. Revise and rewrite the General Contract Conditions manual for all Public Works construction projects in accordance with the current industry standards.
6. Continue to standardize department documents to Microsoft Office format (MS Word, MS Excel, MS Access and FoxPro).

**FY 07-08 SIGNIFICANT CHANGES:**

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>CORPORATE FUND</u>						
<u>STREET</u>						
<u>ADMINISTRATION</u>						
10.525.01.101	SALARIES: FULL-TIME	784,140	679,159	792,418	787,591	825,836
10.525.01.102	SALARIES: PART TIME OFFICE	0	4,275	6,845	4,275	0
10.525.01.106	SALARIES: OVERTIME FULL-TIME	51,362	60,357	35,000	60,000	40,000
10.525.01.108	SALARIES: TEMPORARY	7,847	11,566	9,100	11,566	29,000
10.525.01.201	LEGAL NOTICES	480	261	900	261	900
10.525.01.202	TRAINING & CONFERENCES	4,001	1,967	4,613	3,600	6,713
10.525.01.210	TELEPHONE	406	315	450	450	450
10.525.01.250	EMPLOYEE BENEFITS	143,220	124,991	148,150	156,482	165,928
10.525.01.261	INSURANCE CLAIM LOSSES	14,675	10,121	7,500	7,294	7,500
10.525.01.265	MAINT OF MOBILE EQUIPMENT	111,139	88,496	120,837	116,654	137,200
10.525.01.266	CONTR/MAINT OF MOBILE EQUIP	8,017	5,965	11,000	9,400	11,000
10.525.01.270	MAINT OF OFFICE EQUIPMENT	316	329	1,000	630	1,000
10.525.01.271	MAINT OF RADIO EQUIPMENT	2,022	1,517	2,422	2,022	2,422
10.525.01.279	DUPAGE CO COMPUTER SERVICES	0	0	0	0	0
10.525.01.281	RENTAL OF EQUIPMENT	460	438	525	560	525
10.525.01.299	OTHER CONTRACTUAL SERVICES	5,996	5,006	5,941	5,927	6,493
10.525.01.301	UNIFORMS	5,530	5,135	5,530	5,135	5,135
10.525.01.303	DUES & PUBLICATIONS	311	1,291	2,005	1,800	2,015
10.525.01.307	GASOLINE	35,011	40,946	31,360	45,000	36,425
10.525.01.310	MOTOR VEHICLE PARTS & ACCESS	38,502	44,461	44,650	50,000	46,500
10.525.01.312	TIRES	0	0	0	0	0
10.525.01.317	OFFICE SUPPLIES	877	1,238	1,333	1,326	1,350
10.525.01.399	OTHER SUPPLIES	2,209	120	2,266	2,250	2,270
10.525.01.401	CAPITAL OUTLAY	0	0	3,100	2,000	0
10.525.01.402	NON-CAPITAL OUTLAY	596	157	500	157	750
ADMINISTRATION Totals:		1,217,117	1,088,111	1,237,445	1,274,380	1,329,412

SALARIES & WAGES

10.525.01.101	SALARIES: FULL-TIME		
	Director of Public Works (50%)	56,081	
	Supt. Streets/Forestry	103,745	
	Supt. Storm/Sanitary Sewer (25%)	24,134	
	Supt. Utilities (25%)	23,154	
	Administrative Secretary (50%)	24,551	
	MIS Special Lead (50%)	27,882	
	Maintenance Worker-Spc. Ld.	56,215	
	Maintenance Worker II	53,656	
	Maintenance Worker II	53,656	
	Maintenance Worker II	53,206	
	Maintenance Worker II	53,656	
	Maintenance Worker-Spc. Ld.	56,215	
	Maintenance Worker Spc. Ld.	58,565	
	Maintenance Worker I	44,200	
	Maintenance Worker I	45,490	
	Maintenance Worker I	45,940	
	Maintenance Worker 1	45,490	825,836
10.525.01.102	SALARIES:PART-TIME		0
10.525.01.106	SALARIES: OVERTIME FULL-TIME		40,000
10.525.01.108	SALARIES: TEMPORARY		
	Summer Laborers (3)	18,000	
	Seasonal Laborer	11,000	29,000
	TOTAL SALARIES & WAGES		894,836

CONTRACTUAL SERVICES

10.525.01.201	LEGAL NOTICES		900
10.525.01.202	TRAINING & CONFERENCES		
	Out-of-State	2,100	
	Training & Seminars	3,075	
	Safety Training	1,538	6,713
10.525.01.210	TELEPHONE		450
	Cell Phone (1)		
10.525.01.250	EMPLOYEE BENEFITS		165,928
	Life/Health/Dental/Vision		
10.525.01.261	INSURANCE CLAIM LOSSES		7,500
10.525.01.265	MAINT OF MOBILE EQUIPMENT		137,200
10.525.01.266	CONTR/MAINT OF MOBILE EQUIP		11,000
	Tire Repairs, Towing, Brake Repairs		
10.525.01.270	MAINT OF OFFICE EQUIPMENT		
	Time Clock	140	
	Printers	500	
	Fax	360	

10.525.01.271	MAINT OF RADIO EQUIPMENT Public Works Fleet		2,422
10.525.01.281	RENTAL OF EQUIPMENT Pagers (8)		525
10.525.01.299	OTHER CONTRACTUAL SERVICES		
	Temp Clerical, Physicals	1,200	
	Software Maintenance	1,952	
	Drug & Alcohol Testing	1,380	
	Weather Service	1,800	
	Generator Maintenance	161	6,493
	TOTAL CONTRACTUAL SERVICES		340,131
COMMODITIES			
10.525.01.301	UNIFORM ALLOWANCE 13 Employees @ 395		5,135
10.525.01.303	DUES & PUBLICATIONS		
	Publications	200	
	APWA Dues	115	
	NSPE Dues	250	
	NPDES - Phase II	1,000	
	Other Dues	450	2,015
10.525.01.307	GASOLINE		36,425
10.525.01.310	MOTOR VEHICLES PARTS & ACCESS		46,500
10.525.01.317	OFFICE SUPPLIES		1,350
10.525.01.399	OTHER SUPPLIES Computer Parts, First Aid Supplies		2,270
	TOTAL COMMODITIES		93,695
CAPITAL OUTLAY			
10.525.01.401	CAPITAL OUTLAY		0
10.525.01.402	NON-CAPITAL OUTLAY Office Items		750
	TOTAL CAPITAL OUTLAY		750
	TOTAL EXPENDITURES		1,329,412

**FUND:** Corporate (10)

**DEPARTMENT:** Public Works (25)

**DIVISION:** Street Traffic Control (25)

**DESCRIPTION:**

The signage portion of this section is managed by the Street Superintendent and the electrical portion is managed by the Utilities Superintendent. The Street Division maintains 1,800 street name signs, 2,800 traffic control signs and all pavement markings within the corporate limits. The Utilities Division manages a contract with Commonwealth Edison to maintain and operate 800 street lights. The Utilities Division maintains 427 street lights, as well as 92 lights along the Prairie Path. It also manages a service contract for traffic control standards on St. Charles Road and is responsible for the installation and storage of the holiday decorations. The Utility Division also troubleshoots and repairs electrical problems within the Public Works facilities.

**FY 07-08 ACCOMPLISHMENTS:**

1. Replaced or repaired 247 damaged signs in a timely manner, upgraded and replaced street name signs at 7 intersections replaced 35 faded stop signs and up-graded one way signs around North School.
2. Relamped and cleaned 94 street light fixtures on St. Charles Rd., also in the Kenilworth Business Districts.
3. Responded to 78 streetlight repair requests.
4. Designed the layout and installed striping on Villa at North Ave and on route 83 frontage by Walmart.
5. Completed restriping of 2 pedestrian crossings at the Prairie Path.
6. Continued to maintain storm water monitor system for the green roof at the new police building.
7. Responded to 296 service requests.
8. Installed under ground electrical service to security gates at Well #10 and the salt storage yard.
9. Fabricate and installed 276 new signs on newly overlaid streets.
10. Completed installation of stop signs and striping on Ardmore at Riordan and Highridge as recommended by the Traffic and Safety Commission.
11. Replaced 300 recessed reflective strips on the center line on Villa from St. Charles to North Ave.
12. Responded to the August wind storm by placing barricades on streets closed due to downed wires.
12. Installed permanent detour signage for the mandatory Ardmore bridge weight restrictions.
13. Responded to the following after hour emergency calls, 4 stop signs and 2 street light run downs.

**FY 08-09 SERVICE GOALS:**

1. Repair and replace all unreported damaged, substandard or missing signs within 5 working days upon discovery.
2. Continue sign inventory program, (focusing on regulatory and warning signs) and enter maintenance and repair statistics monthly. Develop plan for replacement of old and worn signs.
3. Ensure that all Village traffic ordinances are properly posted. All single sign installations will be posted within 72 hours and multiple sign installations will be posted within 5 working days.
4. Ensure that all street lights are functioning properly and that inoperable fixtures are repaired within 72 hours of notification.
5. Replace all reported damaged stop signs within 2 hours of notification. All other reported damaged or missing signs will be replaced within 72 hours.
6. Continue to work with the Police Department Neighborhood Watch campaign by posting 8 additional neighborhood watch signs.
8. Relamp and clean 52 street light fixtures in the Ardmore Business District., also 92 lights along the Prarie path.
10. Continue to respond to all after hour emergency traffic control calls within thirty minutes of notification.
11. Contract traffic signal maintenance for 4 intersections on St. Charles Road.
12. Fabricate and install new signage on newly overlaid and reconstructed streets.
13. Replace striping at cross walks in the Jackson st. school zone, 2 Prairie Path crossings and the cross walks and stop bars on Ardmore at Riordan and Highridge.

**FY 08-09 SIGNIFICANT CHANGES:**

1. Fabricate and install new signage on newly overlaid and reconstructed streets.

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>CORPORATE FUND</u>						
<u>STREET (Cont.)</u>						
<u>STREET LIGHTS/TRAFFIC CONTRL</u>						
10.525.25.219	UTILITY - ELECTRIC	118,235	125,775	132,000	145,000	145,000
10.525.25.281	RENTAL OF EQUIPMENT	0	0	250	250	250
10.525.25.299	OTHER CONTRACTUAL SERVICES	2,303	5,283	9,649	6,521	9,950
10.525.25.322	HAND TOOLS	286	0	500	150	500
10.525.25.392	BARRICADES	2,500	11,703	3,000	11,730	3,100
10.525.25.393	STREET LIGHTING MATERIALS	4,227	4,344	6,000	5,676	6,000
10.525.25.394	PAVEMENT MARKING MATERIALS	4,415	7,801	8,000	7,801	11,000
10.525.25.395	STREET SIGN MATERIALS	10,902	15,980	15,000	15,881	17,000
10.525.25.399	OTHER SUPPLIES	420	909	1,200	1,000	1,200
10.525.25.401	CAPITAL OUTLAY	6,453	7,230	7,500	7,230	0
10.525.25.402	NON-CAPITAL OUTLAY	0	0	0	0	9,285
STREET LIGHTS/TRAFFIC CONTRL Totals:		149,741	179,025	183,099	201,239	203,285

CONTRACTUAL SERVICES

10.525.25.219	UTILITY - ELECTRIC Comm. Edison Lighting, Traffic Signals, Metered Metal Lights		145,000
10.525.25.281	RENTAL OF EQUIPMENT		250
10.525.25.299	OTHER CONTRACTUAL SERVICES Traffic Signals - Roosevelt Rd., St. Charles Road Cable Location Sign Inventory Software Maintenance	8,450 500 1,000	9,950
	TOTAL CONTRACTUAL SERVICES		155,200

COMMODITIES

10.525.25.322	HAND TOOLS		500
10.525.25.392	BARRICADES		3,100
10.525.25.393	STREET LIGHTING MATERIALS		6,000
10.525.25.394	PAVEMENT MARKING MATERIALS		11,000
10.525.25.395	STREET SIGN MATERIALS Posts, Blanks, Faces		17,000
10.525.25.399	OTHER SUPPLIES		1,200
	TOTAL COMMODITIES		38,800
10.525.25.402	NON-CAPITAL OUTLAY Replace Holiday Decorations Replace sign cutter plotter Install Light on Oakland	4,685 4,600 0	9,285
	TOTAL CAPITAL OUTLAY		9,285
	TOTAL EXPENDITURES		203,285

**FUND:** Corporate (10)

**DEPARTMENT:** Public Works (25)

**DIVISION:** Street Storm Sewers (26)

**DESCRIPTION:**

All storm sewers, curb inlets and drainage ditches are maintained by the Public Works Storm Sewer Division. Activities include flushing storm sewers, rebuilding deteriorated and collapsed curb inlets and catch basins, cleaning curb inlets and catch basins and maintaining all box culverts and drainage ditches. This also includes installation of several rear yard drainage projects as designed by the Engineering Division.

**FY 06-07 ACCOMPLISHMENTS:**

1. Cleaned and inspected 716 curb inlets and catch basins.
2. Repaired or replaced 10 curb inlets and catch basins, 2 storm manholes and 3 storm sewer. Installed 29 feet of storm sewer and 1 catch basin.
3. Inspected and cleaned 1 box culvert monthly and 4 creek structures weekly.
4. Responded to 71 service requests.
5. Continued to make regular inspections of critical areas for possible street flooding.
6. Cleaned off inlets during storm events to lessen the possibility of street flooding.
7. Installed leaf friendly inlets in areas that have a history of flooding.
8. Submitted Notice of Intent for the NPDES Phase II Storm Water Permit.
9. Coordinated operations with the Public Works Director for the August 23, 2007 storm event.

**FY 07-08 SERVICE GOALS:**

1. Clean 1,000 curb inlets and catch basins.
2. Repair or replace 10 catch basins.
3. Inspect and clean all box culverts and creek structures as needed.
4. Assist DuPage County with storm water activities to comply with the NPDES (Natural Pollutant Discharge Elimination System) Storm Water Permit.
5. Continue to inspect critical areas with high potential for flooding on a regular basis.

**FY 07-08 SIGNIFICANT CHANGES:**

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>CORPORATE FUND</u>						
<u>STREET (Cont.)</u>						
<u>STORM SEWERS</u>						
10.525.26.281	RENTAL OF EQUIPMENT	0	0	0	0	0
10.525.26.292	ENGINEERING	0	0	2,550	0	2,550
10.525.26.299	OTHER CONTRACTUAL SERVICES	2,093	0	0	0	0
10.525.26.322	HAND TOOLS	0	0	300	295	300
10.525.26.342	ASPHALT MIX	291	1,310	1,500	1,174	1,500
10.525.26.343	STONE	0	0	3,000	2,500	3,000
10.525.26.344	CONCRETE - REDI MIX	540	597	2,000	500	2,000
10.525.26.346	PRECAST & CONCRETE MATERIALS	80	168	3,000	2,100	3,000
10.525.26.347	CAST IRON ITEMS	475	445	2,000	1,000	2,000
10.525.26.348	PIPES & CULVERTS	1,842	0	2,000	1,500	2,000
10.525.26.399	OTHER SUPPLIES	311	124	1,400	1,100	1,400
10.525.26.401	CAPITAL OUTLAY	0	0	0	0	0
10.525.26.402	NON-CAPITAL OUTLAY	0	0	0	0	0
	STORM SEWERS Totals:	5,632	2,644	17,750	10,169	17,750

CONTRACTUAL SERVICES

10.525.26.292	ENGINEERING Storm Atlas (25%)	2,550
	TOTAL CONTRACTUAL SERVICES	2,550

COMMODITIES

10.525.26.322	HAND TOOLS	300
10.525.26.342	ASPHALT MIX	1,500
10.525.26.343	STONE	3,000
10.525.26.344	CONCRETE - REDI MIX	2,000
10.525.26.346	PRECAST & CONCRETE MATERIALS Blocks, Bricks, Adj. Rings	3,000
10.525.26.347	CAST IRON ITEMS Lids, Grates, Frames	2,000
10.525.26.348	PIPES & CULVERTS	2,000
10.525.26.399	OTHER SUPPLIES Small Tools, Lumber, Hose	1,400
	TOTAL COMMODITIES	15,200
10.525.26.402	NON-CAPITAL OUTLAY	
	TOTAL CAPITAL OUTLAY	0
	TOTAL EXPENDITURES	17,750

**FUND:** Corporate (10)

**DEPARTMENT:** Public Works (25)

**DIVISION:** Street Maintenance (27)

**DESCRIPTION:**

The Street Division is responsible for the maintenance of all streets and alleys. This includes street sweeping, pothole patching, crack filling, minor street repair, grading of alleys, snow and ice control, and graffiti removal.

**FY 07-08 ACCOMPLISHMENTS:**

1. Crackfilled 16,667 linear feet of street using 250 gallons of cold pour sealant, and 11,120 pounds of hot pour sealant.
2. Completed 115 street repairs due to underground utility failures.
3. Completed in-house sweeping program. Every street was swept once each month. The business districts were swept once per week. Continual sweeping took place from October 1 to December 3 except during inclement weather. 900 cubic yards of leaf debris was collected during this period.
4. Provided inspection, support and compiled punch lists for the timely completion of the Asphalt Rejuvenation Program, and the 2006 Street Maintenance Program.
5. Provided manpower, equipment and materials to remove graffiti from 103 public and private buildings. These tasks were completed within 24 hours of notification.
6. Completed repairs of deteriorated pavement on South Summit, East Highland, North Cornel, East Vanburen and South Michigan.
7. Investigate deck failures on the Ardmore bridge and make temporarily repairs until reconstruction.
8. Identified substandard sidewalks South of Madison and improved conditions by asphalt patching until replacement can be scheduled. Patched 150 substandard sidewalks using 1 ton of asphalt mix.
9. Responded to 582 service requests.
10. Responded to the August wind storm by assisting with the removal of downed limbs blocking roadways.
11. Responded to the following after hour emergency calls, 41 snow and ice events.

**FY 08-09 SERVICE GOALS:**

1. Continue the crackfilling program with streets reconstructed since 1986, filling approximately 26,000 liner feet, using 500 gallons of CRF cold pour crack sealant, and 15,000 pounds of hot pour sealant.
2. Identify and repair 50 locations where streets have deteriorated or collapsed using approximately 100 tons of asphalt.
3. Identify 200 substandard sidewalks and improve conditions by concrete milling instead of replacement and asphalt patching until replacement can be scheduled. Area to be completed will be Park to Madison.
4. Endeavor to sweep every street once per month, business districts once per week and areas of special events.
5. Provide bare pavement snow and ice control and complete all operations within 8 hours of the end of each snow event to ensure motorists safe travel through Villa Park (priority given to peak commute periods). Explore new concepts in de-icing technology to enhance snow and ice operations in a cost effective manner.
6. Continue to remove graffiti from all brick, concrete and metal buildings within 24 hours of proper notification.
7. Continue to implement parkway restoration program to fill back of curbs due to excessive settlement using 25 yards of black dirt and 250 pounds of grass seed.
8. Continue to cooperate with Engineering Division to ensure completion of street reconstruction projects, focusing on replacement signs, striping, parkway restoration and utility trench settlement.
9. Continue to restore street openings created by the repair of village underground utilities in-house.
10. Continue to respond to all after hour emergency calls within thirty minutes of notification.

**FY 08-09 SIGNIFICANT CHANGES:**

1. Purchase an Asphalt Hot Box to perform a high quality pothole repair program.

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>CORPORATE FUND</u>						
<u>STREET (Cont.)</u>						
<u>MAINTENANCE OF STREETS</u>						
10.525.27.281	RENTAL OF EQUIPMENT	0	0	0	0	0
10.525.27.285	DISPOSAL EXPENSE	8,654	765	14,000	12,000	14,000
10.525.27.299	OTHER CONTRACTUAL SERVICES	228	5,863	5,489	11,200	5,489
10.525.27.322	HAND TOOLS	0	0	250	125	250
10.525.27.341	SALT/CALCIUM CHLORIDE	56,757	61,060	70,100	93,000	71,024
10.525.27.342	ASPHALT MIX	22,341	15,667	19,000	18,000	19,000
10.525.27.343	STONE	695	0	1,500	500	1,500
10.525.27.344	CONCRETE - REDI MIX	0	240	2,000	240	1,000
10.525.27.349	CRACK SEALANT	1,716	4,239	9,600	7,175	9,600
10.525.27.399	OTHER SUPPLIES	5,943	5,251	5,500	5,000	5,500
10.525.27.401	CAPITAL OUTLAY	2,270	0	0	0	0
10.525.27.402	NON-CAPITAL OUTLAY	0	0	0	0	0
	MAINTENANCE OF STREETS Totals:	98,604	93,085	127,439	147,240	127,363

CONTRACTUAL SERVICES

10.525.27.285	DISPOSAL EXPENSE Litter, Debris, Spoil		14,000
10.525.27.299	OTHER CONTRACTUAL SERVICES Misc. Repairs	600	
	Contract Snow Removal	4,889	5,489
	TOTAL CONTRACTUAL SERVICES		19,489

COMMODITIES

10.525.27.322	HAND TOOLS		250
10.525.27.341	SALT/CALCIUM CHLORIDE Salt	62,270	
	Calcium Chloride	8,754	71,024
10.525.27.342	ASPHALT MIX Inc. 3 Trench Repair	5,000	
	Hot Mix, Cold Mix	14,000	19,000
10.525.27.343	STONE		1,500
10.525.27.344	CONCRETE - REDI MIX Pavement Repair	1,000	
			1,000
10.525.27.349	CRACK SEALANT		9,600
10.525.27.399	OTHER SUPPLIES Propane, Lumber, Saw Blades, Etc.	3,000	
	Graffiti Removal	2,000	
	Dirt and Seed (Parkway Restoration)	500	5,500
	TOTAL COMMODITIES		107,874
10.525.27.402	NON-CAPITAL OUTLAY Hot Box		0
	TOTAL CAPITAL OUTLAY		0
	TOTAL EXPENDITURES		127,363

**FUND:** Corporate (10)

**DEPARTMENT:** Public Works (25)

**DIVISION:** Street Forestry (28)

**DESCRIPTION:**

Approximately 10,000 parkway trees are maintained by this division. Typical activities include tree planting, tree removal, pruning and seasonal mowing for weed control. The cost of contracted mosquito control is charged to this division.

**FY 07-08 ACCOMPLISHMENTS:**

1. Contractual pruning of 800 parkway trees larger than 10 inches in diameter along selected streets North of the Chicago Central Pacific Railroad West of Addison has been postponed due to the August storm. Public Works personnel pruned 345 trees of smaller size along the same streets prior to the storm and pruned 111 trees by request.
2. Planted 40 parkway trees.
3. Removed 159 parkway trees during the year. Of this total 51 were dead, 20 trees were removed due to hazardous conditions, 12 were removed due to Dutch Elm disease, and 76 trees were lost due to storm damage.
4. Provided mosquito abatement services through Clarke Environmental Mosquito Management, including 3 separate larvaciding applications to 1,800 curb inlet structures. In-house personnel will retreated inlets that were cleaned after initial treatment.
5. Performed a visual hazard inspection on all mature trees totaling 4,000 in this year's storm damage zone.
6. Straightened and mulched 40 newly planted trees.
7. Responded to 755 service requests.
8. Responded to two separate storm damage events, one in June which resulted in the removal of 83 downed limbs and a major wind storm in August with damage to 2,500 parkway trees with destruction to an additional 200 more. To date 11,000 yards of tree debris has been removed from Village parkways. Crews also removed 188 limbs due to high winds during the year.
9. Responded to the following after hour emergency calls, 17 storm damage events

**FY 08-09 SERVICE GOALS:**

1. Plant approximately 120 replacement parkway trees of diverse varieties where needed.
2. Perform all parkway tree removal using in-house forces
3. Continue contracting for sectional pruning of parkway trees with a goal of servicing 2,000 trees per year, in an effort to keep with a five-year pruning cycle.
4. Perform a hazard evaluation on each of the 2,000 trees pruned during sectional pruning of parkway trees.
5. Perform storm damage removal on trees damaged by high winds.
6. Assist in snow and ice removal during winter operations.
7. Continue to aggressively inspect American Elm trees for Dutch Elm Disease and have these trees removed in accordance with Village ordinance. Stay current on the activity and migration of the Emerald Ash Bore and its effects on the Village Ash tree population.
8. Continue to respond to all after hour emergency calls within thirty minutes of notification.
9. Continue with recovery efforts from the August wind storm with the removal of 100 additional trees and trimming 1500 more with broken limbs.

**FY 08-09 SIGNIFICANT CHANGES:**

1. Return to trimming 2,000 trees each year to maintain a five year trimming cycle.
2. Planting 120 replacement trees.

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>CORPORATE FUND</u>						
<u>STREET (Cont.)</u>						
<u>FORESTRY</u>						
10.525.28.281	RENTAL OF EQUIPMENT	0	0	0	0	0
10.525.28.285	DISPOSAL EXPENSE	4,266	144	7,000	6,500	7,000
10.525.28.286	MOSQUITO ABATEMENT	35,700	17,850	35,700	35,700	35,700
10.525.28.287	TREE REMOVAL	15,648	12,738	22,000	14,138	7,500
10.525.28.299	OTHER CONTRACTUAL SERVICES	24,723	34	37,500	300	60,000
10.525.28.322	HAND TOOLS	127	0	300	150	300
10.525.28.399	OTHER SUPPLIES	781	46	1,500	1,300	1,500
10.525.28.401	CAPITAL OUTLAY	0	752	1,000	752	1,000
10.525.28.402	NON-CAPITAL OUTLAY	6,667	5,053	7,400	10,000	18,650
	FORESTRY Totals:	87,912	36,617	112,400	68,840	131,650
	STREET Totals:	1,559,006	1,399,482	1,678,133	1,701,868	1,809,460

CONTRACTUAL SERVICES

10.525.28.285	DISPOSAL EXPENSE Diseased Woodchips, Logs, Brush		7,000
10.525.28.286	MOSQUITO ABATEMENT Two Year Contract		35,700
10.525.28.287	TREE REMOVAL Tree & Stump Removal		7,500
10.525.28.299	OTHER CONTRACTUAL SERVICES Repairs to Chain Saw Contract Trimming	500 60,000	60,500
	TOTAL CONTRACTUAL SERVICES		110,700

COMMODITIES

10.525.28.322	HAND TOOLS		300
10.525.28.399	OTHER SUPPLIES		1,500
	TOTAL COMMODITIES		1,800

CAPITAL OUTLAY

10.525.28.401	CAPITAL OUTLAY Replace saws	1,000	
10.525.28.402	NON-CAPITAL OUTLAY Replace saws Tree Replacement (120) Tree climbing gear	1,200 16,000 450	
	TOTAL CAPITAL OUTLAY		18,650
	TOTAL EXPENDITURES		131,150

<b>FUND:</b> Corporate (10)	<b>DEPARTMENT:</b> IMRF (528)	<b>DIVISION:</b> Oper. (02)
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**DESCRIPTION:**

This fund provides for payment of the Village's contribution to the Illinois Municipal Retirement Fund (IMRF) for retirement benefits and for contributions to the Social Security Administration. These contributions are for social security and Medicare benefits for Village employees other than sworn police and fire personnel hired prior to April 1, 1986. Contributions are provided for Medicare benefits for sworn police and fire personnel hired after March 31, 1986.

As of January 1, 2008, the Village contributes 10.99 % of all wages for retirement benefits and 6.20% for social security on a wage base of \$102,000. In addition, the Village contributes 1.45% for Medicare for all employees, other than sworn police and fire personnel hired prior to April 1, 1986, on total wages. The employees contribute 6.20% for social security, 1.45% for Medicare and 4.5% for IMRF.

**FY 07-08 ACCOMPLISHMENTS:**

**FY 08-09 SERVICE GOALS:**

**FY 08-09 SIGNIFICANT CHANGES:**

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>CORPORATE FUND</u>						
<u>I.M.R.F.</u>						
<u>OPERATIONS</u>						
10.528.02.621	IMRF CONTRIBUTIONS	573,413	478,781	627,500	580,000	460,000
10.528.02.622	SOCIAL SECUR CONTRIBUTIONS	329,372	291,676	348,000	355,000	268,000
10.528.02.623	MEDICARE CONTRIBUTIONS	129,137	115,457	136,500	140,000	140,500
	OPERATIONS Totals:	1,031,922	885,914	1,112,000	1,075,000	868,500
	I.M.R.F. Totals:	1,031,922	885,914	1,112,000	1,075,000	868,500
	Grand Totals:	( 16,890,315 )	( 13,651,540 )	( 17,268,091 )	( 17,593,315 )	( 18,722,117 )

Report Criteria:

Account.Acct Type = e  
Account.Termination Date = {Is NULL}  
Account Detail

EXPENDITURES

10.528.02.621	IMRF CONTRIBUTIONS	460,000
10.528.02.622	SOCIAL SECURITY CONTRIBUTIONS	268,000
10.528.02.623	MEDICARE CONTRIBUTIONS	140,500
	TOTAL EXPENDITURES	868,500

<b>FUND:</b> Tax Increment Financing Three (29)	<b>DEPARTMENT:</b> Tax Increment Financing Three (03)	<b>DIVISION:</b> Admin. (01)
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**DESCRIPTION:**

This fund is used to account for development in the TIF District. Financing is provided by incremental taxes in the TIF District. This district relates to the redevelopment of North Avenue.

**FY 07-08 ACCOMPLISHMENTS:**

**FY 08-09 SERVICE GOALS:**

1. Examine opportunities for development agreements along North Avenue.

**FY 08-09 SIGNIFICANT CHANGES:**

Report Criteria:

Account.Acct Type = e  
Account.Termination Date = {Is NULL}  
Account Detail

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>TIF 3 FUND</u>						
<u>TYPE 29.502.00</u>						
29.502.00.750	TRANSFER TO DEBT SERVICE FND	0	0	0	0	70,000
	TYPE 29.502.00 Totals:	0	0	0	0	70,000
<u>TYPE 29.502.01</u>						
29.502.01.299	OTHER CONTRACTUAL SERVICES	0	400	0	0	2,179,076
	TYPE 29.502.01 Totals:	0	400	0	0	2,179,076
	TIF 3 FUND Totals:	0	400	0	0	2,249,076

CONTRACTUAL SERVICES

29.502.01.299	OTHER CONTRACTUAL SERVICES	2,000,000	
	CAMIROS STUDY REIMBURSEMENT	64,076	
	PROPERTY APPRAISAL FEES	15,000	
	FAÇADE RENOVATION REIMBURSEMENT	100,000	2,179,076
29.502.00.750	TRANSFER TO DEBT SERVICE FUND		70,000
	TOTAL CONTRACTUAL SERVICES		2,249,076
	TOTAL EXPENDITURES		2,249,076

<b>FUND:</b> Tax Increment Financing (31)	<b>DEPARTMENT:</b> Tax Increment Financing (02)	<b>DIVISION:</b> Admin. (01)
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**DESCRIPTION:**

This fund is used to account for development in the TIF District. Financing is provided by incremental taxes in the TIF District. This district relates to the Target store that was constructed in 1995.

