



Village of Villa Park

20 South Ardmore Avenue, Villa Park, Illinois 60181

DEPARTMENT OF PUBLIC WORKS
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July 11, 2022

**RE: Monterey Avenue Improvement Project
Resident Questionnaire for Participation Survey**

Dear Resident:

This letter is to inform you that the Village is in the process of awarding the construction contract for the referenced project, with construction expected to start in the fall of 2022. This project consists of improvements on Monterey Avenue from Washington Street to Park Boulevard and Highland Avenue from Monterey Avenue to Riverside Drive. This includes installation of new storm sewers, manholes, inlets and catch basins, Hot-Mix Asphalt (HMA) pavement improvements, curb and gutter, driveway, and sidewalk removal and replacement, drainage and utility improvements, pavement markings, erosion & sediment control, and restoration and other related and incidental work.

As a part of this project, the Village would like to offer residents the opportunity to participate in elective, eligible private improvements. Residents are asked to complete a short survey regarding their interest in these private improvements. The Resident Questionnaire for Participation Survey can be completed online via the QR Code provided on the next page. If preferred, a paper copy of the survey has been included at the end of this packet for completion and submission to the Public Works Department. A description of these eligible private improvements, including the cost-share, has also been provided on the following pages.

Completion of the survey and selection of any of the eligible private improvements does not constitute a formal commitment or financial obligation at this time. Although participation in these improvements is not required, it is **highly encouraged** as the cost to residents for these improvements comes at substantial savings due to the competitive bidding of Village contracts. The Village will be offering a payment plan for residents that elect to participate in these private improvements. A sample of the payment plan breakdown has been included on the next page.

The Resident Questionnaire for Participation Survey must be submitted by **August 1, 2022**. **Late surveys will NOT be accepted**. If you have any questions or would like additional information, please do not hesitate to contact us at (630) 834-8505.

Resident Questionnaire for Participation Survey General Notes

1. The optional private improvements listed in the Resident Questionnaire for Participation Survey may not be available to all property owners. The availability of these improvements is dependent on funding, Village Board approval, a property's location in the project area, project scope, and/or other factors.
2. Failure to submit a completed Resident Questionnaire for Participation Survey by the due date listed above will result in forfeiture of the ability to participate.
3. All costs listed in the Resident Questionnaire for Participation Survey are approximate. Residents who have completed surveys expressing interest in any eligible private improvements will receive letters informing them of the cost and the process for the formal commitment of the proposed private improvement(s).

Resident Questionnaire for Participation Survey QR Code



Sample Payment Plan Breakdown

Amount of Resident Share Owed	Maximum Term of Payment Plan
Less than \$250	No payment plan
Less than \$750	Six (6) months
Less than \$2,500	Twelve (12) months
Greater than \$2,500	Twenty-Four (24) months

SANITARY SEWER CONNECTION REPLACEMENT

Description

A sanitary sewer service is a pipe that connects a home or business to the Village's public sanitary sewer main. This pipe is responsible for transporting sewage waste from bathrooms, kitchens, laundry rooms, and other sources in your building to the public sanitary sewer main, which then transports the sewage to a wastewater treatment plant for processing.

Scope of Work

1. A new sanitary sewer service pipe will be installed from the Village's public sanitary sewer main through the public right-of-way to approximately 1 ft onto the resident's private property.
2. A new connection will be made from the resident's new sanitary sewer service pipe to the Village's public sanitary sewer main.
3. A sanitary sewer cleanout and/or backflow preventer will be installed, connecting the resident's existing sanitary sewer service pipe to the resident's new sanitary sewer service pipe (installed in #1 above) approximately 1 ft onto the resident's private property.
 - The Village requires at least a sanitary sewer cleanout to be installed with every new sanitary sewer service pipe installation. Residents can choose whether they would like a cleanout, backflow preventer, or both when they receive follow-up information regarding formal commitment and payment if they indicate interest in the Sanitary Sewer Connection Replacement on the Resident Questionnaire For Participation Survey.

Cost

Per Village Ordinance, it is the property owner's responsibility to maintain, repair, or replace the private sanitary service; and that the Village may direct this. As such, the property owner is responsible for the entire cost of the scope of work described above.

However, since the replacement would occur during the project's construction, the Village will contribute \$1,000.00 of the property owner's cost to be paid directly to the contractor. The Village will also pay for all restoration costs associated with the work, including any incidental sidewalk or pavement impacted by the replacement.