**FY 07-08 ACCOMPLISHMENTS:**

**FY 08-09 SERVICE GOALS:**

**FY 08-09 SIGNIFICANT CHANGES:**

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>TIF 2 FUND</u>						
<u>ADMINISTRATION</u>						
30.502.01.299	OTHER CONTRACTUAL SERVICES	481,695	508,637	495,850	508,637	525,000
30.502.01.732	TRANS TO CAP PROJECTS FUND	0	0	11,600	11,600	0
30.502.01.760	TRANS TO ROAD FUND	0	0	0	0	56,241
	ADMINISTRATION Totals:	481,695	508,637	507,450	520,237	581,241
	TIF 2 FUND Totals:	481,695	508,637	507,450	520,237	581,241

CONTRACTUAL SERVICES

30.502.01.299 OTHER CONTRACTUAL SERVICES 525,000

30.502.01.760 TRANSFER TO ROAD FUND 56,241

TOTAL CONTRACTUAL SERVICES 581,241

TOTAL EXPENDITURES 581,241

<b>FUND:</b> Tax Increment Financing (31)	<b>DEPARTMENT:</b> Tax Increment Financing (02)	<b>DIVISION:</b> Admin. (01)
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**DESCRIPTION:**

This fund is used to account for development in the TIF District. Financing is provided by incremental taxes in the TIF District. This district relates to the Target store that was constructed in 1995.

**FY 07-08 ACCOMPLISHMENTS:**

**FY 08-09 SERVICE GOALS:**

**FY 08-09 SIGNIFICANT CHANGES:**

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>TIF 1 FUND</u>						
<u>ADMINISTRATION</u>						
31.502.01.299	OTHER CONTRACTUAL SERVICES	101,284	107,145	145,000	108,510	120,000
	ADMINISTRATION Totals:	101,284	107,145	145,000	108,510	120,000
	TIF 1 FUND Totals:	101,284	107,145	145,000	108,510	120,000

CONTRACTUAL SERVICES

31.502.01.299 OTHER CONTRACTUAL SERVICES 120,000

TOTAL CONTRACTUAL SERVICES 120,000

TOTAL EXPENDITURES 120,000

<b>FUND:</b> MFT (32)	<b>DEPARTMENT:</b> MFT (02)	<b>DIVISION:</b> Operations (02)
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**DESCRIPTION:**

The Village will receive approximately \$640,000 in Motor Fuel Tax by allotment from the State. This is money derived from the State gasoline tax. Most MFT funds are transferred to the Corporate Fund to support street operations. The Village can use the funds under strict detailed regulations of the State as administered by IDOT for routine street maintenance performed by Village employees. MFT funds can also be used for engineering and construction of street related infrastructure projects or as local match for State and Federal infrastructure grants.

**FY 07-08 ACCOMPLISHMENTS:**

1. Transferred \$500,000 to the Corporate Fund for snow removal and street maintenance activities.

**FY 08-09 SERVICE GOALS:**

1. Transfer \$500,000 to the Street Maintenance account in the Corporate Fund for snow removal operations.
2. Transfer \$343,694 to Street Improvement Fund for design of South Villa Project - St. Charles Road to Madison Street.
3. Transfer \$178,793 to fund 64 to provide local match for two federally funded sidewalk projects (east Madison Street and Roosevelt Road).

**FY 08-09 SIGNIFICANT CHANGES:**

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>MFT FUND</u>						
<u>TYPE 32.502.02</u>						
32.502.02.710	TRANSFER TO CORPORATE FUND	500,000	500,000	500,000	500,000	650,000
32.502.02.725	TRANSFER TO STREET FUND	0	0	0	0	0
32.502.02.760	TRANSFER TO ROAD FUND	0	0	0	0	343,694
32.502.02.764	TRANSFER TO CAP PROJ FUND	140,000	0	0	0	178,793
	TYPE 32.502.02 Totals:	640,000	500,000	500,000	500,000	1,172,487
	MFT FUND Totals:	640,000	500,000	500,000	500,000	1,172,487

EXPENDITURES

32.02.02.710	TRANSFER TO CORPORATE FUND	650,000
32.502.02.725	TRANSFER TO STREET FUND 60	343,694
32.02.02.764	TRANSFER TO CAPITAL PROJECTS	178,793
	TOTAL EXPENDITURES	1,172,487

<b>FUND:</b> Hotel/Motel Tax (33)	<b>DEPARTMENT:</b> Hotel/Motel Tax (502)	<b>DIVISION:</b> Oper. (02)
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**DESCRIPTION:**  
 The 5% Hotel/Motel tax proceeds are transferred to the Parks Fund to support Park activity.

**FY 07-08 ACCOMPLISHMENTS:**

**FY 08-09 SERVICE GOALS:**

**FY 08-09 SIGNIFICANT CHANGES:**

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>HOTEL/MOTEL TAX FUND</u>						
<u>OPERATIONS</u>						
33.502.02.736	TRANSFER TO PARKS FUND	68,500	60,000	72,000	80,000	80,000
	OPERATIONS Totals:	68,500	60,000	72,000	80,000	80,000
	HOTEL/MOTEL TAX FUND Totals:	68,500	60,000	72,000	80,000	80,000

EXPENDITURES

33.502.02.736	TRANSFER TO PARKS FUND	80,000
	TOTAL EXPENDITURES	80,000
	TOTAL EXPENDITURES	80,000

**FUND:** NEDSRA (34)

**DEPARTMENT:** NEDSRA (02)

**DIVISION:** Oper. (02)

**DESCRIPTION:**

The Northeast DuPage Special Recreation Association views itself as an extension of its member park districts and Village boards. The leisure services and recreational activities that NEDSRA provides are not extra programs, but, moreover are the completion of a commitment from member park districts and Village boards to serve all citizens in their community including handicapped and disabled persons. The formation of NEDSRA is seen as the most viable means of unifying resources to implement such services.

NEDSRA's programs and services are designed to create and/or develop curiosity, imagination, creativity, leisure awareness, and a general sense of positive self worth. It is NEDSRA's hope to contribute to the growth and development of each of its participants by increasing the opportunities to participate in community recreation, parks and outdoor recreation, cultural activities, and independent leisure pursuits.

The general program's emphasis centers around family, sport, cultural arts and environmental activities. Emphasis is placed on the individual as a whole, and their development as a valuable contributor to our society, as well as their appreciation for their own value.

NEDSRA's leisure services and recreation programs are provided for individuals of all ages. Any person who has a physical, intellectual, emotional or perceptual concern that prevents active and successful participation in traditional community recreation and parks activities is eligible for participation in the services NEDSRA provides.

**FY 07-08 ACCOMPLISHMENTS:**

1. Replaced accessible surfacing under and around all the playgrounds to maintain the required safety depth.
2. Replaced play equipment at Harvard Ave. and the Prairie Path with new fully accessible equipment and surfacing.

**FY 08-09 SERVICE GOALS:**

1. Update Twin Lakes Park with several accesable improvements, additonal parking spaces, new play equipment and a picnic pavillion with permanent restrooms.
2. Install additional accessible surfacing at all the playgrounds to meet the required safety depth.

**FY 08-09 SIGNIFICANT CHANGES:**

1. Several accessible improvements at Twin Lakes Park will allow for greater use of the park for all residents.

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>NEDSRA FUND</u>						
<u>OPERATIONS</u>						
34.502.02.401	CAPITAL OUTLAY	35,996	26,301	339,300	10,000	339,300
34.502.02.601	CONTRIBUTIONS	185,716	196,483	195,000	194,000	199,000
	OPERATIONS Totals:	221,712	222,784	534,300	204,000	538,300
	NEDSRA FUND Totals:	221,712	222,784	534,300	204,000	538,300

CAPITAL OUTLAY

34.502.02.401	CAPITAL OUTLAY		
	Accessible playground surfacing	4,500	
	Twin Lakes Park improvements:		
	Parking lot	79,800	
	Accessible play equipment	55,000	
	Accessible pavilion and restrooms	200,000	339,300
34.502.02.601	CONTRIBUTIONS		
	Special Olympics	2,000	
	NEDSRA	197,000	199,000
	TOTAL EXPENDITURES		538,300

**FUND:** Recreation (35)

**DEPARTMENT:** Recreation (02)

**DIVISION:** Admin. (01)

**DESCRIPTION:**

The Recreation Fund establishes, conducts and maintains the Community Centers, Recreation Programs and related activities that meet the leisure needs of Village residents. The Recreation Fund consists of the Administration, Building and Grounds, Summer Programs, and Fall/Winter/Spring Program divisions.

**FY 07-08 ACCOMPLISHMENTS:**

1. Initiated the sales agreement with Pace for the Village to purchase the rented Pace van and add it to the Village's fleet.
2. Renewed the intergovernmental agreement with School District 45 for shared recreational use of soccer and baseball fields, play equipment and open space.
3. Researched new phone systems to replace the existing phones at the Iowa Community Center and at the Community Recreation Building.
4. Conducted a security audit at the Iowa Community Center and developed an enhanced security plan.
5. Conducted focus groups to gage the residents opinion on park and recreation services.
6. Previewed software programs in anticipation of replacing the recreation program software.

**FY 08-09 SERVICE GOALS:**

1. Upgrade the Iowa Community Center and the Community Recreation Building telephone systems.
2. Implement enhanced security procedures at the Iowa Community Center.
3. In cooperation with the Village's Risk Manager review all risk management guidelines.
3. Investigate opportunities to upgrade the park and recreation website; vprd.org
4. Implement new program registration software for enhanced program and data management.
5. Create an email data base of customers to enhance communications.
6. Offer real time on line program registrations.
7. Create a customer service protocol for the delivery of all services.

**FY 08-09 SIGNIFICANT CHANGES:**

1. Customer service will be enhanced with; a new phone system, a revised web site, email data base, new registration software and customer service protocol.
2. Customers will be able to conduct business at the Iowa Community Center with evening office hours.
3. Security procedures will enhance customers usage of the Iowa Community Center.

Report Criteria:

Account.Acct Type = e  
 Account.Termination Date = {Is NULL}  
 Account Detail

Acct No	Account Description	2006-07 Pri Year Actual	04/08 Cur YTD Actual	04/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>RECREATION FUND</u>						
<u>ADMINISTRATION</u>						
35.502.01.101	SALARIES: FULL-TIME	405,658	419,821	403,416	416,801	450,301
35.502.01.105	SALARIES: PART-TIME	13,879	28,620	13,635	31,408	30,270
35.502.01.106	SALARIES: OVERTIME FULL-TIME	276	347	1,340	450	1,059
35.502.01.110	CAR ALLOWANCE	18,644	19,392	19,392	19,392	23,777
35.502.01.202	TRAINING & CONFERENCES	2,354	1,667	2,370	1,927	2,170
35.502.01.203	MILEAGE REIMBURSEMENT	1,471	1,420	1,800	1,391	1,800
35.502.01.205	POSTAGE	5,025	5,198	5,183	4,950	5,183
35.502.01.210	TELEPHONE	14,904	15,016	15,654	14,115	9,510
35.502.01.230	PRINTING SERVICES	16,502	16,283	17,500	16,959	17,500
35.502.01.250	EMPLOYEE BENEFITS	106,033	112,762	118,000	118,000	147,900
35.502.01.261	INSURANCE CLAIM LOSSES	135	4,712	1,500	1,500	1,500
35.502.01.270	MAINT OF OFFICE EQUIPMENT	450	512	475	652	652
35.502.01.281	RENTAL OF EQUIPMENT	4,968	234	468	472	472
35.502.01.282	RENTAL/LEASE	0	0	0	0	0
35.502.01.299	OTHER CONTRACTUAL SERVICES	22,404	7,260	26,025	10,660	5,215
35.502.01.303	DUES & PUBLICATIONS	1,793	1,601	1,920	1,684	2,310
35.502.01.317	OFFICE SUPPLIES	8,132	7,929	8,200	8,000	8,200
35.502.01.334	RESALE ITEMS	0	0	0	0	0
35.502.01.401	CAPITAL OUTLAY	4,444	3,438	9,600	3,600	35,500
35.502.01.402	NON-CAPITAL OUTLAY	686	549	1,060	1,060	10,462
35.502.01.621	IMRF CONTRIBUTIONS	0	0	0	0	100,000
35.502.01.622	SOCIAL SECUR CONTRIBUTIONS	0	0	0	0	61,000
35.502.01.623	MEDICARE CONTRIBUTIONS	0	0	0	0	14,500
ADMINISTRATION Totals:		627,758	646,761	647,538	653,021	929,281

SALARIES & WAGES

35.502.01.101	SALARIES: FULL-TIME		
	Director of Parks & Recreation (60%) (longevity)	75,740	
	Superintendent of Recreation (longevity)	89,978	
	Program Supervisor (longevity)	48,243	
	Program Supervisor (longevity)	39,782	
	Program Supervisor (longevity)	39,859	
	Program Supervisor	33,500	
	Administrative Secretary (longevity)	47,617	
	Secretary	39,234	
	Secretary	36,348	450,301
35.502.01.105	SALARIES: PART-TIME		
	Part-time Secretary at CRB	13,690	
	Saturday Secretary at ICC	3,060	
	Evening Secretary at ICC	13,520	30,270
35.502.01.106	SALARIES: OVERTIME FULL-TIME		1,059
35.02.01.110	CAR ALLOWANCE		
	Director: 391/mo	4,697	
	Superintendent of Recreation: 318/mo	3,816	
	Program Supervisors: 4 x 318/mo	15,264	23,777
	TOTAL SALARIES & WAGES		505,407

CONTRACTUAL SERVICES

35.502.01.202	TRAINING & CONFERENCES		
	IPRA Conference:		
	Registration (5 x 200)	1,000	
	Per Diem (4)	250	
	Staff Workshops & Other Training	800	
	Food Service Manager recertification	120	2,170
35.502.01.203	MILEAGE REIMBURSEMENT		
	ICC Custodian: 15/MO/12MO	450	
	CRB Custodian: 80/MO/MO	900	
	Flower maintenance 90/MO/6MO	450	1,800
35.502.01.205	POSTAGE		
	Postage for CRB	665	
	Postage for ICC	4,368	
	UPS/Certified Mailings	50	
	Annual Bulk Mail Fee	100	5,183
35.502.01.210	TELEPHONE		
	Ameritech: ICC & CRB	8,400	
	CRB: Security System	710	
	Cell phone	400	9,510

35.502.01.230	PRINTING SERVICES		
	Summer Brochure	5,200	
	Fall Brochure	4,800	
	Winter Brochure	2,700	
	Spring Brochure	4,800	17,500
35.502.01.250	EMPLOYEE BENEFITS		147,900
	Life/Health/Dental/Vision		
35.502.01.261	INSURANCE CLAIM/LOSSES		1,500
35.502.01.270	MAINT OF OFFICE EQUIPMENT		
	CRB & ICC Fax Machines	512	
	CRB & ICC Typewriters	140	652
35.502.01.281	RENTAL OF EQUIPMENT	472	472
	ICC Postage Meter		
35.502.01.299	OTHER CONTRACTUAL SERVICES		
	Hand Delivery of Program Brochures 4 x 1200	4,800	
	Maintenance Agreement on ICC electric sign	415	5,215
	TOTAL CONTRACTUAL SERVICES		191,902
COMMODITIES			
35.502.01.303	DUES & PUBLICATIONS		
	IPRA Dues: Director	235	
	Superintendent	235	
	Program Supervisors (4)	940	
	NRPA Dues:		
	Superintendent	100	
	Program Supervisors (3)	300	
	Other Publications	500	2,310
35.502.01.317	OFFICE SUPPLIES		8,200
	Fax toner, printer ink, letterhead, envelopes, other office supplies		
	TOTAL COMMODITIES		10,510

CAPITAL OUTLAY

35.502.01.401	CAPITAL OUTLAY		
	Registration Software	25,000	
	Replace telephone and voice mail system	10,500	35,500
35.502.01.402	NON-CAPITAL OUTLAY		
	Server for Registration Software	5,000	
	Replace three computers @ \$1250	3,750	
	Replace switch at CRB	155	
	Replace switch at ICC	332	
	Replace cabling at ICC and CRB with ethernet cable	350	
	Replace ICC Office color printer	475	
	Replace two desk chairs @ \$200	400	10,462
	TOTAL CAPITAL OUTLAY		45,962
EMPLOYEE BENEFITS			
35.502.01.621	IMRF CONTRIBUTIONS		100,000
35.502.01.622	SOCIAL SECURITY CONTRIBUTIONS		61,000
35.502.01.623	MEDICARE CONTRIBUTIONS		14,500
	TOTAL EMPLOYEE BENEFITS		175,500
	TOTAL EXPENDITURES		929,281

**FUND:** Recreation (35)

**DEPARTMENT:** Recreation (02)

**DIVISION:** Build./Grounds (16)

**DESCRIPTION:**

Building and Grounds Section provides funds for the maintenance, upkeep and Capital improvements to the Iowa Community Center, North Terrace Park Building and the Community Recreation Building. This Division operates with two (2) full-time custodians and one (1) half-time custodian at the Community Recreation Building, along with the assistance of the Parks Department Staff under the direction of the Superintendent of Parks.

**FY 07-08 ACCOMPLISHMENTS:**

1. Improved two preschool rooms at the Iowa Community Center by replacing cabinets, sinks, and counter tops.
2. Continued the Iowa Community Center window replacement program by replacing the window in the staff conference rooms.
3. Improved the flow of hot water at the Iowa Community Center by removing the numerous water heaters and installing one heater to service the entire building.
4. Conducted a security audit of the Iowa Community and designed a plan to upgrade security.
5. Upgraded the fire safety at the Iowa Community Center by installing smoke detectors in the early childhood hallway.
6. Prolonged the life of the boiler at the Iowa Community Center by replacing the circuit board and the pressure tank.

**FY 08-09 SERVICE GOALS:**

1. Continue to improve the upper level of the Community Recreation Building by replacing the floor tile.
2. Refinish the maple wood floor in room nine at the Iowa Community Center.
3. Upgrade the Iowa Community Center kitchen to commercial quality as mandated by DuPage County.
4. Continue the Iowa Community Center window replacement program by replacing the two windows in room eleven.
5. Install a security system at the entrance to the early childhood hallway.
6. Continue the table and chair replacement at the Community Recreation Building.

**FY 08-09 SIGNIFICANT CHANGES:**

1. Energy efficiency and building aesthetics will be improved by replacing the windows in one classroom at the Iowa Community Center.
2. The Community Recreation Building will be updated with new tile in the main room.
3. The Iowa Community Center early childhood hallway will be secured.
4. The Iowa Community Center kitchen will become in compliance with DCFS standards.

Acct No	Account Description	2006-07	04/08	04/08	2007-08	2008-09
		Pri Year Actual	Cur YTD Actual	Cur YTD Budget	PROJECTED FINAL Projected BUDGET	PRELIM BUDGET Projected BUDGET
<u>RECREATION FUND</u>						
<u>BUILDINGS &amp; GROUNDS</u>						
35.502.16.101	SALARIES: FULL-TIME	130,402	134,996	135,114	135,114	140,461
35.502.16.105	SALARIES: PART-TIME	29,135	29,723	26,490	26,490	27,549
35.502.16.106	SALARIES: OVERTIME FULL-TIME	19,777	20,163	18,303	17,500	22,627
35.502.16.219	UTILITY - ELECTRIC	7,077	4,491	7,625	7,362	7,625
35.502.16.220	UTILITY - GAS	10,126	27,275	22,000	20,000	20,000
35.502.16.222	HEATING & A/C MAINT SERV	726	14,463	2,400	7,800	3,950
35.502.16.223	WATER & SEWER SERVICE	1,429	1,323	1,400	1,400	1,400
35.502.16.285	DISPOSAL EXPENSE	80	0	160	0	160
35.502.16.299	OTHER CONTRACTUAL SERVICES	8,017	23,842	6,673	6,000	6,673
35.502.16.314	JANITORIAL SUPPLIES	7,211	9,694	7,800	9,800	9,800
35.502.16.315	BUILDING MAINT SUPPLIES	4,095	1,973	3,750	3,500	3,750
35.502.16.399	OTHER SUPPLIES	443	142	600	400	800
35.502.16.401	CAPITAL OUTLAY	13,136	18,877	18,000	36,000	36,500
35.502.16.402	NON-CAPITAL OUTLAY	659	8,603	8,320	6,300	14,095
	BUILDINGS & GROUNDS Totals:	232,313	295,565	258,635	277,666	295,390

SALARIES & WAGES

35.502.16.101	SALARIES: FULL-TIME		
	Maintenance Worker CRB with Longevity	45,940	
	Maintenance Worker ICC (1) with Longevity	48,581	
	Maintenance Worker ICC (1) with Longevity	45,940	140,461
35.502.16.105	SALARIES: PART-TIME		27,549
	CRB and ICC		
35.502.16.106	SALARIES: OVERTIME FULL-TIME		
	Emergency Callouts 40/hrs.	1,388	
	Weekend Coverage @ CRB & ICC-100/hrs.	3,338	
	Evening Coverage 60/hrs.	2,624	
	Weekend Custodial at the Police Station 364/hrs.	11,939	
	Vacation and Sick Day coverage 100/hrs.	3,338	22,627
	TOTAL SALARIES & WAGES		190,637

CONTRACTUAL SERVICES

35.502.16.219	UTILITY - ELECTRIC		7,625
	CRB, ICC, Willowbrook Tennis Courts		
35.502.16.220	UTILITY - GAS		20,000
	CRB and ICC		
35.502.16.222	HEATING & A/C MAINT SERV		
	Repair Heating & A/C Units: CRB, ICC	1,950	
	Repair Motors, Pumps & Blowers-Contractual	2,000	3,950
35.502.16.223	WATER & SEWER SERVICE		1,400
	CRB, ICC and Rotary Washrooms		
35.502.16.285	DISPOSAL EXPENSE		160
	Extra Pick-ups: 2 @ \$80		
35.502.16.299	OTHER CONTRACTUAL SERVICES		
	Annual Maint. Agreement: Time Clocks	400	
	Pest Control	1,200	
	Fire Ext. Service	500	
	Contractual Glass Replacement: CRB & ICC	600	
	Mini-Blind Cleaning	300	
	Power Rodding: Drainmaster-3 calls	775	
	Security: CRB	672	
	ICC	2,076	
	Chair lift maintenance	150	6,673
	TOTAL CONTRACTUAL SERVICES		39,808

COMMODITIES

35.502.16.314	JANITORIAL SUPPLIES		9,800
	Supplies for ICC, CRB, N.T., Park Garage and Rotary Park Restroom		
35.502.16.315	BUILDING MAINT SUPPLIES		
	Hardware Supplies	1,500	
	Plumbing, Electric Repairs: ICC	1,550	
	Misc. Tools: CRB, ICC	200	
	Paint Suppliers - General	500	3,750
35.502.16.399	OTHER SUPPLIES		
	Light Bulbs For Parks & Recreation Facilities	600	
	Flags for CRB & ICC	200	800
	TOTAL COMMODITIES		14,350

CAPITAL OUTLAY

35.502.16.401	CAPITAL OUTLAY		
	Remodel/Upgrade ICC Kitchen	25,000	
	Replace Windows Dance Room	0	
	Security System For Preschool Wing ICC	11,500	36,500
35.502.16.402	NON-CAPITAL OUTLAY		
	Replace Tables at the ICC and CRB	1,500	
	Replace 50% of the Folding Chairs at CRB	4,500	
	Chair Carts (3)	600	
	Replace A/C at ICC	495	
	Replace Tile Floor CRB	0	
	Replace Counters/Sinks in Preschool Rooms (2)	5,000	
	Refinish Dance Room Floor ICC	2,000	
	A/C Replacement ICC	0	
	Remodel CRB Office	0	14,095
	TOTAL CAPITAL OUTLAY		50,595
	TOTAL EXPENDITURES		295,390

**FUND:** Recreation (35)

**DEPARTMENT:** Recreation (02)

**DIVISION:** Summer Programs (35)

**DESCRIPTION:**

The Summer Programs division provides for all funds necessary to operate programs from June through August. This includes salaries for part-time and seasonal staff, bus transportation, equipment and building rental, softball officials, general supplies and contractual service arrangements.

**FY 07-08 ACCOMPLISHMENTS:**

1. Increased the under men's 16" softball league with five more teams than the previous year.
2. Introduced a new "laughing club" to our older adults.
3. Hosted the Potawantomi District of the Boy Scouts of America's annual twilight camp at North Terrace Park.
4. Negotiated a partnership agreement with Score Educational Centers and the Village received a \$2500 contribution.
5. Helped beautify the Village with the participation of six community groups in the Gardens of Character.
6. Attracted over 300 kids and adults with the second Mud Madness .
7. Hosted a new event, Sand Blast, that was successful with more than 100 children.
8. Initiated the Illinois Child Identification Program into Big Rigs and Kids, sponsored by the Masons.
9. Offered eight options of parent/child classes at Jefferson Pool with fifty-nine participants.
10. Increased attendance at the "Dancin in the Pool" with almost 100 participants.

**FY 08-09 SERVICE GOALS:**

1. Celebrate thirty years of the Summer Concert series and partnership with the Villa Park Kiwanis Club.
2. Create an opportunity for family wellness by offering a walking club.
3. Offer an additional sporting opportunity for adults with an over fifty softball league.
4. Provide a new outdoor youth event offering water and land based activities with an Olympic theme.
5. Encourage kids and families to return to the outdoors by offering a series of backyard games; kick the can, ghost in the graveyard, flashlight tag, wiffleball, kickball and more.
6. Enhance youth opportunities by offering additional camp options.
7. Improve part-time staff management by creating consistent staffing protocols; recruiting, training, evaluating and compensating.

**FY 08-09 SIGNIFICANT CHANGES:**

1. Adults can participate in a new softball league.
2. Kids will be encouraged to "come out and play" in our backyard games series.
3. Families can focus on wellness in our new walking club.
4. The community will recognize and celebrate thirty years of Summer Concerts.

Acct No	Account Description	2006-07	04/08	04/08	2007-08	2008-09
		Pri Year Actual	Cur YTD Actual	Cur YTD Budget	PROJECTED FINAL Projected BUDGET	PRELIM BUDGET Projected BUDGET
<u>RECREATION FUND</u>						
<u>SUMMER PROGRAMS</u>						
35.502.35.105	SALARIES: PART-TIME	91,777	101,076	106,062	96,985	102,079
35.502.35.108	SALARIES: TEMPORARY	0	0	0	0	0
35.502.35.202	TRAINING & CONFERENCES	0	385	100	385	500
35.502.35.204	TRANSPORTATION	2,874	5,889	6,028	5,889	6,463
35.502.35.281	RENTAL OF EQUIPMENT	4,105	1,664	2,539	1,664	1,747
35.502.35.282	RENTAL/LEASE	100	0	0	0	0
35.502.35.297	OFFICIATING SERVICES	5,223	5,712	5,300	5,712	6,354
35.502.35.299	OTHER CONTRACTUAL SERVICES	22,850	22,429	26,706	25,229	26,513
35.502.35.311	PROGRAM SUPPLIES	35,038	29,381	35,995	32,667	35,530
35.502.35.334	RESALE ITEMS	0	854	0	0	0
35.502.35.401	CAPITAL OUTLAY	0	2,365	2,462	2,462	0
35.502.35.402	NON-CAPITAL OUTLAY	0	0	0	0	0
	SUMMER PROGRAMS Totals:	161,967	169,755	185,192	170,993	179,186

SALARIES & WAGES

35.502.35.105	SALARIES: PART-TIME		
	Infant/Tot	504	
	Fun Time Junction	42,350	
	Youth Special Interest	487	
	Youth Sports	352	
	Marketing: 13 weeks	6,500	
	Dance	1,592	
	Teens	1,000	
	Adult Special Interest	1,180	
	Fitness	2,389	
	Adult Sports	1,996	
	Babysitting	771	
	Camps: Adv, Jr Adv, Srise, Sset and new camp	37,598	
	Travel Kids	870	
	Tennis	1,552	
	Birthday Parties	728	
	Bulletin Boards	200	
	Van Driver: Older Adults, Family, Teens	1,798	
	Events	212	102,079
	 TOTAL SALARIES & WAGES		 102,079

CONTRACTUAL SERVICES

35.502.35.202	TRAINING & CONFERENCES		
	Fitness Instructors	50	
	Fun Time Junction	50	
	Camp	400	500
35.502.35.204	TRANSPORTATION		
	Camp Trips and Travel Kids	4,550	
	Adult & Family Trips	1,913	6,463
35.502.35.281	RENTAL OF EQUIPMENT		
	Portables RR for Concerts, Flea Fest, French Mkt	1,747	1,747
35.502.35.297	OFFICIATING SERVICES		
	Softball Leagues	6,354	6,354
35.502.35.299	OTHER CONTRACTUAL SERVICES		
	Youth Special Interest	1,624	
	Adult Special Interest	1,085	
	Infant/Tot Programs	2,584	
	Fun Time Junction	100	
	Fitness	3,078	
	Concerts	1,200	
	Teens	400	
	Youth Sports	4,508	
	Gymnastics	1,451	
	Fencing	600	

	Camps	250	
	Martial Arts	3,100	
	Tumbling	1,792	
	Flea Festival	200	
	Older Adult Programs	2,500	
	Background Checks	800	
	Golf Instruction	1,241	
	Family events and trips	200	26,513
	<b>TOTAL CONTRACTUAL SERVICES</b>		<b>41,577</b>
<b>COMMODITIES</b>			
35.502.35.311	<b>PROGRAM SUPPLIES</b>		
	Staff Apparel	575	
	Infant/Tot	200	
	Fun Time Junction	4,750	
	Babysitting	65	
	Youth Special Interest	128	
	Youth Sports	542	
	Adult Special Interest	50	
	Adult Sports	5,080	
	Teens	975	
	Dance	100	
	Camps	11,100	
	Concerts	400	
	Adult & Family Trips	1,295	
	Marketing materials	5,500	
	Fitness	75	
	Fishing Derby	725	
	Tennis	300	
	Flea Festival	250	
	Big Rigs & Kids	100	
	Older Adult Programs	360	
	Birthday Parties	1,060	
	First Aid Supplies	400	
	Sand Castle Event	1,500	35,530
	<b>TOTAL COMMODITIES</b>		<b>35,530</b>
35.502.35.401	<b>CAPITAL OUTLAY</b>	0	0
35.502.35.402	<b>NON CAPITOL OUTLAY</b>	0	0
	<b>TOTAL EXPENDITURES</b>		<b>179,186</b>

**FUND:** Recreation (35)

**DEPARTMENT:** Recreation (02)

**DIVISION:** F/W/S Programs (36)

**DESCRIPTION:**

The Fall/Winter/Spring Programs division provides for all funds necessary to operate programs from September through May. This includes salaries from part-time and seasonal staff, officiating services, rental of equipment and buildings, transportation and contractual services.

**FY 07-08 ACCOMPLISHMENTS:**

1. Secured a partnership agreement with Comcast, in support of Oktoberfest, resulting in a \$4000 contribution to the Village.
2. Formed a new older adult program, "Readers Theatre" and the group performed at the DuPage County Convalescent Center.
3. Increased the participation in the women's volleyball league by adding three more teams for a total of twenty-two teams. This league has been in existence for more than twenty-five years.
4. Initiated the formation of a Committee of youth and adults to investigate improvements to the Village's skate park.
5. Partnered with Willowbrook High School to conduct a basketball clinic and had over one hundred kids in attendance.
6. Met with representatives from School District 45 to discuss a cooperative grant proposal for "Preschool for All".
7. Secured a partnership agreement with Outback Steakhouse, in support of the youth basketball program resulting in a \$1000 contribution to the Village.
8. Offered a new holiday program, "Santa Paws", (pictures with your pet), which was well received.
9. Conducted a "bags" tournament during Oktoberfest and had eighteen players.

**FY 08-09 SERVICE GOALS:**

1. Create an opportunity for older adults to perform by organizing a musical performance troupe.
2. Expand Oktoberfest to include Sunday with the theme "community day".
3. Enhance the preschool experience by extending the preschool day from two hours to two and one half hours.
4. Implement the preschool program, for at risk children, in cooperation with School District 45.
5. Introduce alternative programming hours for adults such as the mornings and Saturdays.
6. Encourage minority participation in programs through target marketing.
7. Provide outdoor programming opportunities such as snowshoeing and cross county skiing.
8. Assess the viability of the fitness area and develop an action plan of improvement.
9. Introduce a revised contractual agreement to provide enhanced management of program contractors.
10. Enhance community involvement in program opportunities by soliciting ideas and suggestions.

**FY 08-09 SIGNIFICANT CHANGES:**

1. At risk children in Villa Park will have additional opportunities to attend preschool through the cooperative program with School District 45.
2. Adults will have opportunities to attend programs during times more conducive to their schedules.
3. Through targeted marketing minorities will be encouraged to participate in programs.
4. The fitness area will be assessed with a plan of improvement.
5. The community will have one more day to enjoy Oktoberfest with the addition of Sunday.

Acct No	Account Description	2006-07 Pri Year Actual	04/08 Cur YTD Actual	04/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>RECREATION FUND</u>						
<u>FALL/WINTER/SPRING PROGRAMS</u>						
35.502.36.105	SALARIES: PART-TIME	173,075	173,144	217,537	199,323	198,513
35.502.36.202	TRAINING & CONFERENCES	905	471	1,850	885	1,420
35.502.36.204	TRANSPORTATION	5,023	1,454	3,420	3,073	4,718
35.502.36.281	RENTAL OF EQUIPMENT	6,018	4,204	5,000	4,127	5,000
35.502.36.282	RENTAL/LEASE	6,418	5,313	6,125	5,953	5,653
35.502.36.297	OFFICIATING SERVICES	4,980	6,439	5,610	7,220	7,068
35.502.36.299	OTHER CONTRACTUAL SERVICES	89,358	75,147	102,873	82,732	94,883
35.502.36.303	DUES & PUBLICATIONS	0	0	300	200	300
35.502.36.311	PROGRAM SUPPLIES	46,500	51,247	54,578	54,106	59,357
35.502.36.334	RESALE ITEMS	5,345	5,593	8,600	5,838	6,600
35.502.36.401	CAPITAL OUTLAY	929	0	2,850	2,850	0
35.502.36.402	NON-CAPITAL OUTLAY	2,487	0	750	750	0
	FALL/WINTER/SPRING PROGRAMS Totals:	341,038	323,012	409,493	367,057	383,512
	RECREATION FUND Totals:	1,363,076	1,435,093	1,500,858	1,468,737	1,787,369

Report Criteria:

Account.Acct Type = e  
Account.Termination Date = {Is NULL}  
Account Detail

SALARIES & WAGES

35.502.36.105	SALARIES: PART-TIME		
	Preschool	41,508	
	Fun Time Junction	93,300	
	Infant/Tot	2,440	
	Marketing Coordinator: 39 weeks	19,500	
	Youth Special Interest	385	
	Holiday Camp	3,224	
	Dance	7,293	
	Teens	3,900	
	Youth Sports	4,274	
	Adult Special Interest	2,302	
	Fitness	4,956	
	Adult Sports	6,070	
	Babysitting	2,115	
	Ice rink supervisor	340	
	Special Events & Family Activities	1,649	
	Staff First Aid/CPR Certification	850	
	Bulletin Boards	360	
	Birthday Parties	825	
	Van Driver: Older Adult, Family Trips, Teen Trips	3,222	198,513
	TOTAL SALARIES & WAGES		198,513

CONTRACTUAL SERVICES

35.502.36.202	TRAINING & CONFERENCES		
	Fitness Instructors	100	
	Preschool Teachers	700	
	Fun Time Junction	200	
	Soccer Coaches	420	1,420
35.502.36.204	TRANSPORTATION		
	Preschool Trips	1,040	
	Older Adult Trips	1,275	
	Family Trips	950	
	Holiday Camp Trips	1,453	4,718
35.502.36.281	RENTAL OF EQUIPMENT		
	Oktoberfest: Restrooms/Chairs/Generator	3,750	
	Portable Restrooms for Soccer	950	
	Dance Recital Backdrop	300	5,000
35.502.36.282	RENTAL/LEASE		
	School Gym: Adult Sports	788	
	Staff Appreciation Banquet	300	
	Dance Recital	925	
	School Gyms: Youth Basketball	3,000	
	Indoor Pool Rentals: Lifeguarding and Stroke Clinics	640	5,653
35.502.36.297	OFFICIATING SERVICES		
	Fall Softball Leagues	2,308	
	Youth Basketball League	4,160	
	Womens volleyball league	600	7,068

35.502.36.299	OTHER CONTRACTUAL SERVICES		
	Preschool	1,150	
	Infant/Tot	6,816	
	Youth Special Interest	2,230	
	Youth Sports	8,040	
	Adult Special Interest	2,621	
	Adult Sports	295	
	Fun Time Junction	300	
	Fitness	10,592	
	Teens	2,600	
	Trips	420	
	Staff Appreciation Banquet	1,500	
	Martial Arts	9,018	
	Gymnastics	6,570	
	Gymstars	12,833	
	Oktoberfest	18,875	
	Older Adults	7,169	
	Family Events	1,598	
	Background Checks	900	
	Golf Lessons	1,356	94,883
	TOTAL CONTRACTUAL SERVICES		118,742

COMMODITIES

35.502.36.303	DUES & PUBLICATIONS		
	Preschool	200	
	Fun Time Junction	100	300
35.502.36.311	PROGRAM SUPPLIES		
	Preschool	6,423	
	Fun Time Junction	11,899	
	Infant/Tot	812	
	Babysitting	100	
	Youth Special Interest	1,068	
	Youth Sports	7,046	
	Youth Holiday Camps	1,875	
	Adult Special Interests	550	
	Dance	649	
	Adult Sports	3,932	
	Fitness	520	
	Teens	1,275	
	Trips	1,248	
	Special Events	4,845	
	Older Adults	4,630	
	Staff Appreciation Banquet	1,400	
	Marketing Materials	7,500	
	Staff Apparel	1,375	
	First Aid Supplies	500	
	Bulletin Boards/Display Cases	250	
	Birthday Parties	875	
	DuPage Co Health Dept. Kitchen Permit for ICC	585	59,357

35.502.36.334	RESALE ITEMS		
	Dance Apparel & Costumes	6,050	
	Soccer Shirts	550	6,600
	TOTAL COMMODITIES		66,257
CAPITAL OUTLAY			
35.502.36.401	CAPITAL OUTLAY	0	0
35.502.36.402	NON-CAPITAL OUTLAY	0	0
	TOTAL CAPITAL OUTLAY		0
	TOTAL EXPENDITURES		383,512

**FUND:** Parks (36)

**DEPARTMENT:** Parks (02)

**DIVISION:** Admin. (01) Oper. (02)

**DESCRIPTION:**

The Parks Department provides, preserves and maintains open space in the Community through the development of owned and leased lands. The Department provides for quality open space for the outdoor needs of Village residents. These responsibilities are accomplished by a staff of five full-time maintenance workers and many part-time and seasonal employees, under the supervision of the Superintendent of Parks.

**FY 07-08 ACCOMPLISHMENTS:**

1. Began the Twin Lakes Park renovation project; expanded parking, new play equipment and permanent restrooms.
2. Improved the Iowa Community Center, Rotary Park, Lions Park and Jefferson Pool parking lots by crack filling, seal coating and striping.
3. Enhanced the Iowa Community Center's western property boundary by replacing the fencing along Addison Rd.
4. Initiated phase I of the Iowa Community Center landscape project by installing decorative fencing.
5. Prepared sixteen wildflower areas along the Prairie Path; weeding, grading and planting with seed and mulch.
6. Continued the five year picnic table replacement program.
7. Added additional safety mulch to all the Village's playgrounds.
8. assisted two Boy Scouts in cooperation with the Parks staff, to achieve their Eagle rank.
9. Developed an on-line system so residents and staff could easily submit requests for service from the Parks Division.
10. Reconstructed Field #2 at Jefferson Park enabling Villa Park Youth Baseball to host their all-star weekend at this site.
11. Landscaped the Police building with six crab apple trees, ten rose bushes and ground cover.

**FY 08-09 SERVICE GOALS:**

1. Improve the ball field lights at Lions Park by inspecting and repairing all fixtures.
2. Enhance the Prairie Path Tot Lot area by replacing the park sign and landscaping.
3. Continue the Iowa Community Center landscaping plan by installing plant materials on the north and west sides of the building.
4. Repair the asphalt and equipment at the existing skate park so the park is functional throughout the new skate park development project.
5. Improve the parking lots at : North Terrace, Lufkin Pool and the Museum; crack filling and seal coating.
6. Continue the partnership with Villa Park Youth Baseball by renewing the maintenance agreement.
7. Continue the five year picnic table replacement program.
8. Complete phase I of the Twin Lakes renovation project and plan for phase II.
9. Ensure the North Ave. landscaped and grass areas are well maintained.

**FY 08-09 SIGNIFICANT CHANGES:**

1. Twin Lakes Park will acquire additional parking and permanent flush restrooms.
2. The existing skate park will be made safe so skaters have a place to skate during the new skate park development process.
3. The Iowa Community Center will have an updated appearance with new landscaping.
4. The Lions Park ball field lights will be inspected and repaired if needed.

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>PARKS FUND</u>						
<u>GENERAL</u>						
<u>ADMINISTRATION</u>						
36.502.01.101	SALARIES: FULL-TIME	50,974	42,708	48,558	50,493	50,493
36.502.01.201	LEGAL NOTICES	164	272	300	300	300
36.502.01.202	TRAINING & CONFERENCES	2,147	1,206	1,790	1,700	1,790
36.502.01.210	TELEPHONE	3,840	3,062	3,832	3,832	2,800
36.502.01.219	UTILITY - ELECTRIC	441	301	457	457	457
36.502.01.220	UTILITY - GAS	5,435	3,257	6,500	4,778	6,500
36.502.01.223	WATER & SEWER SERVICE	1,211	1,767	650	1,650	1,650
36.502.01.250	EMPLOYEE BENEFITS	57,957	43,062	51,000	51,000	69,000
36.502.01.261	INSURANCE CLAIM LOSSES	3,210	508	2,500	1,993	2,500
36.502.01.299	OTHER CONTRACTUAL SERVICES	240	0	300	0	300
36.502.01.301	UNIFORMS	3,380	3,890	3,410	3,890	3,590
36.502.01.317	OFFICE SUPPLIES	733	494	650	650	650
36.502.01.621	IMRF CONTRIBUTIONS	0	0	0	0	60,000
36.502.01.622	SOCIAL SECUR CONTRIBUTIONS	0	0	0	0	31,000
36.502.01.623	MEDICARE CONTRIBUTIONS	0	0	0	0	7,500
	ADMINISTRATION Totals:	129,732	100,527	119,947	120,743	238,530

SALARIES & WAGES

36.502.01.101	SALARIES: FULL-TIME Dir./Parks & Recreation (40%)		50,493
	TOTAL SALARIES & WAGES		50,493

CONTRACTUAL SERVICES

36.502.01.201	LEGAL NOTICES		300
36.502.01.202	TRAINING & CONFERENCES		
	IPRA Membership-Supt. Parks	180	
	IPRA Conference	350	
	Pesticide Licensing & Testing (3)	230	
	NRPA Membership-Supt. Parks	130	
	NRPA Playground Safety Certification (2 Staff)	900	1,790
36.502.01.210	TELEPHONE		
	Park Garage	1,700	
	Nextel Cellular Phones	1,100	2,800
36.502.01.219	UTILITY - ELECTRIC		457
	Rotary Washroom		
36.02.01.220	UTILITY - GAS		6,500
	N. Terrace/Park Garage/Storage Building		
36.502.01.223	WATER & SEWER SERVICE		1,650
	Park Garage, N. Terrace & Garden Plots		
36.502.01.250	EMPLOYEE BENEFITS		69,000
	Life/Health/Dental/Vision		
36.502.01.261	INSURANCE CLAIM LOSSES		2,500
36.502.01.299	OTHER CONTRACTUAL SERVICES		300
	Printing of Time Cards/Job Vacancy Notice		
	TOTAL CONTRACTUAL SERVICES		85,297

COMMODITIES

36.502.01.301	UNIFORMS		
	Uniform Allowance - 8 Employees @ 395	3,240	
	Part-time Employees T-shirts	350	3,590
36.502.01.317	OFFICE SUPPLIES		650
	Park Garage, Supt. Office, Director's Office		
	TOTAL COMMODITIES		4,240

EMPLOYEE BENEFITS

36.502.01.621	IMRF CONTRIBUTIONS	60,000
36.502.01.622	SOCIAL SECURITY CONTRIBUTIONS	31,000
36.502.01.623	MEDICARE CONTRIBUTIONS	7,500
	TOTAL EMPLOYEE BENEFITS	98,500
	TOTAL EXPENDITURES	238,530

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>PARKS FUND</u>						
<u>GENERAL (Cont.)</u>						
<u>OPERATIONS</u>						
36.502.02.101	SALARIES: FULL-TIME	268,096	227,212	266,345	266,345	319,491
36.502.02.105	SALARIES: PART-TIME	58,202	71,562	83,245	83,245	86,700
36.502.02.106	SALARIES: OVERTIME FULL-TIME	31,397	37,024	18,967	40,000	40,650
36.502.02.108	SALARIES: TEMPORARY	0	0	0	0	0
36.502.02.210	TELEPHONE	0	0	0	0	1,800
36.502.02.222	HEATING & A/C MAINT SERV	12	11	75	75	1,500
36.502.02.265	MAINT OF MOBILE EQUIPMENT	14,800	9,922	20,140	22,865	22,865
36.502.02.266	CONTR/MAINT OF MOBILE EQUIP	2,032	1,015	1,000	1,000	1,500
36.502.02.271	MAINT OF RADIO EQUIPMENT	2,148	1,628	1,800	1,800	600
36.502.02.281	RENTAL OF EQUIPMENT	0	0	0	0	0
36.502.02.285	DISPOSAL EXPENSE	0	0	1,250	1,250	1,250
36.502.02.299	OTHER CONTRACTUAL SERVICES	4,510	3,755	4,300	4,000	4,300
36.502.02.304	GROUNDS SUPPLIES	9,307	11,690	10,100	11,500	13,600
36.502.02.305	TURF SUPPLIES	4,394	3,348	5,000	3,500	5,950
36.502.02.306	WALKS, ROADS & PARKING LOTS	130	167	950	500	1,600
36.502.02.307	GASOLINE	13,003	14,671	15,065	15,065	14,570
36.502.02.310	MOTOR VEHICLE PARTS & ACCESS	4,852	3,153	4,500	4,500	4,550
36.502.02.312	TIRES	0	0	0	0	0
36.502.02.315	BUILDING MAINT SUPPLIES	738	833	1,480	1,000	1,750
36.502.02.318	PLAYGROUND EQUIPMENT PARTS	13	5,029	3,300	4,500	6,020
36.502.02.319	ATHLETIC FIELD MATERIALS	9,555	9,127	7,400	9,127	7,500
36.502.02.320	ELECTRICAL SUPPLIES	222	587	800	800	800
36.502.02.322	HAND TOOLS	689	754	550	754	550
36.502.02.325	GENERAL EQUIPMENT PARTS	12,291	7,904	6,700	6,700	7,200
36.502.02.399	OTHER SUPPLIES	2,093	1,285	1,675	1,500	2,600
36.502.02.401	CAPITAL OUTLAY	32,669	39,833	53,650	53,650	41,175
36.502.02.402	NON-CAPITAL OUTLAY	6,080	6,689	6,870	5,500	25,875
	OPERATIONS Totals:	477,233	457,199	515,162	539,176	614,396
	GENERAL Totals:	606,965	557,726	635,109	659,919	852,926
	Grand Totals:	( 1,970,041 )	( 1,743,684 )	( 2,135,967 )	( 2,128,656 )	( 2,658,120 )

Report Criteria:

Account.Acct Type = e  
Account.Termination Date = {Is NULL}  
Account Detail

SALARIES & WAGES

36.502.02.101	SALARIES: FULL-TIME		
	Superintendent of Parks	77,861	
	Specialist-Carpenter	56,214	
	Specialist-Lead Worker	52,388	
	Maintenance Worker I	45,939	
	Maintenance Worker I	44,845	
	Maintenance Worker I	42,244	319,491
36.502.02.105	SALARIES: PART-TIME		
	Ballfield Maintenance Crew	14,276	
	Seasonal Employees (3)	60,000	
	Summer Laborer: Flowerbed Maint.	5,800	
	Weekend Ballfield Maint. (13 weekends x 16/hr)	3,744	
	Seasonal O.T. (10 weekends/16 hrs)	2,880	86,700
36.502.02.106	SALARIES: OVERTIME FULL-TIME		
	Pre-Season Ballfield Maint. (40 hrs.)	1,534	
	Pre-Season Swim Pool & Pool Call outs (400 hrs.)	15,348	
	Snow Plowing & Salting (350 hrs.)	13,429	
	Remodeling & Construction Projects (100 hrs.)	4,021	
	Special Events:		
	Summer Concerts (16 hrs.)	613	
	Big Rigs (12 hrs.)	460	
	Oktoberfest (50 hrs.)	1,918	
	Bonfire (12 hrs.)	482	
	Joyful Traditions (8 hrs.)	306	
	Summerfest (45 hrs)	1,726	
	Polar Express (5hrs)	200	
	Mud Madness (10hrs)	383	
	Sand Blast (6hrs)	230	40,650
	TOTAL SALARIES & WAGES		446,841

CONTRACTUAL SERVICES

36.502.02.271	MAINT OF PHONE EQUIPMENT		1,800
	Nextel Phones (4) Public Works		
36.502.02.222	HEATING & A/C MAINT SERV		1,500
	Park Garage & North Terrace		
36.502.02.265	MAINT. OF MOBILE EQUIPMENT		22,865
	Park Dept. Vehicles		
36.502.02.266	CONT. MAINT OF MOBILE EQUIP.		1,500
36.502.02.271	MAINT OF RADIO EQUIPMENT		600
	Nextel Phones/Radios (4)		
36.502.02.285	DISPOSAL EXPENSE		
	5 Loads Clean Fill @ 250		1,250
36.502.02.299	OTHER CONTRACTUAL SERVICES		
	Tree removal and stump grinder	850	
	Emergency Services:		
	Glass Replacement	350	
	Power Rodding	150	

Roof and fence repairs	900	
Time clock maintenance	250	
Fence Repair Along Tracks	1,800	4,300
TOTAL CONTRACTUAL SERVICES		33,815

COMMODITIES

36.502.02.304	GROUNDS SUPPLIES		
	Mulch	1,700	
	Garbage Cans (30)	450	
	Safety Fence (100ft.)	100	
	Garden Tools for Part-time Employees	250	
	Paint/Garbage Cans & Picnic Tables	200	
	Topsoil/Compost for Flower Beds	1,650	
	Annual Flowers for Village Planters	5,000	
	Tulip/Daffodil Purchase for Village Planters	4,250	13,600
36.502.02.305	TURF SUPPLIES		
	Turf Maintenance Program Althetic Fields/Parks	2,500	
	5- 2 1/2 Gal. Herbicide	250	
	Aquatic Weed Control - 2 Applications	800	
	500 Lbs. Grass Seed	1,200	
	Sod for Park Repairs	0	
	500 Yrds. Sod	700	
	Non-selective Herbicides	500	5,950
36.502.02.306	WALKS, ROADS & PARKING LOTS		
	Bumper Stop Replacement	400	
	Replacement Signs	100	
	Ice melt for sidewalks	950	
	Parking Lot Paint (Safety Yellow)	150	1,600
36.502.02.307	GASOLINE		14,570
36.502.02.310	MOTOR VEHICLE PARTS & ACCESS		4,550
36.502.02.315	BUILDING MAINT SUPPLIES		
	Tools for Maintaining Buildings	400	
	Hardware Supplies	600	
	Vandalism: Glass Repair	600	
	Paint Supplies	150	1,750
36.502.02.318	PLAYGROUND EQUIPMENT PARTS		
	Swing Chain/Seats/Hardware	720	
	Vandalism Repairs to Equipment	2,400	
	Replacement Parts	2,500	
	Sand for Playgrounds	400	6,020
36.502.02.319	ATHLETIC FIELD MATERIALS		
	10 Home Plates	130	
	10 Pitchers Rubbers, 20 Basketball Nets	160	
	Turf for 13 ball fields	1,140	
	100 gals. of Field Marking Paint	850	
	Ball Diamond Mix	4,600	
	Replace sod on Baseball fields (6)	620	7,500

36.502.02.320	ELECTRICAL SUPPLIES		
	Electrical Tools	500	
	Emergency In House Repairs: Park Buildings	300	800
36.502.02.322	HAND TOOLS		550
	Replace Misc. Hand Tools, Rakes, Shovels, Etc.		
36.502.02.325	GENERAL EQUIPMENT PARTS		
	Repair and Replacement Parts for Mowers, Power Rakes, Weed Eaters, Trimmers, Tractors, Ball Field Machine, Etc.	7,000	
	Chain Saw Parts & Sharpening	200	7,200
36.502.02.399	OTHER SUPPLIES		
	Holiday Decorations	300	
	Nuts & Bolts: Shop Inventory	600	
	Oxygen & Acetylene for Torches	200	
	Welding Supplies	500	
	First Aid Supplies	1,000	2,600
	TOTAL COMMODITIES		66,690
36.502.02.401	CAPITAL OUTLAY		
	Replace Lions Park Playground	5,000	
	Landscaping on North and West Side ICC	5,000	
	Repair Skatepark Equipment and Asphalt Surface Sealcoat, stripe, crackfill:	10,000	
	North Terrace Park	2,650	
	Historical Museum	3,000	
	Twin Lakes Park	1,250	
	Lufkin Pool	4,275	
	CRB Landscaping	10,000	41,175
36.502.02.402	NON-CAPITAL OUTLAY		
	Replace back pack blower	500	
	Replace weed eater	325	
	Memorial tree planting: 5 requests; trees and plaques	1,250	
	Memorial Benchs 4 @ \$450	1,800	
	Replacement trees	1,500	
	Shelving for Parks Garage	1,500	
	Replace Walk Behind Mower	7,500	
	New Park Sign/Landscaping P.P. Tot Lot	5,000	
	Inspect and Repair Lions Park Lights	5,000	
	Software for Trees/Shrubs/Flowers	1,500	25,875
	TOTAL CAPITAL OUTLAY		67,050
	TOTAL EXPENDITURES		614,396

**FUND:** Swim Pool (41)

**DEPARTMENT:** Swim Pool (02)

**DIVISION:** Admin (01) Oper (02) Maint (03)

**DESCRIPTION:**

The function of the Swim Pool Fund is to operate, supervise and maintain Jefferson and Lufkin Swimming Pools in a safe and sanitary condition for the residents of Villa Park to enjoy. This fund provides opportunities for public swimming, swim lessons, a competitive swim team and other related activities.

**FY 07-08 ACCOMPLISHMENTS:**

1. Successfully revised the season pass structure resulting in 471 more passes sold and 6.4% more revenue.
2. Achieved a season record for the Villa Park Mariners of 6-4 plus a first place conference finish.
3. Exceeded the budget amount with concession net revenues of \$2804, the highest in the last 7 years.
4. Combined pool attendance of 36,049 is a 4.9% increase from the previous year and is greater than the previous five year average.
5. Received a #1 rating at Jefferson Pool and Lufkin Pool from DuPage County.
6. Exceeded the five year average with total combined pool revenues .
7. Introduced the "Mini Mariners" for ages 5-8 and had eleven swimmers.
8. Improved the entry into Lufkin Pool with an accessible ramp.
9. Designed, built and installed new stainless steel fencing around the water slides at both pools.

**FY 08-09 SERVICE GOALS:**

1. Begin repair of the deteriorating Jefferson Pool concrete decking as mandated by DuPage County.
2. Assess the exterior and interior condition of the Lufkin Pool concession/filter building and develop a renovation plan for FY 10.
3. Introduce the customer service protocol at both pools.
4. Create new marketing pieces to increase revenues and attendance.
5. Revise the swim lesson program to attract more participants and minimize expenditures.
6. Offer a special pass rate to Lombard residents in recognition of Lombard's pool not opening.

**FY 08-09 SIGNIFICANT CHANGES:**

1. Patrons will have a better experience at our pools as the result of revised customer service procedures.
2. Lufkin Pool's deteriorated concession/filter building will be evaluated with a renovation plan established for FY 10.
3. Lombard residents will have the opportunity to purchase a season pass at a special rate as a result of Lombard's pool being closed for renovation.

Report Criteria:

Account.Acct Type = e  
Account.Termination Date = {Is NULL}  
Account Detail

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>SWIMMING POOL FUND</u>						
<u>GENERAL</u>						
<u>ADMINISTRATION</u>						
41.502.01.108	SALARIES: TEMPORARY	24,238	23,178	24,327	23,178	21,952
41.502.01.202	TRAINING & CONFERENCES	0	0	1,320	1,320	0
41.502.01.210	TELEPHONE	3,199	2,681	3,252	3,377	3,258
41.502.01.219	UTILITY - ELECTRIC	15,214	15,051	18,088	18,000	18,088
41.502.01.220	UTILITY - GAS	11,310	13,094	16,500	16,500	16,500
41.502.01.223	WATER & SEWER SERVICE	7,702	7,758	7,600	7,758	7,600
41.502.01.317	OFFICE SUPPLIES	1,914	1,624	2,200	2,000	2,200
41.502.01.401	CAPITAL OUTLAY	2,563	5,750	5,750	5,750	0
41.502.01.402	NON-CAPITAL OUTLAY	0	0	0	0	0
41.502.01.621	IMRF CONTRIBUTIONS	0	0	0	0	0
41.502.01.622	SOCIAL SECUR CONTRIBUTIONS	0	0	0	0	10,000
41.502.01.623	MEDICARE CONTRIBUTIONS	0	0	0	0	2,500
	ADMINISTRATION Totals:	66,140	69,136	79,037	77,883	82,098

SALARIES & WAGES

41.502.01.108	SALARIES: TEMPORARY		
	Jefferson:		
	Pool Manager-448 x 12.25/hr.	5,488	
	Pool Manager-448 x 12.25/hr.	5,488	
	Lufkin:		
	Pool Manager-448 x 12.25/hr.	5,488	
	Pool Manager-448 x 12.25/hr.	5,488	21,952
	TOTAL SALARIES & WAGES		21,952

CONTRACTUAL SERVICES

41.502.01.210	TELEPHONE		
	Mgr.'s Office & Public Pay Phone:		
	Jefferson	1,629	
	Lufkin	1,629	3,258
41.502.01.219	UTILITY - ELECTRIC		
	Jefferson	9,044	
	Lufkin	9,044	18,088
41.502.01.220	UTILITY - GAS		
	Jefferson	10,750	
	Lufkin	5,750	16,500
41.502.01.223	WATER & SEWER SERVICE		
	Salt Creek Sanitary District:		
	Jefferson	4,300	
	Lufkin	3,300	7,600
	TOTAL CONTRACTUAL SERVICES		45,446

COMMODITIES

41.502.01.317	OFFICE SUPPLIES	2,200	
	Passes, Laminators, Signs, Other Supplies		
	TOTAL COMMODITIES		2,200

EMPLOYEE BENEFITS

41.502.01.621	IMRF CONTRIBUTIONS		0
41.502.01.622	SOCIAL SECURITY CONTRIBUTIONS		10,000
41.502.01.623	MEDICARE CONTRIBUTIONS		2,500
	TOTAL EMPLOYEE BENEFITS		12,500
	TOTAL EXPENDITURES		82,098

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>SWIMMING POOL FUND</u>						
<u>GENERAL (Cont.)</u>						
<u>OPERATIONS</u>						
41.502.02.108	SALARIES: TEMPORARY	105,882	106,872	113,091	106,872	95,007
41.502.02.299	OTHER CONTRACTUAL SERVICES	2,173	593	2,200	1,492	2,900
41.502.02.301	UNIFORMS	1,950	1,299	2,200	2,099	1,967
41.502.02.311	PROGRAM SUPPLIES	4,406	4,320	4,400	4,320	3,805
41.502.02.334	RESALE ITEMS	12,328	11,395	13,400	11,158	0
41.502.02.401	CAPITAL OUTLAY	500	0	0	0	0
41.502.02.402	NON-CAPITAL OUTLAY	0	1,113	2,610	2,610	0
	OPERATIONS Totals:	127,239	125,592	137,901	128,551	103,679

SALARIES & WAGES

41.502.02.108	SALARIES: TEMPORARY		
	Lifeguards:		
	Jefferson	33,209	
	Lufkin	23,144	
	Cashiers:		
	Jefferson	5,464	
	Lufkin	5,523	
	Deck & Slide Attendants		
	Jefferson	6,659	
	Lufkin	6,739	
	Concessionaires:		
	Jefferson.	0	
	Lufkin	0	
	Manager	0	
	Lesson Coordinator:	2,145	
	Lesson Instructors:		
	Jefferson	1,912	
	Lufkin	2,123	
	Swim Team Coaches:	6,858	
	Lifeguard and WSI Instructors	1,231	95,007
	<b>TOTAL SALARIES &amp; WAGES</b>		<b>95,007</b>

CONTRACTUAL SERVICES

41.502.02.299	OTHER CONTRACTUAL SERVICES		
	Special Event Entertainment:		
	Jefferson	2,000	
	Lufkin	900	2,900
	<b>TOTAL CONTRACTUAL SERVICES</b>		<b>2,900</b>

COMMODITIES

41.502.02.301	UNIFORMS		1,967
	Staff Shirts and Guard Suits		
41.502.02.311	PROGRAM SUPPLIES		
	Swim Team, Swim Lessons, Other Supplies:		
	Pool Permits 3 @ 285	855	
	Concession Permits (0) @ 350	0	
	Swim Team	880	
	Jefferson	600	
	Lufkin	600	
	Materials for lessons, lifeguarding and WSI classes	870	3,805
41.502.02.334	RESALE		0
	<b>TOTAL COMMODITIES</b>		<b>5,772</b>
	<b>TOTAL EXPENDITURES</b>		<b>103,679</b>

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>SWIMMING POOL FUND</u>						
<u>GENERAL (Cont.)</u>						
<u>MAINTENANCE</u>						
41.502.03.105	SALARIES: PART-TIME	0	0	0	0	0
41.502.03.108	SALARIES: TEMPORARY	13,424	13,675	13,282	13,674	13,631
41.502.03.281	RENTAL OF EQUIPMENT	65	0	125	0	125
41.502.03.285	DISPOSAL EXPENSE	0	0	50	0	50
41.502.03.299	OTHER CONTRACTUAL SERVICES	3,760	3,287	3,850	3,287	4,150
41.502.03.302	CHEMICALS	16,311	18,601	17,000	18,601	20,200
41.502.03.314	JANITORIAL SUPPLIES	2,508	2,198	1,500	2,197	3,000
41.502.03.315	BUILDING MAINT SUPPLIES	0	84	575	250	575
41.502.03.325	GENERAL EQUIPMENT PARTS	1,977	5,562	6,845	6,000	6,845
41.502.03.401	CAPITAL OUTLAY	39,538	10,663	36,500	36,500	80,000
41.502.03.402	NON-CAPITAL OUTLAY	171	240	1,700	121	12,500
	MAINTENANCE Totals:	77,754	54,310	81,427	80,630	141,076

SALARIES & WAGES

41.502.03.108	SALARIES: TEMPORARY		
	Jefferson:		
	Maintenance Worker-728 @ 10.47/hr.	7,622	
	Lufkin:		
	Maintenance Worker-480 @ 12.52/hr	6,009	
	TOTAL SALARIES & WAGES		13,631

CONTRACTUAL SERVICES

41.502.03.281	EQUIPMENT RENTAL		125
	Evening Coverage 80 hrs		
41.502.03.285	DISPOSAL EXPENSE		50
	Additional Pickup: Post Special Event		
41.502.03.299	OTHER CONTRACTUAL SERVICES		
	Light Pole Repair: Lufkin/Jefferson	400	
	Automatic Controllers & Pump Repairs	750	
	Power Rodding	200	
	Glass Repairs - Vandalism	300	
	Fence Repairs	150	
	Pest Control	500	
	Resurface and wax Jefferson and Lufkin slides	1,850	4,150
	TOTAL CONTRACTUAL SERVICES		4,325

COMMODITIES

		2,000	
41.502.03.302	CHEMICALS		
	Sodium Bisulfate, Diatomaceous, Water Conditioner, and Liquid Chlorine	18,700	
	DPD Test Materials	1,500	20,200
41.502.03.314	JANITORIAL SUPPLIES		3,000
	Cleaning Supplies: Bathhouse, Office and Shower Rooms		
41.502.03.315	BUILDING MAINTENANCE SUPPLIES		
	Paint: Locker Rooms	300	
	Mops, Buckets, Etc.	150	
	Hose Replacements	125	575

41.502.03.325	GENERAL EQUIPMENT SUPPLIES		
	Plumbing Repairs: Toilets, Sinks, Pumps, Showers , Etc.	3,300	
	Replacement Parts for Ladders, Diving boards and Guard Chairs	700	
	Repair Chlorine sensors	475	
	Repair/Replace Light Ballasts and Fixtures and Timers	750	
	Replacement Tiles and Depth Markers	720	
	Deck Caulk	900	6,845
	TOTAL COMMODITIES		30,620
41.502.03.401	CAPITAL OUTLAY		
	Concrete Deck replacement 3 year project Jeff. Pool	50,000	
	Filter/Cons. Building Roof/Siding Replacement	30,000	80,000
41.502.03.402	NON CAPITAL OUTLAY		
	Replace Sump Pump At Jefferson	450	
	Replace Water Flow Gauge	450	
	Replace Chlorine Probes	400	
	Replace Leaf Skimmer/Vacuum	400	
	Replace Mixing Valve	1,500	
	Replace Water Slide Moter - Lufkin Pook	5,000	
	Replace Unit Heaters in Filter Rooms (2)	1,800	
	Concession Stand Repairs	2,500	12,500
	TOTAL CAPITAL OUTLAY		92,500
	TOTAL EXPENDITURES		141,076

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>SWIMMING POOL FUND</u>						
<u>GENERAL (Cont.)</u>						
<u>OTHER</u>						
41.502.80.801	DEPRECIATION EXPENSE	37,181	0	0	0	0
	OTHER Totals:	37,181	0	0	0	0
	GENERAL Totals:	308,314	249,038	298,365	287,064	326,853
	SWIMMING POOL FUND Totals:	308,314	249,038	298,365	287,064	326,853

Report Criteria:

Account.Acct Type = e  
Account.Termination Date = {Is NULL}  
Account Detail

**FUND:** Debt Service (50)

**DEPARTMENT:** Debt Service (502)

**DIVISION:** Oper. (02)

**DESCRIPTION:**

Debt service funds are established to account for the accumulation of resources for the repayment of general long-term debt principal and interest (other than repayments financed by proprietary funds). The Village's Debt Service Fund is legal in nature and is established in accordance with statutes and bond indentures. Inclusion of Debt Service Fund provisions in the indenture indicates to the buyer that the timing of the acquisition of assets with which to satisfy maturing debts has been formalized and that an adequate administrative approach to servicing the debt will be followed.