The cost for this replacement is determined by contract unit prices and is expected to be in the \$3,500 to \$6,000 range for residents after the Village's contribution. The exact cost to residents will be provided in the follow-up information regarding formal commitment and payment if they indicate interest in the Sanitary Sewer Connection Replacement on the Resident Questionnaire For Participation Survey.

***Note: This is the only opportunity to complete this work for 7 years following the completion of this project without incurring hefty fees due to violating the road's work moratorium.**

STORM SEWER CONNECTION INSTALLATION

Description

A storm sewer connection is a pipe that can connect a home or business's sump pumps, downspouts, or yard drains to the Village's public storm sewer main. This pipe is responsible for transporting stormwater from your property to the public storm sewer main, which then transports the stormwater to Salt Creek.

Scope of Work

1. A storm sewer pipe will be installed from the Village's public storm sewer main through the public right-of-way to approximately 1 ft onto the resident's private property.
2. A connection will be made from the resident's storm sewer pipe to the Village's public storm sewer main.
3. A storm sewer cleanout will be installed with a cap so it can be used to connect a resident's future private drainage pipe to the storm sewer pipe (installed in #1 above) approximately 1 ft onto the resident's private property.

The installation of a storm sewer connection automatically enters the property owner into the Village's Drainage Assistance Program, so before a storm sewer connection is installed, a Village representative will need to inspect the property to ensure it is eligible for the program.

Cost

There is a \$750.00 flat fee for the storm sewer connection installation. The Village will pay for all restoration costs associated with the work, including any incidental sidewalk or pavement impacted by the installation. As a part of the Village's Drainage Assistance Program, the property owner will be responsible for 50% of Village-approved design engineering and construction costs for future private drainage/dewatering system(s) that connect to the installed storm sewer connection.

***Note: This is the only opportunity to complete this work for 7 years following the completion of this project because this is considered elective work, which is not allowed under any circumstance due to the road's work moratorium.**

DRIVEWAY APPROACH MATERIAL UPGRADE

Description

A driveway approach, also known as a driveway apron, is the portion of the driveway located within the public right-of-way between the road and the private driveway.

Scope of Work

1. The existing gravel, asphalt, or brick driveway approach will be removed.
 - Residents will be notified at least 24 hours before the removal of their existing driveway approach. At this time, residents will not have access to their private driveway for at least one week while the new driveway approach is installed. At the time of notice, residents with special needs are asked to contact the Village so they can be accommodated as best as possible.
2. The new concrete driveway approach will be framed and poured.

Cost

Per Village Ordinance, it is the property owner's responsibility to maintain, repair, or replace the driveway approach. As such, the property owner is responsible for the entire cost of the scope of work described above.

However, since the replacement would occur due to the project's construction, the Village will contribute an amount equal to the cost of replacing the driveway approach with asphalt which would be paid directly to the contractor. The property owner's cost would equal the difference in cost of a replacement in concrete versus a replacement in asphalt. The Village will also pay for all restoration costs associated with the work.

The cost for this replacement is determined by contract unit prices and is expected to be in the \$2 to \$4 per square foot range for residents after the Village's contribution. The exact cost to residents will be provided in the follow-up information regarding formal commitment and payment if they indicate interest in the Driveway Approach Material Upgrade on the Resident Questionnaire For Participation Survey.

RESIDENT QUESTIONNAIRE FOR PARTICIPATION SURVEY

Please fill out the Property Owner Contact Information below and check the box for any elective, eligible improvements you are interested in participating in. As a reminder, completion of this survey does not constitute a formal commitment or financial obligation at this time. The purpose of this survey is just to gauge resident interest in these improvements. **Please return this survey by August 1, 2022.**

Property Owner Contact Information

Name (Print): _____

Street Address: _____

Mailing Address – If Different Than Above: _____

Phone Number: _____

Email: _____

Optional Private Improvements

	Yes	No
Sanitary Sewer Connection Replacement	<input type="checkbox"/>	<input type="checkbox"/>
Storm Sewer Connection Installation	<input type="checkbox"/>	<input type="checkbox"/>
Driveway Approach Material Upgrade	<input type="checkbox"/>	<input type="checkbox"/>



The Village uses a notification service called CodeRED to provide project information and updates, including notices about road closures, water shutoffs, driveway access restrictions, and other relevant updates.

- Yes, I would like the Village to add me to the CodeRED system.
- No, I am not interested in CodeRED or I will add myself.

Signature

I understand the completion of this survey and election of any or all of the eligible private improvements does not guarantee the availability of these improvements and does not constitute a formal commitment or financial obligation at the time. The sole purpose of this survey is to determine resident interest in elective, eligible private improvements.

Please sign above the line