**FY 07-08 ACCOMPLISHMENTS:**

**FY 08-09 SERVICE GOALS:**

1. Continue to examine possibilities for savings through repurchasing existing bonds.
2. Examine the possibilities of limited general obligation bond debt issues for capital projects.

**FY 08-09 SIGNIFICANT CHANGES:**

1. The 2004 debt certificate is no longer drawing on monies from a pre-paid escrow account.

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>DEBT SERVICE FUND</u>						
<u>OPERATIONS</u>						
50.502.02.299	OTHER CONTRACTUAL SERVICES	2,150	2,150	3,000	2,400	3,000
	OPERATIONS Totals:	2,150	2,150	3,000	2,400	3,000
<u>GO LIMITED SERIES 1998</u>						
50.502.64.690	PRINCIPAL PAYMENTS	210,000	220,000	220,000	220,000	235,000
50.502.64.691	INTEREST PAYMENTS	168,555	159,105	159,105	159,105	149,205
	GO LIMITED SERIES 1998 Totals:	378,555	379,105	379,105	379,105	384,205
<u>GO LIMITED SERIES 2001</u>						
50.502.65.690	PRINCIPAL PAYMENTS	0	0	0	0	0
50.502.65.691	INTEREST PAYMENTS	0	0	0	0	0
	GO LIMITED SERIES 2001 Totals:	0	0	0	0	0
<u>GO LIMITED SERIES 2002</u>						
50.502.66.690	PRINCIPAL PAYMENTS	0	0	0	0	0
50.502.66.691	INTEREST PAYMENTS	0	0	0	0	0
	GO LIMITED SERIES 2002 Totals:	0	0	0	0	0
<u>GO REFUNDING SERIES 2003</u>						
50.502.67.690	PRINCIPAL PAYMENTS	270,000	290,000	290,000	290,000	300,000
50.502.67.691	INTEREST PAYMENTS	100,800	95,400	95,400	95,400	88,875
	GO REFUNDING SERIES 2003 Totals:	370,800	385,400	385,400	385,400	388,875
<u>DEBT CERTIFICATE,SER 2003A</u>						
50.502.68.690	PRINCIPAL PAYMENTS	65,000	65,000	65,000	65,000	70,000
50.502.68.691	INTEREST PAYMENTS	62,163	60,115	60,115	60,115	58,068
	DEBT CERTIFICATE,SER 2003A Totals:	127,163	125,115	125,115	125,115	128,068

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>DEBT SERVICE FUND</u>						
<u>DEBT CERTIFICATE SERIES 2004</u>						
50.502.69.690	PRINCIPAL PAYMENTS	0	65,000	65,000	65,000	70,000
50.502.69.691	INTEREST PAYMENTS	0	67,365	67,365	67,365	65,253
DEBT CERTIFICATE SERIES 2004 Totals:		0	132,365	132,365	132,365	135,253
<u>GO LIMITED SERIES 2005</u>						
50.502.70.690	PRINCIPAL PAYMENTS	450,000	475,000	475,000	475,000	490,000
50.502.70.691	INTEREST PAYMENTS	109,229	77,875	77,875	77,875	61,250
50.502.70.692	BOND ISSUANCE COSTS	0	0	0	0	0
50.502.70.693	PAYMENT TO ESCROW AGENCY	0	0	0	0	0
GO LIMITED SERIES 2005 Totals:		559,229	552,875	552,875	552,875	551,250
<u>TYPE 50.502.71</u>						
50.502.71.690	PRINCIPAL PAYMENTS	0	0	0	0	0
50.502.71.691	INTEREST PAYMENTS	0	0	0	0	70,000
TYPE 50.502.71 Totals:		0	0	0	0	70,000
<u>TYPE 50.502.72</u>						
50.502.72.690	PRINCIPAL PAYMENTS	0	0	0	0	0
50.502.72.691	INTEREST PAYMENTS	0	0	0	0	0
TYPE 50.502.72 Totals:		0	0	0	0	0
DEBT SERVICE FUND Totals:		1,437,897	1,577,010	1,577,860	1,577,260	1,660,651

Report Criteria:

Account.Acct Type = e  
Account.Termination Date = {Is NULL}  
Account Detail

CONTRACTUAL SERVICES

50.502.02.299 OTHER CONTRACTUAL SERVICES	3,000
TOTAL CONTRACTUAL SERVICES	3,000

OTHER EXPENDITURES

G.O. STREET IMPROVEMENT, SERIES 1998:

50.502.64.690 PRINCIPAL PAYMENTS	235,000
50.502.64.691 INTEREST PAYMENTS	149,205

G.O. REFUNDING, SERIES 2003:

50.502.67.690 PRINCIPAL PAYMENTS	300,000
50.502.67.691 INTEREST PAYMENTS	88,875

DEBT CERTIFICATES, SERIES 2003A:

50.502.68.690 PRINCIPAL PAYMENTS	70,000
50.502.68.691 INTEREST PAYMENTS	58,068

DEBT CERTIFICATES, SERIES 2004:

50.502.69.690 PRINCIPAL PAYMENTS	70,000
50.502.69.691 INTEREST PAYMENTS	65,253

LIMITED G.O. DEBT, SERIES 2005:

50.502.70.690 PRINCIPAL PAYMENTS	490,000
50.502.70.691 INTEREST PAYMENTS	61,250

DEBT CERTIFICATE (TIF 3), SERIES 2008:

50.502.71.690 PRINCIPAL PAYMENTS	0
50.502.71.691 INTEREST PAYMENTS	70,000

LIMITED G.O. DEBT, SERIES 2008:

50.502.72.690 PRINCIPAL PAYMENTS	0
50.502.72.691 INTEREST PAYMENTS	0

TOTAL OTHER EXPENDITURES 1,657,651

TOTAL EXPENDITURES 1,660,651

**DESCRIPTION:**

This fund has been established for capital projects for street improvements. Funding is provided by sales tax revenue and Federal grant programs (STP, BRP).

**FY 06-07 ACCOMPLISHMENTS:**

1. Completed in-house design of Madison Street Resurfacing Project, initiated in-house design of the St. Charles Road Resurfacing Project.
2. Completed Phase I Engineering for the Sunset Drive Improvements (STP), initiated Phase I Engineering for South Villa - St Charles Road to Madison (STP).
3. Prepared and submitted grant applications for traffic signal improvements at High Ridge and Ardmore; obtained STP grant funding for the resurfacing of Addison Road, and received additional STP funding for the Sunset Drive, St. Charles Road, and North Ardmore Resurfacing Project.
4. Received BRP funding for the replacement of the Ardmore Bridge, initiated Phase I design.
5. Completed the 2007 Asphalt Rejuvenation and Street Maintenance Programs.
6. Completed the Pleasant Avenue, South Cornell, and South Villa Reconstruction Projects.

**FY 07-08 SERVICE GOALS:**

1. Initiate in-house design of St. Charles Road Resurfacing, North Ardmore Resurfacing, West Kenilworth Improvement Project and South Michigan Improvement Project with the assistance of a contract employee.
2. Continue design of South Villa - St. Charles Road to Madison and Sunset Drive Projects.
3. Complete Phase I Design, Initiate Phase II design for the replacement of the Ardmore Bridge (BRP)
4. Resubmit STP grant applications for unfunded projects and expected cost increases in currently funded projects if needed.
5. Complete the 2007 Asphalt Rejuvenation and Street Maintenance Program.
6. Complete construction of the Madison Street Resurfacing Project (STP).
7. Complete road improvements in conjunction with the ABC Streets Water Main Project.

**FY 07-08 SIGNIFICANT CHANGES:**

1. Receipt of sales tax revenue commenced in January 2007
2. Increased in-house design capabilities with the addition of a contract employee

Report Criteria:

Account.Acct Type = e  
Account.Termination Date = {Is NULL}  
Account Detail

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>STREET IMPROVEMENT FUND</u>						
<u>GENERAL</u>						
<u>OPERATIONS</u>						
60.502.02.101	SALARIES: FULL-TIME	40,233	41,922	59,198	49,890	54,517
60.502.02.105	SALARIES: PART-TIME	21,484	39,100	50,000	47,100	50,000
60.502.02.106	SALARIES: OVERTIME FULL-TIME	4,769	3,439	7,000	4,724	7,000
60.502.02.201	LEGAL NOTICES	774	514	520	750	750
60.502.02.210	TELEPHONE	466	315	450	475	450
60.502.02.250	EMPLOYEE BENEFITS	0	0	0	0	7,335
60.502.02.292	ENGINEERING SERVICES	3,277	0	5,000	5,000	10,000
60.502.02.299	OTHER CONTRACTUAL SERVICES	367,375	587,650	246,000	618,387	283,500
60.502.02.301	UNIFORMS	0	395	0	395	395
60.502.02.399	OTHER SUPPLIES	1,351	944	1,000	1,000	1,000
60.502.02.401	CAPITAL OUTLAY	0	0	0	0	0
60.502.02.621	IMRF CONTRIBUTIONS	0	0	0	0	6,500
60.502.02.622	SOCIAL SECUR CONTRIBUTIONS	0	0	0	0	7,000
60.502.02.623	MEDICARE CONTRIBUTIONS	0	0	0	0	1,624
60.502.02.710	TRANSFER TO CORPORATE FUND	0	0	0	0	0
	OPERATIONS Totals:	439,729	674,279	369,168	727,721	430,071
<u>CIP</u>						
60.502.10.292	ENGINEERING SERVICES	427,912	285,706	459,305	346,592	726,842
60.502.10.299	OTHER CONTRACTUAL SERVICES	2,605,001	413,278	1,397,870	1,300,039	1,822,895
60.502.10.401	CAPITAL OUTLAY	95,858	0	0	0	0
	CIP Totals:	3,128,771	698,984	1,857,175	1,646,631	2,549,737
	GENERAL Totals:	3,568,500	1,373,263	2,226,343	2,374,352	2,979,808
	STREET IMPROVEMENT FUND Totals:	3,568,500	1,373,263	2,226,343	2,374,352	2,979,808

SALARIES & WAGES

60.502.02.101	SALARIES: FULL-TIME		54,517
60.502.02.105	SALARIES: PART-TIME		50,000
60.502.02.106	SALARIES: OVERTIME		7,000
	TOTAL SALARIES & WAGES		111,517

CONTRACTUAL SERVICES

60.502.02.201	LEGAL NOTICES		750
60.502.02.210	TELEPHONE		450
60.502.02.250	EMPLOYEE BENEFITS Life/Health/Dental/Vision		7,335
60.502.02.292	ENGINEERING SERVICES		
	Miscellaneous Services	5,000	
	Traffic Studies	5,000	
			10,000
	TOTAL CONTRACTUAL SERVICES		18,535
60.502.02.299	OTHER CONTRACTUAL SERVICES		
	Asphalt Rejuvenation	75,500	
	Pavement Resurfacing	200,000	
	Sign Replacement	8,000	283,500
	TOTAL CONTRACTUAL SERVICES		302,035

COMMODITIES

60.502.02.301	UNIFORMS		395
60.502.02.399	OTHER SUPPLIES Surveying Supplies, Marking Paint, Door Hangers		1,000
	TOTAL COMMODITIES		1,395

CONTRIBUTIONS

60.502.02.621	IMRF CONTRIBUTIONS		6,500
60.502.02.622	SOCIAL SECURITY CONTRIBUTIONS		7,000
60.502.02.623	MEDICARE CONTRIBUTIONS		1,624
	TOTAL CONTRIBUTIONS		15,124

CIP PROJECTS

60.502.10.292	ENGINEERING SERVICES		
	Sunset - Westwood to Addison Phase III	140,597	
	South Villa - St. Charles to Madison Phase II	411,245	
	Ardmore Bridge Phase II	120,000	
	Highridge @ Ardmore Phase I	35,000	
	Misc./Geotechnical	20,000	
			726,842
60.502.10.299	OTHER CONTRACTUAL SERVICES		
	Ardmore -North Avenue - UP	385,000	
	Myrtle - Julia to Harrison	184,000	
	Sunset - Addison to Lincoln	1,171,646	
	Villa - St. Charles to Madison Land Acquisition	82,249	
			1,822,895
	TOTAL CIP PROJECTS		2,549,737
	TOTAL EXPENDITURES		2,979,808

**FUND:** Capital Projects (64)

**DEPARTMENT:** Public Works (02)

**DIVISION:** Operations (02)

**DESCRIPTION:**

This fund has been established for capital projects which will improve the condition of the Village's general infrastructure.

**FY 07-08 ACCOMPLISHMENTS:**

1. Continued design of the Roosevelt Road Sidewalk Project (CMAQ, consultant).
2. Completed documentation for closure reimbursement for the Fuel Tank Remediation Project.
3. Completed Phase II in-house design of Madison Sidewalk.

**FY 08-09 SERVICE GOALS:**

1. Complete design, land acquisition, and initiate construction of the Roosevelt Road Sidewalk Project (CMAQ).
2. Complete construction of the east Madison Sidewalk Project (STP).
3. Resume the Village's Sidewalk Replacement Program. Residents will pay half of the cost and the Village will pay the other half.

**FY 08-09 SIGNIFICANT CHANGES:**

1. Final payment to IDOT for North Avenue Improvements is due.

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>CAPITAL PROJECTS FUND</u>						
<u>GENERAL</u>						
<u>OPERATIONS</u>						
64.502.02.105	SALARIES: PART-TIME	( 888 )	0	0	0	0
64.502.02.106	SALARIES: OVERTIME FULL-TIME	0	0	0	0	0
64.502.02.201	LEGAL NOTICES	48	0	0	0	0
64.502.02.210	TELEPHONE	0	0	0	0	0
64.502.02.292	ENGINEERING SERVICES	0	0	0	0	0
64.502.02.299	OTHER CONTRACTUAL SERVICES	12,785	1,214	0	1,214	0
64.502.02.399	OTHER SUPPLIES	0	0	0	0	0
64.502.02.401	CAPITAL OUTLAY	30,055	0	0	0	0
64.502.02.710	TRANSFER TO CORPORATE FUND	0	0	0	0	0
	OPERATIONS Totals:	42,000	1,214	0	1,214	0
<u>CIP</u>						
64.502.10.292	ENGINEERING SERVICES	10,588	15,939	90,635	95,907	53,393
64.502.10.299	OTHER CONTRACTUAL SERVICES	157,056	52,801	411,713	208,144	836,040
	CIP Totals:	167,644	68,740	502,348	304,051	889,433
	GENERAL Totals:	209,644	69,954	502,348	305,265	889,433
	CAPITAL PROJECTS FUND Totals:	209,644	69,954	502,348	305,265	889,433

CIP PROJECTS

64.502.10.292	ENGINEERING SERVICES		
	Roosevelt Road Sidewalk	48,393	
	Madison Sidewalks-Ardmore Avenue to Route 83	2,500	
	Geotechnical	2,500	53,393
64.502.10.299	OTHER CONTRACTUAL SERVICES		
	Roosevelt Road Sidewalk - Land Acquisition	84,080	
	Roosevelt Road Sidewalk - Construction	496,790	
	East Madison Sidewalk	215,170	
	Sidewalk Replacement Program	40,000	836,040
	TOTAL CIP PROJECTS		889,433
	TOTAL EXPENDITURES		889,433

<b>FUND:</b> Equipment Replacement Fund (65)	<b>DEPARTMENT:</b> Public Works (02)	<b>DIVISION:</b>
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**DESCRIPTION:**

This fund has been established for the replacement of Village vehicles and morotorized equipment. Funding is primarily provided by general fund transfers.

- FY 07-08 ACCOMPLISHMENTS:**
1. Established dedicated revenue source to partially fund squad car replacement.
  2. Replaced 5 Village vehicles (one lease purchase).
  3. Continued lease payments for two vehicles (sweeper and truck #94).

- FY 08-09 SERVICE GOALS:**
1. Replace 7 Village vehicles, refurbish one Village vehicle.
  2. Continue lease payments for 3 Village vehicles.

**FY 08-09 SIGNIFICANT CHANGES:**

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>EQUIPMENT REPLACEMENT FUND</u>						
<u>GENERAL</u>						
<u>OPERATIONS</u>						
65.502.02.201	LEGAL NOTICES	187	0	0	0	500
65.502.02.299	OTHER CONTRACTUAL SERVICES	0	0	0	0	0
65.502.02.315	COURT SUPERVISION FEE EXP	0	1,136	0	1,136	1,500
65.502.02.399	OTHER SUPPLIES	0	0	0	0	0
65.502.02.401	CAPITAL OUTLAY	101,127	176,923	208,816	206,877	400,598
	OPERATIONS Totals:	101,314	178,059	208,816	208,013	402,598
	GENERAL Totals:	101,314	178,059	208,816	208,013	402,598
	EQUIPMENT REPLACEMENT FUND Totals:	101,314	178,059	208,816	208,013	402,598

CONTRACTUAL SERVICES

65.502.02.201	LEGAL NOTICES		500
65.502.02.210	COURT SUPERVISION FEE EXPENSES		1,500
	TOTAL CONTRACTUAL SERVICES		2,000

CAPITAL OUTLAY

65.502.02.401	CAPITAL OUTLAY		
	Public Works:		
	Trade-In Allowances	(4,500)	
	Sweeper Lease Purchase	30,055	
	Replace Unit #94- Dump Truck Lease / Purchase	23,781	
	Replace Unit #1 Sewer Vacuum Truck (Lease)	36,762	
	Refurbish Unit #9 Prentice Log Loader	110,000	
	Replace Back-up Unit #1 - 7 Ton Dump Truck	0	196,098
	Parks:		
	Trade -In Allowances	(3,500)	
	Replace Unit #246 One Ton Dump Truck	60,000	56,500
	Police:		
	Replace 3 Squad Cars	70,500	
	Replace 1 Detective Units	0	
	Replace Unit P-145 (Admin.)	0	70,500
	TOTAL CAPITAL OUTLAY		323,098
	TOTAL EXPENDITURES		325,098

**FUND:** Land and Building Project Fund (66)

**DEPARTMENT:** Public Works (02)

**DIVISION:** Operations (02)

**DESCRIPTION:**

This fund has been established for capital projects which will improve the condition of the Village's infrastructure.

**FY 06-07 ACCOMPLISHMENTS:**

1. Received directive to establish 6 new funds to replace Capital Projects Fund.

**FY 07-08 SERVICE GOALS:**

**FY 07-08 SIGNIFICANT CHANGES:**

1. Created fund on May 1, 2006 of FY 07-08.

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>LAND &amp; BUILDINGS FUND</u>						
<u>GENERAL</u>						
<u>TYPE 66.502.02</u>						
66.502.02.299	OTHER CONTRACTUAL SERVICES	0	0	0	0	0
66.502.02.399	OTHER SUPPLIES	0	0	0	0	0
66.502.02.401	CAPITAL OUTLAY	0	10,000	0	700,000	0
	TYPE 66.502.02 Totals:	0	10,000	0	700,000	0
<u>CIP</u>						
66.502.10.299	OTHER CONTRACTUAL SERVICES	67,281	1,500	0	0	0
	CIP Totals:	67,281	1,500	0	0	0
	GENERAL Totals:	67,281	11,500	0	700,000	0
	LAND & BUILDINGS FUND Totals:	67,281	11,500	0	700,000	0

PROPERTY ACQUISITION

66.502.01.401	PROPERTY ACQUISITION	0
	TOTAL PROPERTY ACQUISITION	0
	TOTAL EXPENDITURES	0

<b>FUND:</b> Building Improvements Fund (67)	<b>DEPARTMENT:</b> Public Works (02)	<b>DIVISION:</b> Operations (02)
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**DESCRIPTION:**

This fund has been established for capital projects which will improve the condition of the Village's infrastructure.

**FY 07-08 ACCOMPLISHMENTS:**

1. Received directive to establish 6 new funds to replace Capital Projects Fund.

**FY 07-08 SERVICE GOALS:**

1. Repair Village Hall Cornice.

**FY 08-09 SIGNIFICANT CHANGES:**

1. Created fund on May 1, 2006 of FY 07-08.

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>BUILDING IMPROVEMENTS FUND</u>						
<u>GENERAL</u>						
<u>OPERATIONS</u>						
67.502.02.292	ENGINEERING SERVICES	0	0	0	0	0
67.502.02.299	OTHER CONTRACTUAL SERVICES	0	454	0	500	0
67.502.02.399	OTHER SUPPLIES	0	0	0	0	0
67.502.02.401	CAPITAL OUTLAY	125	163,183	30,000	135,000	1,222,000
	OPERATIONS Totals:	125	163,637	30,000	135,500	1,222,000
<u>CIP</u>						
67.502.10.292	ENGINEERING SERVICES	0	0	0	0	0
67.502.10.299	OTHER CONTRACTUAL SERVICES	10,191	36,385	17,000	37,000	0
	CIP Totals:	10,191	36,385	17,000	37,000	0
	GENERAL Totals:	10,316	200,022	47,000	172,500	1,222,000
	BUILDING IMPROVEMENTS FUND Totals:	10,316	200,022	47,000	172,500	1,222,000

CAPITAL OUTLAY

67.502.02.401	CAPITAL OUTLAY		
	New Public Works Parking Garage 8000 Sq. Ft.	600,000	
	Remodel Fire St. 3 for Community Development	350,000	
	Replacement Windows in Village Hall	130,000	
	Remodel Fire Station #2 Kitchen	12,000	
	Install Central A/C Fire Station #2	50,000	
	Replace Roof Over Apparatus Bay Fire Station #3	40,000	
	Police Department Landscape Upgrades	10,000	
	Replace A/C Unit Village Hall Upper Level	30,000	1,222,000
	TOTAL CAPITAL OUTLAY		1,222,000

CIP PROJECTS

67.502.10.299	OTHER CONTRACTUAL SERVICES		
		0	0
	TOTAL CIP PROJECTS		1,222,000
	TOTAL EXPENDITURES		1,222,000

<b>FUND:</b> Stormwater Buyout Fund (68)	<b>DEPARTMENT:</b> Public Works (502)	<b>DIVISION:</b> Operations (02)
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**DESCRIPTION:**

This fund has been established for capital projects which will improve the condition of the Village's drainage infrastructure. Primary funding is from storm water detention buyouts and stormwater fees. Funds will also be used for drainage studies and stormwater permit reviews.

- FY 07-08 ACCOMPLISHMENTS:**
1. Obtained full waiver stormwater review status from DuPage County.
  2. Completed a storm water detention requirements study in conjunction with the Commuter Station Area Plan; Installed outlet pipe for future stormwater detention basin.
  3. Constructed drainage improvements through the 50/50 Drainage Improvement Program at 1 location.
  4. Scanned 300 record drawings for private development.
  5. Completed an evaluation of the Lufkin Detention Basin and adjacent areas.

- FY 08-09 SERVICE GOALS:**
1. Continue to assist resident's in alleviating backyard flooding and other drainage problems through the Drainage Improvement Program.
  2. Provide timely and complete reviews of proposed developments involving special management areas (floodplains, wetlands and riparian areas).
  3. Continue to electronically archive record drawings from private development

**FY 08-09 SIGNIFICANT CHANGES:**

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>STORMWATER BUYOUT FUND</u>						
<u>GENERAL</u>						
<u>OPERATIONS</u>						
68.502.02.201	TELEPHONE	0	0	0	0	0
68.502.02.292	ENGINEERING SERVICES	0	21,742	20,000	30,000	20,000
68.502.02.299	OTHER CONTRACTUAL SERVICES	0	28	1,000	500	500
68.502.02.399	OTHER SUPPLIES	0	0	0	0	500
	OPERATIONS Totals:	0	21,770	21,000	30,500	21,000
<u>CIP</u>						
68.502.10.292	ENGINEERING SERVICES	23,466	27,729	50,000	54,240	0
68.502.10.299	OTHER CONTRACTUAL SERVICES	13,095	17,870	25,000	74,104	20,000
	CIP Totals:	36,561	45,599	75,000	128,344	20,000
	GENERAL Totals:	36,561	67,369	96,000	158,844	41,000
	STORMWATER BUYOUT FUND Totals:	36,561	67,369	96,000	158,844	41,000

Report Criteria:

Account.Acct Type = e  
Account.Termination Date = {Is NULL}  
Account Detail

CONTRACTUAL SERVICES

68.502.02.292	ENGINEERING SERVICES Plan Review	20,000	20,000
68.502.02.299	OTHER CONTRACTUAL SERVICES		500
68.502.02.399	OTHER SUPPLIES		500
	TOTAL CONTRACTUAL SERVICES		21,000
CIP PROJECTS			
68.502.10.292	ENGINEERING SERVICES Drainage Studies	0	0
68.502.10.299	OTHER CONTRACTUAL SERVICES Drainage Program Projects	20,000	20,000
	TOTAL CIP PROJECTS		20,000
	TOTAL EXPENDITURES		41,000

**DESCRIPTION:**

The Water Division maintains the water distribution system. The system has approximately 80 miles of water main, 876 valves, 992 fire hydrants, and 7,075 metered services. The Village water supply now comes from Lake Michigan through the DuPage Water Commission. Water Administration provides support to the Water Division. Support includes contract administration, employee training, personnel matters, budget preparation, purchasing, equipment maintenance, and office functions.

**FY 07-08 ACCOMPLISHMENTS:**

1. Ensured an adequate and safe supply of drinking water and water for fire protection through proper maintenance by taking water samples at 480 locations.
2. Responded to 1641 water utility location requests as well as 1333 requests for other services.
3. Exercised 213 valves within the distribution system. Repaired or replaced 17 valves, 54 b-boxes/service lines, 24 hydrants and repaired 48 water main breaks. Performed annual flushing of 992 fire hydrants.
4. Replace water main and water services on Madison from Summit to Villa Ave as part of the master plan for water main replacement in-house.
5. Replaced 443' of 8" sanitary sewer main and 5 service connection on East Madison St. in-house.
6. Contracted for leak detection which identified 19 leaks in the water distribution system. Repaired leaks in-house.
7. Contracted for 56 parkway repairs due to underground utility failures.
8. Repaired or replaced water meter ECR's and MIU's at 78 locations, installed 26 new meters, 314 MXU's and tested 44 large and 5 small meters.
9. Turned off 89 b-boxes and tagged 753 customers for non-payment.
10. Continue to conduct a Village-wide Cross-Connection control survey/inspection in-house by using new software system.
11. Inspected 45 new water services/repairs for bond release for private development.
12. Continue to update the electronic water infrastructure map, initiated field verification of location of 876 valves, 992 hydrants by GPS.
13. Replaced 12,151 ft of water main, 43 hydrants, 42 valves and 262 services in conjunction with road construction projects.
14. Responded to the following after hour emergency calls: 32 watermain breaks, 12 locates, 48 S.C.A.D.A. alarms, 34 water turn off/ons, 2 fire hydrant problems.
15. Replaced pressure transducer at Home Avenue and Princeton Pumping Stations.
16. Replaced Leak Detector at Cornell Pumping Station.
17. Assisted street department with August 23 storm damage clean up.
18. Provided in-house personal to cooperate with Engineering Division before, during and after construction by checking and inspecting ABC water main improvement project.
19. Converted historical data for 9,920 Utility Billing accounts and 7,086 service locations using GIS for new Utility Billing.
20. Continued to implement first phase of the Master Water Plan by installing new water services on Ardmore between Sunset and Plymouth

**FY 08-09 SERVICE GOALS:**

1. Monitor 3 pump stations by checking chlorine residual, pumpage and pressure on a daily basis, 365 days a year, to ensure an adequate and safe supply of drinking water and water for fire protection.
2. Continue cross training at least half of employees within the division.
3. Conduct annual flushing of 992 hydrants during the year. Replace/repair 10 valves and 10 hydrants.
4. Contract for 90 parkway repairs due to underground utility failures.
5. Continue to cooperate with Engineering Division before, during and after construction by checking and inspecting water utility construction on Village projects and work done by private developers.
6. Assist Street Division with snow removal.
7. Contract for leak detection survey for all water mains.
8. Contract biennial valve exercising of 876 valves within the distribution system.
9. Continue to annually test a minimum of 40 large meters.
10. Continue to respond to all after hour emergencies within thirty minutes of notification.
11. Replace pressure transducer for Home Ave and Princeton Pump Stations.
12. Contract for security cameras at Cornell Water Pumping Station.
13. Continue to implement first phase of the Master Water Plan by installing 684' of new water main on Harrison between Myrtle and Julia., also 400' of new water main from Vermont Ave to Iowa Community Center in-house.
14. Contract to replace water main on Myrtle from Julia to Harrison.
15. Contract to replace water services on Kenilworth from Ardmore to Harvard.

**FY 08-09 SIGNIFICANT CHANGES:**

1. Continue to implement first phase of the Master Water Plan by installing 684' of new water main on Harrison between Myrtle and Julia., also 400' of new water main from Vermont Ave. to Iowa Community Center in-house.
2. Contract for security cameras at Cornell Water Pumping Station.
3. Hybrid vehicle purchase.

Report Criteria:

Account.Acct Type = e  
Account.Termination Date = {Is NULL}  
Account Detail

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>WATER SUPPLY FUND</u>						
<u>GENERAL</u>						
<u>ADMINISTRATION</u>						
82.502.01.101	SALARIES: FULL-TIME	436,957	378,150	457,445	445,862	473,063
82.502.01.105	SALARIES: PART-TIME	6,343	2,138	3,423	3,014	0
82.502.01.106	SALARIES: OVERTIME FULL-TIME	62,128	55,838	50,350	56,122	56,000
82.502.01.108	SALARIES: TEMPORARY	22,622	16,679	24,730	18,268	24,075
82.502.01.201	LEGAL NOTICES	2,054	261	1,000	261	1,000
82.502.01.202	TRAINING & CONFERENCES	3,896	4,206	5,099	5,090	6,534
82.502.01.205	POSTAGE	59	11	1,435	50	1,435
82.502.01.210	TELEPHONE	8,157	6,561	5,590	7,062	7,340
82.502.01.250	EMPLOYEE BENEFITS	156,983	152,644	174,390	175,500	210,219
82.502.01.261	INSURANCE CLAIM LOSSES	1,340	1,899	3,000	1,000	3,000
82.502.01.265	MAINT OF MOBILE EQUIPMENT	15,548	12,834	20,560	18,295	22,865
82.502.01.266	CONTR/MAINT OF MOBILE EQUIP	712	1,559	1,263	1,780	1,700
82.502.01.270	MAINT OF OFFICE EQUIPMENT	1,885	2,273	3,300	3,100	3,300
82.502.01.275	UNCOLLECTABLES	0	5,000	6,000	6,000	6,000
82.502.01.281	RENTAL OF EQUIPMENT	394	318	500	375	350
82.502.01.292	ENGINEERING SERVICES	0	0	16,000	10,000	16,000
82.502.01.294	ADMINISTRATIVE SERVICES	390,000	333,125	399,750	399,750	430,000
82.502.01.299	OTHER CONTRACTUAL SERVICES	23,275	24,938	28,244	32,600	29,032
82.502.01.301	UNIFORMS	2,765	3,259	2,765	3,259	3,259
82.502.01.303	DUES & PUBLICATIONS	2,209	1,717	2,109	2,200	2,196
82.502.01.307	GASOLINE	15,153	15,359	16,390	17,050	18,000
82.502.01.310	MOTOR VEHICLE PARTS & ACCESS	9,915	6,474	6,069	7,060	7,135
82.502.01.312	TIRES	0	0	0	0	0
82.502.01.317	OFFICE SUPPLIES	441	340	900	800	900
82.502.01.321	PURCHASE OF WATER	1,002,936	672,057	1,036,622	878,686	1,016,583
82.502.01.399	OTHER SUPPLIES	955	1,136	1,000	999	1,500
82.502.01.401	CAPITAL OUTLAY	3,592	27,304	7,000	6,999	0
82.502.01.402	NON-CAPITAL OUTLAY	1,005	200	1,000	1,000	7,100
82.502.01.692	DUPAGE WATER COMM DEBT SERV	0	0	0	0	0
82.502.01.693	IEPA LOAN REPAYMENTS	0	0	0	0	460,113
82.502.01.710	TRANSFER TO CORPORATE FUND	0	0	0	0	0
82.502.01.764	TRANSFER TO CAP PROJ FUND	0	0	0	0	0
ADMINISTRATION Totals:		2,171,324	1,726,280	2,275,934	2,102,182	2,808,699

SALARIES & WAGES

82.502.01.101	SALARIES: FULL-TIME		
	Director (25%)	28,041	
	Supt. Utilities (75%)	69,459	
	Administrative Secretary (25%)	12,163	
	Receptionist Clerk (50%)	19,510	
	MIS - Special Lead (25%)	13,941	
	Maintenance Worker-Spc. Ld	56,215	
	Maintenance Worker-Spc. Ld	56,215	
	Maintenance Worker II	56,672	
	Maintenance Worker II	53,656	
	Maintenance Worker I	45,940	
	Maintenance Worker I	45,490	
	Plumbing Inspector (25%)	15,761	473,063
82.502.01.102	SALARIES: PART-TIME		0
	Part Time Office		
82.502.01.106	SALARIES: OVERTIME FULL-TIME		56,000
82.502.01.108	SALARIES: TEMPORARY		
	GIS Intern	12,075	
	Summer Help	12,000	24,075
	TOTAL SALARIES & WAGES		553,138

CONTRACTUAL SERVICES

82.502.01.201	LEGAL NOTICES		1,000
82.502.01.202	TRAINING & CONFERENCES		
	Safety Training/Licensing	1,500	
	Out-of-State (50%)	1,200	
	Tuition Reimbursement	2,334	
	Misc. Training & Seminars	1,500	6,534
82.502.01.205	POSTAGE		1,435
82.502.01.210	TELEPHONE		
	Cellular Phone (6)	2,600	
	CIMCO	900	
	WATS Line (Automatic Meters)	3,840	7,340
82.502.01.250	EMPLOYEE BENEFITS		
	Life/Health/Dental/Vision	108,310	
	IMRF/FICA/MEDICARE	101,909	210,219
82.502.01.261	INSURANCE CLAIM LOSSES		3,000

82.502.01.265	MAINT OF MOBILE EQUIPMENT		22,865
82.502.01.266	CONTR/MAINT OF MOBILE EQUIP		1,700
82.502.01.270	MAINT OF OFFICE EQUIPMENT		3,300
82.502.01.270	UNCOLLECTABLES		6,000
82.502.01.281	RENTAL OF EQUIPMENT Pagers (7)		350
82.502.01.292	ENGINEERING SERVICES GIS Services		16,000
82.502.01.294	ADMINISTRATIVE SERVICES Reimburse to Corporate		430,000
82.502.01.299	OTHER CONTRACTUAL SERVICES		
	Water Bill Collection Services	2,000	
	Building Lease (50%)	12,000	
	Drug & Alcohol Testing	520	
	Weather Forecasting	830	
	Internet Service Provider	210	
	JULIE (50%)	1,320	
	Software Support	12,152	29,032
	TOTAL CONTRACTUAL SERVICES		738,775
COMMODITIES			
82.502.01.301	UNIFORMS 7 Employees @ 395		3,259
82.502.01.303	DUES & PUBLICATIONS		
	AWWA	1,612	
	APWA	204	
	Local Water Association	100	
	Certification	80	
	Water Supply Publications	200	2,196
82.502.01.307	GASOLINE		18,000
82.502.01.310	MOTOR VEHICLE PARTS & ACCESS		7,135
82.502.01.317	OFFICE SUPPLIES		900
82.502.01.321	PURCHASE OF WATER		
	Fixed Costs	161,622	
	O & M Charges	854,961	1,016,583

82.502.01.399	OTHER SUPPLIES (Computer supplies & accessories)	1,500
	TOTAL COMMODITIES	1,049,573
CAPITAL OUTLAY		
82.502.01.401	CAPITAL OUTLAY	0
82.502.01.402	NON-CAPITAL OUTLAY	
	Replace Office Equipment	1,000
	Fiber Optic Wiring	2,000
	Replace Computer System	1,100
	Replace Module Switch	3,000
	TOTAL CAPITAL OUTLAY	7,100
82.502.01.693	IEPA LOAN REPAYMENTS	460,113
	TOTAL EXPENDITURES	2,808,699

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>WATER SUPPLY FUND</u>						
<u>GENERAL (Cont.)</u>						
<u>OPERATIONS</u>						
82.502.02.219	UTILITY - ELECTRIC	18,308	21,455	15,500	27,500	27,000
82.502.02.220	UTILITY - GAS	7,464	4,584	9,000	8,476	11,000
82.502.02.273	MAINT OF CONTROLS	1,821	1,902	5,000	2,500	5,000
82.502.02.274	METER REPAIRS	14,982	9,712	14,000	10,900	14,000
82.502.02.285	DISPOSAL EXPENSE	30,990	42,200	40,000	45,000	50,000
82.502.02.292	ENGINEERING SERVICES	254,115	29,787	78,762	92,932	97,986
82.502.02.293	LABORATORY TESTING	2,761	2,374	4,500	2,912	4,500
82.502.02.299	OTHER CONTRACTUAL SERVICES	62,438	21,576	46,600	43,599	86,600
82.502.02.302	CHEMICALS	69	0	200	100	200
82.502.02.322	HAND TOOLS	74	612	500	310	500
82.502.02.342	ASPHALT MIX	10,734	2,717	16,500	2,889	8,000
82.502.02.343	STONE	16,642	26,535	26,500	26,000	26,000
82.502.02.344	CONCRETE - REDI MIX	10,643	3,933	20,000	8,000	12,000
82.502.02.351	VALVES	1,068	240	5,000	3,000	5,000
82.502.02.352	WATERMAIN REPAIR PARTS	9,367	10,030	10,000	10,700	10,000
82.502.02.353	SERVICE CONNECTION MATERIALS	3,125	5,422	5,000	4,950	5,000
82.502.02.354	WATER METERS	51,332	46,974	50,000	49,500	50,000
82.502.02.355	FIRE HYDRANT REPAIR PARTS	7,572	10,456	10,000	9,000	10,000
82.502.02.399	OTHER SUPPLIES	10,247	6,601	10,000	9,500	10,000
82.502.02.401	CAPITAL OUTLAY	54,057	1,829,161	2,765,063	3,159,980	694,971
82.502.02.402	NON-CAPITAL OUTLAY	772	795	950	658	17,400
OPERATIONS Totals:		568,581	2,077,066	3,133,075	3,518,406	1,145,157

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>WATER SUPPLY FUND</u>						
<u>GENERAL (Cont.)</u>						
<u>OTHER</u>						
82.502.80.801	DEPRECIATION EXPENSE	348,833	0	0	0	0
82.502.80.802	AMORTIZATION EXPENSE	31,368	0	0	0	0
	OTHER Totals:	380,201	0	0	0	0
	GENERAL Totals:	3,120,106	3,803,346	5,409,009	5,620,588	3,953,856
	WATER SUPPLY FUND Totals:	3,120,106	3,803,346	5,409,009	5,620,588	3,953,856

CONTRACTUAL SERVICES

82.502.02.219	UTILITY - ELECTRIC		27,000
82.502.02.220	UTILITY - GAS		11,000
82.502.02.273	MAINT OF CONTROLS		5,000
82.502.02.274	METER REPAIRS Large Meter Testing		14,000
82.502.02.285	DISPOSAL EXPENSE Trench Spoil Dumping		50,000
82.502.02.292	ENGINEERING SERVICES		
	ABC Streets Water Main	10,000	
	Myrtle - Madison to Terry	35,000	
	Sunset - Addison to Lincoln	4,457	
	Villa - St. Charles to Madison	48,529	
			97,986
82.502.02.293	LABORATORY TESTING Includes Radium, Inorganics		4,500
82.502.02.299	OTHER CONTRACTUAL SERVICES		
	Cathodic Protection (Water Towers)	3,000	
	Leak Detection	15,000	
	Equipment Repair	10,000	
	Traffic Control	2,000	
	Physicals	1,500	
	Main Repair	2,000	
	Valve Maintenance	40,000	
	Generator Maintenance	1,100	
	Parkway Restoration	10,000	
	Consumer Confidence Reports	2,000	86,600
	TOTAL CONTRACTUAL SERVICES		296,086

COMMODITIES

82.502.02.302	CHEMICALS		200
82.502.02.322	HAND TOOLS		500
82.502.02.342	ASPHALT		8,000
82.502.02.343	STONE		26,000
82.502.02.344	CONCRETE-REDI-MIX		12,000

82.502.02.351	VALVES Valves, Vaults, Rings, Frames, Covers		5,000
82.502.02.352	WATERMAIN REPAIR PARTS Clamps, Pipe, Fittings		10,000
82.502.02.353	SERVICE CONNECTION MATERIALS Copper Valves, B-Boxes		5,000
82.502.02.354	WATER METERS Replacement, New & Parts		50,000
82.502.02.355	FIRE HYDRANT REPAIR PARTS Tees, Sleeves, Misc. Parts		10,000
82.502.02.399	OTHER SUPPLIES Small Tools, Fittings, Seed, Black dirt, Barricade Parts, Paint, Oil		10,000
	TOTAL COMMODITIES		136,700
CAPITAL OUTLAY			
82.502.02.401	CAPITAL OUTLAY		
	Caselle Finacial Software Final Payment (25%)	7,500	
	In-house Water Main	84,000	
	Security Measures	20,000	
	Kenilworth - Harvard to Ardmore	54,927	
	Myrtle - Madison to Terry	345,838	
	Sunset - Addison to Lincoln	30,000	
	Vehicle Replacement (2 cars, 1 pickup hybrid)	68,000	
	35 West Home Avenue Remodeling	75,000	
	Villa - St. Charles to Madison Land Acquisition	9,706	
			694,971
82.502.02.402	NON-CAPITAL OUTLAY		
	Meter Interrogator	6,400	
	Meter Reading Computer	1,100	
	Replace 2-inch pump	2,000	
	Replace Chlorine Cylinders	800	
	Replace Pressure Transducers	4,000	
	Replace electric heater	600	
	Walk behind saw	2,500	17,400
	TOTAL CAPITAL OUTLAY		712,371
	TOTAL EXPENDITURES		1,145,157

**FUND:** Wastewater (83)

**DEPARTMENT:** Public Works (02)

**DIVISION:** Admin. (01) Oper. (02)

**DESCRIPTION:**

The Village's Wastewater Fund maintains 5 lift stations, 41 miles of separate sanitary sewers, 36 miles of combined sewers, and 1,156 manholes with sewers ranging from 8" to 54". The Wet Weather Flow Treatment Facility is included in this Division. Waste Water Administration provides support to the Waste Water Fund including contract administration, employee training, personnel matters, budget preparation, purchasing, equipment maintenance and office functions.

**FY 07-08 ACCOMPLISHMENTS:**

1. Cleaned 73,608 feet of sanitary sewer. Three trouble spots were flushed on a weekly basis.
2. Televised 13 sections of sanitary sewers in conjunction with future road projects.
3. Repaired 3 manholes, 4 sanitary sewers and replaced 260 feet of sanitary sewer.
  
4. Assisted with the repair/replacement of sanitary sewer services and illegal connections in conjunction with the Sewer Reimbursement Program. Total reimbursement was \$25,544.00. 95 tons of stone was delivered to 9 of these locations.
5. Responded to 1,641 sewer utility locations as well as 231 service requests for other services.
6. Conducted 347 (I&I) Infiltration and Inflow inspections for properties in Villa Park.
7. Continued contract with an engineering firm to oversee repairs at the WWFTF to comply with IEPA regulations.
8. Obtained IEPA loan and replaced the North Villa Lift Station.
9. Conducted contractual root treatment to 2,265 feet of sanitary sewer throughout the Village.
10. Inspected 70 new sewer services/sewer repairs for bond release and private development.
11. Performed monthly maintenance and daily inspections on 6 lift stations.
12. Conducted weekly inspections of 14 diversion structures, 5 creek structures and 4 flap gates. Cleaned as needed.
13. Contracted for restoration of parkways at 43 locations.
14. Continued to work with the Salt Creek Sanitary District with grease control and sampling of the sewer system.
15. Maintained the WWFTF on a monthly basis including lubricating, valve exercising and cleaning.
16. IEPA Compliance - Contracted for design of Myrtle Relief Sewer and the Master Facility Plan.
17. Responded to the following after hour emergency calls: 48 S.C.A.D.A. alarms, 21 Diversion Structure alarms, 20 sewer back up calls, 13 emergency locates, 1 sewer cover missing, 3 street flooding, and 1 sewer inspection.
18. Completed smoke testing of 15,000 feet of sanitary sewers in the ABC streets area. Completed smoke testing of 75,000 feet of sanitary sewer in the South Villa area.
19. Conducted flow monitoring in the South Villa area and the ABC streets area.

**FY 08-09 SERVICE GOALS:**

1. Flush and root cut 50,000 feet of sanitary sewers.
2. Televiser sanitary sewers for future road projects prior to street reconstruction to identify areas in need of repair.
3. Provide I&I inspections to properties sold in Villa Park. Conduct I&I inspections for inflow and infiltration study.
4. Replace deteriorated sewer mains as needed in conjunction with road construction projects.
5. Line defective sewers identified in the I&I study.
6. Assist Street Division with snow removal.
7. Provide stone backfill to approximately 10 locations for the Sewer Reimbursement Program.
8. Respond to JULIE utility location requests and service requests within 48 hours.
9. Maintain awareness of Federal regulations for record keeping of sanitary sewer overflows.
10. Continue to work with Engineering Division before, during and after construction by checking and inspecting sanitary and combined sewer construction on Village projects and work done by private developers.
11. Continue to evaluate the sanitary sewer system by smoke testing the entire area tributary to the South Villa Lift station.
12. Continue to conduct repairs to the sanitary sewer system identified through smoke testing and televising.
13. Continue to evaluate the WWFTF and conduct repairs to bring the facility into EPA compliance.
14. Replace the VFD drives at the WWFTF.
15. Continue to respond to all after hour emergencies within thirty minutes of notification.
16. Install Relief Sanitary Sewer on Myrtle per IEPA Compliance Commitment.
17. Rehabilitate sanitary sewers per IEPA Compliance Commitment.

**FY 08-09 SIGNIFICANT CHANGES:**

1. Implementation of an IEPA Compliance plan will require a \$4 million dollar loan. A \$0.76 / 1000 sewer rate increase is proposed for FY08/09 with an additional \$0.25 in FY08/09.

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>WASTEWATER FUND</u>						
<u>GENERAL</u>						
<u>ADMINISTRATION</u>						
83.502.01.101	SALARIES: FULL-TIME	352,251	288,260	368,015	351,326	376,645
83.502.01.105	SALARIES: PART-TIME	6,343	2,138	3,423	3,014	0
83.502.01.106	SALARIES: OVERTIME FULL-TIME	46,792	35,366	30,000	32,609	32,000
83.502.01.108	SALARIES: TEMPORARY	12,625	19,583	24,730	24,682	24,075
83.502.01.201	LEGAL NOTICES	1,078	2,751	750	2,500	2,500
83.502.01.202	TRAINING & CONFERENCES	1,675	1,956	3,399	3,399	4,200
83.502.01.205	POSTAGE	0	0	0	0	0
83.502.01.210	TELEPHONE	1,904	2,013	2,270	3,180	2,500
83.502.01.250	EMPLOYEE BENEFITS	111,045	96,905	107,528	113,852	138,000
83.502.01.260	OTHER INSURANCE	0	0	0	0	0
83.502.01.261	INSURANCE CLAIM LOSSES	865	7,703	2,500	5,153	2,500
83.502.01.265	MAINT OF MOBILE EQUIPMENT	14,755	9,672	16,785	15,715	19,050
83.502.01.266	CONTR/MAINT OF MOBILE EQUIP	389	2,456	1,000	850	1,500
83.502.01.270	MAINT OF OFFICE EQUIPMENT	2,115	2,273	3,300	3,010	3,300
83.502.01.271	MAINT OF RADIO EQUIPMENT	0	0	0	0	0
83.502.01.275	UNCOLLECTABLES	0	5,000	6,000	6,000	6,000
83.502.01.281	RENTAL OF EQUIPMENT	433	423	500	530	500
83.502.01.292	ENGINEERING SERVICES	9,925	5,260	12,550	12,550	12,550
83.502.01.294	ADMINISTRATIVE SERVICES	121,049	103,396	124,075	124,075	124,075
83.502.01.299	OTHER CONTRACTUAL SERVICES	22,710	23,109	24,234	24,436	24,822
83.502.01.301	UNIFORMS	1,975	1,778	1,975	1,778	1,975
83.502.01.303	DUES & PUBLICATIONS	10,273	9,267	8,260	9,500	8,350
83.502.01.307	GASOLINE	11,175	9,832	10,480	13,875	13,235
83.502.01.310	MOTOR VEHICLE PARTS & ACCESS	3,333	3,691	3,175	3,210	4,210
83.502.01.312	TIRES	0	0	0	0	0
83.502.01.317	OFFICE SUPPLIES	653	309	900	900	1,000
83.502.01.399	OTHER SUPPLIES	1,289	1,228	1,435	1,435	1,500
83.502.01.401	CAPITAL OUTLAY	3,814	4,624	6,100	6,099	0
83.502.01.402	NON-CAPITAL OUTLAY	1,911	200	1,000	1,000	8,500
83.502.01.693	DUPAGE WATER COMM DEBT SERV	0	0	0	0	25,548
83.502.01.764	TRANSFER TO CAP PROJ FUND	0	0	0	0	0
ADMINISTRATION Totals:		740,377	639,193	764,384	764,678	838,535

SALARIES & WAGES

83.502.01.101	SALARIES: FULL-TIME		
	Director of Public Works (25%)	28,041	
	Supt. Storm/San. Sewers (75%)	72,400	
	Administrative Secretary (25%)	12,163	
	Receptionist Clerk (25%)	19,510	
	MIS Special Lead (25%)	13,941	
	Foreman	61,914	
	Maintenance Worker-Spec Lead	55,765	
	Maintenance Worker II	53,656	
	Maintenance Worker I	43,493	
	Plumbing Inspector (25%)	15,761	376,644
83.502.01.105	SALARIES: PART-TIME		0
	Part Time Office		
83.502.01.106	SALARIES: OVERTIME FULL-TIME		32,000
83.502.01.108	SALARIES: TEMPORARY		24,075
	Temporary & Summer Help		
	TOTAL SALARIES & WAGES		432,719

CONTRACTUAL SERVICES

83.502.01.201	LEGAL NOTICES		2,500
83.502.01.202	TRAINING & CONFERENCES		
	Out-of-State (50%)	1,200	
	Safety Training/Licensing	1,500	
	Misc. Training & Seminars	1,500	4,200
83.502.01.210	TELEPHONE		
	Cellular Phone (3)	1,600	
	CIMCO	900	2,500
83.502.01.250	EMPLOYEE BENEFITS		
	Life/Health/Dental/Vision	60,000	
	IMRF/FICA/MEDICARE	78,000	138,000
83.502.01.261	INSURANCE CLAIM LOSSES		2,500
83.502.01.265	MAINT OF MOBILE EQUIPMENT		19,050
83.502.01.266	CONTR/MAINT OF MOBILE EQUIP		1,500
83.502.01.270	MAINT OF OFFICE EQUIPMENT		3,300
83.502.01.275	UNCOLLECTABLES		6,000

83.502.01.281	RENTAL OF EQUIPMENT Pagers (7)		500
83.502.01.292	ENGINEERING SERVICES GIS Services		12,550
83.502.01.294	ADMINISTRATIVE SERVICES Reimburse to Corporate		124,075
83.502.01.299	OTHER CONTRACTUAL SERVICES		
	Drug & Alcohol Testing	520	
	Collection, Physicals, Temp.	1,500	
	Building Lease	12,000	
	Weather Forecasting	830	
	JULIE (%50)	1,320	
	Software Maintenance	8,652	24,822
	TOTAL CONTRACTUAL SERVICES		341,497
COMMODITIES			
83.502.01.301	UNIFORMS		1,975
83.502.01.303	DUES & PUBLICATIONS		
	Books	200	
	Recertifications	250	
	NPDES (WWFTF)	7,500	
	Memberships	400	8,350
83.502.01.307	GASOLINE		13,235
83.502.01.310	MOTOR VEHICLE PARTS & ACCESS		4,210
83.502.01.317	OFFICE SUPPLIES		1,000
83.502.01.399	OTHER SUPPLIES		1,500
	TOTAL COMMODITIES		30,270
CAPITAL OUTLAY			
83.502.01.401	CAPITAL OUTLAY		
83.502.01.402	NON-CAPITAL OUTLAY		
	Replace Office Equipment	1,000	
	Fiber Optic Wiring	2,000	
	Replace Network Module	3,000	
	Computer Systems (2)	2,500	8,500
	TOTAL CAPITAL OUTLAY		8,500
83.502.01.693	IEPA LOAN REPAYMENT 1		25,548
	TOTAL EXPENDITURES		838,534

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>WASTEWATER FUND</u>						
<u>GENERAL (Cont.)</u>						
<u>OPERATIONS</u>						
83.502.02.219	UTILITY - ELECTRIC	32,983	27,634	35,000	33,700	35,000
83.502.02.220	UTILITY - GAS	9,045	7,839	18,000	9,500	18,000
83.502.02.221	LOMBARD SEWER SERVICE	2,449	1,327	2,500	2,499	2,500
83.502.02.273	MAINT OF CONTROLS	3,871	285	7,500	6,500	7,500
83.502.02.281	RENTAL OF EQUIPMENT	0	0	500	0	500
83.502.02.285	DISPOSAL EXPENSE	16,945	0	25,000	24,950	30,000
83.502.02.292	ENGINEERING SERVICES	101,873	283,151	94,210	309,227	421,525
83.502.02.293	LABORATORY TESTING	7,683	662	6,000	4,000	6,000
83.502.02.299	OTHER CONTRACTUAL SERVICES	56,996	44,966	59,765	65,174	59,765
83.502.02.302	CHEMICALS	11,170	6,138	7,000	7,400	8,000
83.502.02.322	HAND TOOLS	363	281	500	495	500
83.502.02.323	RESERVE: CAPITAL REPLACEMENT	0	0	0	0	0
83.502.02.342	ASPHALT MIX	5,779	2,438	3,500	1,636	3,500
83.502.02.343	STONE	7,539	0	20,000	19,500	20,000
83.502.02.344	CONCRETE - REDI MIX	4,774	721	7,000	4,000	7,000
83.502.02.356	MANHOLE MATERIALS	4,522	187	10,000	5,100	10,000
83.502.02.357	SEWERMAIN REPAIR PARTS	4,257	585	4,000	3,500	4,000
83.502.02.399	OTHER SUPPLIES	16,982	14,619	11,000	12,000	12,000
83.502.02.401	CAPITAL OUTLAY	9,026	160,514	624,610	680,618	3,758,865
83.502.02.402	NON-CAPITAL OUTLAY	67	137	1,000	1,000	3,500
	OPERATIONS Totals:	296,324	551,484	937,085	1,190,799	4,408,155

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>WASTEWATER FUND</u>						
<u>GENERAL (Cont.)</u>						
<u>OTHER</u>						
83.502.80.801	DEPRECIATION EXPENSE	636,187	0	0	0	0
	OTHER Totals:	636,187	0	0	0	0
	GENERAL Totals:	1,672,888	1,190,677	1,701,469	1,955,477	5,246,690
	WASTEWATER FUND Totals:	1,672,888	1,190,677	1,701,469	1,955,477	5,246,690

Report Criteria:

Account.Acct Type = e  
Account.Termination Date = {Is NULL}  
Account Detail

CONTRACTUAL SERVICES

83.502.02.219	UTILITY - ELECTRIC WWFTF & Lift Stations		35,000
83.502.02.220	UTILITY - GAS WWFTF		18,000
83.502.02.221	LOMBARD SEWER SERVICE		2,500
83.502.02.273	MAINT OF CONTROLS		7,500
83.502.02.281	RENTAL OF EQUIPMENT		500
83.502.02.285	DISPOSAL EXPENSE Contract Hauling		30,000
83.502.02.292	ENGINEERING SERVICES		
	WWFTF/Lift Stations	10,000	
	IEPA Compliance	314,200	
	South Myrtle Relief Sewer	78,000	
	Sunset - Addison to Lincoln	1,500	
	Villa - St. Charles to Madison	17,825	421,525
83.502.02.293	LABORATORY TESTING		6,000
83.502.02.299	OTHER CONTRACTUAL SERVICES		
	Annual Rewind Lift of Station Motors (2 of 11)	8,500	
	Contractual Repairs - WWFTF	10,000	
	Contractual Repairs - Lift Stations	10,000	
	Contractual Repairs - Systems	10,000	
	Generator Maintenance	1,265	
	Root Foaming	10,000	
	Parkway Repair	10,000	59,765
	TOTAL CONTRACTUAL SERVICES		580,790

COMMODITIES

83.502.02.302	CHEMICALS		
	Polymer	2,000	
	Chorine	3,000	
	Sewer Degreaser	3,000	8,000
83.502.02.322	HAND TOOLS		500
83.502.02.342	ASPHALT		3,500
83.502.02.343	STONE		20,000

83.502.02.344	CONCRETE		7,000
83.502.02.356	MANHOLE MATERIALS Chimney Seals, Rings, Casting		10,000
83.502.02.357	SEWER MAIN REPAIR PARTS		4,000
83.502.02.399	OTHER SUPPLIES Video, Hoses, Small Tools, Dye, Plugs, Safety System, WWFTF		12,000
	TOTAL COMMODITIES		65,000
CAPITAL OUTLAY			
83.502.02.401	CAPITAL OUTLAY		
	Caselle Finacial Software Final Payment (25%)	7,500	
	Sewer Service Repairs/Upgrades	80,000	
	Myrtle Relief Sanitary Sewer	780,000	
	Sanitary Sewer Relining	2,827,800	
	Kenilworth - Harvard to Ardmore	30,000	
	Sunset - Addison to Lincoln	30,000	
	Villa - St. Charles to Madison Land Acquisition	3,565	3,758,865
83.502.02.402	NON-CAPITAL OUTLAY		
	Tools	1,000	
	Walk behind saw	2,500	3,500
	TOTAL CAPITAL OUTLAY		3,762,365
	TOTAL EXPENDITURES		4,408,155

<b>FUND:</b> Working Cash Trust (91)	<b>DEPARTMENT:</b> Working Cash Trust (502)	<b>DIVISION:</b> Oper. (02)
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**DESCRIPTION:**

The \$700,000 cash balance in this Fund, upon the authority of the Board of Trustees, may be transferred to other Village funds to provide temporary loans during periods of reduced cash flow. Investment earnings are transferred to the Corporate Fund.

**FY 07-08 ACCOMPLISHMENTS:**

**FY 08-09 SERVICE GOALS:**

**FY 08-09 SIGNIFICANT CHANGES:**

1. While the working cash fund is budgeted for seperately, it is now collapsed in the audit as part of the general corporate fund.

Report Criteria:

Account.Acct Type = e  
Account.Termination Date = {Is NULL}  
Account Detail

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>WORKING CASH TRUST</u>						
<u>GENERAL</u>						
<u>OPERATIONS</u>						
91.502.02.710	TRANSFER TO CORPORATE FUND	23,446	31,970	25,000	30,000	25,000
	OPERATIONS Totals:	23,446	31,970	25,000	30,000	25,000
	GENERAL Totals:	23,446	31,970	25,000	30,000	25,000
	WORKING CASH TRUST Totals:	23,446	31,970	25,000	30,000	25,000

EXPENDITURES

91.502.02.710 TRANSFER TO CORPORATE FUND 25,000

TOTAL EXPENDITURES 25,000

TOTAL EXPENDITURES 25,000

Report Criteria:

Account.Acct Type = e  
Account.Termination Date = {Is NULL}  
Account Detail

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<b>LIBRARY FUND</b>						
<b>ADMINISTRATION</b>						
97.502.01.101	SALARIES: FULL-TIME	514,516	456,179	560,950	550,950	586,200
97.502.01.105	SALARIES: PART-TIME	373,953	326,930	434,700	404,000	398,700
97.502.01.106	SALARIES: OVERTIME FULL-TIME	0	0	0	0	0
97.502.01.107	SALARIES: OVERTIME PART-TIME	0	0	0	0	0
97.502.01.115	SALARIES: LIBRARY CUSTODIANS	12,735	25,319	31,000	33,000	45,200
97.502.01.202	TRAINING & CONFERENCES	65	28	400	100	400
97.502.01.205	POSTAGE	7,301	8,034	11,000	10,500	11,000
97.502.01.207	STAFF RECOGNITION	1,905	1,788	1,600	1,800	1,800
97.502.01.210	TELEPHONE	5,646	5,574	6,000	7,000	7,000
97.502.01.211	LEGAL SERVICES	8,176	9,015	4,000	10,000	6,000
97.502.01.220	UTILITY - GAS	9,866	6,789	13,200	12,200	14,400
97.502.01.222	HEATING & A/C MAINT SERV	15,922	10,764	14,250	14,800	15,000
97.502.01.223	WATER & SEWER SERVICE	1,452	1,340	1,500	1,800	2,000
97.502.01.230	PRINTING SERVICES	10,047	11,670	12,500	13,900	12,000
97.502.01.249	IN SERVICE ACTIVITIES:TRUSTE	336	0	400	0	400
97.502.01.250	EMPLOYEE BENEFITS	85,447	74,475	104,900	96,000	108,000
97.502.01.251	STAFF RECOGNITION	0	0	0	0	0
97.502.01.252	IN SERVICE ACTIVITIES: STAFF	920	322	2,000	1,000	2,800
97.502.01.253	COMMUNITY RELATIONS	0	4,765	4,300	9,000	4,300
97.502.01.254	COLLECTION AGENCY	0	0	0	0	0
97.502.01.255	RECRUITMENT	271	0	400	0	0
97.502.01.256	BINDING	691	273	1,000	275	0
97.502.01.258	O C L C	4,867	3,188	4,300	4,000	4,000
97.502.01.259	LANDSCAPING	474	73	250	80	100
97.502.01.260	OTHER INSURANCE	83,647	60,000	59,500	60,000	60,000
97.502.01.261	INSURANCE CLAIM LOSSES	0	0	0	0	0
97.502.01.270	MAINT OF OFFICE EQUIPMENT	2,690	5,442	7,345	6,000	6,400
97.502.01.272	MAINT OF ELECTRICAL EQUIP	0	0	0	0	0
97.502.01.282	RENTAL/LEASE EQUIPMENT	3,082	5,383	600	7,900	34,400
97.502.01.285	DISPOSAL EXPENSE	1,907	1,930	2,100	2,400	2,700
97.502.01.299	OTHER CONTRACTUAL SERVICES	88,986	59,248	86,840	106,960	85,455
97.502.01.303	DUES AND MEMBERSHIPS	320	285	500	500	500
97.502.01.311	PROGRAM SUPPLIES	0	0	0	0	0
97.502.01.313	MICROCOMPUTER SUPPLIES	0	0	0	0	0
97.502.01.314	JANITORIAL SUPPLIES	13,222	8,341	12,373	11,725	10,900
97.502.01.317	OFFICE SUPPLIES	0	0	26,800	23,800	23,800
97.502.01.339	LIBRARY PERIODICALS	0	0	0	0	0
97.502.01.360	REFERENDUM MATERIALS	0	0	0	0	0
97.502.01.399	OTHER SUPPLIES	24,529	18,369	0	0	0

SALARIES & WAGES

97.502.01.101	SALARIES:FULL-TIME	571,200	
	Compensated absences	15,000	586,200
97.502.01.105	SALARIES: PART-TIME	383,700	
	Part time contingency	0	
	Part time replacement hours	15,000	398,700
97.502.01.115	SALARIES: CUSTODIANS		45,200
	TOTAL SALARIES & WAGES		1,030,100

CONTRACTUAL SERVICES

97.502.01.202	TRAINING & CONFERENCES		400
97.502.01.205	POSTAGE		11,000
97.502.01.207	STAFF RECOGNITION		1,800
97.502.01.210	TELEPHONE		7,000
97.502.01.211	LEGAL SERVICES		6,000
97.502.01.220	UTILITY GAS		14,400
97.502.01.222	HEATING & A/C MAINT. SERV.		15,000
97.502.01.223	WATER & SEWER SERVICE		2,000
97.502.01.230	PRINTING SERVICES		12,000
97.502.01.249	IN SERVICE ACTIVITIES: TRUSTEES		400
97.502.01.250	EMPLOYEE BENEFITS		108,000
97.502.01.252	IN SERVICE ACTIVITIES: STAFF		2,800
97.502.01.253	COMMUNITY RELATIONS		4,300
97.502.01.255	RECRUITMENT		0
97.502.01.256	BINDING		0
97.502.01.258	OCLC		4,000
97.502.01.259	LANDSCAPING		100
97.502.01.260	OTHER INSURANCE		60,000
97.502.01.270	MAINTENANCE OF OFFICE EQUIPMENT		6,400
97.502.01.282	RENTAL/LEASE EQUIPMENT		34,400
97.502.01.285	DISPOSAL EXPENSE		2,700

Acct No	Account Description	2006-07	02/08	02/08	2007-08	2008-09
		Pri Year Actual	Cur YTD Actual	Cur YTD Budget	PROJECTED FINAL Projected BUDGET	PRELIM BUDGET Projected BUDGET
<u>LIBRARY FUND</u>						
<u>ADMINISTRATION (Cont.)</u>						
97.502.01.401	CAPITAL OUTLAY	37,180	151,149	53,700	127,179	116,964
97.502.01.402	NON-CAPITAL OUTLAY	0	0	0	26,551	17,600
97.502.01.621	IMRF CONTRIBUTIONS	85,120	71,127	93,500	90,500	93,000
97.502.01.622	SOCIAL SECUR CONTRIBUTIONS	55,031	49,339	64,679	59,500	63,866
97.502.01.623	MEDICARE CONTRIBUTIONS	12,870	11,539	15,400	14,000	14,936
97.502.01.680	CONTINGENCY	10,268	14,480	10,500	33,000	28,500
97.502.01.690	PRINCIPAL PAYMENTS	0	0	0	0	0
97.502.01.691	AUTOMATION MONTHLY CHARGE	54,720	45,600	56,220	54,220	51,500
97.502.01.693	INTEREST PAYMENT	0	0	0	0	0
	ADMINISTRATION Expenditure Totals:	1,528,162	1,448,758	1,698,707	1,794,640	1,829,821

97.502.01.299	OTHER CONTRACTUAL SERVICES		
	Village Accounting	15,300	
	Newsletter / Other	2,500	
	Cleaning Service	2,790	
	Security Maintenance	1,700	
	Internet Service	2,865	
	LINC / Epay	0	
	Financial Planning	18,000	
	Architectual fees	32,300	
	Architectual fees	10,000	85,455
	TOTAL CONTRACTUAL SERVICES		378,155
COMMODITIES			
97.502.01.303	DUES & PUBLICATIONS: TRUSTEES		500
97.502.01.314	JANITORIAL SUPPLIES		
	Supplies	8,000	
	Elevator	2,100	
	Carpet	0	
	Floor Waxing	0	
	Window Washing	800	10,900
97.502.01.317	OFFICE SUPPLIES		23,800
	TOTAL COMMODITIES		35,200
CAPITAL OUTLAY			
97.502.01.401	CAPITAL OUTLAY		116,964
	Property Acquisition/219 S. Ardmore		
97.502.01.402	NON-CAPITAL OUTLAY		
	Capital Items	5,000	
	Cabling/Wireless Solutions	500	
	Hardware for LAN - Server Upgrades	2,500	
	PCs/Memory Upgrades	6,000	
	Printer Replacement	2,100	
	Software Upgrades	1,500	17,600
	TOTAL CAPITAL OUTLAY		134,564
OTHER EXPENDITURES			
97.502.01.621	IMRF CONTRIBUTION		93,000
97.502.01.622	FICA CONTRIBUTION		63,866
97.502.01.623	MEDICARE CONTRIBUTION		14,936
97.502.01.680	CONTINGENCY		28,500
97.502.01.691	AUTOMATION MONTHLY CHARGE		51,500
	TOTAL OTHER EXPENDITURES		251,803
	TOTAL EXPENDITURES		1,829,822

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>LIBRARY FUND</u>						
<u>OPERATIONS</u>						
97.502.02.250	EMPLOYEE BENEFITS	0	0	0	0	0
97.502.02.257	PARKING LOT REPAIRS	0	0	0	0	0
	OPERATIONS Expenditure Totals:	0	0	0	0	0

Acct No	Account Description	2006-07	02/08	02/08	2007-08	2008-09
		Pri Year Actual	Cur YTD Actual	Cur YTD Budget	PROJECTED FINAL Projected BUDGET	PRELIM BUDGET Projected BUDGET
<u>LIBRARY FUND</u>						
<u>YOUTH</u>						
97.502.04.202	TRAINING & CONFERENCES	9,439	9,260	11,800	12,800	11,800
97.502.04.299	OTHER CONTRACTUAL SERVICES	9,421	10,733	9,100	14,300	9,100
97.502.04.303	DUES AND MEMBERSHIPS	2,538	2,546	3,250	3,250	3,250
97.502.04.335	CD/ROM	0	0	0	0	0
97.502.04.336	LIBR HIGH SCHOOL PAPERBACKS	270	329	500	500	500
97.502.04.337	LIBRARY BOOKS	50,414	33,697	49,780	46,955	47,955
97.502.04.338	LIBRARY REFERENCE MATERIALS	7,030	4,499	7,625	7,700	8,000
97.502.04.339	YOUTH SERVICES PERIODICALS	1,538	1,619	1,900	1,900	1,900
97.502.04.340	LIBRARY A/V MATERIALS	8,657	6,010	9,950	9,000	9,000
	YOUTH Expenditure Totals:	89,307	68,693	93,905	96,405	91,505

CONTRACTUAL SERVICES

97.502.04.202	TRAINING AND CONFERENCES: STAFF		11,800
97.502.04.299	YOUTH SERVICES PROGRAMS		
	Youth Services Programs	4,900	
	Program Supplies	4,200	9,100
	TOTAL CONTRACTUAL SERVICES		20,900

COMMODITIES

97.502.04.303	DUES & PUBLICATIONS: STAFF		3,250
97.502.04.336	HIGH SCHOOL PAPERBACKS		500
97.502.04.337	YOUTH SERVICES BOOKS		47,955
97.502.04.338	YOUTH SERVICES REFERENCE MATERIALS		
	Reference	3,000	
	Electronic Resources	5,000	8,000
97.502.04.339	YOUTH SERVICES PERIODICALS		
	Periodicals		1,900
97.502.04.340	YOUTH SERVICES A/V MATERIALS		9,000
	TOTAL COMMODITIES		70,605
	TOTAL EXPENDITURES		91,505

Acct No	Account Description	2006-07 Pri Year Actual	02/08 Cur YTD Actual	02/08 Cur YTD Budget	2007-08 PROJECTED FINAL Projected BUDGET	2008-09 PRELIM BUDGET Projected BUDGET
<u>LIBRARY FUND</u>						
<u>ADULT</u>						
97.502.05.202	TRAINING & CONFERENCES	0	0	0	0	0
97.502.05.203	MILEAGE REIMBURSEMENT	0	0	0	0	0
97.502.05.299	OTHER CONTRACTUAL SERVICES	3,343	3,859	3,000	4,200	3,500
97.502.05.303	BOOKS & PUBLICATIONS	0	0	0	0	0
97.502.05.335	CD/ROM	0	0	0	0	0
97.502.05.337	LIBRARY BOOKS	60,326	46,044	65,028	59,028	59,028
97.502.05.338	LIBRARY REFERENCE MATERIALS	80,057	47,359	86,200	80,200	82,985
97.502.05.339	ADULT PERIODICALS	8,223	7,320	9,200	9,200	9,200
97.502.05.340	LIBRARY A/V MATERIALS	16,529	13,323	21,160	21,160	20,160
97.502.05.345	PROFESSIONAL BOOKS	1,092	904	1,000	1,000	750
97.502.05.350	PROFESSIONAL PERIODICALS	2,225	3,368	4,300	4,200	4,200
	ADULT Expenditure Totals:	171,795	122,177	189,888	178,988	179,823
	LIBRARY FUND Totals:	1,789,264	1,639,628	1,982,500	2,070,033	2,101,149

Report Criteria:

Account.Acct Type = e  
Account.Termination Date = {Is NULL}  
Account Detail

CONTRACTUAL SERVICES

97.502.05.299	ADULT PROGRAMS		
	Adult Programs	3,000	
	Supplies & Promotions	500	3,500
	TOTAL CONTRACTUAL SERVICES		3,500

COMMODITIES

97.502.05.337	ADULT BOOKS		59,028
97.502.05.338	ADULT REFERENCE MATERIALS		
	Reference Materials	24,500	
	Electronic Resources	58,485	82,985
97.502.05.339	ADULT PERIODICALS		9,200
97.502.05.340	ADULT A/V MATERIALS		20,160
97.502.05.345	PROFESSIONAL BOOKS		750
97.502.05.350	PROFESSIONAL PERIODICALS		4,200
	TOTAL COMMODITIES		176,323
	TOTAL EXPENDITURES		179,823

**VILLAGE OF VILLA PARK, ILLINOIS**  
**ANNUAL OPERATING BUDGET**  
**FY 2008-09**



**APPENDIX**

# **APPENDIX**

The Appendix is intended to present additional information, statistical data and a glossary that is useful in understanding the overall budget document.

## APPENDIX A

### VILLAGE OF VILLA PARK, ILLINOIS Financial Management Policies Fiscal Year 2008-09

1. Balanced Budget Policy

The Village shall submit a balanced budget where current revenues are equal to or greater than current expenditures. The FY 2008-09 budget is balanced by staying within the guidelines established by the Village Board.

2. Revenue Policy

The Village revenue base should be maintained so as to shelter it from short-run fluctuations in any one revenue source. Additional major revenue sources should be obtained as a way of ensuring a balanced budget. The Village will establish all user charges and fees at a level related to the full cost of providing the service.

3. Investment Policy

The Village of Villa Park's investment policy is to minimize credit and market risks while maintaining a competitive yield on its portfolio. Accordingly, deposits are either insured by federal depository insurance or collateralized. All collateral on deposits are held either by the Village, its agent or a financial institution's trust department in the Village's name.

4. Debt Policy

At April 30, 2008, Villa Park had a number of debt issues outstanding. As a non home rule community, general obligation bonds, except limited bonds, go to referendum for voter approval. The Village follows the State Statutes for non home governments when dealing with debt. This means that there is a legal debt limit in the Village of Villa Park that must be adhered to when issuing debt. These issues included \$8,085,000 of general obligation bonds. Under current state statute, the Village's general obligation bonded debt issuances are subject to a legal limitation based on \$677,662,120 of total assessed value of real personal property. As of April 30, 2008 the Village's general obligation bonded debt, applicable to the debt limit, of \$8,085,000 was well below the legal limit of \$50,363,358.

5. Operating Funds Reserve Policy

The Village wishes to increase the operating fund balance to at least 90 days of general fund expenditures in the coming years. The projected fund balance available at April 30, 2009 will be approximately 84 days of general fund expenditures.

6. Accounting, Auditing and Financial Reporting Policy

The Village shall have an independent audit performed annually. This audit will produce annual financial reports in accordance with Generally Accepted Accounting Principles (GAAP) as promulgated by the Governmental Accounting Standards Board.

7. Capital Replacement Policy

The Village must provide a framework for the addition and replacement of capital assets. This includes the maintenance of streets and roads, water and sewer lines, additions to the physical plant, vehicles and major construction projects. The Village must anticipate the need for these capital improvements in order to formulate a comprehensive plan for efficiently acquiring and maintaining these assets without a decrease in the quality of the services provided to the residents. To assist with this policy, a Vehicle Replacement Account has been created to fund future vehicle replacement needs.

**APPENDIX B**

**VILLAGE OF VILLA PARK, ILLINOIS  
 AUTHORIZED FULL TIME POSITIONS BY DEPARTMENT  
 FY 06-07 TO FY 08-09**

	<b>APPROVED FY 06-07</b>	<b>APPROVED FY 07-08</b>	<b>APPROVED FY 08-09</b>
<b>VILLAGE MANAGER</b>			
Village Manager	1	1	1
Executive Assistant	1	1	1
Total	2	2	2
<b>FINANCE DEPARTMENT</b>			
Finance Director	1	1	1
Assistant Finance Director	1	1	1
Risk Manager	1	1	1
Information Technology Manager	1	1	1
Senior Accountant/Personnel Analyst	1	1	1
Accountant	1	1	1
Accounting Clerk	1	1	1
Receptionist/Cashier	1	1	1
Utility Billing Clerk	1	0	1
Secretary	1	1	1
Total	10	9	10
<b>COMMUNITY DEVELOPMENT</b>			
Community Development Director	1	1	1
Assistant Director	1	1	1
Building & Zoning Inspector	1	1	1
Property Maint. & Housing Inspector	1	1	1
Building/Property Inspector	1	1	1
Secretary	1	1	1
Total	6	6	6
<b>POLICE DEPARTMENT</b>			
Police Chief	1	1	1
Chief Secretary	1	1	1
Deputy Chief	2	2	2
Lieutenant	0	3	3
Police Sergeant	7	4	4
Police Detective	3	3	3
Patrolman	26	31	34
Community Service Officer	4	4	4
Detective Secretary	1	1	1
Clerk Typist	9	9	9
Total	54	59	62

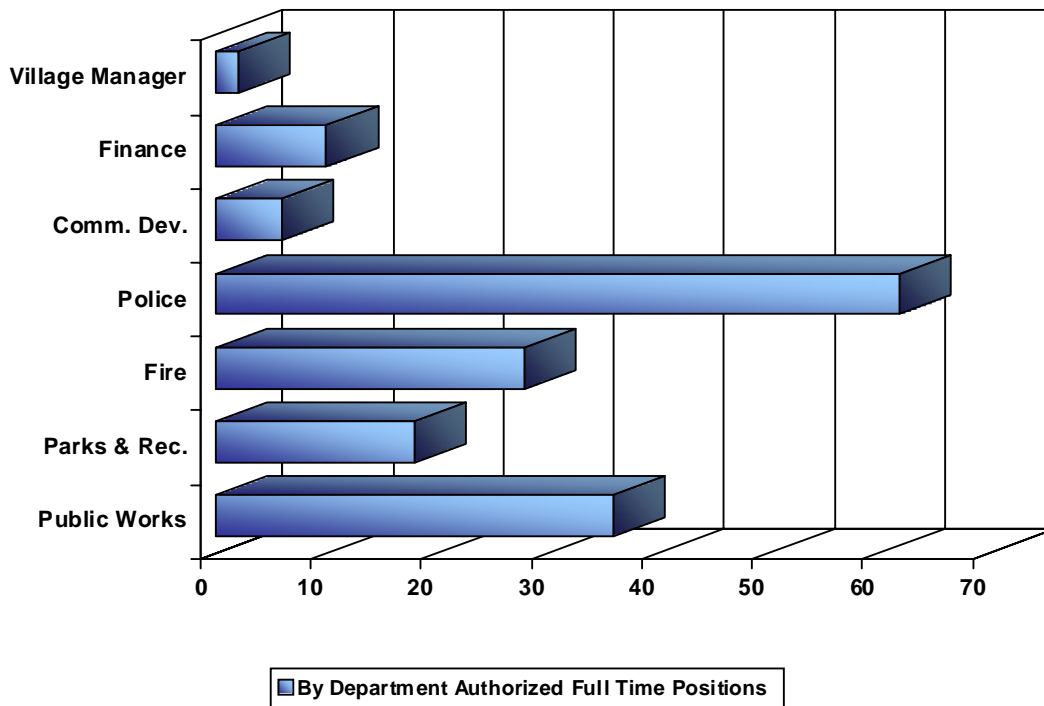
**APPENDIX B**

**VILLAGE OF VILLA PARK, ILLINOIS  
 AUTHORIZED FULL TIME POSITIONS BY DEPARTMENT  
 FY 06-07 TO FY 08-09**

	<b>APPROVED FY 06-07</b>	<b>APPROVED FY 07-08</b>	<b>APPROVED FY 08-09</b>
<b>FIRE DEPARTMENT</b>			
Fire Chief	1	1	1
Deputy Fire Chief	1	1	1
Fire Lieutenant	3	3	3
Firefighter/Paramedic	21	21	21
Fire / Building Inspector	0	0	1
Secretary	1	1	1
Total	27	27	28
<b>PARKS &amp; RECREATION</b>			
Parks & Recreation Director	1	1	1
Superintendent - Recreation	1	1	1
Superintendent - Parks	1	1	1
Program Supervisor	3	3	4
Administrative Secretary	1	1	1
Secretary	2	2	2
Maintenance Worker	5	5	5
Custodian	3	3	3
Total	17	17	18
<b>PUBLIC WORKS</b>			
Public Works Director	1	1	1
Secretary	2	1	2
Superintendent	4	4	4
Foremen	2	2	1
Assistant Engineer	1	1	1
Civil Engineer I	1	1	1
Mechanic	3	2	2
Special Lead/MIS	1	2	2
Plumbing Inspector	0	1	1
Utility Billing Clerk	0	1	0
Maintenance Worker	21	21	21
Total	36	37	36
<b>TOTAL FULL TIME POSITIONS</b>			
	<b>152</b>	<b>157</b>	<b>162</b>

## VILLAGE OF VILLA PARK, ILLINOIS

FY 08-09



### Significant changes from previous fiscal year

- Police - Two new full time patrol officers and one additional school resource officer at Willowbrook High School. The costs of the resources officer will be split with the high school
- Fire - One new part time Fire / Building Inspector. This position will have a twenty four hour work week and will aid the Community Development Department.
- Public Works - An additional Seasonal employee will be hired to work from April to November. This is in lieu of a full time or permanent part time position.
- Recreation - A new full time Program Supervisors to replace a part time Early Childhood Director. A new evening secretary position at the Iowa Community Center for customer assistance for evening programs held at that facility.
- Parks - The addition of a full time maintenance position to replace two part time positions.

## **APPENDIX C**

### **VILLAGE OF VILLA PARK, ILLINOIS CAPITAL IMPROVEMENTS SUMMARY Fiscal Year 08-09**

The document which translates a local government's long-range capital improvement needs into a specific plan for the future is the Capital Improvement Program (CIP). The CIP to be developed for the Village of Villa Park will cover a five-year period beginning FY 08-09 and ending FY 12-13.

The CIP is a planning tool for the annual budget. Included are all capital expenditures projected to cost in excess of \$25,000. Studies are not officially included in the CIP, but they are being noted on the summary sheets. By annually updating the report, coordination of projects can be achieved which would result in the savings of taxpayers' money. Continual planning of a long-term nature will help the Village to utilize its resources more effectively by avoiding the inherent shortsightedness of planning only one year at a time. Long-range planning also allows us to project the effect of current decisions upon ensuing fiscal years.

The first year of the CIP will be incorporated into the FY 08-09 Annual Operating Budget, which provides appropriations for specific facilities, equipment, and improvements. Projects slated for future years in the program are approved on a planning basis and do not receive final expenditure authority until they are incorporated into the annual budget.

The Financing Source Summary for the 5-year CIP, presented on page C-3, indicates that the majority of the funds needed after FY 07 will be provided by the Water Supply fund balance and various grants. The Village has not have accumulated funds in the Capital Projects Fund to finance future infrastructure improvements after this fiscal year. The Expenditure Summary for the 5-year CIP, presented on page C-4, lists all the anticipated capital improvements through FY 13.

The majority of the project expenditures listed on page C-2 relating to FY 08-09 that have an impact of current and/or future operating budgets are for infrastructure improvements. Their impact is a reduction in crack filling and other routine maintenance expenditures.

The following projects are included in the annual operating budget for FY 08-09:

<b>Capital Improvements / Studies</b>				
	PROJECT TITLE	AMOUNT	PROPOSED FUNDING SOURCE	IMPACT ON CURRENT AND FUTURE OPERATING BUDGETS
1	Ardmore Avenue Resurfacing Project	384,500	Street Fund, STP Grant	Reduction of annual crackfilling costs
2	Ardmore Bridge	120,000	Bridge Repair Program, Street Fund	Reduction of annual crackfilling costs
3	Rear Yard Drain Program	10,000	Private Funding, Stormwater Fund	None
4	East Madison Street Sidewalk Improvement Project	217,670	STP-TCM, Misc. Capital Projects	None
5	Highridge Road Improvement Project	35,000	CMAQ Grant	Provide Better Traffic Flow, Safety
6	Myrtle Avenue Reconstruction Project (Julia - Harrison)	1,387,838	Water, Wastewater, Street Improvement Fund	Improve the Condition of the Road
7	Roosevelt Road Sidewalk (includes acquisition)	545,183	Misc. Capital Projects, CMAQ Grant	None
8	Sunset Drive Improvement Project	1,415,293	Water, Wastewater, Street Fund	Reduction of annual crackfilling costs
9	South Villa Avenue Improvement Project - Madison to St. Charles	475,462	Water, Wastewater, Street Fund	Reduce Crackfilling/Patching
	<b>Total</b>	<b>4,590,946</b>		
<b>Vehicle Replacement</b>				
	PROJECT TITLE	AMOUNT	PROPOSED FUNDING SOURCE	
1	Replacement of Forestry Log Loader Unit #9	110,000	Equipment Fund	
	<b>Total</b>	<b>110,000</b>		

VILLAGE OF VILLA PARK, ILLINOIS  
 CAPITAL IMPROVEMENT PROGRAM  
 FINANCING SOURCES SUMMARY  
 FY 2008-09 THROUGH FY 2012-13

FINANCING SOURCE	Total Cost					
		FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
Water Supply Fund	1,488,503	428,824	612,074	373,675	10,000	63,930
Wastewater Fund	1,316,924	907,325	242,923	137,253		29,423
Street Improvements Fund	5,325,434	1,169,913	2,380,814	1,218,747	144,660	411,300
Stormwater Buyout Fund	30,000	10,000	5,000	5,000	5,000	5,000
Equipment Replacement Fund	1,792,000	170,000	718,000		874,000	30,000
Bridge Repair Program	1,312,000	96,000	96,000	1,120,000		
Other Capital Projects Fund	111,537	111,537				
Congestion Mitigation and Air Quality (CMAQ) Grant	1,251,801	487,693	49,640	155,828	558,640	
Surface Transportation Program (STP) Grant	4,462,691	1,115,617	1,768,324	1,578,750		
Motor Fuel Tax	53,792	53,792				
TIF Funds	1,555,563	48,867	226,577	528,681	624,600	126,838
Resident Fees	50,000	10,000	10,000	10,000	10,000	10,000
Elmhurst/Lombard	78,861		78,861			
STP-TCM	161,378	161,378				
<b>Total</b>	<b>18,990,484</b>	<b>4,770,946</b>	<b>6,188,213</b>	<b>5,127,934</b>	<b>2,226,900</b>	<b>676,491</b>

VILLAGE OF VILLA PARK, ILLINOIS  
 CAPITAL IMPROVEMENT PROGRAM - EXPENDITURES SUMMARY  
 FY 2008-09 THROUGH FY 2012-13

PAGE	PROJECT TITLE	Total Cost	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13
2	Addison Avenue Resurfacing Project	1,371,000					1,371,000
4	Ardmore Ave. Res. Proj. - Central Pacific To UP Railroad	384,500	384,500				
6	Ardmore Bridge - Over Central Pacific Railroad	1,640,000	120,000	120,000	1,400,000		
10	Highridge Road Improvement Project	783,300	35,000		50,000	698,300	
14	Rear Yard Drainage	80,000	20,000	15,000	15,000	15,000	15,000
16	Kenilworth Improvement Project - Harvard to Ardmore	615,567		615,567			
18	East Madison Street Sidewalk Improvement Project	217,670	217,670				
26	Michigan Avenue Improvement Project - Park to Madison	1,585,240		1,585,240			
30	Myrtle Avenue Reconstruction Project - Julia to Harrison	1,387,838	1,387,838				
32	Myrtle Avenue Reconstruction Project - Madison to Terry	45,000				10,000	35,000
36	Ovaltine Court and Alley Reconstruction	185,191					185,191
40	Roosevelt Road Sidewalk	545,183	545,183				
42	St. Charles Improvement Project	1,564,535		1,564,535			
46	Sunset Drive Improvement Project	1,415,293	1,415,293				
50	So. Villa Ave. Improvement Project - St. Charles to Madison	5,708,267	475,462	1,569,871	3,662,934		
52	Westmore Avenue Reconstruction Project	5,000				5,000	
55	Replacement of Ambulance #982	160,000		160,000			
56	Replacement of Ambulance #983	124,000				124,000	
57	Replacement of Fire Truck #961	475,000		475,000			
60	Replacement of Ladder Truck #973	750,000				750,000	
61	Replacement of Forestry Log Loader Unit #9	110,000	110,000				
62	Replacement of Parks Tractor With Bucket Unit #243	43,000		43,000			
63	Replacement of Parks Tractor Unit #244	30,000					30,000
64	Replacement of Asphalt Roller Unit #98	40,000		40,000			
66	Replacement of One Ton Dump Truck #246	60,000	60,000				
	<b>Total</b>	<b>19,325,584</b>	<b>4,770,946</b>	<b>6,188,213</b>	<b>5,127,934</b>	<b>1,602,300</b>	<b>1,636,191</b>

## **APPENDIX D**

### **GOVERNMENTAL STRUCTURE, LOCAL ECONOMIC CONDITION AND OUTLOOK**

Villa Park, "The Garden Village," is strategically located adjacent to interstate highways and rail lines. It is just 17 miles west of downtown Chicago and only 12 miles from O'Hare Airport. The Village is located in east central DuPage County, one of the fastest growing counties in the nation.

The Village currently has a land area of 4.6 square miles and a population of 22,517. The Village is empowered to levy a property tax on real property located within its boundaries. The Village also has the power by state statute to extend its corporate limits by annexation, which is done periodically when deemed appropriate by the Village Board.

Villa Park operates under the Village Board/Manager form of government. Policy making and legislative authority are vested in the Village Board, which consists of a President and a six-member board of trustees. The board is responsible, among other things, for passing ordinances, adopting the budget, appointing committees and hiring the Village Manager. The Village Manager is responsible for carrying out the policies and ordinances of the Village Board, for overseeing the day-to-day operations of the village and for appointing the heads of the village's departments. The Village President and Trustees are elected on a village-wide basis and hold office for a term of four years.

The Village of Villa Park's labor force of 12,373, accounts for 2.5% of the total labor force for DuPage County. Based on employment figures supplied by the Northeastern Illinois Planning Commission for Calendar year 2006, Villa Park's annual unemployment rate was 5.7%. Approximately 70% of the village's labor force work in the private sector - mostly in retail trade or business services. Villa Park's largest employers are either retail businesses (Wal-Mart, Target, K-Mart) or public administration (School Districts 45 and 88 and the Village of Villa Park). United Rental Industries and ConXAll are the largest manufacturing employers.

A TIF District on North Avenue was recently approved and development agreements are nearly in place. The Kenilworth Townhome project is underway and additional residential development is expected with condo's being constructed on Park Avenue.

**APPENDIX D**

**VILLAGE OF VILLA PARK, ILLINOIS  
DEMOGRAPHIC STATISTICS  
LAST TEN FISCAL YEARS**

FISCAL YEAR	(1) Estimated Population	(1) Per Capita Income	(2) Unemployment Percentage
1998	22,279	23,893	3.7
1999	22,279	23,893	3.5
2000	22,279	22,354	3.5
2001	22,075	23,248	4.4
2002	22,075	24,178	5.9
2003	22,517	25,024	6.1
2004	22,517	25,900	5.4
2005	22,517	26,806	5.7
2006	22,517	27,745	5.7
2007	22,517	28,022	n/a

**DATA SOURCES**

(1) U.S. Department of Commerce, Bureau of the Census; DuPage County Planning Department

(2) Northeastern Illinois Planning Commission

**APPENDIX D**

**VILLAGE OF VILLA PARK, ILLINOIS  
 ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY  
 LAST TEN LEVY YEARS**

TAX LEVY YEAR	REAL PROPERTY		RATIO OF TOTAL ASSESSED VALUE TO TOTAL ESTIMATED ACTUAL VALUE	EQUILIZATION FACTOR
	EQUALIZED ASSESSED VALUE	ESTIMATED ACTUAL VALUE		
1998	371,192,795	1,113,578,385	33.33	1.0
1999	386,107,538	1,158,322,614	33.33	1.0
2000	402,467,889	1,207,403,667	33.33	1.0
2001	428,987,287	1,286,961,861	33.33	1.0
2002	468,634,540	1,405,903,620	33.33	1.0396
2003	492,622,818	1,477,868,454	33.33	1.0
2004	535,465,308	1,606,395,924	33.33	1.0
2005	578,798,768	1,736,396,304	33.33	1.0
2006	623,382,016	1,870,146,048	33.33	0.993935
2007	677,662,120	2,032,986,360	33.33	1.0

Data Source: DuPage County Clerk

**APPENDIX D**

**VILLAGE OF VILLA PARK, ILLINOIS  
ASSESSED VALUATIONS, TAX RATES & EXTENSIONS  
LAST TEN LEVY YEARS**

Tax Levy Year Assessed valuation	2007		2006		2005		2004		2003	
	Rate	Amount	Rate	Amount	Rate	Amount	Rate	Amount	Rate	Amount
		677,662,120		623,382,016		578,798,768		535,465,308		492,622,818
<b>Tax Extensions:</b>										
General	0.0343	232,438	0.0337	210,080	0.0326	188,688	0.0373	199,729	0.061	300,500
Fire	0.0281	190,423	0.0315	196,365	0.0322	186,373	0.0363	194,374	0.0384	189,167
Ambulance Service/ Paramedics	0.0747	506,214	0.0792	493,719	0.0811	469,406	0.0838	448,720	0.0887	436,956
Garbage	-	-	-	-	-	-	-	-	-	-
Illinois Municipal Retirement	0.1168	791,509	0.1208	753,045	0.1237	715,974	0.128	685,396	0.1355	667,504
Recreation	0.0393	266,321	0.042	261,820	0.043	248,883	0.0433	231,856	0.0471	232,025
Northeast DuPage Special Recreation	0.0308	208,720	0.0316	196,989	0.0321	185,794	0.0327	175,097	0.0342	168,477
Public library	0.2393	1,621,645	0.2523	1,572,793	0.2606	1,508,350	0.2705	1,448,434	0.2864	1,410,872
Library IMRF	0.0208	140,954	0.0219	136,521	0.0226	130,809	0.0233	124,763	0.0246	121,185
Park site development and maintenance	0.038	257,512	0.0407	253,716	0.0416	240,780	0.0444	237,747	0.0458	225,621
Debt Service	0.1975	1,338,382	0.2135	1,330,920	0.2273	1,315,610	0.2411	1,291,007	0.2602	1,281,805
Police Pension	0.1064	721,033	0.1117	696,318	0.1186	686,455	0.1227	657,016	0.1148	565,531
Firefighters' Pension	0.0597	404,564	0.0648	403,952	0.0688	398,214	0.066	353,407	0.0634	312,323
<b>Levy Subtotal</b>	<b>0.9857</b>	<b>6,679,715</b>	<b>1.0437</b>	<b>6,506,237</b>	<b>1.0842</b>	<b>6,275,336</b>	<b>1.1294</b>	<b>6,047,546</b>	<b>1.2001</b>	<b>5,911,966</b>
Street and Bridge	-	-	-	-	-	-	-	-	-	22,296
Special Services Area #2	-	-	-	-	-	-	-	-	-	-
Tax Increment Financing	-	-	-	-	-	-	-	-	-	631,639
		6,679,715		6,506,237		6,275,336		6,047,546		6,565,901
Uncollectible Provision	2%		2%		2%		2%		2%	

Tax Levy Year Assessed valuation	2002		2001		2000		1999		1998	
	Rate	Amount	Rate	Amount	Rate	Amount	Rate	Amount	Rate	Amount
		468,634,540		428,987,287		402,467,889		386,107,538		371,192,795
<b>Tax Extensions:</b>										
General	0.0941	440,985	0.0524	224,789	0.0408	164,207	0.0878	339,002	0.0617	229,026
Fire	0.0348	163,085	0.0355	152,291	0.0361	145,291	0.036	138,999	0.0364	135,114
Ambulance Service/ Paramedics	0.0759	355,694	0.0778	333,752	0.079	317,950	0.0788	304,253	0.0797	295,841
Garbage	-	-	0.0625	268,117	0.0634	255,165	0.0632	244,020	0.0771	286,190
Illinois Municipal Retirement	0.1354	634,531	0.1551	665,359	0.162	651,998	0.1541	594,992	0.1554	576,834
Recreation	0.0438	205,262	0.0449	192,615	0.0515	207,271	0.0514	198,459	0.0519	192,649
Northeast DuPage Special Recreation	0.0265	124,188	0.0273	117,114	0.0276	111,081	0.0276	106,566	0.0278	103,191
Public library	0.2925	1,370,756	0.3132	1,343,588	0.3198	1,287,092	0.3227	1,245,969	0.328	1,217,512
Library IMRF	0.0249	116,690	0.0266	114,111	0.0271	109,069	0.0272	105,021	0.0276	102,449
Park site development and maintenance	0.0442	207,137	0.0431	184,894	0.0378	152,133	0.0377	145,563	0.0381	141,425
Debt Service	0.2799	1,311,708	0.3056	1,310,985	0.3243	1,305,203	0.3039	1,173,381	0.3466	1,286,554
Police Pension	0.1055	494,409	0.1075	461,161	0.1277	513,951	0.1111	428,965	0.1299	482,179
Firefighters' Pension	0.0591	276,963	0.0571	244,952	0.0512	206,063	0.0354	136,682	0.0363	134,743
<b>Levy Subtotal</b>	<b>1.2166</b>	<b>5,701,408</b>	<b>1.3086</b>	<b>5,613,728</b>	<b>1.3483</b>	<b>5,426,474</b>	<b>1.3369</b>	<b>5,161,872</b>	<b>1.3965</b>	<b>5,183,707</b>
Street and Bridge		27,428		29,769		30,366		30,522		39,897
Special Services Area #2		-		-		-		-		-
Tax Increment Financing		631,171		445,602		139,764		140,799		150,437
		6,360,007		6,089,099		5,596,604		5,333,193		5,374,041
Uncollectible Provision	2%		2%		2%		2%		2%	

**APPENDIX D**

**VILLAGE OF VILLA PARK, ILLINOIS  
PROPERTY TAX RATES - DIRECT AND OVERLAPPING GOVERNMENTS  
LAST TEN LEVY YEARS**

2006   2005   2004   2003   2002   2001   2000   1999   1998   1997

\*Tax Rates

DuPage County	0.1713	0.1797	0.1850	0.1999	0.2154	0.2353	0.2536	0.2687	0.2831	0.2970
DuPage Forest Preserve	0.1303	0.1271	0.1358	0.1419	0.1534	0.1654	0.1742	0.1797	0.1849	0.1871
Addison Township	0.1125	0.1155	0.1175	0.1223	0.1246	0.1311	0.1333	0.1336	0.1356	0.1369
York Township	0.0679	0.0695	0.0699	0.0727	0.0749	0.0794	0.0810	0.0815	0.0832	0.0894
Villa Park	1.0437	1.0842	1.1294	1.2001	1.2166	1.3086	1.3483	1.3369	1.3965	1.3173
Grade School District #4	1.8596	1.8752	1.8799	1.9020	1.9542	2.0699	2.1145	2.1212	2.1146	2.1353
High School District #88	1.3795	1.4137	1.4368	1.4969	1.5346	1.6316	1.6505	1.6769	1.6795	1.6995
Jr. College District #502	0.1929	0.1874	0.1972	0.2097	0.2179	0.1930	0.1966	0.2006	0.2027	0.2042
Grade School District #45	2.6579	2.7330	2.7835	2.9172	3.0218	3.2255	3.3642	3.4475	3.0595	3.0991
Grade School District #48	0.9967	0.9835	0.9969	1.0152	1.0210	1.0867	1.1035	1.1096	1.1169	1.1280
DuPage Airport Authority	0.0183	0.0198	0.0213	0.0230	0.0248	0.0271	0.0291	0.0306	0.0322	0.0337

\*Property tax rates are per \$100 of assessed valuation.

\* Rates as of April 30, 2008

**APPENDIX D**

**VILLAGE OF VILLA PARK, ILLINOIS  
RATIO OF NET GENERAL BONDED DEBT  
TO ASSESSED VALUE AND NET GENERAL BONDED DEBT PER CAPITA  
LAST TEN FISCAL YEARS**

Tax Year	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007
Population	22,279	22,279	22,279	22,075	22,075	22,517	22,517	22,517	22,517	22,517
Assessed Value	359,756,153	371,192,795	386,107,538	402,467,889	428,987,287	468,634,540	535,927,384	578,798,768	623,382,016	677,662,120
Gross General Obligation Debt	8,178,000	12,710,914	11,597,475	11,540,543	11,117,952	9,955,000	9,235,000	10,000,000	9,070,000	8,085,000
Less Debt Service Funds	315,900	260,365	120,565	153,352	183,609	211,287	247,916	247,916	147,733	244,681
Net General Obligation Debt	7,862,100	12,450,549	11,476,910	11,387,191	10,934,343	9,743,713	8,987,084	9,752,084	8,922,267	7,840,319
Ratio of Net General Obligation Debt to Assessed Value	2.19%	3.35%	2.97%	2.83%	2.55%	2.08%	1.68%	1.68%	1.43%	1.16%
Net General Obligation Debt Per Capita	352.89	558.85	515.14	515.84	495.33	441.39	399.12	433.10	396.25	348.20

**APPENDIX D**

**VILLAGE OF VILLA PARK, ILLINOIS  
SCHEDULE OF GENERAL OBLIGATION BONDS OUTSTANDING**

Street Improvement Bonds, Series 1998 dated September 1, 1998, provides for retirement of principal of between \$210,000 and \$380,000 from 2006 through 2018. Interest rates are 4.50% to 4.55%.	\$	3,300,000
Refunding Bonds, Series 2003 dated June 15, 2003 provides for retirement of principal of between \$270,000 and \$470,000 from 2006 through 2015. Interest rates are 2.00% to 3.30%.		3,035,000
Limited Bonds, Series 2005 dated October 15, 2005 provides for retirement of principal of \$45,000 to \$525,000 from 2006 to 2011 . The interest rate is 3.5%.		1,750,000
Total General Obligation Bonds Outstanding	\$	<u>8,085,000</u>

**APPENDIX D**  
**VILLAGE OF VILLA PARK, ILLINOIS**  
**SCHEDULE OF LEGAL DEBT MARGIN**

Assessed valuation - 2007	<u>\$677,662,120</u>
Legal debt limit - 8.625% of assessed valuation	\$58,448,358
Amount of debt applicable to debt limit:	
General obligation street improvement bonds, series 1998	3,300,000
General obligation refunding bonds, series 2003	3,035,000
General obligation limited bonds, series 2005	1,750,000
	<u>8,085,000</u>
Legal Debt Margin	<u>\$50,363,358</u>

**Debt Policy**

The Village has a legal debt limitation not to exceed 8.625% of the total equalized assessed valuation of the taxable property within the Village boundaries. This means that the total of bonds, notes, warrants or any other type of general obligation issued or outstanding will not be greater than 8.625%. The following types of obligations are not considered in determining the debt limitations: certain revenue bonds, special assessment bonds, special service area bonds and alternate revenue bonds.

Due to property tax limitations, the ability to issue bonds in the future is severely hampered. In order to issue bonds, a referendum must be approved by a majority of voters in Villa Park. As presented above, the Village is well within the exiting debt levels and will continue to be so in the future.

Prior to the Property Extension Tax Limitation Act, the Village was allowed to issue general obligation bonds, without referendum, of up to .5 of one percent of equalized assessed valuation (EAV) and also, alternate revenue bonds backed by another revenue source.

**Bond Rating**

The Village of Villa Park has an "A1" bond rating. Bonds which are rated A possess many favorable investment attributes and are to be considered as upper medium grade obligations. Factors giving security to principal and interest are considered adequate, but elements may be present which suggest a susceptibility to impairment sometime in the future.

	Moody's	Standard & Poor's	Fitch
Best Quality	Aaa	AAA	AAA
High Quality	Aa1	AA+	AA+
	Aa2	AA	AA
	Aa3	AA-	AA-
Upper Medium Grade	A1	A+	A+
	A2	A	A
	A3	A-	A-
Medium Grade	Baa1	BBB+	BBB+
	Baa2	BBB	BBB
	Baa3	BBB-	BBB-

**APPENDIX D**

**VILLAGE OF VILLA PARK, ILLINOIS  
LONG-TERM DEBT  
ANNUAL DEBT SERVICE REQUIREMENTS (1)**

	2008-09	2009-10	2010-2011	2011-2012	2012-2013	FUTURE MATURITIES	TOTAL DEBT SERVICE
<b>GENERAL OBLIGATION BONDS: (2)</b>							
Street Improvements - 1998							
Principal	235,000	245,000	255,000	270,000	280,000	2,015,000	3,300,000
Interest	149,205	138,630	127,605	116,130	103,980	328,972	964,522
Refunding - 2003							
Principal	300,000	320,000	345,000	365,000	390,000	1,315,000	3,035,000
Interest	88,875	81,375	73,375	64,060	53,840	87,080	448,605
Limited - 2005							
Principal	490,000	505,000	525,000	230,000	-	-	1,750,000
Interest	61,250	44,100	26,425	8,050	-	-	139,825
Totals	<u>1,324,330</u>	<u>1,334,105</u>	<u>1,352,405</u>	<u>1,053,240</u>	<u>827,820</u>	<u>3,746,052</u>	<u>9,637,952</u>
<b>DEBT CERTIFICATES (3)</b>							
2003 Debt Certificate (Golf Course)							
Principal	70,000	70,000	75,000	75,000	80,000	985,000	1,355,000
Interest	58,068	55,862	53,342	50,642	47,718	270,183	535,815
2004 Debt Certificate (Police Building)							
Principal	70,000	70,000	70,000	75,000	80,000	1,120,000	1,485,000
Interest	65,253	62,803	60,178	57,378	54,378	339,625	639,613
Totals	<u>263,321</u>	<u>258,665</u>	<u>258,520</u>	<u>258,020</u>	<u>262,096</u>	<u>2,714,808</u>	<u>4,015,428</u>

(1) Includes principal and interest only.

(2) To be paid from property taxes.

(3) To be paid from other sources (golf course revenue for 2003 issue, transfers from other funds for 2004 issue).

**APPENDIX D**

**VILLAGE OF VILLA PARK, ILLINOIS  
SCHEDULE OF DIRECT AND OVERLAPPING DEBT  
GENERAL OBLIGATION DEBT**

	(1)	(2)	(3)
	<u>Gross Debt</u>	Percentage of Debt Applicable to Village of Villa Park	Village of Villa Park Share of Debt
Village Of Villa Park	<u>\$8,085,000</u>	100%	<u>\$8,085,000</u>
Other Governments:			
DuPage County	237,270,000	1.66%	3,938,682
DuPage County Forest Preserve	243,270,271	1.66%	4,038,286
DuPage Water Commission	46,275,000	1.66%	768,165
High School District #88	16,677,692	19.80%	3,302,183
Grade School District #45	21,354,109	55.98%	11,954,030
Unit School District #205	81,205,750	0.02%	16,241
Community College District #502	<u>182,345,000</u>	1.73%	<u>3,154,569</u>
Subtotal - Other Governments	<u>\$ 828,397,822</u>		<u>\$ 27,172,156</u>
	<u><u>\$836,482,822</u></u>		<u><u>\$35,257,156</u></u>

(1) - Amount includes general obligation/alternative revenue bond issues.

(2) - Determined by ratio of assessed value of property in Villa Park subject to taxation in the government unit noted above.

(3) - Amount in column (1) multiplied by percentage in column (2).

NOTE: Gross debt is for fiscal year ended April 30, 2008.

**APPENDIX D**

**VILLAGE OF VILLA PARK, ILLINOIS  
MISCELLANEOUS STATISTICS**

Date of Incorporation		May 15, 1915
Form of Government		Board-Manager
Geographic Location		Western Suburb of Chicago located in DuPage County
Area		4.6 sq. miles
Population		
	1914	300
	1930	6,220
	1950	8,807
	1960	20,358
	1970	25,891
	1980	23,163
	1990	22,253
	1992	22,279
	2000	22,075
	2003	22,517
	2008	22,517

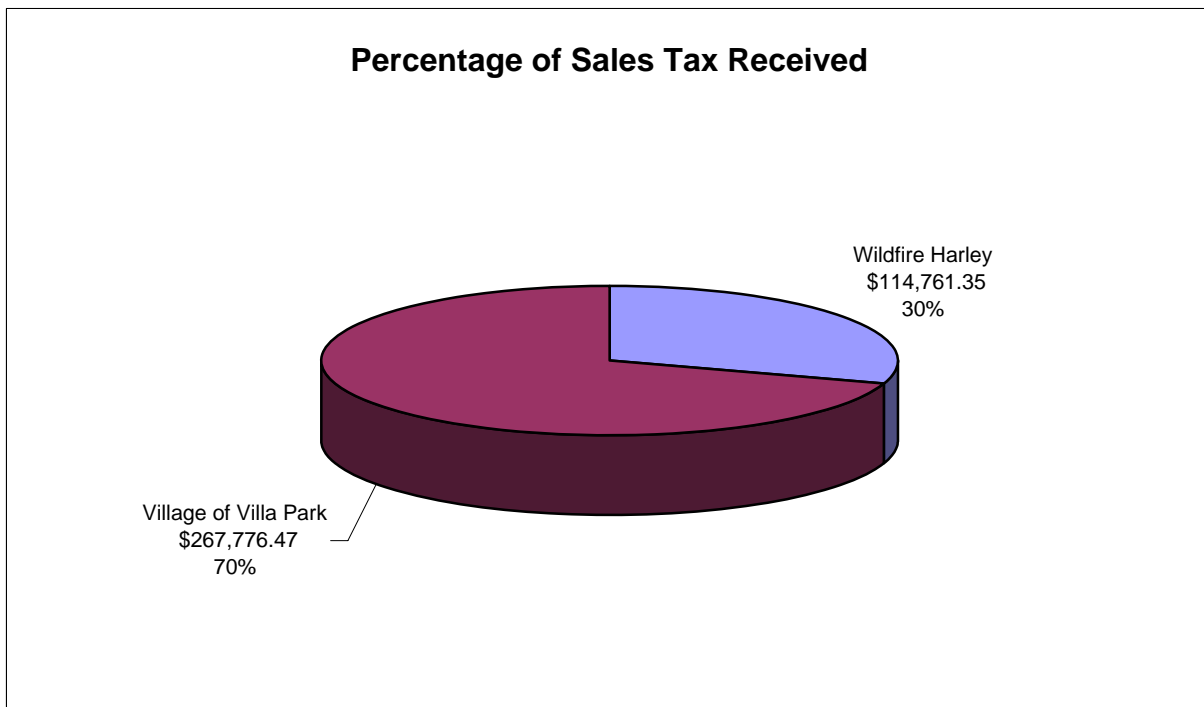
Municipal Services & Facilities

Number of Full-time Employees		162
Miles of Streets		70
Miles of Alleys		4
Miles of Sanitary Sewers		79
Miles of Storm Sewers		42
Building Inspection		
Number of Permits Issued in Calendar Year 2007		1,260
Value of Construction Authorized in Calendar Year 2007		\$21,979,914
Fire Protection		
Number of Full-time Firefighters		21
Number of Stations		3
Number of Fire Hydrants		841
I.S.O. Rating		Class 4
Police Protection		
Number of Police		39
Number of Crossing Guards		6
Number of Squad Cars		13

Library Services	
Number of Libraries	1
Number of Books	114,365
Number of Registered Borrowers	9,803
2007-08 Book Circulation	318,707
Bookmobiles	0
Number of Audio Visual Items	10,630
Recreation Facilities (Owned or leased)	
Number of Parks and Playgrounds	18
Park Area in Acres	106
Municipal Water Utility	
Population Served	22,517
Rated Daily Pumping Capacity	5,800,000
Average Daily Pumpage	2,029,000
Miles of Water Mains	80
Number of Metered Accounts	6,908
Elections	
Number of Registered Voters in Last Municipal Election	12,596
Number of Ballots Cast in Last Municipal Election	4,250
Percentage of Registered Voters Voting in Last Municipal Election	33.74%

### Wildfire Harley Davidson Tax Incentive Agreement Details

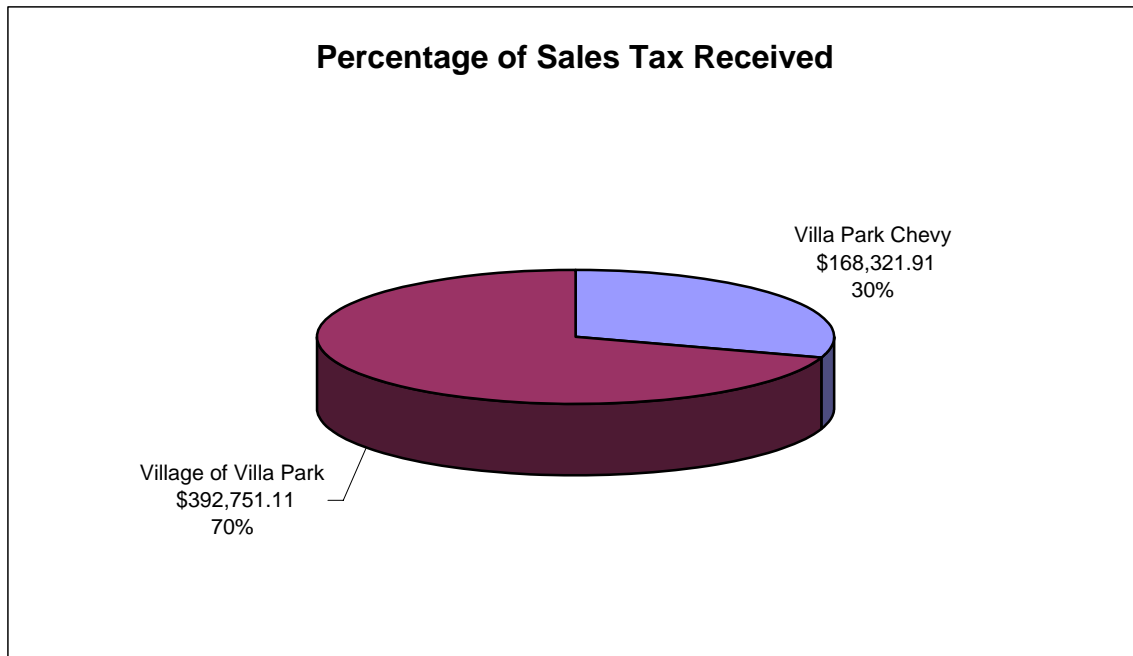
Annual Period	Dates of Annual Period	Total Sales Tax	Amount Paid to Wildfire Harley	Amount Kept by the Village of Villa Park
1*	1/2005 - 12/2005	122,282.41	36,684.72	85,597.69
2	1/2006 - 12/2006	129,611.62	38,883.49	90,728.13
3	1/2007 - 12/2007	130,643.79	39,193.14	91,450.65
4	1/2008 - 12/2008	n/a	n/a	n/a
5	1/2009 - 12/2009	n/a	n/a	n/a
6	1/2010 - 12/2010	n/a	n/a	n/a
7	1/2011 - 12/2011	n/a	n/a	n/a
8	1/2012 - 12/2012	n/a	n/a	n/a
9	1/2013 - 12/2013	n/a	n/a	n/a
10	1/2014 - 12/2014	n/a	n/a	n/a
		<b>\$ 382,537.82</b>	<b>\$ 114,761.35</b>	<b>\$ 267,776.47</b>



\* Quarterly Incentive paid through March 2005.

**Villa Park Chevy Tax Incentive Agreement Details**  
(30% of the Sales Tax Revenues)

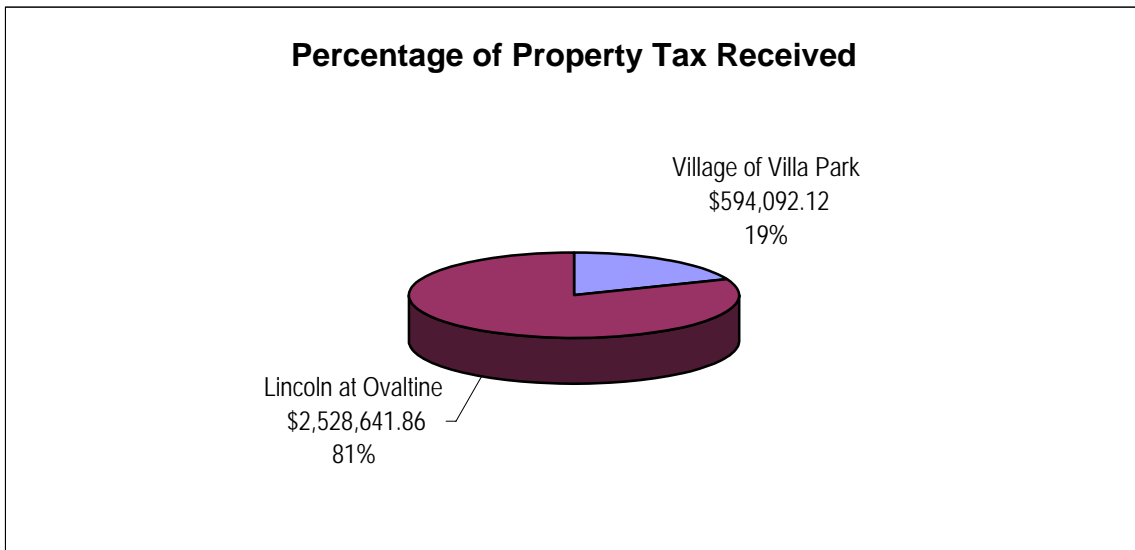
Annual Period	Dates of Annual Period	Total Sales Tax	Amount Paid to Villa Park Chevy	Amount Kept by the Village of Villa Park
1	2/2004 - 1/2005	117,076.83	35,123.05	81,953.78
2*	2/2005 - 12/2005	174,495.65	52,348.70	122,146.96
3	1/2006 - 12/2006	132,397.85	39,719.36	92,678.50
4	1/2007 - 12/2007	137,102.69	41,130.81	95,971.88
5	1/2008 - 12/2008	n/a	n/a	n/a
6	1/2010 - 12/2010	n/a	n/a	n/a
7	1/2011 - 12/2011	n/a	n/a	n/a
8	1/2012 - 12/2012	n/a	n/a	n/a
9	1/2013 - 12/2013	n/a	n/a	n/a
10	1/2014 - 12/2014	n/a	n/a	n/a
		<b>\$ 561,073.02</b>	<b>\$ 168,321.91</b>	<b>\$ 392,751.11</b>



\* Sales tax revenue was received by a neighboring community from January 2004 to April 2004. An adjustment was made by the Department of Revenue in August 2005 where the monies were deposited into the Village's accounts. This payment synchronized later payments to a calendar year season.

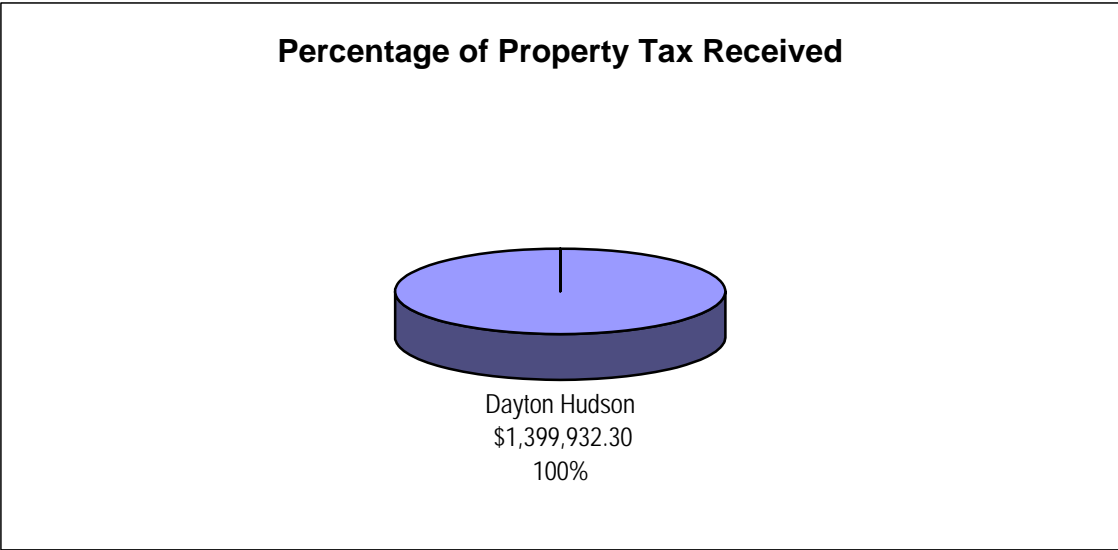
**Lincoln Ovaltine Courts Incentive Agreement Details**  
 \$3.27 Million Redevelopment Note

Annual Period	Dates of Annual Period	Amount Kept by the Village of Villa Park	Amount Paid to Lincoln at Ovaltine
-	To 10/31/02	\$ 50,000.00	\$ 50,000.00
-	To 10/31/02	\$ 41,060.98	\$ 187,055.56
1	11/01/02 - 10/31/03	\$ 89,692.60	\$ 408,599.63
2	11/01/03 - 10/31/04	\$ 93,258.98	\$ 424,846.44
3	11/01/04 - 10/31/05	\$ 102,689.62	\$ 467,808.29
4	11/01/05 - 10/31/06	\$ 105,737.98	\$ 481,695.23
5	11/01/06 - 10/31/07	\$ 111,651.96	\$ 508,636.71
6	11/01/07 - 10/31/08		
7	11/01/08 - 10/31/09		
8	11/01/09 - 10/31/10		
9	11/01/10 - 10/31/11		
10	11/01/11 - 10/31/12		
11	11/01/12 - 10/31/13		
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15	11/01/16 - 10/31/17		
16	11/01/17 - 10/31/18		
17	11/01/18 - 10/31/19		
18	11/01/19 - 10/31/20		
19	11/01/20 - 10/31/21		
20	11/01/21 - 10/31/22		
21	11/01/22 - 10/31/23		
22	11/01/23 - 10/31/24		
23	11/01/24 - 10/31/25		
		<u>\$ 594,092.12</u>	<u>\$ 2,528,641.86</u>



**Dayton Hudson (Target) Incentive Agreement Details**  
 \$2.5 Million Redevelopment Note

Annual Period	Dates of Annual Period	Amount Paid to Dayton Hudson
-	9/1/94 - 11/30/96	57,979.44
1	12/1/96 - 11/30/97	118,108.85
2	12/1/97 - 11/30/98	129,488.46
3	12/1/98 - 11/30/99	140,058.87
4	12/1/99 - 11/30/00	123,886.19
5	12/1/00 - 11/30/01	127,621.10
6	12/1/01 - 11/30/02	133,745.11
7	12/1/02 - 11/30/03	135,435.87
8	12/1/03 - 11/30/04	116,670.66
9	12/1/04 - 11/30/05	108,509.11
10	12/1/05 - 11/30/06	101,283.93
11	12/1/06 - 11/30/07	107,144.71
12	12/1/07 - 11/30/08	
13	12/1/08 - 11/30/09	
14	12/1/09 - 11/30/10	
15	12/1/10 - 11/30/11	
16	12/1/11 - 11/30/12	
17	12/1/12 - 11/30/13	
18	12/1/13 - 11/30/14	
19	12/1/14 - 11/30/15	
20	12/1/15 - 11/30/16	
21	12/1/16 - 11/30/17	
22	12/1/17 - 11/30/18	
23	12/1/18 - 11/30/19	
		<u>\$ 1,399,932.30</u>



## APPENDIX F

### VILLAGE OF VILLA PARK, ILLINOIS

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>DESCRIPTION</u>
Classification: <b>Salaries &amp; Wages</b>		
101	Salaries - Full Time	All W-2 wages paid to full time employees.
102	Salaries - Elected Officials	All W-2 wages paid to elected officials.
103	Salaries - Full Time CSO's	All W-2 wages paid to full time Community Service Officers
104	Salaries - Part Time (Aux.)	All W-2 wages paid to part time auxiliary officers.
105	Salaries - Part Time	All W-2 wages paid to part time employees.
106	Salaries - Overtime (Full)	Overtime wages paid to full-time employees.
107	Salaries - Overtime (Part)	Overtime wages paid to part-time employees.
108	Salaries - Temporary	All W-2 wages paid to seasonal/temporary employees.
109	Salaries - Full Time Commercial	All W-2 wages paid to full time employees performing special duty.
110	Car Allowance	Monthly allowance for use of a personal vehicle for Village purposes.
113	Salaries - Overtime (CSO's)	Overtime wages paid to Community Service Officers
115	Salaries - Custodians	Library - All W-2 wages paid to custodians

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>DESCRIPTION</u>
Classification: <b>Contractual Services</b>		
201	Legal Notices	Payment for printing of legal notices and materials to be distributed to the public
202	Training and Conferences	Payment for registration and related expenses for attendance at conferences and seminars
203	Mileage Reimbursement	Payments to Village employees for the use of a personal vehicle for Village business.
204	Transportation	Transportation of participants to and from field trips sponsored by the Recreation Department.
205	Postage	Cost incidental to sending or receiving goods or mail by U.S. Postal Service or other delivery means.
206	Senior Citizen Cab Subsidy	Payment for difference between total fare and seniors cost of \$1.00 per ride within Village limits
207	Appreciation Dinner & Awards	Costs relating to the Boards & Commissions Dinner, Employee Recognition Dinner and the Employee Picnic
210	Telephone	The cost for securing telephone service
211	Legal Services	Payment for outside legal counsel
215	Uniform Service	Garage-Payment for weekly cleaning of mechanics uniforms
219	Utility - Electric	Cost for providing electricity to Village facilities.
220	Utility - Gas	Cost for providing natural gas to Village facilities.
221	Lombard Sewer Service	Sewer fees due to Lombard for the 200 and 300 block on South Addison Road.
222	Heating & A/C Main. Serv.	Cost for heating and air conditioning maintenance.
223	Water and Sewer Service	Cost for providing water treatment service from Salt Creek Sanitary District.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>DESCRIPTION</u>
Classification: <b>Contractual Services</b>		
230	Printing Services	Cost for all printing, binding and related services.
249	In Serv. Activities: Trustee	Library
250	Employee Benefits	Payment for life/medical insurance, dental insurance, cost care fees and unemployment benefits.
251	Staff Recognition	Library
252	In Serv. Activities: Staff	Library
254	Collection Agency	Library
255	Recruitment	Library
256	Binding	Library
258	OCLC	Library
259	Landscaping	Library
260	Other Insurance	Payment for insurance other than employee benefits.
261	Insurance Claim Losses	Payment for all insurance claim losses.
262	Bloodborne Pathogen Services	Payment for services
263	Post Retirement Benefits	Payment for retirees health insurance
265	Maint. of Mobile Equipment	Labor provided by Garage to repair and maintain Village vehicles.
266	Constr./Maint of Mobile Equip	Labor provided by an outside contractor to repair and maintain Village vehicles.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>DESCRIPTION</u>
Classification: <b>Contractual Services</b>		
270	Maint. of Office Equipment	Payment for repairs to general office equipment. Includes maintenance contracts.
271	Maint. of Radio Equipment	Payment for repair and upgrade of radio equipment. Includes maintenance contracts.
272	Maint. of Electrical Equip.	Water Supply - Payment for maintenance and repair of electrical equipment necessary for the operation of the Village's water system
273	Maintenance of Controls	Water Supply, Waste Water - Payment for repair and maintenance for controls at Village wells, pumping stations and the Wet Weather facility.
274	Meter Repairs	Water Supply - Payment for repair of water me-ters.
277	Building Maint. Services	Fire - Payment for maintenance of emergency generator and miscellaneous repairs to stations.
279	DuPage Co. Computer	Payment for access to the County's G.I.S. computer system.
280	DuComm	Payment for emergency vehicle dispatching services.
281	Rental of Equipment	Payment for rental of pagers and other equipment.
282	Rental/Lease	Monthly payments for lease agreements.
284	Demo of Unsafe Structures	Payments resulting from the need to demolish unsafe structures.
285	Disposal Expense	Garbage hauling. Contract or disposal charges at a landfill.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>DESCRIPTION</u>
Classification: <b>Contractual Services</b>		
286	Mosquito Abatement	Streets - Payment for mosquito control services.
287	Tree Removal	Streets - Payment for removal of trees from parkways
289	Inspectors Fees	Payment for contracted plumbing and structural inspections.
291	Animal Hospital Expense	Payment for care of stray animals.
292	Engineering Services	Contracted engineering services for special projects.
293	Laboratory Testing	Water Supply, Waste Water - Testing of water for conformance to E.P.A. standards.
294	Administrative Services	Water Supply, Waste Water - Reimbursement to Corporate Fund for administrative services provided.
297	Officiating Services	Recreation - Payment for referees and umpires.
299	Other Contractual Services	Fees paid for services not included in another contractual services account.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>DESCRIPTION</u>
Classification: <b>Commodities</b>		
301	Uniforms	Payments to Village employees for maintaining a standard of dress required by the employer.
302	Chemicals	Chemicals for water treatment. Also chemicals used by the Fire Dept. for fire control.
303	Dues and Publications	Payment for membership dues in professional organizations and reference books and materials.
304	Grounds Supplies	Parks - Supplies needed to maintain park grounds (paint and lumber for picnic tables and park benches, trash cans, etc.).
305	Turf Supplies	Parks - Fertilizers and weed control materials for park areas.
306	Walks, Roads & Parking Lots	Parks - Supplies needed to maintain park walks, roads & parking lots (stones, paint, bumper stops, etc.).
307	Gasoline	Departmental allocation of gas and diesel fuel for Village vehicles obtained from Village garage.
308	Engine Oil	Garage - Engine oil for Village vehicles purchased by garage.
309	Gas and Diesel Fuel	Garage - Gas and diesel fuel for Village vehicles purchased by the garage.
310	Motor Vehicle Parts & Access	Parts for maintenance of Village vehicles.
311	Program Supplies	Supplies necessary for carrying out Village programs sponsored by various departments.
312	Tires	Purchase of new tires.
313	Microcomputer Supplies	Library
314	Janitorial Supplies	Cleaning supplies for Village buildings.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>DESCRIPTION</u>
Classification: <b>Commodities</b>		
315	Building Maint. Supplies	Supplies for maintaining and repairing Village buildings.
316	Y.P. Reference Materials	Library
317	Office Supplies	Purchase of general office supplies including print-ed forms.
318	Playground Equipment Parts	Parks - Replacement parts and paint for playground equipment.
319	Athletic Field Materials	Parks - Materials for the maintenance of athletic fields.
320	Electrical Supplies	Parks - Electrical supplies for athletic fields and park buildings.
321	Purchase of Water	Cost of water from DuPage Water Commission.
322	Hand Tools	Parks - Small tools for maintenance of park areas.
325	General Equipment Parts	Parks, Pools - Parts for large equipment.
333	Range Supplies	Police - Supplies for firing range.
334	Resale Items	Recreation, Pools - Tickets, dancewear and items purchased for resale at concession stands.
335	Youth Services CD/ROM	Library
336	Photo Material and Supplies	Film processing and supplies.
337	Library Books	Library
338	Library Reference Material	Library
339	Library Periodicals	Library
340	Library A/V Materials	Library

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>DESCRIPTION</u>
Classification: <b>Commodities</b>		
341	Salt/Calcium Chloride	Streets - Salt and calcium chloride for snow and ice control on Village streets.
342	Asphalt Mix	Streets - Asphalt for paving of streets.
343	Stone	Streets, Water Supply - Stone for maintenance of streets and storm sewers.
344	Concrete - Redi Mix	Streets - Pre-mixed concrete used for street maintenance and curb inlet replacement.
345	Professional Books	Library
346	Precast & Concrete Materials	Streets - Materials for curb inlet replacement.
347	Cast Iron Items	Streets - Inlet frames and grates for curb inlet replacement.
348	Pipes and Culverts	Streets - Pipes and culverts for curb inlet replacement.
349	Crack Sealant	Streets - Materials for crack-filling operations.
350	Professional Periodicals	Library
351	Valves	Water Supply - Valves necessary for operation and maintenance of Village's water system.
352	Watermain Repair Parts	Water Supply - Materials for repair of water mains.
353	Service Connection Materials	Water Supply - Materials needed to connect new services to the Village's water system.
354	Water Meters	Water Supply - Water meters and repair parts.
355	Fire Hydrant Repair Parts	Water Supply - Materials for repair of fire hydrants.
356	Manhole Materials	Waste Water - Materials for maintenance and replacement of manholes.
357	Sewermain Repair Parts	Waste Water - Materials for repair of sewer mains.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>DESCRIPTION</u>
Classification: <b>Commodities</b>		
392	Barricades	Streets - Barricades and barricade replacement parts.
393	Street Lighting Materials	Streets - Light poles, fixtures and hardware for street lights.
394	Pavement Marking Materials	Streets - Markings, paint and powder for marking streets.
395	Street Sign Materials	Streets - Posts, signs, sign blanks, letters and hardware for making and maintaining street signs
399	Other Supplies	Payment for supplies not included in another commodities account. Not to be used for office supplies.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>DESCRIPTION</u>
Classification: <b>Capital Outlay</b>		
401	Capital Outlay	Items which cost \$500 or more individually and have a useful life of more than one year.
402	Non-Capital Outlay	Items which individually cost between \$100 and \$500 and a useful life of more than one year.
Classification: <b>Other</b>		
601	Contributions	NEDSRA - Villa Park's contribution to the North East DuPage Special Recreation Association.
608	Contingency	Reserve to cover anticipated salary increases.
610	Transfer to: Foreign Fire Ins.Bd.	Foreign Fire Insurance tax payment.
620	Pension Payments	Pension payments to disabled and retired police officers and firefighters of the Village.
621	IMRF Contributions	Village's contributions for retirement benefits for Village employees other than police and firefighters.
622	Social Secur. Contributions	Village's contributions for Social Security for Village employees other than police and firefighters.
623	Medicare Contributions	Village's contributions for Medicare benefits for Village employees and police and firefighters hired after 3/31/86.
650	ECC: Administrative Expense	Expenses of the Environmental Concerns Commission.
653	Senior Citizens Commission	All expenses incurred by the Senior Citizens Commission.
654	Traffic & Safety Commission	All expenses incurred by the Traffic & Safety Commission.
655	Planning & Zoning Commission	All expenses incurred by the Planning & Zoning Commission.
656	Fire & Police Commission	All expenses incurred by the Fire & Police Commission.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>DESCRIPTION</u>
Classification: <b>Other</b>		
657	Historic Preservation Comm.	All expenses incurred by the Historic Preservation omission.
658	Economic Development Comm.	All expenses incurred by the Economic Development Commission.
666	Cable TV Commission	All expenses incurred by the Cable TV Commission.
667	Community Pride Commission	All expenses incurred by the Community Pride Commission.
690	Principal Payments	Library principal payments on loan.
691	Automation Monthly Charge	Library computer software expenses.
693	Interest Payments	Library interest payments on loan.

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>DESCRIPTION</u>
Classification: <b>Transfers</b>		
700	Transfer to . . .	The transfer of monies from one Village fund to another.
710	. . . Corporate Fund	
732	. . . M.F.T. Fund	
735	. . . Recreation Fund	
736	. . . Parks Fund	
741	. . . Swim Pool Fund	
750	. . . Debt Service Fund	
764	. . . Cap. Proj. Fund	
782	. . . Water Supply Fund	
783	. . . Wastewater Fund	
791	. . . Working Cash Fund	
799	. . . Other Depts	

## APPENDIX G

### VILLAGE OF VILLA PARK, ILLINOIS

#### BUDGET GLOSSARY

**The Budget contains specialized and technical terminology that is unique to governmental finance and budgeting. To assist the reader of the Budget document in understanding these terms, the following budget glossary has been prepared:**

#### **Abatement**

A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments and service charges.

#### **Acronyms:**

CATS – Chicago Area Transportation Study  
STP – Surface Transportation  
CMAQ – Congestion, Mitigation and Air Quality  
IDOT – Illinois Department of Transportation  
L.U.S.T. – Liquid Underground Storage Tank  
S.C.S.D. – Salt Creek Sanitary District

#### **Accountability**

The state of being obliged to explain one's actions, to justify what one does. Accountability requires governments to answer to the citizenry-to justify the raising of public resources and the purposes for which they are used.

#### **Accounting System**

The methods and records established to identify, assemble, analyze, classify, record and report a government's transactions and to maintain accountability for the related assets and liabilities.

#### **Accrual Basis**

A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

#### **Activity**

A specific and distinguishable service performed by one or more organizational components of a government to accomplish a function for which the government is responsible (e.g., police is an activity within the public safety function).

#### **Ad Valorem Tax**

A tax based on value (e.g., a property tax).

#### **Agency Fund**

A fund normally used to account for assets held by a government as an agent for individuals, private organizations or other governments and/or other funds. The agency fund also is used to report the assets and liabilities of Internal Revenue Code, Section 457, deferred compensation plans.

#### **Annual Operating Budget**

The portion of the budget that pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.

**Asset**

A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events.

**Appropriation**

A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation usually is limited in amount and time it may be expended.

**Appropriation Ordinance**

An ordinance through which appropriations are given legal effect.

**Assessed Valuation**

A valuation set upon real estate or other property by a government as a basis for levying taxes.

**Audit**

A systematic collection of the sufficient, competent evidential matter needed to attest to the fairness of management's assertions in the financial statements or to evaluate whether management has efficiently and effectively carried out its responsibilities.

**Basis of Accounting**

A term used to refer to when revenues, expenditures, expenses, and transfers-and the related assets and liabilities-are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the cash or the accrual method.

**Bond**

Most often, a written promise to pay a specified sum of money (called the face value or principal amount), at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate.

**Budget**

A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

**Budget Awards Program**

A voluntary program administered by the GFOA to encourage governments to publish budgets that reflect the commitment to meeting the highest principles of governmental budgeting.

**Budget Officer System**

A system adopted by the State of Illinois in 1969 in an effort to improve financial reporting of municipalities.

**Budgetary Control**

The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

**Budget Message**

A generally discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body.

**Capital Budget**

A plan of proposed capital outlays and the means of financing them.

**Capital Expenditures**

Expenditures resulting in the acquisition of or addition to the government's general fixed assets.

**Capital Improvement Program**

A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or other capital needs.

**Capital Projects Fund**

A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

**Certificate Of Achievement For Excellence In Financial Reporting Program**

A voluntary program administered by the GFOA to encourage governments to publish efficiently organized and easily readable CAFRs/CUFRs and to provide technical assistance and peer recognition to the finance officers preparing them.

**Commodities**

Items used in the day to day operations of the department or division such as office supplies, photo supplies and tools. Commodities are expected to be used up during normal Village operations.

**Consumer Price Index (CPI)**

A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living.

**Contractual Services**

Services rendered to Village departments and agencies by private firms, individuals or other government agencies. Examples include utilities, insurance, and professional services.

**Corporate Fund**

The fund used to account for all financial resources, except those required to be accounted for in another fund.

**Debt Limit**

The maximum amount of outstanding gross or net debt legally permitted.

**Debt Service**

The Village's obligation to pay the principal and interest of bonds and other debt instruments according to a predetermined payment schedule.

**Debt Service Fund**

A fund or funds established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

**Deficit**

(1) The excess of the liabilities of a fund over its asset. (2) The excess of expenditures over revenues during an accounting period or, in the case of proprietary funds, the excess of expenses over revenues during an accounting period.

**Department**

A major administrative division of the Village which indicates overall management responsibility for an operation or group of related operations within a functional area.

**Depreciation**

The portion of the cost of a fixed-asset charged as an expense prorated over the estimated service life of such an asset.

**Division**

A segment of a department which is assigned a specific operation.

**Enterprise Fund**

A set of self-balancing accounts used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. The Water, Wastewater and Parking Funds are enterprise funds.

**Equalized Assessed Valuation**

The assessed valuation of a property increased by a multiplier established by the Illinois Department of Revenue which is intended to increase the total assessed valuation of all property in the County to a level that is equal to 33-1/3% of market value.

**Expenditure**

This term refers to the amount of funds paid or to be paid for obtaining an asset, goods, and services. For budget purposes, the term expenditure applies to all costs or expected commitments.

**Equity Accounts**

Those accounts presenting the difference between assets and liabilities of the fund.

**Expense**

The term expense is used in full accrual accounting to report decreases in net total assets.

**Fiscal Year (FY)**

The time period designated by the Village signifying the beginning and ending period for recording financial transactions. The Village of Villa Park has specified May 1 to April 30 as its fiscal year.

**Fixed Assets**

Assets of long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

**Formal Budgeting Integration**

The management control technique through which the annual operating budget is recorded in the general ledger through the use of budgetary accounts. It is intended to facilitate control over revenues and expenditures during the year.

**Fund**

An accounting entity with a set of self-balancing accounts that is used to account for financial transactions for specific activities or government functions. Seven commonly used funds in governmental accounting are: the general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, internal service funds and trust and agency funds.

**Fund Balance**

Fund balance is the excess of assets over liabilities. The unreserved fund balance is the amount available for appropriation.

**General Fund**

The fund used to account for all financial resources, except those required to be accounted for in another fund.

**General Obligation Bonds**

Bonds that finance a variety of public projects such as streets, buildings and improvements, and which are backed by the full faith and credit of the issuing government.

**Grants**

Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity or facility.

**Interfund Transfers**

The movement of monies between funds of the same governmental entity.

**Intergovernmental Revenues**

Revenues from other governments in the form of grants, entitlement, shared revenues or payments in lieu of taxes.

**Levy**

To impose taxes, special assessments or service charges for the support of government activities. The total amount of taxes, special assessments or service charges imposed by a government.

**Liabilities**

Probable future sacrifices of economic benefits, arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events.

**Line-Item Budget**

A budget that lists each expenditure category (salaries, office supplies, telephone service, copy machine costs, etc.) separately, along with the dollar amount budgeted for each specified category.

**Long-Term Debt**

Debt with a maturity of more than one year after the date of issuance.

**Measurement Focus**

The accounting convention that determines (1) which assets and which liabilities are included on a government's balance sheet and where they are reported there, and (2) whether an operating statement presents information on the flow of financial resources (revenues and expenditures) or information on the flow of economic resources (revenues and expenses).

**Modified Accrual Accounting**

Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e. when they become both measurable and available). Expenditures are recorded when the related fund liability is incurred).

**Object**

As used in expenditure classification, applies to the article purchased or the service obtained, rather than to the purpose for which the article or service was purchased or obtained (e.g., personal services contractual services, materials and supplies)

**Operating Transfers**

All interfund transfers other than residual equity transfers (e.g. legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended).

**Ordinance**

A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions that must be by ordinance and those that may be by resolution. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

**Per Capita Debt**

The amount of a government's debt divided by its population. Per capita debt is used to indicate the government's credit position by reference to the proportionate debt borne per resident.

**Reserve**

An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future propose.

**Retained Earnings**

An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

**Revenue**

Monies that the Village receives as income. It includes such items as tax payments, fees from services, receipts from other governments, fines, reimbursements, grants, shared revenues and interest income.

**Special Assessments**

A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

**Special Service Area**

A financing technique used to finance special services and special improvements desired by a specific area of the Village. A tax is levied only on the particular area that will receive the special service or improvement.

**Tax Rate**

The amount of tax levied for each \$100 of assessed valuation.

## **APPENDIX H**

### **HISTORY OF THE VILLAGE OF VILLA PARK**

At the turn of the century, an electric railway called The Aurora, Elgin and Chicago streaked across the prairie farmland. This land was owned by German farmers: the Cables, Meyers, Karnstedt and Biermanns. They had settled here in the 1850's and 1860's.

Two subdivisions sprang up - Villa Park in 1908 and Ardmore in 1910. Summit Avenue was the dividing line. In 1914, the two were incorporated as Ardmore. In 1917, the name was changed to Villa Park.

Two wealthy men, 'Colonel' J.L. Calhoun and Charles C. Heisen, figured prominently in the early development. The Wander Company of Bern, Switzerland opened its only American plant, Ovaltine, in 1917.

The population boomed in the 1920's. The Aurora, Elgin and Chicago Railroad was largely responsible for the rapid growth. Professional and business people were attracted to 'country' living. Buyers of lots were given inducements of 20 apple trees or 200 baby chicks. Schools were built, churches opened, community organizations were formed and a 5¢ newspaper was introduced. Members of the Women's Club gathered books in a little red wagon for a library.

In the 1930's, when many banks closed, the Villa Park Trust & Savings Bank survived. The village grew rapidly during the post World War II period. The population soared from 8,000 to its peak of 25,000 in 1965. New churches came, businesses flourished, parks were created and a beautiful new library was built.

Today, Villa Park provides a good life for its 22,517 residents. They enjoy a 'small town' atmosphere, excellent schools, outstanding police and fire protection, 'state of the art' paramedic service and exceptional recreational facilities. Transportation is good and health services are outstanding. Service clubs are very active.

Villa Park residents are comfortable with a wide variety of housing and convenient shopping. An active society enabled Villa Park to have both Chicago, Aurora and Elgin Railroad stations placed on the National Register of Historic Places. Both railroad stations are located on the Illinois Prairie Path, a national Historic Trail. In 1988, Villa Park received the coveted Governor's Hometown Honorable Mention Award for their three-year volunteer campaign to install ornamental memorial lighting on the Villa Park Prairie Path.

Business people and our community leaders continue to address problem areas in the village while planning for the future of Villa Park.

VILLAGE OF VILLA PARK, ILLINOIS  
LONG-TERM DEBT REQUIREMENTS  
GENERAL OBLIGATION LIMITED BONDS, SERIES 2005

April 30, 2008

Date of Issue	October 15, 2005
Date of Maturity	December 15, 2011
Authorized Issue	\$2,675,000
Denomination of Bonds	\$5,000
Interest Rates	3.50%
Interest Dates	June 15 and December 15
Principal Maturity Date	15-Dec
Payable at	La Salle National Trust, N.A.
Purpose	This limited general obligation bond was issued to pay for a couple street projects and to put a portion in escrow for the 2004 debt certificate.

**CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS**

Levy Year	Bond Numbers	Tax Levy		Totals	Interest Due On			
		Principal	Interest		6/15	Amount	12/15	Amount
2007		490,000	61,250	551,250	2008	30,625	2008	30,625
2008		505,000	44,100	549,100	2009	22,050	2009	22,050
2009		525,000	26,425	551,425	2010	13,212	2010	13,212
2010		230,000	8,050	238,050	2011	4,025	2011	4,025
		\$1,750,000	\$139,825	\$1,889,825			\$69,912	\$69,912

VILLAGE OF VILLA PARK, ILLINOIS  
LONG-TERM DEBT REQUIREMENTS  
DEBT CERTIFICATES, SERIES 2004

April 30, 2008

Date of Issue	July 12, 2004
Date of Maturity	December 15, 2023
Authorized Issue	\$ 1,650,000.00
Denomination of Certificates	\$5,000
Interest Rates	3.125% - 4.850%
Interest Dates	June 15th & Dec 15th
Principal Maturity Date	December 15
Payable at	La Salle National Trust, N.A.
Purpose	This debt pays for additional costs associated with the construction of the new Village Police Department.

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Levy Year	Tax Levy		Interest Due On				
	Principal	Interest	Totals	June 15	Amount	December 15	Amount
2007	70,000	65,253	135,253	2008	32,626	2008	32,626
2008	70,000	62,803	132,803	2009	31,401	2009	31,401
2009	70,000	60,178	130,178	2010	30,089	2010	30,089
2010	75,000	57,378	132,378	2011	28,689	2011	28,689
2011	80,000	54,378	134,378	2012	27,189	2012	27,189
2012	80,000	51,178	131,178	2013	25,589	2013	25,589
2013	85,000	47,978	132,978	2014	23,989	2014	23,989
2014	90,000	44,450	134,450	2015	22,225	2015	22,225
2015	90,000	40,490	130,490	2016	20,245	2016	20,245
2016	95,000	36,530	131,530	2017	18,265	2017	18,265
2017	100,000	32,350	132,350	2018	16,175	2018	16,175
2018	105,000	27,700	132,700	2019	13,850	2019	13,850
2019	110,000	22,818	132,818	2020	11,409	2020	11,409
2020	115,000	17,703	132,703	2021	8,851	2021	8,851
2021	120,000	12,125	132,125	2021	6,063	2021	6,063
2022	130,000	6,305	136,305	2022	3,153	2022	3,153
	\$1,485,000	\$639,613	\$2,124,613		\$319,806		\$319,806

VILLAGE OF VILLA PARK, ILLINOIS  
LONG-TERM DEBT REQUIREMENTS  
DEBT CERTIFICATES, SERIES 2003A

April 30, 2008

Date of Issue	September 15, 2003
Date of Maturity	December 15, 2022
Authorized Issue	\$1,600,000
Denomination of Certificates	\$5,000
Interest Rates	3.10% - 4.90%
Interest Dates	June 15 and December 15
Principal Maturity Date	December 15
Payable at	La Salle National Trust, N.A.
Purpose	This debt certificate is for the driving range at Sugar Creek Golf Course. It will be repaid through driving range revenue.

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Levy Certificate Year Numbers	Tax Levy			Interest Due On			
	Principal	Interest	Totals	June 15	Amount	December 15	Amount
2007 50-63	70,000	58,068	128,068	2008	29,034	2008	29,034
2008 64-77	70,000	55,862	125,862	2009	27,931	2009	27,931
2009 78-92	75,000	53,342	128,342	2010	26,671	2010	26,671
2010 93-107	75,000	50,642	125,642	2011	25,321	2011	25,321
2011 108-123	80,000	47,718	127,718	2012	23,859	2012	23,859
2012 124-139	80,000	44,598	124,598	2013	22,299	2013	22,299
2013 140-156	85,000	41,318	126,318	2014	20,659	2014	20,659
2014 157-173	85,000	37,832	122,832	2015	18,916	2015	18,916
2015 174-191	90,000	34,220	124,220	2016	17,110	2016	17,110
2016 192-210	95,000	30,395	125,395	2017	15,197	2017	15,198
2017 211-230	100,000	26,120	126,120	2018	13,060	2018	13,060
2018 231-251	105,000	21,620	126,620	2019	10,810	2019	10,810
2019 252-273	110,000	16,685	126,685	2020	8,343	2020	8,342
2020 274-296	115,000	11,515	126,515	2021	5,757	2021	5,758
2021 297-320	120,000	5,880	125,880	2022	2,940	2022	2,940
	\$1,355,000	\$535,815	\$1,890,815		\$267,907		\$267,908

VILLAGE OF VILLA PARK, ILLINOIS  
LONG-TERM DEBT REQUIREMENTS  
GENERAL OBLIGATION REFUNDING BONDS, SERIES 2003

April 30, 2008

Date of Issue	June 15, 2003
Date of Maturity	December 15, 2015
Authorized Issue	\$4,130,000
Denomination of Bonds	\$5,000
Interest Rates	2.00% - 3.30%
Interest Dates	June 15 and December 15
Principal Maturity Date	December 15
Payable at	La Salle National Trust, N.A.
Purpose	This is a refunding of a previous general obligation bond paying for improvements in capital infrastructure.

**CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS**

Levy Bond Year Numbers	Tax Levy			Interest Due On			
	Principal	Interest	Totals	June 15	Amount	December 15	Amount
2007 220-279	300,000	88,875	388,875	2008	44,438	2008	44,437
2008 280-343	320,000	81,375	401,375	2009	40,687	2009	40,688
2009 344-412	345,000	73,375	418,375	2010	36,688	2010	36,687
2010 413-485	365,000	64,060	429,060	2011	32,030	2011	32,030
2011 486-563	390,000	53,840	443,840	2012	26,920	2012	26,920
2012 564-645	410,000	42,140	452,140	2013	21,070	2013	21,070
2013 646-732	435,000	29,430	464,430	2014	14,715	2014	14,715
2014 733-826	470,000	15,510	485,510	2015	7,755	2015	7,755
	<b>\$3,035,000</b>	<b>\$448,605</b>	<b>\$3,483,605</b>		<b>\$224,303</b>		<b>\$224,302</b>

VILLAGE OF VILLA PARK, ILLINOIS  
 LONG-TERM DEBT REQUIREMENTS  
 GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 1998

April 30, 2008

Date of Issue	September 1, 1998
Date of Maturity	September 1, 2018
Authorized Issue	\$4,900,000
Denomination of Bonds	\$5,000
Interest Rates	4.50% - 4.55%
Interest Dates	June 15 and December 15
Principal Maturity Date	15-Dec
Payable at	LaSalle National Trust, N.A.
Purpose	This general obligation bond was passed through a referendum and went to pay for a number of street projects in the community.

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Numbers	Tax Levy			Interest Due On			
		Principal	Interest	Totals	15-Jun	Amount	15-Dec	Amount
2007	-46	235,000	149,205	384,205	2008	74,602	2008	74,603
2008	-48	245,000	138,630	383,630	2009	69,315	2009	69,315
2009	-50	255,000	127,605	382,605	2010	63,803	2010	63,802
2010	-53	270,000	116,130	386,130	2011	58,065	2011	58,065
2011	-55	280,000	103,980	383,980	2012	51,990	2012	51,990
2012	-58	295,000	91,380	386,380	2013	45,690	2013	45,690
2013	-61	310,000	78,105	388,105	2014	39,052	2014	39,053
2014	-64	325,000	64,155	389,155	2015	32,078	2015	32,077
2015	-68	345,000	49,367	394,367	2016	24,683	2016	24,684
2016	-71	360,000	33,670	393,670	2017	16,835	2017	16,835
2017	-75	380,000	12,295	392,295	2018	8,645	2018	3,650
		\$3,300,000	\$964,522	\$4,264,522	\$484,758		\$479,764	